

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
June 20, 2023

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

Roll Call: when your name is called, please respond with "present"

Committeeperson Duane Young
Committeeperson Lisa Mickey
Deputy Mayor Scott Wilhelm
Committeeperson Robert Thurgarland
Mayor Dan Bush
Attorney Matthew Lyons
Municipal Clerk Melissa Tigar

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 8, 2022** and re-published with the zoom information on **January 12, 2023** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Township website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

ZOOM INFORMATION

Township Committee is inviting you to a scheduled Zoom meeting.

Topic: Township Committee

Time: June 20, 2023 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/7480301411?pwd=dWgzaU91TXhjdFk5eWJNZmNPcGUxdz09>

Meeting ID: 748 030 1411

Passcode: 951148

One tap mobile

+13052241968,7480301411#, *951148# US

APPROVAL OF MINUTES OF THE: June 7, 2023 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

Holland Township
Bill List
20-Jun-23

Check#	Vendor	Description	Payment	Check Total
33959	ALLEGRO ENTERPRISES, INC.	Water Delivery	\$ 23.45	
		MAY 2023 Delivery - DPW	\$ 39.45	
		May 2023 Delivery - Municipal Bldg	\$ 83.65	\$ 146.55
33960	Amerigas-Clinton 7510	Snack Hut Propane	\$ 41.81	
		Snack Hut Propane	\$ 58.58	\$ 100.39
33961	ANIMAL CONTROL SOLUTIONS	24 Hour Animal Control Coverage 2023	\$ 1,240.00	\$ 1,240.00
33962	AT&T MOBILITY	04/27/23 - 05/26/23	\$ 914.81	\$ 914.81
33963	BENJAMIN BROWN BRANCBURG SPORTS	BACKGROUND CHECK	\$ 43.25	\$ 43.25
33964	COMPLEX	Summer Camp Field Trip	\$ 851.00	\$ 851.00

