

33707	AQUA NEW JERSEY	Lawn Irrigation (9078)	\$ 16.50	\$ 16.50
33708	AQUA NEW JERSEY	Pool (8796)	\$ 170.71	\$ 170.71
33709	AQUA NEW JERSEY	RRCC Pool 8797	\$ 63.83	\$ 63.83
33710	CATHERINE M. MILLER	REIMBURSEMENT for RETIREE BILLING	\$ 429.41	\$ 429.41
33711	CLEMENS UNIFORM COLLIERS ENGINEERING & DESIGN INC	Mats for Municipal Building	\$ 40.90	\$ 40.90
33712		HLT0090 SPRING GARDEN ROAD IMPROVEMENT	\$ 2,155.79	
		ROAD OPENING PERMIT REVIEW HLT018	\$ 919.23	
		HLT046	\$ 363.75	
		HLT057	\$ 427.50	
		HLT075 2021 Municipal Aird	\$ 542.01	
		LUB Tilley/Lieb B24 L 5 review thru	\$ 40.00	\$ 4,448.28
33713	COUNTY OF HUNTERDON	Forms	\$ 200.00	\$ 200.00
33714	Dana Wiatroski	Pickleball Clinic's 4/16/2023	\$ 500.00	\$ 500.00
33715	Department of Finance	2Q2023 County	\$ 580,327.04	\$ 580,327.04
33716	Department of Finance	2Q2023 Library	\$ 56,986.42	\$ 56,986.42
33717	Department of Finance	2Q2023 Open Space	\$ 55,423.86	\$ 55,423.86
33718	Direct Energy	Propane	\$ 513.09	\$ 513.09
33719	Direct Energy Business	Acct 1294540 Meter G21049495	\$ 12.79	\$ 12.79
33720	ELIZABETHTOWN GAS	Meter 01061655 Account 93404665351	\$ 447.10	
		Meter 14Y735578 Account 9890459292	\$ 41.48	\$ 488.58
33721	GEBHARDT & KIEFER, P.C.	PB Huntington Knolls B24 L 3 & 13 03	\$ 51.00	\$ 51.00
33722	GEBHARDT & KIEFER, P.C.	March 2023 - GENERAL	\$ 3,218.27	\$ 3,218.27
33723	GENERAL CODE, LLC	BLUE POCKET BINDERS	\$ 215.00	
		ECODE 360 ANNUAL MAINTENANCE FEE	\$ 1,195.00	\$ 1,410.00
33724	Hunterdon County Assessors Assoc.	2023 DUES	\$ 75.00	\$ 75.00
33725	Hunterdon County Central Printing	Holland Flyers Birds and Common Trees	\$ 23.00	
		Zoning Driveway Forms 2 part - application	\$ 24.00	\$ 47.00
33726	J C Ehrlich Co Inc	Commercial Pest Maintenance Service April	\$ 68.90	\$ 68.90
33727	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street Lights	\$ 1,354.71	\$ 1,354.71
33728	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lights	\$ 22.93	\$ 22.93
33729	JERSEY CENTRAL POWER & LIGHT	Acct 100 060 952 585 Street Lights	\$ 60.44	\$ 60.44
33730	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball 03/21/23	\$ 358.83	\$ 358.83
33731	JERSEY CENTRAL POWER & LIGHT	Account 100 152 456 842 802 Milford	\$ 184.62	\$ 184.62
33732	JERSEY CENTRAL POWER & LIGHT	Account 100 077 061 016 - 03/21/23	\$ 159.17	\$ 159.17
33733	JERSEY CENTRAL POWER & LIGHT	100 070 503 212 Pool Storage Garage	\$ 4.09	\$ 4.09
33734	JERSEY CENTRAL POWER & LIGHT	100 029 305 644 - 03/21/23 - 04/1	\$ 764.09	\$ 764.09
33735	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 932 Case Field	\$ 54.56	\$ 54.56
33736	JERSEY CENTRAL POWER & LIGHT	Account 100 003 579 271 Library 03/	\$ 76.32	\$ 76.32
33737	JESSICA NEGLIA	Amazon Prime Membership	\$ 179.00	
		Pickleball Net with wheels	\$ 240.40	\$ 419.40
33738	Kiefer Aquatics/The Lifeguard Store	Flow Meters for Pool	\$ 200.74	\$ 200.74
33739	LDI Connect	Copies for RRCC	\$ 128.29	\$ 128.29
33740	MICHELLE TRIVIGNO	Partial Reimbursement for Spring Conference	\$ 134.38	\$ 134.38
33741	MOTOROLA SOLUTIONS INC.	Police Department Radios	\$ 12,164.37	\$ 12,164.37
33742	NJ Advance Media	Ad Budget & Ordinance 2023-07	\$ 111.86	\$ 111.86
33743	NJ EVENT SERVICES LLC	RRCC 04/11/23 - 05/10/23	\$ 220.00	
		Temporary Restrooms 04/13/23 - 05/1	\$ 220.00	\$ 440.00
33744	PenTeleData	04/24/23 - 05/24/23	\$ 196.85	\$ 196.85
33745	Princeton Computer Support Inc	Barracuda Total Email Protection	\$ 119.00	
		Apr-23	\$ 1,104.99	
		Mar-23	\$ 105.00	\$ 1,328.99
33746	THERESA VERDI	Cleaning @ RRCC 4/1-4/15/23	\$ 440.00	
		Cleaning services at Municipal Building	\$ 600.00	\$ 1,040.00
33747	ULINE	Partial Payment for Carboy 2 1/2 gallon	\$ 12.50	\$ 12.50
33748	VERIZON	APRIL 2023 BILLING	\$ 248.88	\$ 248.88
33749	WILLIAM HANCE	zoom	\$ 149.90	\$ 149.90
TOTALS:			<u>\$ 724,107.50</u>	<u>\$ 724,107.50</u>
50123	GUARDIAN	May 2023 Dental	\$ 3,214.05	\$ 3,214.05

