

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING AGENDA  
September 19, 2023

**MEETING CALLED TO ORDER**

*If you haven't already done so, please turn off or silence all electronic equipment*

**ROLL CALL:** when your name is called, please respond with "present"

Committeeman Duane Young  
Committeewomen Lisa Mickey  
Deputy Mayor Scott Wilhelm  
Committeeman Robert Thurgarland  
Mayor Dan Bush  
Attorney Matthew Lyons  
Municipal Clerk Melissa Tigar

**FLAG SALUTE**

*"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"*

**ZOOM:** Township Committee is inviting you to a scheduled Zoom meeting.

Topic: Township Committee Meeting

Time: September 19, 2023 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/7480301411?pwd=dWgzaU91TXhjdFk5eWJNZmNPcGUxdz09>

Meeting ID: 748 030 1411

Passcode: 951148

One tap mobile

+13052241968,7480301411#, \*951148# US

**CLERK READS OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 8, 2022** and re-published with the zoom information on **January 12, 2023** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Township website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**APPROVAL OF MINUTES OF THE:** September 5, 2023 Regular Meeting

**APPROVAL OF BILLS AS SUBMITTED**

Holland Township

Bill List

19-Sep-23

Check#	Vendor	Description	Payment	Check Total
34430	A.B.E. PARKING LOT STRIPING CO.	Road Sweeping-Curbed Roads/Developments	\$ 5,718.24	\$ 5,718.24
34431	ALLEGRO ENTERPRISES, INC.	September 2023 Delivery - Municipal Bldg	\$ 61.48	
		September 2023 Delivery - DPW	\$ 52.55	\$ 114.03
34432	Amerigas-Clinton 7510	Snack Hut Propane	\$ 142.04	
		Snack Hut Propane	\$ 68.16	\$ 210.20
34433	ANIMAL CONTROL SOLUTIONS LLC	24 Hour Animal Control Coverage 2023	\$ 2,140.00	\$ 2,140.00
34434	AT BUCKS COUNTY	Oil Pan Replacements for Dump Trucks #15	\$ 3,269.66	\$ 3,269.66
34435	AT&T MOBILITY	06/27/23 - 07/26/23	\$ 970.44	\$ 970.44
34436	Chris's Lawn Mowing Inc	MOWING SERVICES 2023	\$ 3,500.00	
		RIDGE POOL 2023	\$ 600.00	\$ 4,100.00
34437	CIRCUS TIME AMUSEMENTS/ENT.	Community Day CXL fee	\$ 873.00	\$ 873.00
34438	COLLIERS ENGINEERING & DESIGN INC	LUB Vukusich B11 L13 1review thru 083123	\$ 833.15	
		HLT018 Road Opening - Gas Service 1 Whal	\$ 87.50	
		PB HK B24 L 3 13 review thru 083123 Eng	\$ 1,426.00	\$ 2,346.65
34439	Daxko LLC	Daxko Operations September 2023	\$ 763.82	\$ 763.82
34440	Direct Energy Business	Acct 1294540 Meter G21049495	\$ 13.77	

