

December 7, 2021

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Roll Call: Present were:

- Mayor Dan Bush
- Deputy Mayor Ray Krov-**absent**
- Committeeman Robert Thurgarland
- Committeeman Scott Wilhelm
- Committeewomen Lisa Mickey
- Attorney Matthew Lyons
- Municipal Clerk Cathy Miller

There being a quorum this meeting was called to order by Mayor Bush at 7:06 p.m. Mr. Bush asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mr. Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 10, 2020** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

EXECUTIVE SESSION-

-RESOLUTION-to enter into Executive Session-
Labor Attorney Whittlesey attended the meeting

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Resolution at 7:07 pm and stating Action will not be taken when the Township Committee returns to Open Session.

RESOLUTION
Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, Count of Hunterdon I the state of New Jersey, that the public shall be excluded from discussion of the following matter(s):

- Personnel-Police Officer Keith Yasunas

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor				x
Dan Bush, Mayor	x			

The Committee returned to Open Session-at 7:30pm

APPROVAL OF MINUTES

Mr. Wilhelm moved and Ms. Mickey seconded the motion to approve the minutes of the November 3, 2021 Regular Meeting and Executive Session

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	X			
Scott Wilhelm	X			
Robert Thurgarland	X			
Ray Krov, Deputy Mayor				X
Dan Bush, Mayor			X	

APPROVAL OF BILLS AS SUBMITTED

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to approve the following two bills lists as submitted:

November 16, 2021

Check#	Vendor	Description	Payment	Check Total
31137	4IMPRINT, INC.	School Stormwater Educational Give A Way	\$ 686.00	
		School Stormwater Educational Give A Way	\$ 106.46	\$ 792.46
31138	ALLEGRO ENTERPRISES,	Bottled Water for the Township	\$ 35.85	
		Water Delivery November 2021	\$ 35.85	\$ 71.70
31139	Amazon.com RRCC	Pretzel Salt, Otter Box for camp phone,	\$ 63.51	
		Summer Camp First Aid Supplies	\$ 99.45	
		Sting Kill for Summer Camp	\$ 38.16	
		Fly Trap for Pool	\$ 12.49	
		Take Out Clamshell for Snack Hut	\$ 39.98	
		Christmas Lights	\$ 77.97	\$ 331.56
31140	Amazon.com RRCC	Black Brochure Box for Trails ordered	\$ 22.99	\$ 22.99
31141	BOY SCOUT TROOP #187	Wreaths for Front doors of Municipal Bui	\$ 40.00	\$ 40.00
31142	Bruce E Holder	Clothing Allowance per Union Contract	\$ 408.45	\$ 408.45
31143	CLEMENS UNIFORM	Cleaning Service for Floor Mats / Rags	\$ 22.75	
		Mats & Rugs for RRCC (November 2021)	\$ 63.50	\$ 86.25
31144	COOPER ALARM SYSTEMS	connection issue	\$ 142.50	\$ 142.50
31145	COOPER ELECTRICAL SU	Misc. Items for Building and Maintenance	\$ 64.23	
		Misc. Items for Building and Maintenance	\$ 64.23	
		Misc. Items for Building and Maintenance	\$ 222.05	
		Misc. Items for Building and Maintenance	\$ 1,294.56	
		Misc. Items for Building and Maintenance	\$ 109.90	
		PL Socket	\$ 54.96	\$ 1,809.93
31146	Daxko LLC	Daxko November 2021	\$ 569.05	\$ 569.05
31147	Debbie Hirst	Parks & Rec 2021 Trunk Treat Fall Festival	\$ 25.00	\$ 25.00
31148	DENVILLE LINE PAINTI	Line Striping Service	\$ 23,075.55	\$ 23,075.55
31149	DONNA MACKEY	PB court recorder 110821	\$ 225.00	\$ 225.00
31150	ELIZABETHTOWN GAS	Meter 01061655 Account 93404665351 RRCC	\$ 374.69	
		Meter 14Y735578 Account 9890459292 910	\$ 78.36	\$ 453.05
31151	ENTEL SYSTEMS, INC.	Annual Contract	\$ 668.00	\$ 668.00
31152	Enterprise Electric	Fix Lights out front at RRCC	\$ 945.00	\$ 945.00
31153	FINCH FUEL OIL CO, I	#2 Fuel Oil Heat DPW/Library	\$ 337.17	\$ 337.17
31154	Gall's	OEM Equipment/Uniforms	\$ 414.02	
		Police Uniforms	\$ 75.00	
		sanitizer wipes-10pack (50 per pack)	\$ 39.90	\$ 528.92
31155	GRAINGER	Misc. Items for Building and Maintenance	\$ 885.53	
		Pull Station Guard for Fire Alarm	\$ 74.84	
		Padlock for PD locker	\$ 9.93	\$ 970.30
31156	Griffith-Allied Truck	DULSD - Diesel DPW	\$ 1,101.32	
		DULSD - Diesel DPW	\$ 1,540.07	\$ 2,641.39
31157	H.J. OPDYKE LUMBER C	Misc. Items for Building and Maintenance	\$ 25.52	\$ 25.52