42823	NJ State Health Benefits Program	May 2023 Health Benefits	\$ 33,871.13	\$ 33,871.13
42723	NJ State Health Benefits Program	May 2023 Health Benefits for Retiree	\$ 3,674.62	\$ 3,674.62
VOIDS			VOID	
33690	Professional Government Educators	Eithics Seminar - V. Stevens	\$ (90.00)	\$ (90.00)
TOTALS:			<u>\$ 40,669.80</u>	<u>\$ 40,669.80</u>
			<u>\$ 764,777.30</u>	<u>\$ 764,777.30</u>

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

REMINDER/ANNOUNCEMENT

The Holland Township Volunteer Fire Company will be holding their annual Spring Yard Sale Saturday May 6, 2023 from 8:00 a.m. to 1:00 p.m.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-RESOLUTION- Adoption of the 2023 Municipal Budget
Chief Financial Officer Kristi Gano and Township Auditor Jonathan Weiss were in attendance to answer any questions.

Mr. Wilhelm moved and Ms. Mickey seconded the motion to adopt the following Resolution:

RESOLUTION

Adoption of the 2023 Municipal Budget

BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

Revenue and Appropriation Summaries

Revenue and Appropriations Summaries

Summary of Revenues

	Anticipated	
	2023	2022
1. Surplus	985,409.00	940,000.00
2. Total Miscellaneous Revenues	3,489,335.28	3,827,492.83
3. Receipts from Delinquent Taxes	200,527.87	225,000.00
4. a) Local Tax for Municipal Purposes	1,193,600.00	1,193,600.00
Total General Revenues	5,868,872.15	6,186,092.83

Summary of Appropriations

	2023 Budget	Final 2022 Budget
1. Operating Expenses:		
Salaries & Wages	2,136,800.00	2,041,200.00
Other Expenses	2,353,905.46	2,260,786.14
2. Deferred Charges & Other Appropriations	468,166.69	440,611.07
3. Capital Improvements	500,000.00	1,033,495.62
4. Debt Service (Include for School Purposes)	-	-
5. Reserve for Uncollected Taxes	410,000.00	410,000.00
Total General Appropriations	5,868,872.15	6,186,092.83
Total Number of Employees	22 Full Time 33 Part Time	18 Full Time 29 Part Time

2023 Dedicated Sewer Utility Budget

Summary of Revenues

Anticipated

	2023	2022
1. Surplus	50,000.00	50,000.00
2. Miscellaneous Revenues	540,000.00	540,000.00
3. Deficit (General Budget)		
Total Revenues	590,000.00	590,000.00

Summary of Appropriations	2023 Budget	Final 2022 Budget
1. Operating Expenses:		
Salaries & Wages	5,000.00	5,000.00
Other Expenses	450,000.00	450,000.00
2. Capital Improvements	134,000.00	134,000.00
3. Debt Service		
4. Deferred Charges & Other Appropriations	1,000.00	1,000.00
5. Surplus (General Budget)		
Total Appropriations	590,000.00	590,000.00
Total Number of Employees	3 Part Time	2 Part Time

Balance of Outstanding Debt

Interest

Principal

Outstanding Balance \$ -

PUBLIC HEARING –

Mayor Bush opened the public hearing and asked if there were any comments from the committee and then the public.