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		Account 1294539 910 Milford Warren Glen	\$ 2,588.84	
		Account 1294535 129 Spring Mills Road	\$ 140.95	
		Account 1294536	\$ 413.79	
		Account # 1294537	\$ 36.24	
		Electric Service 910 Milford Warren Glen	\$ 1,806.11	
		129 Spring Mills Rd Account 1294415	\$ 7.03	\$ 5,006.73
34441	Elite Vehicle Solutions	BODY CAMERA DOCK REPLACEMENT	\$ 190.00	\$ 190.00
34442	FEDIGAN LLC	Cancel Certificate 2021-004	\$ 10,000.00	
		TAX SALE REDEMPTION BLOCK 13 LOT 47	\$ 8,612.57	\$ 18,612.57
34443	GoTo Communications Inc	RRCC Phones August 2023	\$ 149.29	\$ 149.29
34444	GRIFFITH-ALLIED TRUCKING	Diesel - Public Works	\$ 1,369.26	
		Gasoline- Police	\$ 2,372.22	\$ 3,741.48
34445	HARMONY SAND & GRAVEL, INC.	Decorative Stone for Municipal Building	\$ 941.25	\$ 941.25
34446	J C Ehrlich Co Inc	Commercial Pest Maintenance Service SEPT	\$ 206.70	\$ 206.70
34447	JERSEY CENTRAL POWER & LIGHT	100 004 557 474	\$ 76.15	\$ 76.15
34448	JERSEY CENTRAL POWER & LIGHT	100 004 556 468	\$ 351.39	\$ 351.39
34449	JERSEY CENTRAL POWER & LIGHT	MASTER 200 000 020 350	\$ 493.74	
		MASTER 200 000 020 350	\$ 12.52	\$ 506.26
34450	JESSICA DULIN-SOTO	Yoga Classes August 2023	\$ 605.00	\$ 605.00
34451	JHM Signs	NEW SIGN FOR MUNICIPAL BUILDING	\$ 915.00	
		Coroplast Signs for Community Day	\$ 73.44	\$ 988.44
34452	JOHN P GALLINA, ESQ	LUB Vukusich B11 L13 1review thru 090623	\$ 843.75	\$ 843.75
34453	JOHNNY ON THE SPOT LLC	Standard Restroom 7/19-8/18	\$ 175.00	\$ 175.00
34454	JUSTIN BICKHARDT	Fully Disabled Veteran Refund Taxes Paid	\$ 5,225.00	\$ 5,225.00
34455	Kyle McManus Associates LLC	Aug-23	\$ 36.75	\$ 36.75
34456	LAURA KNOTT	Yoga - August 2023	\$ 330.00	\$ 330.00
34457	LDI Connect	Contract Usage Charge 8/22/23 - 9/21/23	\$ 53.56	\$ 53.56
34458	Leonard A. LaGuardia	Community Day Signs	\$ 137.50	\$ 137.50
34459	LMR DISPOSAL	Dumpster Pickup Service	\$ 1,140.00	\$ 1,140.00
34460	LUCILLE A. GROZINSKI	LUB 091123 meeting court reporter	\$ 350.00	\$ 350.00
34461	MELANIE WOROB	Zumba & Fitness Classes August 2023	\$ 1,000.00	\$ 1,000.00
34462	MILFORD SEWER UTILITY	Bond USDA Sewer Semi Annual	\$ 51,720.50	\$ 51,720.50
34463	MILFORD SEWER UTILITY	Bond USDA Sewer Semi Annual	\$ 51,720.50	\$ 51,720.50
34464	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Truck-Equipment Parts/ Tools/ Truck-Equi	\$ 623.79	\$ 623.79
34465	MONINGHOFF APPLIANCE & SUPPLY CORP.	Misc. Items for Building and Maintenance	\$ 147.40	\$ 147.40
34466	MOTOROLA SOLUTIONS INC.	Police Department Radios	\$ 1,190.00	\$ 1,190.00
34467	NJ DEPT OF HEALTH & SENIOR SERVICES	Aug-23	\$ 21.60	\$ 21.60
34468	NJLM	LEGISLATIVE BULLETIN 2023-2024	\$ 42.00	\$ 42.00
34469	Promed Office Cleaners LLC	Cleaning RRCC August 2023	\$ 230.00	\$ 230.00
34470	R & L DATACENTERS, INC.	AUGUST 2023 PAYROLL	\$ 625.00	\$ 625.00
34471	REC SUPPLY CO.	DPD #3	\$ 50.90	\$ 50.90
34472	SANICO, INC.	SEPTEMBER 2023 - Acct #201746	\$ 153.12	
		SEPTEMBER 2023 - Acct #201944	\$ 116.56	
		AUGUST 2023 - Acct #201688	\$ 191.16	
		SEPTEMBER 2023 Account 101037	\$ 114.78	\$ 575.62
34473	SCHOLL & WHITTESEY	Aug-23	\$ 180.00	\$ 180.00
34474	SEAN P. GUTSICK	Chief of Police Conference	\$ 717.70	\$ 717.70
34475	SHOPRITE OF HUNTERDON COUNTY, INC.	Sandwiches for Community Day	\$ 85.42	
		Juice Boxes	\$ 35.76	
		Juice Boxes	\$ 92.13	\$ 213.31
34476	SSP ARCHITECTURAL GROUP, INC.	COMPLETE AND INITIAL BUILDING ASSESSMENT	\$ 1,540.00	\$ 1,540.00
34477	Supreme Heating & Air Conditioning	A/C REPAIR	\$ 23,328.00	\$ 23,328.00
34478	TAMATHA ISENBERG	Yoga - August 2023	\$ 330.00	\$ 330.00
34479	THERESA VERDI	Cleaning Pool	\$ 360.00	
		Cleaning RRCC	\$ 520.00	
		Cleaning services at Municipal Building	\$ 700.00	\$ 1,580.00
34480	TOWNSHIP OF RARITAN	Shared Service Agreement Courts	\$ 7,022.70	\$ 7,022.70
34481	U.S. MUNICIPAL SUPPLY, INC.	Plow Parts / Spreader Parts / Chains / E	\$ 682.50	\$ 682.50
34482	VERIZON	AUGUST 2023 BILLING	\$ 1,805.50	