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33965	CARLA CIELO	DOCUMENTATION OF AC RAPP BARN AND SITE	\$ 360.00	\$ 360.00
33966	Claire Jones	Refund Summer Camp	\$ 279.00	\$ 279.00
33967	CLEMENS UNIFORM	Shop Towels / Floor Mat service	\$ 23.35	
		Mats for Municipal Building	\$ 41.98	\$ 65.33
33968	COLLIERS ENGINEERING & DE	PB HK B24 L 3 13 review thru 053123	\$ 175.00	
		HLT001 Holland Township General - MAY 2023	\$ 3,109.24	\$ 3,284.24
33969	COOPER ELECTRICAL SUPPLY	RRCC Air Handler Motor Replacement	\$ 662.76	\$ 662.76
33970	COUNTY OF MORRIS	Training	\$ 25.00	\$ 25.00
33971	Dana Wiatroski	Pickleball Clinics 6/11/2023	\$ 240.00	\$ 240.00
33972	Daxko LLC	Daxko Operations June 2023	\$ 745.34	\$ 745.34
33973	DELAWARE VALLEY REG. HIGH	Tax Payments 2023/2024	\$ 838,551.00	\$ 838,551.00
33974	DENVILLE LINE PAINTING, I	Line Striping Service Spring Garden	\$ 2,024.40	\$ 2,024.40
33975	DIGMANS DAIRY	Ice Cream for Snack Hut	\$ 275.16	
		Ice Cream	\$ 178.30	\$ 453.46
33976	Direct Energy Business	Acct 1294540 Meter G21049495	\$ 56.53	
		129 Spring Mills Rd Account 1294415	\$ 6.91	
		Account 1294535 129 Spring Mills Road	\$ 20.49	
		Account # 1294537	\$ 100.22	
		Electric Service 910 Milford Warren Glen	\$ 821.94	
		Account 1294539 910 Milford Warren Glen	\$ 1,782.14	
		Account 1294536	\$ 303.68	\$ 3,091.91
33977	ENTERPRISE ELECTRICAL INC	Electrical Work @ RRCC/Municipal/Police/	\$ 937.50	\$ 937.50
33978	FERGUSON - LAKEWOOD #501	RRCC Pool Valve Repair	\$ 52.35	\$ 52.35
33979	Finelli Consulting Engine	PB Holland Solar Farm B2 L1 02 services	\$ 1,282.50	\$ 1,282.50
33980	Gall's	Uniforms and Equipment	\$ 576.04	\$ 576.04
33981	GEBHARDT & KIEFER, P.C.	MAY 2023 - TAX APPEALS	\$ 127.00	\$ 127.00
33982	GEBHARDT & KIEFER, P.C.	MAY 2023 - GENERAL	\$ 2,654.00	\$ 2,654.00
33983	GOTTA HAVE IT	Chemicals/Pool Chemicals	\$ 4,409.47	
		O Ring	\$ 29.99	
		Pool Chemicals	\$ 609.54	
		Pool Chemicals	\$ 2,009.91	\$ 7,058.91
33984	GRAINGER	BLACKLIGHT BULB	\$ 22.41	
		Danger Chemicals Sign	\$ 9.10	\$ 31.51
33985	GRASS ROOTS	Grass Seed for Township Projects	\$ 687.80	\$ 687.80
33986	GRIFFITH-ALLIED TRUCKING	Diesel - Public Works	\$ 467.76	
		Gasoline- Police	\$ 1,962.39	\$ 2,430.15
33987	HOLLAND TOWNSHIP BOARD OF	Tax Payments 2023- 7/2023	\$ 1,759,373.34	\$ 1,759,373.34
33988	Hunterdon County Central	Pool Log Books	\$ 21.00	
		BUSINESS CARDS	\$ 175.00	\$ 196.00
33989	HUNTERDON COUNTY CLERK	Recording Fee Discharge of Mortgage	\$ 8.00	\$ 8.00
33990	HUNTERDON CTY POLICE CHIE	2023 Membership Dues	\$ 400.00	\$ 400.00
33991	J C Ehrlich Co Inc	Commercial Pest Maintenance Service JUNE	\$ 137.80	
		Commercial Pest Maintenance Service JUNE	\$ 137.80	\$ 275.60
33992	J Harris Academy of Polic	Muller-OPRA Training	\$ 125.00	\$ 125.00
33993	JERSEY CENTRAL POWER & LI	100 004 557 474	\$ 74.31	\$ 74.31
33994	JERSEY CENTRAL POWER & LI	100 004 556 468	\$ 341.94	\$ 341.94
33995	JERSEY CENTRAL POWER & LI	MASTER 200 000 020 350	\$ 9.62	
		MASTER 200 000 020 350	\$ 305.44	\$ 315.06
33996	JESSICA NEGLIA	When i work app	\$ 150.00	
		Walmart Pool Supplies	\$ 43.40	
		When I Work App	\$ 150.00	\$ 343.40
33997	KEIRA JANETZKO	BACKGROUND CHECK	\$ 43.25	\$ 43.25
33998	Kyle McManus Associates L	PB Holland Solar Farm B2 L1 02 services	\$ 73.50	\$ 73.50
33999	L.J. ZUCCA INC. DISTRIBUT	Candy for Snack Hut	\$ 285.94	\$ 285.94
34000	LDI Connect	Contract Usage Charge 11/22/22 - 12/21/22	\$ 18.19	