- Auditor Jonathan Weiss gave a presentation on the budget.
 - Mr. Bowers questioned the difference between 2022 and 2023 total Miscellaneous Revenues
- | | | |
|---------------------------------|--------------|--------------|
| 2. Total Miscellaneous Revenues | 3,489,335.28 | 3,827,492.83 |
|---------------------------------|--------------|--------------|
- Auditor Jonathan Weiss explained the source of revenue that was not there in 2022 that is there in 2023 was funding from the American Recovery Plan.

Mayor Bush ordered the Public Hearing closed.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-ORDINANCE 2023-07-Public Hearing/Final Adoption

This Ordinance will become effective upon publication on May 11, 2023

Mr. Wilhelm moved and Mr. Young seconded the motion to adopt Ordinance 2023-07 on Final Reading.

**AMENDING ORDINANCE 2008-22
TO REVISE FEE SCHEDULE FOR LAND USE APPLICATION**

WHEREAS, the Township Committee has determined that it is in the best interest of the Township to amend Ordinance 2008-22 to revise the fee schedule in §83-1, Part 2, Development Regulations, for Land Use, Minor Site Plan Development and Major Site Plan Development; and

WHEREAS, the current fee schedule has not been updated since 2008.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Holland, in the County of Hunterdon and State of New Jersey, that Ordinance 2008-22 is hereby amended to reflect the revised fee schedule as stated below:

HOLLAND TOWNSHIP REVISED LAND USE APPLICATION FEES

<u>Application</u>	<u>Application Fee</u>	<u>Escrow Deposit</u>
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1. Appeal of Denial of Zoning Permit	\$300	\$1000
2. Request for Zoning Interpretation	\$300	\$3000
3. Bulk “c” Variance	\$300	\$3000
4. Bulk “c” Variance – accessory building only	\$100	\$1000
5. Use “d” Variance	\$750	\$5000
6. Conditional Use	\$750	\$5000
7. Informal Conceptual Review/Discussion	\$300	n/a
8. Minor Subdivision	\$750	\$5000
9. Major Subdivision	\$1000	\$5000
10. Minor Site Plan	\$500	\$5000
11. Major Site Plan	\$500	\$5000
12. Stormwater plan reviews	\$300	\$1500

SECTION 1. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 2. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 3. This Ordinance shall take effect upon final passage and publication according to law.

PUBLIC HEARING-

Mayor Bush opened the Public Hearing and asked if there were any comments from the Committee then the public.

There being no comments from the public, the hearing was ordered closed.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

LIAISON REPORTS

Mr. Young

- Environmental Commission tree giveaway was a success and the Boy Scouts did a great job helping.
- Arbor Day went well but was a very wet day.
- The April 26, 2023 Musconetcong Wild and Scenic Lecture Series by Alan Hunt was well attended.

Mr. Thurgarland

- Estimates are being reviewed and work will begin on repairs to the outdoor basketball court at RRCC.
- Despite the weather the Annual Document Shredding Event went well and the truck was ¾ full.
- Meetings with the Architects continue on the new Police headquarters.

Ms. Mickey

- Attended both school board meetings- both adopted their budgets. Holland Township School was increased by 2% and Del Val High School was increased by 2.5%.

Mr. Wilhelm

- Dumpster Recycling Coordinator inquired about getting a POS system for credit cards at the Recycling Center, having the Document Shredding Event twice a year again and to start plastic recycling again as well.

Mr. Bush

- Stormwater Assistance Grant of \$25,000.00 was received. Another \$50,000.00 will be given to the Township once the Stormwater Prevention Completion Plan is complete. This along with a standby Grant from the Highlands will put us in complete compliance with Tier A.