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		AUGUST 2023 BILLING	\$ 66.09	\$ 1,871.59
34483	VERMEER NORTH ATLANTIC	Chipper Knife Blades	\$ 419.86	\$ 419.86
34484	Warren Materials	Blacktop/High Performance Cold Patch, Di	\$ 725.82	\$ 725.82
34485	WB Mason Co Inc	Lysol Wipes & 2024 Planner	\$ 75.20	\$ 75.20
34486	WILSON PRODUCTS	Propane Cyl Rental for Recycling Forklift	\$ 36.00	\$ 36.00
34487	Y-Pers, Inc	Safety Clothing 2023 from Backorder	\$ 32.00	\$ 32.00
TOTALS:			\$ 206,874.85	\$ 206,874.85
34429	SOUND ON THE ROAD	VOIDED CHECK	\$ (1,500.00)	\$ (1,500.00)
34408	PUBLIC ALLIANCE INSURANCE COVERAGE	VOIDED CHECK	\$ (150.00)	\$ (150.00)
34427	PUBLIC ALLIANCE INSURANCE COVERAGE	RE-ISSUED CHECK	\$ 100.00	\$ 100.00
34417	THERESA VERDI	VOIDED CHECK	\$ (560.00)	
		VOIDED CHECK	\$ (700.00)	
		VOIDED CHECK	\$ (480.00)	\$ (1,740.00)
34428	THERESA VERDI	RE-ISSUED CHECK	\$ 560.00	
		RE-ISSUED CHECK	\$ 600.00	
		RE-ISSUED CHECK	\$ 480.00	\$ 1,640.00
TOTALS:			\$ (1,650.00)	\$ (1,650.00)
GRAND TOTAL:			\$ 205,224.85	\$ 205,224.85

**REMINDER/ANNOUNCEMENT**

The Holland Township Volunteer Fire Co will be sponsoring the Fall Town Wide Yard Sale on Saturday, September 30 from 8am to 1pm.

**LIAISON REPORTS**

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

- Approval of Raffle Application: (To be held 10/28/2023 5:00-7:00 p.m. at Case Field)  
Application for Raffle 2023-04 **DVRR Jr. Terriers** [Off-premise draw raffle awarding cash-50/50]
- Appointment by Governing Body: Stacey Rister to Historic Preservation filling the unexpired term of Lori Bonham. Term expiring 12/31/2024
- Approval of letter to ShopRite asking for a donation of light refreshments for the Veterans Day Ceremony.

**-RESOLUTION** – Setting Trick or Treating

**Setting Trick or Treating**

**WHEREAS**, the Holland Township Committee wishes a safe Halloween season for all Holland residents and visitors in the township, and

**WHEREAS**, on Tuesday September 12, 2023 a memo was received from Police Chief Sean Gutsick, recommending the following:

- Setting 2023 Trick or Treating for Tuesday October 31, 2023 from 5:30 p.m.-8:00 p.m.

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey that, 2023 Trick or Treating be set for Tuesday October 31 from 5:30 p.m.-8:00 p.m.

**- RESOLUTION** -Award of Contract to Asphalt Paving Systems

**Award of Contract  
Asphalt Paving Systems  
Oil and Chip Work – Miller Park Road and Dennis Road**

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**Township of Holland, Hunterdon County, NJ**

**WHEREAS**, the Township of Holland (“Holland”) is seeking to oil and chip the paved portions of Miller Park Road and Dennis Road; and

**WHEREAS**, Holland has budgeted for the required oil and chip work; and

**WHEREAS**, Holland plans on utilizing Asphalt Paving Systems (“APS”) for the oil and chip work through its membership in the Morris County Cooperative Pricing Council (“MCCPC”); and

**WHEREAS**, APS is a qualified contractor and has the experience to perform the required work on the project; and

**WHEREAS**, APS has submitted a proposal for the oil and chip work in the amount of \$33,539.20; and

**WHEREAS**, Chief Financial Officer Kristi Gano has certified that Holland has sufficient funds to retain APS for the oil and chip work; and

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that APS is hereby authorized to perform the oil and chip work on Miller Park Road and Dennis Road at a cost not to exceed \$33,539.20; and

**BE IT FURTHER RESOLVED**, that this authorization is subject to the Holland Chief Financial Officer’s certification relative to the availability of funds.