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31158	Idemia Identity & S	Live Scan Maintenance and Support Agreement	\$ 2,311.86	\$ 2,311.86
31159	J C Ehrlich Co Inc.	Commercial Pest Maintenance service Octo	\$ 260.00	\$ 260.00
31160	JEFFREY MODICA	Clothing Allowance per Union Contract	\$ 250.74	\$ 250.74
31161	JERSEY CENTRAL POWER	100 004 556 468 10/7/21-11/4/21	\$ 319.17	\$ 319.17
31162	JERSEY CENTRAL POWER	100 004 557 474 10/7/21-11/4/21	\$ 69.36	\$ 69.36
31163	JERSEY CENTRAL POWER	November 2021 billing dated 9/21/21-10/1	\$ 18.76	
		November 2021 billing dated 9/21/21-10/1	\$ 10.08	\$ 28.84
31164	JERSEY CENTRAL POWER	Account 100 004 272 595 Street Lights M	\$ 22.07	\$ 22.07
31165	JERSEY CENTRAL POWER	Account 100 060 952 585 Street Lights H	\$ 58.26	\$ 58.26
31166	JERSEY CENTRAL POWER	Account 100 004 272 652 Street Lights 1	\$ 1,305.78	\$ 1,305.78
31167	JESSICA NEGLIA	When I Work November 2021	\$ 30.00	\$ 30.00
31168	John P Gallina, Esq	PB Misc general Matters 110821	\$ 270.00	
		PB Misc general Matters 110821	\$ 101.25	\$ 371.25
31169	Kleen & Fresh Compan	November 1, 4, 6, 8, 11 & 13	\$ 660.00	\$ 660.00
31170	Lindabury, McCormick	BOA Misc general Matters thru 103121	\$ 1,066.50	\$ 1,066.50
31171	LMR Disposal LLC	Dumpster Pickup Service Blanket replaces	\$ 1,140.00	
		Dumpster Pickup Service Blanket replaces	\$ 214.40	
		Dumpster Pickup Service Blanket replaces	\$ 1,478.40	\$ 2,832.80
31172	LMR Disposal LLC	30 yard r/o empty and return	\$ 1,140.00	\$ 1,140.00
31173	LogMein Communicatio	Telephone Service RRCC 11/1-11/30	\$ 104.21	\$ 104.21
31174	Lubenet, LLC	Motor oil for the Fleet	\$ 2,409.00	\$ 2,409.00
31175	Melissa Gonzalez	Parks & Rec 2021 Trunk Treat Fall Festival	\$ 144.32	\$ 144.32
31176	MICHAEL WORTHINGTON	John Bloom Barn	\$ 2,000.00	\$ 2,000.00
31177	MILFORD/FRENCHTOWN A	Tools/ Vehicle Parts	\$ 173.58	\$ 173.58
31178	MONINGHOFF APPLIANCE	Misc. Items for Building and Maintenance BOA Res adopted 102721 Thompson B25 L45	\$ 108.00	\$ 108.00
31179	NJ Advance Media	10156874	\$ 31.15	\$ 52.03
31180	NJ DIV ALCOHOLIC BEV	Maintenance & Preparation of 2021-2022 L	\$ 12.00	\$ 12.00
31181	NJ Event Service LLC	Monthly Toilet Rental November 2021	\$ 210.00	\$ 210.00
31182	OFFICE DEPOT, INC.	Charging Cable	\$ 15.98	\$ 15.98
31183	P3 Generators LLC	Generator Service	\$ 2,466.43	\$ 2,466.43
31184	PALUMBO'S NURSERY	trees	\$ 1,607.99	
		trees	\$ 379.99	\$ 1,987.98
31185	POWER SYSTEMS, INC.	Original Health Club Step	\$ 1,299.45	\$ 1,299.45
31186	Promed Office Cleaners	EOC cleaning 10/07/2021	\$ 80.00	\$ 80.00
31187	Quadient Leasing USA	Lease Period -12/8/21-3/7/22	\$ 528.00	\$ 528.00
31188	R & L DATACENTERS, I	Municipal Payroll	\$ 362.30	\$ 362.30
31189	RICOH USA Inc	Copies	\$ 255.51	\$ 255.51
31190	Robert Martucci	BOA ATT B19 L12 01 services thru 110221	\$ 300.00	\$ 300.00
31191	SANICO, INC.	4 YD Cont 1 pu/wk Milford Warren Glen O	\$ 164.16	
		November 2021 Account 101037	\$ 87.78	
		2 YD FL Cont 1 pu/wk November 2021 acct	\$ 96.56	
		Holland Twp Pool 201746 October, 2021	\$ 134.12	\$ 482.62
31192	SERVICE ELECTRIC CAB	Internet Service	\$ 88.95	\$ 88.95
31193	SERVICE ELECTRIC CAB	Internet, Cable, Phones	\$ 178.83	\$ 178.83
31194	SMITH MOTOR COMPANY,	oil/filter change, rotate tires, multi	\$ 592.98	\$ 592.98
31195	STAPLES BUSINESS ADV	4" 3 ring D binder	\$ 82.34	\$ 82.34
31196	STAPLES BUSINESS ADV	HP414A Black toner	\$ 194.96	\$ 194.96
31197	STAPLES BUSINESS ADV	414A toner cartridge	\$ 182.20	\$ 182.20
31198	State Industrial Pro	Grease / Lubricants / Disinfectants / Be	\$ 251.28	
		Grease / Lubricants / Disinfectants / Be	\$ 1,976.33	\$ 2,227.61
31199	STEM BROTHERS, INC.	Propane for Recycling Building	\$ 68.12	\$ 68.12
31200	THERESA VERDI	Cleaning RRCC (10/25-10/29)	\$ 240.00	\$ 240.00
31201	ULINE	Shop Wipes	\$ 74.02	\$ 74.02
31202	Valerie Phillips	Snacks for CERT members (Trunk or Treat/	\$ 13.84	
		Trunk or Treat 2021-Candy	\$ 53.00	\$ 66.84
31203	VERIZON	10/25/21billing	\$ 676.33	\$ 676.33

