

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
October 3, 2023

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

Roll Call: when your name is called, please respond with "present"

Committeeman Duane Young
Committeewoman Lisa J. Pezzano
Deputy Mayor Scott Wilhelm
Committeeman Robert Thurgarland
Mayor Dan Bush
Attorney Matthew Lyons
Municipal Clerk Melissa S. Tigar

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 8, 2022** and re-published with the zoom information on **January 12, 2023** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Township website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

ZOOM INFORMATION

Township Committee is inviting you to a scheduled Zoom meeting.

Topic: Township Committee Regular Meeting

Time: October 3, 2023 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/7480301411?pwd=dWgzaU91TXhjdFk5eWJNzmNPcGUxdz09>

Meeting ID: 748 030 1411

Passcode: 951148

One tap mobile

+13052241968, 7480301411#, *951148# US

APPROVAL OF MINUTES OF THE: September 19, 2023 Regular Meeting

APPROVAL OF BILLS AS SUBMITTED

Holland Township

Bill List

3-Oct-23

Check#	Vendor	Description	Payment	Check Total
34489	ALAN DIESSO	5 DAY ROUNDRIP TO MORRIS CTY POLICE ACA	\$ 314.40	\$ 314.40
34490	Amazon.com RRCC	Pickleball Supplies	\$ 145.97	\$ 145.97
34491	AMAZON.COM, LLC Police	EOC Equipment	\$ 30.87	\$ 30.87
34492	Amerigas-Clinton 7510	Snack Hut Propane	\$ 27.83	\$ 27.83
34493	AQUA NEW JERSEY	910 Milford Warren Glen Rd Seasonal Yard	\$ 19.12	\$ 19.12
34494	AQUA NEW JERSEY	RRCC Pool 8797	\$ 730.42	\$ 730.42
34495	AQUA NEW JERSEY	Lawn Irrigation (9078)	\$ 22.35	\$ 22.35
34496	AQUA NEW JERSEY	Pool (8796)	\$ 198.12	\$ 198.12
34497	AT&T MOBILITY	06/27/23 - 07/26/23	\$ 39.49	\$ 39.49