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		Copies for RRCC	\$	107.51		
		Contract Usage Charge 05/22/23 - 06/21/23	\$	70.15	\$	195.85
34001	Leonard A. LaGuardia	T-Shirts & Banner	\$	2,272.50	\$	2,272.50
34002	LMR DISPOSAL	Dumpster Pickup Service	\$	1,710.00	\$	1,710.00
34003	LUCILLE A. GROZINSKI	LUB 061223 meeting court reporter	\$	350.00	\$	350.00
34004	MILFORD/FRENCHTOWN AUTO P	Truck-Equipment Parts/ Tools/ Truck	\$	60.66	\$	60.66
34005	MILFORD/FRENCHTOWN AUTO P	Vehicle Maintenance	\$	2.99	\$	2.99
34006	MONINGHOFF APPLIANCE & SU	Misc. Items for Building and Maintenance	\$	487.42	\$	487.42
34007	NJ EVENT SERVICES LLC	RRCC 06/11/23 - 07/10/23	\$	220.00		
		Temporary Restrooms	\$	220.00		
		Temporary Restrooms 6/3/23-7/2/23	\$	110.00	\$	550.00
34008	ODP BUSINESS SOLUTIONS, L	Office Supplies	\$	6.89	\$	6.89
34009	ONE CALL CONCEPTS, INC.	One Call Locate Service	\$	24.31	\$	24.31
34010	PERFORMANCE TIRE COMPANY PRINCETON COMPUTER SUPPOR	Vehicle Maintenance	\$	888.96	\$	888.96
34011		VIPRE ENDPOINT - CLOUD RENEWAL	\$	1,328.25		
		Billable Services Travel, OnSite, Remote	\$	337.50		
		Billable Services Travel, OnSite, Remote	\$	540.00		
		LCD MONITOR	\$	158.53	\$	2,364.28
34012	Promed Office Cleaners LL	CLEANING @ RRCC - 2ND FLOOR	\$	80.00	\$	80.00
34013	R & L DATACENTERS, INC.	APRIL 2023 PAYROLL	\$	380.80	\$	380.80
34014	R & R Provisions Co	Food for Snack Hut	\$	339.03		
		Food for Snack Hut	\$	136.81	\$	475.84
34015	REC SUPPLY CO.	Test Kit and Reagents for Testing Pool	\$	584.15		
		Pool Supplies	\$	1,002.94	\$	1,587.09
34016	RJ'S DIESEL AND AUTO REPA	Vehicle Maintenance	\$	113.70	\$	113.70
34017	ROAD SAFETY SYSTEMS, LLC	SPRING GARDEN ROAD GUARD RAIL WORK	\$	122,874.00	\$	122,874.00
34018	S & S WORLDWIDE	Arts & Crafts Supplies for Summer Camp	\$	959.05	\$	959.05
34019	SANICO, INC.	MAY 2023 - Acct #201688	\$	191.16		
		MAY 2023 Account 101037	\$	114.78	\$	305.94
34020	SEAN P. GUTSICK	REIMBRUSEMENT FOR HARD ROCK	\$	320.60	\$	320.60
34021	SERVICE ELECTRIC CABLE TV	Internet Service	\$	98.90	\$	98.90
34022	Statewide Insurance Fund	4th and Final INSTALLMENT 2023	\$	49,870.49	\$	49,870.49
34023	THERESA VERDI	Cleaning services at Municipal Building	\$	800.00	\$	800.00
34024	TOWNSHIP OF RARITAN	Shared Service Agreement Courts	\$	7,022.70	\$	7,022.70
34025	Universal/Pavement Specia	Crack Repair of Basketball Court	\$	5,209.00		
		Crack Repair of Basketball Court	\$	7,291.00		
		Outdoor Pickleball Courts @ RRCC	\$	2,000.00	\$	14,500.00
34026	VERIZON	Billing 908 995 8810	\$	64.53	\$	64.53
34027	VERIZON	MAY 2023 BILLING	\$	1,846.92	\$	1,846.92
34028	WALLABY TALES	Eyes of the Wild for Summer Camp 2023	\$	345.00	\$	345.00
34029	Warren Materials	Blacktop/High Performance Cold Patch	\$	66.72	\$	66.72
34030	WB Mason Co Inc	Trash Bags, Guest Checks, Toner	\$	295.35		
		Various Items	\$	221.53	\$	516.88
34031	WILSON PRODUCTS	Propane Cyl Rental for Recycling Forklift	\$	36.00	\$	36.00
				\$ 2,841,950.56	\$ 2,841,950.56	
33840	Clemens Uniform		\$	435.66		
33840	Clemens Uniform	VOIDED	\$	(435.66)		
33957	Clemens Uniform	REISSUED CHECK AMOUNT REVISED	\$	205.66	\$	205.66
5162023	Quadient	MAY POSTAGE	\$	400.00	\$	400.00
6082023	Quadient	JUNE POSTAGE	\$	500.00	\$	500.00
		TOTAL MANUAL AND VOIDS	\$	1,105.66	\$	1,105.66

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\$ 2,843,056.22 \$ 2,843,056.22

REMINDER/ANNOUNCEMENT

Independence Day is Tuesday, July 4, 2023 the Township offices will be closed.