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31204	VERIZON WIRELESS	Air Cards	\$ 152.08	\$ 152.08
31205	WB Mason Co Inc.	Black Toner Cartridge	\$ 96.99	
		Lysol Wipes, Monthly Planner	\$ 59.44	\$ 156.43
31206	WILSON PRODUCTS	Propane Tank Refill Recycling / Acetylene	\$ 35.25	\$ 35.25
		Total	\$ 62,904.77	\$ 62,904.77

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Check#	Vendor	Description	Payment	Check Total
31207	A & K Equipment Co Inc	Snow Plow Parts	\$ 2,270.00	\$ 2,270.00
31208	Alex Hammerstone	Clothing Allowance per Union	\$ 537.63	\$ 537.63
31209	Amazon	OEM Phone supplies	\$ 25.78	\$ 25.78
31210	AQUA NEW JERSEY	910 Milford Warren Glen Rd S	\$ 16.50	
		Lawn Irrigation (9078)	\$ 26.82	
		001037094 0748928 10/29/21-1	\$ 321.32	
		Pool (8796)	\$ 196.52	
		RRCC Pool 8797	\$ 1,419.40	\$ 1,980.56
31211	AT&T MOBILITY	OEM New Cell Phones	\$ 140.76	
		Cell Phones - 10/22/21-11/2	\$ 316.35	\$ 457.11
31212	BILL KAPPUS PLUMBING & HEATING, LLC	Water Heater Replacement for	\$ 1,580.44	\$ 1,580.44
31213	Bruce E Holder	Clothing Allowance per Union	\$ 114.94	\$ 114.94
31214	CATHERINE M. MILLER	mileage	\$ 188.10	
		Christmas party	\$ 69.77	\$ 257.87
31215	Chris's Lawn Mowing Inc	2021 Lawn mowing services	\$ 3,307.00	\$ 3,307.00
31216	CLEMENS UNIFORM	Mats for Municipal Bldg. November	\$ 79.80	\$ 79.80
31217	Colliers Engineering & Design Inc	HLT0086	\$ 225.33	
		HLT0076	\$ 1,138.47	
		HLT0065	\$ 472.50	
		HLT0082	\$ 10,776.25	
		PB HK B24 L 3 13 review thru	\$ 155.00	\$ 12,767.55
31218	Connell Consulting LLC	Police Officer training	\$ 149.00	\$ 149.00
31219	COOPER ELECTRICAL SUPPLY	Misc. Items for Building and	\$ 63.96	
		Misc. Items for Building and	\$ 181.07	
		blanket po	\$ 21.68	
		blanket po	\$ 360.41	
		blanket po	\$ 21.68	\$ 648.80
31220	Craig M Cole	refund of taxes Disabled Veteran	\$ 1,360.41	\$ 1,360.41
31221	Debbie Hirst	Parks & Rec 2021 Art Contest	\$ 20.00	\$ 20.00
31222	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal	\$ 171.00	\$ 171.00
31223	Direct Energy	Propane	\$ 239.95	\$ 239.95
31224	Direct Energy Business	129 Spring Mills Rd Account	\$ 6.06	
		Electric Service 129 Spring	\$ 38.37	
		Account 1294535	\$ 60.57	\$ 105.00
31225	Energ Fitness Wellness Solutions LL	Repairs for RRCC Fitness Cen	\$ 618.98	
		Fitness Center Bike Repair	\$ 327.48	
		Fitness Equipment Prevention	\$ 687.67	\$ 1,634.13
31226	Enterprise Electrical Inc.	Fix light outside of Fitness	\$ 150.00	\$ 150.00
31227	Enterprise Electrical Inc.	Cardboard compactor	\$ 2,520.00	\$ 2,520.00
31228	FINCH FUEL OIL CO, Inc.	#2 Fuel Oil Heat DPW/Library	\$ 337.17	\$ 337.17
31229	Finelli Consulting Engineers Inc.	PB Holland Solar Farm B2 L1	\$ 520.00	\$ 520.00
31230	Gall's	OEM training supplies	\$ 444.60	
		Uniforms	\$ 259.04	\$ 703.64
31231	Gall's	Police Equipment	\$ 694.93	\$ 694.93
31232	Gall's	OEM Equipment	\$ 81.82	\$ 81.82
31233	GEBHARDT & KIEFER, P.C.	Pipeline	\$ 114.40	\$ 114.40
31234	GEBHARDT & KIEFER, P.C.	Tax Appeals	\$ 132.00	\$ 132.00
31235	Griffith-Allied Trucking LLC	DULSD - Diesel DPW	\$ 684.13	
		DULSD - Diesel DPW	\$ 1,341.71	\$ 2,025.84