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34498	Bedard Kurowicki & Co	Aid Prep 2023 Budget/ Audit/ADS/AFS	\$ 6,535.00	
		Aid Prep 2023 Budget/ Audit/ADS/AFS	\$ 4,000.00	\$ 10,535.00
34499	BRUCE HOLDER	2023 Clothing Allowance per Union Contra	\$ 453.32	\$ 453.32
34500	CARSTAR FRED BEANS FLE	Repairs 15-13 Deer Damage	\$ 7,513.03	\$ 7,513.03
34501	Certified Laboratories	Hydro Oil Additive, Oil Additive for Fle	\$ 399.65	\$ 399.65
34502	CLEMENS UNIFORM	Rugs for RRCC	\$ 98.35	
		Mats for Municipal Building	\$ 41.98	
		Mats for Municipal Building	\$ 41.98	\$ 182.31
34503	COLLIERS ENGINEERING &	PB Highlands Council Task 1 Housing Elem	\$ 3,875.00	
		PB HK B24 L 3 13 review thru 091723 Plan	\$ 1,945.00	\$ 5,820.00
34504	COLLIERS ENGINEERING &	Planner Services thru 092123	\$ 400.00	
		LUB Tilley/Lieb B24 L 5 review thru 0917	\$ 80.00	
		PB Highlands Council Task 1 Housing Elem	\$ 40.00	
		LUB Vukusich B11 L13 1review thru 091723	\$ 510.00	\$ 1,030.00
34505	COLLIERS ENGINEERING &	HLT046 Holland MSRP Annual Stormwater Re	\$ 3,693.18	\$ 3,693.18
34506	COOPER ELECTRICAL SUPP	RRCC Case Field Electrical Repairs - Pan	\$ 365.71	\$ 365.71
34507	COUNTY OF HUNTERDON	Print Shop	\$ 277.00	\$ 277.00
34508	Dana Wiatroski	Pickleball Lessons September 24, 2023	\$ 720.00	\$ 720.00
34509	DONNA K. GELEGONYA	Lifeguard/Summer Camp Training	\$ 350.00	\$ 350.00
34510	ELIZABETHTOWN GAS	Meter 01061655 Account 93404665351 RRCC	\$ 300.64	\$ 300.64
34511	Energy Fitness Wellness	Elliptical Repair	\$ 839.13	\$ 839.13
34512	ENTERPRISE ELECTRICAL	ELECTRICAL WORK @ RRCC	\$ 1,687.50	\$ 1,687.50
34513	Gall's	Equipment	\$ 236.61	\$ 236.61
34514	GEBHARDT & KIEFER, P.C	PB Mill Rd Solar B4 L1 TC Attorney ser	\$ 170.00	\$ 170.00
34515	GEBHARDT & KIEFER, P.C	May-23	\$ 8.00	\$ 8.00
34516	GEBHARDT & KIEFER, P.C	PB Huntington Knolls B24 L 3 & 13 080123-	\$ 119.00	\$ 119.00
34517	GOTTA HAVE IT	RRCC Various Pool Chemicals / Maintenance	\$ 389.90	
		RRCC Various Pool Chemicals / Maintenance	\$ 275.88	\$ 665.78
34518	GRAINGER	Misc. Items for Building and Maintenance	\$ 265.48	\$ 265.48
34519	GRIFFITH-ALLIED TRUCKI	Diesel - Public Works	\$ 1,373.17	
		DIESEL FUEL FOR DPW	\$ 1,248.20	\$ 2,621.37
34520	H.J. OPDYKE LUMBER COM	Building And Maintenance Materials	\$ 200.22	\$ 200.22
34521	HOLLAND TOWNSHIP FREE	2023 Aid to Library	\$ 30,000.00	\$ 30,000.00
34522	HOLLAND TWP VOLUNTEER	2023 DONATION PAYMENTS	\$ 18,250.00	\$ 18,250.00
34523	Home Depot Credit Serv	Misc. Items for Building and Maintenance	\$ 351.80	\$ 351.80
34524	JAKE LANGREDER	2023 Clothing Allowance per Union Contra	\$ 306.84	\$ 306.84
34525	JERSEY CENTRAL POWER &	Account 100 004 272 652 Street Lights 08	\$ 1,390.85	\$ 1,390.85
34526	JERSEY CENTRAL POWER &	Account 100 004 272 595 Street Lights MV	\$ 23.92	\$ 23.92
34527	JERSEY CENTRAL POWER &	Acct 100 060 952 585 Street Lights Holla	\$ 61.98	\$ 61.98
34528	JERSEY CENTRAL POWER &	100 070 503 212 Pool Storage Garage 08/1	\$ 5.47	\$ 5.47
34529	JERSEY CENTRAL POWER &	Account 100 152 456 842 802 Milford Warren	\$ 9.43	\$ 9.43
34530	JERSEY CENTRAL POWER &	Account 100 004 555 858 Baseball 08/19/2	\$ 124.63	\$ 124.63
34531	JERSEY CENTRAL POWER &	Account 100 003 579 271 Library 07/21/23	\$ 11.50	\$ 11.50
34532	JERSEY CENTRAL POWER &	Account 100 004 555 932 Case Field 08/19	\$ 148.61	\$ 148.61
34533	JERSEY CENTRAL POWER &	100 029 305 644 - 08/19/23 - 09/20/23	\$ 1,095.44	\$ 1,095.44
34534	JERSEY CENTRAL POWER &	Account 100 077 061 016 - 08/19/23 - 09/	\$ 633.58	\$ 633.58
34535	Jessica Neglia, Custody	Set Up Petty Cash	\$ 250.00	\$ 250.00
34536	JHM Signs	NEW SIGN FOR MUNICIPAL BUILDING	\$ 915.00	\$ 915.00
34537	JOHN LAURENCELLE	Refund 100% Disabled Veteran 1st and 2nd	\$ 5,442.99	\$ 5,442.99
34538	JOHN P GALLINA, ESQ	LUB Misc General Matters	\$ 236.25	\$ 236.25
34539	KOLLMER EQUIPMENT	Chainsaw Parts / Bar / Oil	\$ 52.48	\$ 52.48
34540	LDI Connect	Contract Invoice	\$ 36.32	\$ 36.32
34541	Leonard A. LaGuardia	Signs for Pool	\$ 193.90	\$ 193.90