- Road Improvements for 2023 – Dennis Road will be oiled and chipped and the existing pavement on Miller Park Road will be replenished and oiled and chipped. Next meeting (May 16th) there will be an Ordinance for improvements to Old River Road. This will be the first part of the Grant we received from NJDOT.
- 150th Anniversary meeting

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-RESOLUTION- Cancellation of Certain Balances in the General Capital Fund
Mr. Wilhelm moved and Mr. Young seconded the motion to adopt the following Resolution:

**CANCELLATION OF CERTAIN BALANCES
IN THE GENERAL CAPITAL FUND**

WHEREAS, The Best Practices requires that a periodic review of the various balances in the Capital Ordinances and the General Capital Trial Balance, and

WHEREAS, The Chief Financial Officer of the Township of Holland has conducted a review of unspent balances in the General Capital Fund, and

WHEREAS, the funds listed below are no longer required for the original intention of the Township of Holland

NOW THEREFORE BE IT RESOLVED, that the following balance be cancelled and returned to Reserve for Capital Improvement Fund, Reserve for Public Works Equipment and Reserve for Purchase of Fire Equipment respectively.

	<u>To:</u>	<u>From:</u>
Capital Improvement Fund (04-299-56-850-101):	\$6,688.54	
04-215-10-110-032 Purchase of 802 Warren Milford Glen Rd		\$6,688.54
Reserve for Public Works Equipment (04-299-56-850-216):	\$9,635.79	
04-215-10-290-024 Public Works Equipment		\$9,635.79
Reserve for Fire Equipment (04-299-56-850-224):	\$5,127.00	
04-215-10-255-009 Purchase of Fire Equipment		\$5,127.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-RESOLUTION- Approval to Hire: Silas Johnson as Front Desk Staff-at the Riegel Ridge Community Center at a salary of \$14.13/hour

Mr. Young moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

Authorization to Hire Silas Johnson as part time
Front desk at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of front desk staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Silas Johnson will be hired at Riegel Ridge Community Center as Front Desk Staff the 2023 rate of \$14.13per/hr. contingent on favorable results of all required background checks, effective May 2, 2023.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-RESOLUTION- Approval to Hire: Sloane Rooney as Front Desk Staff -at the Riegel Ridge Community Center at a salary of \$14.13/hour
Mr. Young moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

Authorization to Hire Sloane Rooney as part time
Front desk at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of front desk staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Sloane Rooney will be hired at Riegel Ridge Community Center as Front Desk Staff the 2023 rate of \$14.13per/hr. contingent on favorable results of all required background checks, effective May 2, 2023.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-ORDINANCE 2023-08 -Introduction/First Reading

Second reading and Public Hearing set for June 7, 2023

Mr. Young moved and Ms. Mickey seconded the motion to adopt Ordinance 2023-08 on First Reading and setting the Public Hearing for Wednesday June 7, 2023.

AN ORDINANCE APPROPRIATING \$125,000.00 FROM THE RESERVE FOR ROAD IMPROVEMENTS, FOR IMPROVEMENTS TO VARIOUS ROADS IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$125,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$125,000.00 is hereby appropriated from the Reserve for Road Improvements in the General Capital Account, for Improvements to Various Roads in the Township in the amount of \$125,000.00.

SECTION TWO: The period of usefulness of the above project as defined by N.J.S.A. 40A:2-22 is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

BUSINESS FROM TOWNSHIP ATTORNEY

Attorney Lyons

- Working with Mr. Thurgarland trademarking the Township logo.
- Notice that Holland Township prevailed on an OPRA Request Complaint # 2021-103 before the Government Records Council.
- Negotiation will begin with DVRR Jr. Terriers and other organizations for the use of Case Field and the snack hut.

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

Mr. Keady

- Would like to say he is proud of the Environmental Commissions speaker series.

Mr. Mayer

- Question on Check #33731. Why is Electric so much if building is closed?

33731 JERSEY CENTRAL POWER & LIGHT Account 100 152 456 842 802 Milford \$ 184.62 \$ 184.62

ADJOURN

Mr. Thurgarland moved and Mr. Young seconded the motion to adjourn at 7:52 p.m.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

Respectfully submitted,

Approved by,

Melissa S. Tigar

Dan Bush

Melissa S. Tigar
Municipal Clerk

Dan Bush, Mayor
Scott Wilhelm, Deputy Mayor