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31236	Home Depot Credit Services	Misc. Items for Building and	\$ 428.68	
		Misc. Items for Building and	\$ 94.70	
		Misc. Items for Building and	\$ 315.84	\$ 839.22
31237	J C Ehrlich Co Inc.	Commercial Pest Maintenance	\$ 260.00	\$ 260.00
31238	Jake Langreder	Clothing Allowance per Union	\$ 99.96	\$ 99.96
31239	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Base	\$ 337.01	\$ 337.01
31240	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 932 Case	\$ 102.86	\$ 102.86
31241	JERSEY CENTRAL POWER & LIGHT	100 070 503 212 Pool Storage	\$ 3.86	\$ 3.86
31242	JERSEY CENTRAL POWER & LIGHT	Account 100 077 061 016 10/2	\$ 136.52	\$ 136.52
31243	JERSEY CENTRAL POWER & LIGHT	Account 100 105 886 640 914	\$ 218.06	\$ 218.06
31244	JERSEY CENTRAL POWER & LIGHT	Account 100 003 579 271 Library	\$ 60.51	\$ 60.51
31245	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 11/5/21-12/	\$ 73.49	\$ 73.49
31246	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 11/05/21-12/	\$ 337.65	\$ 337.65
31247	JERSEY CENTRAL POWER & LIGHT	December 2021 billing dated	\$ 49.39	
		December 2021 billing dated	\$ 10.36	\$ 59.75
31248	Jessica Dulin-Soto	Yoga - December 2021	\$ 495.00	\$ 495.00
31249	JESSICA NEGLIA	Christmas Decorations for RR	\$ 85.68	\$ 85.68
31250	Kleen & Fresh Company LLC	November 15, 18, 20, 22, 24,	\$ 660.00	\$ 660.00
31251	KOLLMER EQUIPMENT	RRCC Snow blower Maintenance	\$ 337.89	\$ 337.89
31252	LARK LABEL	EC Tree Plaques	\$ 185.87	\$ 185.87
31253	Laura Knott	Yoga November 2021	\$ 220.00	\$ 220.00
31254	LISA MICKEY	PR Reimbursement 2021 tree 1	\$ 125.41	
		PR Reimbursement Fall Art de	\$ 110.00	\$ 235.41
31255	LMR Disposal LLC	30 yard r/o empty and return	\$ 1,140.00	
		30 yard r/o empty and return	\$ 570.00	\$ 1,710.00
31256	LogMein Communications Inc	Telephone @ RRCC December 2	\$ 104.21	\$ 104.21
31257	MARIA ELENA JENNETTE KOZAK	AC League of Municipalities	\$ 185.86	\$ 185.86
31258	MELANIE WOROB	Fitness Classes - December 2	\$ 720.00	\$ 720.00
31259	MELISSA TIGAR	mileage	\$ 184.74	\$ 184.74
31260	MICHELLE TRIVIGNO	2021 reimbursements	\$ 643.77	\$ 643.77
31261	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Tools/ Vehicle Parts	\$ 248.65	\$ 248.65
31262	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Battery and Zip Ties	\$ 223.29	\$ 223.29
31263	MONTAGE ENTERPRISES, INC.	Boom Mower / Roadside Mower	\$ 771.20	\$ 771.20
31264	NJ DEPT OF HEALTH & SENIOR SERVICES	Nov-21	\$ 16.20	\$ 16.20
31265	OFFICE DEPOT, INC.	Office Supplies	\$ 103.76	
		Office Supplies	\$ 42.76	\$ 146.52
31266	ONE CALL CONCEPTS, INC.	One Call Locate Service	\$ 8.58	\$ 8.58
31267	PenTeleData	11/24/21-12/24/21	\$ 196.85	\$ 196.85
31268	PEPSI-COLA	Water for RRCC Fitness	\$ 149.10	\$ 149.10
31269	PERFORMANCE TIRE COMPANY	Tires for Truck 17 Dump	\$ 2,368.20	\$ 2,368.20
31270	Power Place Inc	Boom Mower / Roadside Mower	\$ 721.20	\$ 721.20
31271	POWERCO, INC.	Equipment Repair / Maintenance	\$ 1,653.08	\$ 1,653.08
31272	Prestige Dry Cleaner LLC	HTPD Uniform Cleaning-November	\$ 238.00	
		HTPD Uniform Cleaning-October	\$ 336.50	\$ 574.50
31273	Princeton Computer Support Inc	December Managed Services	\$ 425.00	
		Backup & Disaster Recover BD	\$ 574.99	\$ 999.99
31274	Princeton Computer Support Inc	tech support	\$ 3,970.00	\$ 3,970.00
31275	Princeton Computer Support Inc	offsite backup	\$ 17.50	\$ 17.50
31276	Promed Office Cleaners LLC	Cleaning RRCC Fitness Center	\$ 180.00	\$ 180.00
31277	R & L DATACENTERS, INC.	Municipal Payroll	\$ 361.90	\$ 361.90
31278	Randal T Doster	Leaf Machine Electric Motor	\$ 246.99	\$ 246.99
31279	SANICO, INC.	4 YD Cont 1 pu/wk Milford W	\$ 164.16	
		December 2021 Account 1010	\$ 87.78	
		2 YD FL Cont 1 pu/wk December	\$ 96.56	\$ 348.50
31280	SMITH MOTOR COMPANY, INC.	15-10 Service	\$ 78.96	\$ 78.96
31281	St. Hubert's Animal Welfare Center	September, 2021	\$ 1,349.17	