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34542	LIFESAVERS, INC.	AED Battery	\$ 149.95	\$ 149.95
34543	LMR DISPOSAL	Dumpster Pickup Service	\$ 590.00	\$ 590.00
34544	LMR DISPOSAL	Recycling Dumpster	\$ 570.00	\$ 570.00
34545	LMR DISPOSAL	30YD R/O Empty & Return	\$ 570.00	\$ 570.00
34546	MAGLOCLEN	Annual Membership	\$ 400.00	\$ 400.00
34547	MAYBERRY SALES & SERVI	Shop Materials for Gas Engine Maintenance	\$ 32.00	
		Generator Rental for Community Day	\$ 150.00	\$ 182.00
34548	MILFORD SEWER UTILITY	4th Qtr 2023	\$ 50,000.00	\$ 50,000.00
34549	MILFORD/FRENCHTOWN AUT	Truck-Equipment Parts/ Tools/ Truck-Equi	\$ 33.18	\$ 33.18
34550	MONTAGE ENTERPRISES, I	Mower 85 Wear Shoes	\$ 107.57	
		Tractor 85 Replacement Parts	\$ 681.80	\$ 789.37
34551	NICK FAUST	Welding/Bracing of John Deere Boom Mower	\$ 450.00	\$ 450.00
34552	NJ Advance Media	LUB B11 L13 Vukovich 091123 Memorialize	\$ 15.99	
		Ordinance 2023-11 2023-12 2023-10 2023-	\$ 33.23	\$ 49.22
34553	NJ EVENT SERVICES LLC	DPW 9/13/23-10/12/23	\$ 220.00	
		Municipal Fields 9/13/23-10/12/23	\$ 110.00	\$ 330.00
34554	ODP BUSINESS SOLUTIONS	Report Covers	\$ 41.78	
		TRASH BAGS	\$ 6.16	\$ 47.94
34555	ONE CALL CONCEPTS, INC	One Call Locate Service	\$ 14.30	\$ 14.30
34556	PenTeleData	09/24/23 - 10/24/23	\$ 196.85	\$ 196.85
34557	PERFORMANCE TIRE COMPA	Tires DPW F350	\$ 795.16	\$ 795.16
34558	RENTAL CENTER U.S.A.	Chair Rental Community Day 2023	\$ 400.00	\$ 400.00
34559	RJ'S DIESEL AND AUTO R	Vehicle Maintenance	\$ 163.79	\$ 163.79
34560	Robert W Young Jr	Mileage Reimbursement CODY Conference 20	\$ 204.42	
		Hotel Room CODY Connect 2023 9/11/23-9/1	\$ 662.67	\$ 867.09
34561	Rutgers, The State Uni	EC speaker 092723 7 pm Municipal Building	\$ 100.00	\$ 100.00
34562	Salvatore Francis Degr	Fully Disabled Veteran Refund Taxes Paid	\$ 2,909.48	\$ 2,909.48
34563	SERVICE ELECTRIC CABLE	Internet Service	\$ 98.90	\$ 98.90
34564	SERVICE ELECTRIC CABLE	September 2023 Phones/Internet RRCC	\$ 209.73	\$ 209.73
34565	SHAMMY SHINE CAR WASH,	Patrol Car-car washes	\$ 100.00	\$ 100.00
34566	SHI International Corp	GPS Vehicle Tracking Service	\$ 1,881.99	\$ 1,881.99
34567	STEM BROTHERS, INC.	Propane for Asphalt Paver	\$ 22.00	\$ 22.00
34568	THERESA VERDI	Cleaning RRCC 9/1-9/15	\$ 480.00	
		Cleaning services at Municipal Building	\$ 600.00	\$ 1,080.00
34569	TREE KING, INC.	Township Tree Removals	\$ 4,945.00	\$ 4,945.00
34570	TRIFLEX IT SOLUTIONS,	Computer Services	\$ 575.00	
		Billable Services Travel, OnSite Remote	\$ 1,046.25	
		Billable Services Remote	\$ 337.50	
		Billable Services Remote	\$ 67.50	
		Battery Backup (6)	\$ 600.69	
		Sep-23	\$ 972.54	\$ 3,599.48
34571	VOID PRINTER ERROR			
34572	VERIZON	SEPTEMBER 2023 BILLING	\$ 249.27	\$ 249.27
34573	Warren Materials	BLACKTOP	\$ 1,613.05	
		BLACKTOP	\$ 2,491.47	\$ 4,104.52
34574	WB Mason Co Inc	Band Aids, Hand Sanitizer	\$ 145.55	
		Printer Ink & Copy Stamp	\$ 80.67	
		Rball pens	\$ 304.39	\$ 530.61
34575	TRIFLEX IT SOLUTIONS,	Sep-23	\$ 149.99	\$ 149.99
			<u>\$ 176,102.31</u>	<u>\$ 176,102.31</u>
34274	Celebration Fireworks Inc	Community Day Fireworks Balance	\$ 5,300.00	\$ 5,300.00

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34274	Celebration Fireworks Inc	VOIDED - DUE TO RAIN	\$ (5,300.00)	\$ (5,300.00)
34488	GRIFFITH-ALLIED TRUCKING	DULSD - DIESEL DPW/GASOLINE	\$ 504.19	\$ 504.19
92923	NJ STATE HEALTH BENEFITS	October 2023 Health Benefits	\$ 35,936.68	\$ 35,936.68
92923	NJ STATE HEALTH BENEFITS	October 2023 Retiree Billing	\$ 3,674.62	\$ 3,674.62
100123	GUARDIAN	Oct-23	\$ 3,035.14	\$ 3,035.14
			\$ 43,150.63	\$ 43,150.63