**-RESOLUTION – Cancellation of Certain Balances**

**CANCELLATION OF CERTAIN BALANCES  
IN THE GENERAL CAPITAL FUND**

**WHEREAS**, The Best Practices requires that a periodic review of the various balances in the Capital Ordinances and the General Capital Trial Balance; and

**WHEREAS**, The Chief Financial Officer of the Township of Holland has conducted a review of unspent balances in the General Capital Fund; and

**WHEREAS**, the funds listed below are no longer required for the original intention of the Township of Holland

**NOW THEREFORE BE IT RESOLVED** that the following balance be cancelled and returned to Reserve for Capital Improvement Fund.

	<u>To:</u>	<u>From:</u>
<b>Capital Improvement Fund (04-299-56-850-101):</b>	\$211,188.43	
<b>Mt Joy Road Phase II (04-215-10-290-044):</b>		\$211,188.43

**- RESOLUTION –**

Authorizing the Chief Financial Officer to refund local property taxes  
to the Fully Disabled Veteran Justin Bickhardt  
Block 20 Lot 7.02 – 13 Phillips Road

**WHEREAS**, N.J.S.A. 54:4-3.30-34 grants an exemption from local property taxes for the dwelling house of a qualified 100% permanently and totally disabled veteran; and

**WHEREAS**, **Justin Bickhardt**, has been declared a 100 percent permanently and totally disabled veteran by the Department of Veteran’s Affairs as of March 3, 2023; and

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**WHEREAS, Justin Bickhardt**, made application for exemption from taxes on July 10, 2023; and

**WHEREAS**, the Tax Assessor has determined the dwelling of Justin Bickhardt, Block 20 Lot 7.02, 13 Phillips Road, is exempt from property taxation effective March 3, 2023; and

**WHEREAS**, the Township has granted refunds of previously paid taxes to totally exempt veterans and widows of veterans under certain circumstances; and

**WHEREAS**, the decision as to whether to reimburse totally exempt veterans for past taxes is discretionary on behalf of the Township; and

**WHEREAS**, the Township wishes to strike a balance between honoring veterans who have made an incredible sacrifice on behalf of their fellow countrymen against the financial burden that the return of taxes imposes upon non-exempt property owners; and

**WHEREAS**, the caps placed upon municipal spending by the State of New Jersey have imposed financial burdens on the Township and placed severe strains on its budget.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. The Township Committee believes that a fair and reasonable balance to be struck between its responsibilities to the general taxpayers and its need to recognize the sacrifices made by totally disabled veterans is accomplished by providing that totally disabled veterans will receive a refund of local property taxes from the date the veteran is declared 100% permanently and totally disabled, within the current tax year, and submits to the Tax Assessor a fully qualifying application for exemption from local property taxes on the veteran's dwelling pursuant to N.J.S.A. 54:4-3.30-34.

2. In the case of Justin Bickhardt, he is declared exempt from local property taxes on his dwelling commencing March 3, 2023 and the Chief Financial Officer is authorized to refund him \$5,225.00 of local property taxes paid from March 3, 2023 through September 30, 2023 and the Tax Collector forgive the remaining taxes owed for tax year 2023.

3. The Township Committee will apply this policy to any future veterans seeking totally exempt status, but reserves the right to amend and alter it based on the future financial condition of the municipality.

**-RESOLUTION -**

**REDEMPTION TAX SALE CERTIFICATE**

**WHEREAS**, there has been a redemption made for Tax Sale Certificate #2021-004, Block 13, Lot 47, 440 Church Road, Milford, sold on December 16, 2021, to Fedigan, LLC, 474 Mary Allen Way, Mountainside, NJ 07092; and

**WHEREAS**, the amount of \$8,612.57 has been collected from the owner of this property, for the redemption of this Tax Sale Certificate #2021-004; and

**THEREFORE, BE IT RESOLVED** that a check in the amount of \$8,612.57 for redemption be prepared and a check in the amount of \$10,000.00 be prepared for the release of the Tax Sale Premium and the Mayor, Treasurer and Clerk be authorized to sign these checks and these checks be mailed to:

Fedigan, LLC  
474 Mary Allen Way  
Mountainside, NJ 07092

**BUSINESS FROM TOWNSHIP ATTORNEY**

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

**ADJOURN** at \_\_\_\_\_