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		October, 2021	\$ 1,481.22	
		November, 2021	\$ 1,349.17	\$ 4,179.56
31282	St. of NJ/Dept of Labor/Workforce	2021 Unemployment Assessment	\$ 15.44	\$ 15.44
31283	STEM BROTHERS, INC.	Propane for Recycling Building	\$ 68.12	
		Propane for Recycling Building	\$ 230.35	\$ 298.47
31284	Steven Underhill	PERC test witness mileage	\$ 139.69	\$ 139.69
31285	Street Cop Training LLC	Training	\$ 598.00	\$ 598.00
31286	Tamatha Isenberg	Yoga November 2021	\$ 165.00	
		Yoga October 2021	\$ 220.00	\$ 385.00
31287	THERESA VERDI	Cleaning RRCC November 11/15	\$ 480.00	\$ 480.00
31288	TOP LINE CONSTRUCTION CORP. INC	Sycamore Road right of way	\$ 29,563.20	\$ 29,563.20
31289	ULINE	Mope Heads, Simple Green, St	\$ 118.12	
		Nitrile Gloves	\$ 127.97	\$ 246.09
31290	UNITED STATES POSTAL SERVICE	2022 Recycling Cards	\$ 889.33	\$ 889.33
31291	VERIZON	11/18/21 billing	\$ 241.25	\$ 241.25
31292	VERIZON	11/25/21billing	\$ 994.85	\$ 994.85
31293	VERIZON	11/25/21 billing 908 995 918	\$ 91.37	\$ 91.37
31294	VERIZON	11/25/21billing	\$ 676.73	\$ 676.73
31295	VERIZON	11/25/21 billing 908 995 484	\$ 103.10	\$ 103.10
31296	WB Mason Co Inc	Center Pull Toilet Paper	\$ 399.90	\$ 399.90
		Total	\$ 95,867.28	\$ 95,867.28
1.1E+07	NJ State Health Benefits	December	\$ 31,754.18	\$ 31,754.18
1.1E+07	NJ State Health Benefits	December Retiree	\$ 1,974.93	\$ 1,974.93
1.2E+07	Guardian	December Dental	\$ 2,998.98	\$ 2,998.98
		Total Manuals	\$ 36,728.09	\$ 36,728.09
		Total	\$ 132,595.37	\$ 132,595.37
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 49,035.74	
GENERAL CAPITAL FUNDS		BUDGET AND APPROPRIATION RESERVES	\$ 41,950.42	
SEWER FUND		BUDGET AND APPROPRIATION RESERVES	\$ 10.36	
ANIMAL CONTROL		BUDGET AND APPROPRIATION RESERVES	\$ 4,195.76	
ESCROW		ESCROW FUNDS	\$ 675.00	
Checks issued 12/7/21				95,867.28
	Manual Totals			<u>36,728.09</u>
Total				<u><u>132,595.37</u></u>

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	X			
Scott Wilhelm	X			
Robert Thurgarland	X			
Ray Krov, Deputy Mayor				X
Dan Bush, Mayor	X			

ANNOUNCEMENT

Santa and Mrs. Claus will be traveling around Holland Township neighborhoods starting at 6:00pm. from Monday December 13-Friday December 17. Check the Holland Township Volunteer Fire Company’s website at www.hollandfire.org for their schedule.