TOTALS: \$ 219,252.94 \$ 219,252.94

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

APPROVAL of the 2024 Township Holiday Schedule and the 2024 Township Committee Meeting Schedule

2024 Holiday Schedule

January 1, 2024	New Year's Day 2024 (Monday)
February 19	Presidents Day (Monday)
March 29	Good Friday (Friday)
May 27	Memorial Day (Monday)
July 4	Independence Day (Thursday)
September 2	Labor Day (Monday)
November 5	General Election Day (Tuesday) Floating Holiday
November 11	Veterans Day (Monday) Floating Holiday
November 28	Thanksgiving (Thursday)
November 29	Day after Thanksgiving (Friday)
December 24	Christmas Eve (Tuesday)
December 25	Christmas Day (Wednesday)
January 1, 2025	New Year's Day 2024

2024 Township Committee meeting dates-all meetings begin at 7:00 pm

January 2 (Re-org.) and Jan 16	July 2 and 16
February 6 and 20	August 6 and 20
March 5 and 19	September 3 and 17
April 2 and 16	October 1 and 15
May 7 and 21	November 6 (Wed) and 19
June 5 (Wed) and 18	December 3 and 17

APPROVAL to host Casola's Pizza and Grill Catering for the 2023 Annual Holiday Employee and Volunteer Luncheon Tuesday, December 12, 2023 at 12:00pm.

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RESOLUTION – Approving amended employment agreement with Kristi Gano

**APPROVING THE HOLLAND TOWNSHIP
AMENDED EMPLOYMENT AGREEMENT WITH KRISTI GANO**

WHEREAS, Kristi Gano was appointed Chief Financial Officer (“CFO”) of the Township of Holland on May 1, 2022; and

WHEREAS, the Township of Holland seeks to approve an Amended Agreement with Kristi Gano, effective November 1, 2023, through April 30, 2026; and

WHEREAS, the Township Committee and Kristi Gano agreed that her employment is subject to all of the Terms and Conditions of the Amended Employment Agreement, dated November 1, 2023 (“Agreement”), attached hereto as Exhibit “A.”

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the Contract between the parties, a copy of which is attached hereto as Exhibit “A,” is hereby approved.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to sign the Amended Employment Agreement.

RESOLUTION – Authorizing the Chief Financial Officer to refund local property taxes to the Fully Disabled Veteran Salvatore Francis Degrazio

**Authorizing the Chief Financial Officer to refund local
property taxes to the Fully Disabled Veteran
Salvatore Francis Degrazio
Block 16.04 Lot 5 – 2 Center Street**

WHEREAS, N.J.S.A. 54:4-3.30-34 grants an exemption from local property taxes for the dwelling house of a qualified 100% permanently and totally disabled veteran; and

WHEREAS, Salvatore Francis Degrazio, has been declared a 100 percent permanently and totally disabled veteran by the Department of Veteran’s Affairs as of March 27, 2023; and

WHEREAS, Salvatore Francis Degrazio, made application for exemption from taxes on May 31, 2023; and

WHEREAS, the Tax Assessor has determined the dwelling of Salvatore Francis Degrazio, Block 16.04 Lot 5, 2 Center Street, is exempt from property taxation effective May 24, 2023 which is the date of the purchase of the home; and

WHEREAS, the Township has granted refunds of previously paid taxes to totally exempt veterans and widows of veterans under certain circumstances; and

WHEREAS, the decision as to whether to reimburse totally exempt veterans for past taxes is discretionary on behalf of the Township; and

WHEREAS, the Township wishes to strike a balance between honoring veterans who have made an incredible sacrifice on behalf of their fellow countrymen against the financial burden that the return of taxes imposes upon non-exempt property owners; and

WHEREAS, the caps placed upon municipal spending by the State of New Jersey have imposed financial burdens on the Township and placed severe strains on its budget.

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NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. The Township Committee believes that a fair and reasonable balance to be struck between its responsibilities to the general taxpayers and its need to recognize the sacrifices made by totally disabled veterans is accomplished by providing that totally disabled veterans will receive a refund of local property taxes from the date the veteran is declared 100% permanently and totally disabled, within the current tax year, and submits to the Tax Assessor a fully qualifying application for exemption from local property taxes on the veteran's dwelling pursuant to N.J.S.A. 54:4-3.30-34.

2. In the case of Salvatore Francis Degrazio, he is declared exempt from local property taxes on his dwelling commencing May 24, 2023 and the Chief Financial Officer is authorized to refund him \$2,909.48 of local property taxes paid from May 24, 2023 through August 1, 2023 and the Tax Collector forgive the remaining taxes owed for tax year 2023.

3. The Township Committee will apply this policy to any future veterans seeking totally exempt status, but reserves the right to amend and alter it based on the future financial condition of the municipality.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____