The first meeting in July will be Wednesday, July 5, 2023.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-**APPROVAL** of Raffle Application: To be held 07/15/2023 4:00-10:00 p.m. Application for Raffle 2023-03 **Holland Township Volunteer Fire Co.** [On-premise draw raffle awarding cash-50/50]

-**ORDINANCE 2023-10**-Introduction/First Reading
Second reading and Public Hearing set for July 18, 2023

**AN ORDINANCE GRANTING A CONSERVATION EASEMENT OVER A PORTION OF
BLOCK 6, LOTS 1.03 AND 1.04**

-**ORDINANCE 2023-11** -Introduction/First Reading
Second reading and Public Hearing set for July 18, 2023

**AMENDING CHAPTER 4 ENTITLED "CLAIMS APPROVAL"
OF THE CODE OF THE TOWNSHIP OF HOLLAND**

-**ORDINANCE 2023-12** -Introduction/First Reading
Second reading and Public Hearing set for July 18, 2023

AN ORDINANCE APPROPRIATING \$250,000.00 FROM THE RESERVE FOR ROAD IMPROVEMENTS, FOR IMPROVEMENTS TO OLD RIVER ROAD IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$250,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$250,000.00 is hereby appropriated from the Reserve for Road Improvements (\$75,000) and Capital Surplus (\$175,000) in the General Capital Account, for various upgrades and improvements to Old River Road in the amount of \$250,000.00.

SECTION TWO: The period of usefulness of the above project as defined by N.J.S.A. 40A:2-22 is at least 20 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community

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Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

-RESOLUTION- Authorizing Cancellation of Mortgage

Authorizing Cancellation of
a Mortgage Held by the Township of Holland

WHEREAS, in or about 1992 the Township of Holland ("Township") created the Holland Township Housing Rehabilitation Program ("Program") to fund housing rehabilitation projects for low and moderate households within the Township; and

WHEREAS, the funding for the Program has been, for the most part, from federal and state funding sources; and

WHEREAS, in 1996, pursuant to the terms of the Program, HCDSI made arrangements to lend \$25,952.00 to Yvonne Pyatt of Block 13 Lot 47, more commonly known as 440 Church Road, Milford, New Jersey 08848 from Program funds so that they could make improvements to their home to make it comply with the Uniform Construction Code requirements; the funding for the loan came from the revolving fund of the Community Block Grant Program; and

WHEREAS, on February 9, 2001 Yvonne Pyatt executed a mortgage and note to Holland Township Housing Rehabilitation Program in the amount of \$25,952.00; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Holland, County of Hunterdon, state of New Jersey resolve as follows:

1. The Township has been paid in full for the note and mortgage and it is appropriate to cancel the mortgage;
2. The Mayor, Clerk and Municipal Attorney are authorized to execute such documents and to take such steps as are necessary to carry out such action.

-RESOLUTION- Emergency Contract for Repairs to Riegel Ridge Community Center HVAC

EMERGENCY CONTRACT FOR REPAIRS

WHEREAS, unexpected repairs are required for the Riegel Ridge Community Center HVAC system; and

WHEREAS, due to the safety of the residents of Holland and the patrons of the Community Center, the Township had to enter into an emergency contract for the repairs without going through the quote process; and

WHEREAS, the Chief Financial Officer certifies that funds are available for this repair in the following account: Buildings and Grounds – Other Expenses 01-201-26-310-300; and

WHEREAS, N.J.S.A. 40A:11-6 allows the Township to enter into such a contract due to the emergency caused and the immediate need for the repairs due to the safety and welfare of the residents.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of Holland

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Township, County of Hunterdon, State of New Jersey, that the Chief Financial Officer be authorized to enter into a contract with Supreme Heating and Air Conditioning in the amount of \$23,328.00 for the repairs to the Riegel Ridge Community Center HVAC system.