The Holland Township Parks and Recreation Committee will hold a Tree Lighting Ceremony at Riegel Ridge Community Center on Saturday December 18 at 5:30 pm

The Holland Township Parks and Recreation Committee will host a Holiday House Decorating Contest. The registration deadline has been extended to Wednesday December 8th. Voting will take place December 10-16 and prizes will be awarded December 18th

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-ORDINANCE 2021-17- Public Hearing/Final Adoption-Establishing a Joint Land Use Board

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt ODINANCE 2021-17 on Final Reading

ORDINANCE 2021-17
**ORDINANCE ESTABLISHING A JOINT PLANNING BOARD / ZONING BOARD OF
ADJUSTMENT AND AMENDING CHAPTER 100 ENTITLED “LAND USE” OF THE
GENERAL ORDINANCES OF THE TOWNSHIP OF HOLLAND, COUNTY OF
HUNTERDON, AND THE STATE OF NEW JERSEY**

WHEREAS, N.J.S.A. 40:55D-25 (c) authorizes municipalities having a population of 15,000 or less to establish by Ordinance, a single nine-member Land Use Board to exercise all the powers of the Planning Board and Board of Adjustment; and

WHEREAS, the Mayor and Committee find that the Township of Holland has a population of less than 15,000, and that the adoption of an Ordinance establishing a joint Planning and Zoning Board is in the best interest of the Township.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Holland, County of Hunterdon in the State of New Jersey, that Chapter 100 entitled “Land Use” of the Code of the Township of Holland (“Code”) is hereby amended as follows: (1) to establish the Land Use Board of the Township of Holland, which shall exercise all powers, duties, authority and jurisdiction of the Board of Adjustment of the Township of Holland and the Planning Board of the Township of Holland pursuant to and in accordance with N.J.S.A. 40:55D-45; (2) amending and supplementing related provisions of the Code to effectuate said formation of the Land Use Board; (3) those portions of the Code set forth below are hereby amended as follows; and (4) portions of the Code not set forth below shall remain unchanged:

SECTION 1. Chapter 100, Article XVIII, of the Code of the Township of Holland, entitled “Planning Board.” §100-126 through §100-130, is hereby renamed “Land Use Board.”

SECTION 2. Section 100-126 of the Code of the Township of Holland, entitled “Establishment; classes” is hereby amended to read as follows:

Pursuant to P.L. 1975 c. 291 (N.J.S.A. 40:55D-1, et seq.), the Land Use Board, consisting of nine (9) members is hereby established. The Land Use Board shall exercise, to the same extent and subject to the same restrictions, all of the powers of a Planning Board and a Zoning Board of Adjustment as set forth in the Municipal Land Use Law (N.J.S.A. 40:55D-1, et seq.). All applications for development and all powers granted to the Planning Board and Zoning Board of Adjustment pursuant to N.J.S.A. 40:55D-1, et seq., are hereby granted to the Land Use Board. All authority previously granted to the Planning Board and/or the Board of Adjustment by the Code of the Township of Holland and any Ordinance shall now be vested in the Land Use Board.

Any reference to the Planning Board or Zoning Board of Adjustment in any existing Township of Holland Ordinance shall be deemed to refer to the Land Use Board. The Land Use Board shall consist of four classes of members as follows:

- A. Class I: The Mayor, or the Mayor’s designee on the absence of the Mayor.
- B. Class II: One of the officials of the Township of Holland, other than a member of the governing body, to be appointed by the Mayor, provided that the member of the Environmental Commission, who is also a member of the Land Use Board as required by Section 1 of P.L. 1968, c. 245 (N.J.S.A. 40:56A-1), shall be deemed to be the Class II Land Use Board member for the purposes of this chapter in the event that there is among the Class IV members of the Land Use Board a member of the Board of Education.
- C. Class III: A member of the governing body, to be appointed by it.
- D. Class IV: Six other citizens of the municipality, to be appointed by the Mayor. The members of Class IV shall hold no other Municipal office, position or employment, except that one member may be a member of the Board of Education pursuant to N.J.S.A.40:55D-23. The member of the Environmental Commission who is also a member of the Land Use Board as required by Section 1 of P.L. 1968 c.245 (N.J.S.A. 40:56A-1) shall be a Class IV Land Use Board member, unless there are among the Class IV members of the Land Use Board, a member of the Board of Education, in which case the member common to the Land Use

Board and Environmental Commission shall be deemed a Class II member of the Land Use Board.

- E. Alternate Members: There shall be appointed by the Mayor four alternate Class IV members of the Land Use Board, who shall serve in rotation during the absence or disqualification of any regular member or members of Class IV. Said alternate members shall be designated by the Chairman of the Land Use Board as "Alternate No. 1;" "Alternate No. 2;" "Alternate No. 3;" and "Alternate No. 4."

SECTION 3. Section 100-127 of the Code of the Township of Holland entitled "Terms of class members" is hereby deleted in its entirety and amended to read as follows:

- A. The term of the member composing Class I shall correspond to his/her official tenure. The terms of the members composing Class II and Class III shall be for one year or terminate at the completion of their respective terms of office, whichever occurs first, except for a Class II member who is also a member of the Environmental Commission. The term of a Class II or Class IV member who is also a member of the Environmental Commission shall be for three years or terminate at the completion of his/her term of office as a member of the Environmental Commission, whichever occurs first.
- B. The term of Class IV member who is also a member of the Board of Education shall terminate whenever he/she is no longer a member of such other body or at the completion of his/her Class IV term, whichever occurs first consistent with N.J.S.A. 40:55D-23.
- C. The terms of all Class IV members first appointed under this ordinance shall be so determined that to the greatest practicable extent, the expiration of such terms shall be distributed evenly over the first four years after their appointment, provided that the initial Class IV term of no member shall exceed four years. Thereafter, the Class IV term of each such member shall be four years.
- D. Alternate members shall serve for terms of two years; provided, however, that the initial terms of such members shall be for one and two years respectively.
- E. All terms shall run from January 1 of the year in which the appointment was made.

SECTION 4. Section 100-128 of the Code of the Township of Holland entitled "Vacancies" is hereby deleted in its entirety and amended to read as follows:

- A. If a vacancy in any class shall occur otherwise than by expiration of the Land Use Board term, it shall be filled by appointment, as above provided, for the unexpired term. No member of the Land Use Board shall be permitted to act on any matter in which he has, either directly or indirectly, any personal or financial interest.
- B. Any member other than a Class I member, after a public hearing if one is requested, may be removed by the governing body for cause. "Cause" shall be deemed to include, but not be limited to, absence by a member, without reasonable excuse and prior notice thereof to the Chairman, from three consecutive regular or special meetings, or absence, without reasonable excuse and prior notice thereof to the Chairman, from three regular or special meetings within any six-month period.

SECTION 5. Sections 100-129, entitled "Variance, notice, hearing," and 100-130, entitled "Powers and duties" are deleted in their entirety.

SECTION 6. The following sections are hereby added to the Code of the Township of Holland:

§ 100-129 Voting.

When any hearing before a Land Use Board shall carry over two or more meetings, a member of the Board who was absent for one or more of the meetings shall be eligible to vote on the matter upon which the hearing was conducted, notwithstanding his absence from one or more of the meetings; provided, however, that such Board member has available to him a transcript or recording of the meeting from which he was absent and certifies in writing to the Board that he has read such

transcript or listened to such recording.

§ 100-130 Organization.

The Land Use Board is authorized to adopt bylaws and such other rules and regulations governing its procedural operation, which bylaws, rules and regulations shall be consistent with the provisions of this chapter and P.L. 1975, c. 291 (N.J.S.A. 40:55D-1, et seq.). The Land Use Board shall elect a Chairman and Vice Chairman from the members of Class IV, select a Secretary, who may or may not be a member of the Land Use Board or a municipal employee, and create and fill such other offices as established by ordinance.

§ 100-130.1 Land Use Board Attorney; Experts and staff.

- A. The Land Use Board may annually appoint an Attorney and fix the compensation of or agree upon the rate of compensation of the Land Use Board Attorney, who shall be an attorney other than the Municipal Attorney.
- B. The Land Use Board may also contract for the services of experts and other staff and services as it may deem necessary. The Board shall not, however, exceed, exclusive of gifts or grants, the amount appropriated by the governing body for its use.

§ 100-130.2 Conflicts of Interest.

No member or alternate member of the Land Use Board shall act on any matter in which he has either directly or indirectly any personal or financial interest. Whenever any such member shall disqualify himself from acting on a particular matter, he shall not continue to sit with the Board on the hearing of such matter nor participate in any discussion or decision relating thereto.

§ 100-130.3 Meetings.

- A. Meetings of the Land Use Board shall be scheduled no less often than once a month, and any meeting so scheduled shall be held as scheduled unless canceled for lack of applications for development to process. Special meetings may be provided for at the call of the Chairman or on the request of any two Board members, which shall be held on notice to its members and the public in accordance with all applicable legal requirements.
- B. No action shall be taken at any meeting without a quorum being present. All actions shall be by majority vote of a quorum except where a specified portion of the full authorized membership is required by statute. (N.J.S.A. 40:55D-34 and 55D-70d.)
- C. All regular meetings and all special meetings shall, as required by law, be open to the public. Notice of all such meetings shall be given in accordance with the requirements of the Open Public Meetings Law, Chapter 231 of the Laws of New Jersey 1975.

§ 100-130.4 Minutes.

Minutes of every regular or special meeting shall be kept and shall include the names of the persons appearing and addressing the Board and of the persons appearing by attorney, the action taken by the Board, the findings, if any, made by it and reasons therefor. The minutes shall thereafter be made available for public inspection during normal business hours at the office of the Municipal Clerk. Any interested party shall have the right to compel production of the minutes for use as evidence in any legal proceeding concerning the subject matter of such minutes. Such interested party may be charged a fee for reproduction of the minutes for his use as provided for in the rules of the Board.

§ 100-130.5 Hearings.

- A. Rules. The Land Use Board may make rules governing the conduct of hearings before such bodies, which rules shall not be inconsistent with the provisions of N.J.S.A. 40:55D-1, et seq., or of this chapter.
- B. Oaths. The officer presiding at the hearing or such person as he may designate shall have power to administer oaths or issue subpoenas to compel the attendance of witnesses and the

production of relevant evidence, including witnesses and documents presented by the parties, and the provisions of the County and Municipal Investigations Law, N.J.S.A. 2A:67A-1, et seq., shall apply.