-RESOLUTION- Update #2 2023 Pool Salaries

Authorization to hire the following 2023 seasonal part time
 Managers, Lifeguards and Pool Front Desk Staff at Riegel Ridge Community Pool

WHEREAS, the Holland Township Committee adopted a Resolution hiring the Riegel Ridge Community Pool Staff on May 16, 2023, and

WHEREAS, the Township Committee wishes to make some additions (denoted with **highlighter**), and some deletions (denoted by ~~strike through~~), and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, these employees will be hired as “at will” 3month part-time, seasonal employees

WHEREAS, these employee’s will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, these employees will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

WHEREAS, these employees will be required to attend and pass all required training; and

WHEREAS, these employees will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, these employees will be supervised at all times.

WHEREAS, these salaries are based on the following Payroll Increase Schedules

Riegel Ridge Pool Managers, Lifeguards and Pool Front Desk Staff

	1-2 yrs.	3-4 yrs.	5-6 yrs.	6+ yrs.
Lifeguards, Pool Desk & Snack Hut	\$14.00	\$14.50	\$15.00	\$15.50
Pool Managers	\$15.00	\$15.50	\$16.00	\$16.50

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal part-time employee’s contingent on favorable results of all required background checks, based on the following Payroll Schedules, effective May 16, 2023.

BE IT FURTHER RESOLVED, that the schedule of pay rates is in accordance with the Township Ordinance.

Senior Pool Managers		Salary
Jessica	Bidwell	\$16.97
Pool Managers		
Benjamin	Brown	\$15.00
Jason	Czerna	\$16.00
Shannon	Hesse	\$16.50
Madison	Hesse	\$16.50
Julia	LaVigna	\$15.50

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Garrett	Modig	\$15.50
Mikaela	Scott	\$16.50
Lifeguards		
Alyvia	Austin	\$14.00
Anthony	Appezzato	\$14.00
Benjamin	Brown	\$14.00
Jason	Czerna	\$15.00
Jacob	Dlugose	\$14.00
Logan	Dobbins	\$14.00
Joseph	Gonsalves	\$14.00
Aaron	Harvey	\$14.00
Alex	Harvey	\$14.00
Madison	Hesse	\$15.50
Shannon	Hesse	\$15.50
Norbert F.	Hirst	\$14.00
Silas	Johnson	\$14.00
Mia	Jones	\$14.00
Samuel	Kirkpatrick	\$14.00
Julia	LaVigna	\$14.50
Garrett	Modig	\$14.50
Kyle	Nungester	\$14.00
Anderson	Olcott	\$14.50
Keith	Polin	\$14.00
Mikaela	Scott	\$15.50
Aiden	Shebchuk	\$14.00
Ty	Simms	\$14.00
Kayla	Taverner	\$14.00
Finn	Tribus	\$14.00
Logan	Tynan	\$14.00
Georgia	Tynan	\$14.00
Karl	Woerner	\$14.00
Group Swim Instructors		Per Lesson
Madison	Hesse	\$15.00
Shannon	Hesse	\$15.00
Ethan	Liable	\$15.00
Clare	Nugent	\$15.00
Private Swim Instructors		Per Lesson
Jessica	Bidwell	\$19.09
Madison	Hesse	\$16.00
Shannon	Hesse	\$16.00
Ethan	Liable	\$16.00
Clare	Nugent	\$16.00
Pool Front Desk		
Patricia	Accardi	\$14.00
Jocelyn	Denne'	\$14.00
Nicholas	Hults	\$14.13
Sierra	Lentine	\$14.00
Melissa	Pecchia	\$16.33
Mikaela	Scott	\$15.50
Madison	Scott	\$14.13
Vittoria	Mazzaferro	\$14.00

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Snack Hut		
Gabriella	Colucci	\$14.00
Nicholas	Hults	\$14.13
Nicholas	Hults	\$15.00
Colin	Kramer	\$14.00
Rebecca	Matthews	\$15.00
Vittoria	Mazzaferro	\$14.00
Brianna	Navarrete	\$14.00
Clara	Nelson	\$14.00
Sloane	Rooney	\$14.00
Nina	Rybansky	\$14.00

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____

DRAFT