- C. Evidence. Technical rules of evidence shall not be applicable to the hearing, but the Board may exclude irrelevant, immaterial or unduly repetitious evidence.
- D. Records. The Land Use Board shall provide for the verbatim recording of the proceedings by either stenographer, mechanical or electronic means. The Board shall furnish a transcript or duplicate recording in lieu thereof on request to any interested party at his expense.
- E. A member of the Land Use Board who was absent for one or more of the meetings at which a hearing was held shall be eligible to vote on the matter upon which the hearing was conducted, notwithstanding his absence from one or more of the meetings; provided, however, that such Board member has available to him the transcript or recording of all of the hearing from which he was absent and certifies in writing to the Board that he has read such transcript or listened to such recording.

§ 100-130.6 Certified list of owners.

Upon written request of an applicant, the Township Clerk, Tax Assessor or the Township Clerk's designee shall, within seven business days, make and certify a list from the current tax duplicates of the Township of names and addresses of owners to whom the applicant is required to give notice pursuant to N.J.S.A. 40:55D-12b. A fee, as established in Chapter 83, Fees, shall be paid to the Township for such list.

§100-130.7 Powers.

The Land Use Board shall be governed by and shall have such powers as are conferred upon it by P.L. 1975, c. 291 (N.J.S.A. 40:55D-1 et seq.). More specifically, the Land Use Board shall have authority to:

- A. Prepare, adopt and from time to time amend or revise a Master Plan.
- B. Exercise control over the review of subdivisions and site plans in accordance with Article VI of this chapter.
- C. Exercise control over the granting of applications for conditional uses.
- D. Whenever the proposed development requires approval of a subdivision, site plan or conditional use (but not a variance pursuant to N.J.S.A. 40:55D-70d), grant to the same extent and subject to the same restrictions as the Land Use Board:
 - (1) By majority vote, a variance from the strict application of the zoning provisions of this chapter where, by reason of exceptional narrowness, shallowness or shape of a specific piece of property or by reason of exceptional topographic conditions or physical features uniquely affecting a specific piece of property or by reason of an extraordinary and exceptional situation uniquely affecting a specific piece of property or the structures lawfully existing thereon, the strict application of any regulation in the zoning provisions of this chapter would result in peculiar and exceptional practical difficulties to, or exceptional and undue hardship upon the developer of such property; where in an application or appeal relating to a specific piece of property, the purposes of the Municipal Land Use Law would be advanced by a deviation from the zoning provisions of this chapter and the benefits of the deviation would substantially outweigh any detriment. No variance under this Subsection D(1) shall be granted, however, from those departures enumerated in N.J.S.A. 49:55D-70d.
 - (2) Direction, pursuant to N.J.S.A. 40:55D-34, for issuance of a permit for a building or structure in the bed of a mapped street or public drainageway, flood control basin or public area reserved on an Official Map.
 - (3) Direction, pursuant to N.J.S.A. 40:55D-36, for issuance of a permit for a building or

structure not related to a street.

- E. Exercise such other duties as may be assigned to it by ordinance or resolution of the governing body and perform such other functions as may be authorized by P.L. 1975, c. 291 (N.J.S.A. 40:55D-1, et seq.), and other state statutes and administrative regulations.

§ 100-130.8 Referral powers.

- A. Prior to the adoption of a development regulation or a revision or amendment thereto, the Land Use Board shall make and transmit to the governing body, within 35 days after referral, a report including recommendations concerning the proposed development regulation, revision or amendment. The governing body, when considering the adoption of a development regulation or a revision or amendment thereto, shall review the report of the Land Use Board and may disapprove or change any recommendation by a vote of a majority of its full authorized membership and shall record in its minutes the reasons for not following such recommendations. Failure of the Land Use Board to transmit its report within the thirty-five-day period provided herein shall relieve the governing body from the requirements of this subsection in regard to the proposed development regulation, revision or amendment thereto referred to the Land Use Board.
- B. The governing body may by ordinance provide for the reference of any matter or class of matters to the Land Use Board before final action thereon by a municipal body or municipal officer having final authority thereon. Such reference shall not extend the time for action by the referring body, whether or not the Land Use Board has submitted its report. Whenever the Land Use Board shall have made a recommendation regarding a matter authorized by this chapter to another municipal body, such recommendation may be rejected only by a majority of the full authorized membership of such other body.

§ 100-130.9 Time limits.

Whenever an application for approval of a subdivision plat, site plan or conditional use includes a request for relief pursuant to §100-130.1(D) of this chapter, the Land Use Board shall grant or deny approval of the application within 120 days after the submission by a developer of a complete application to the administrative officer or within such further time as may be consented to by the applicant. Failure of the Land Use Board to act within the period prescribed shall constitute approval of the application, and a certificate of the administrative officer as to the failure of the Land Use Board to act shall be issued on request of the applicant, and it shall be sufficient in lieu of the written endorsement or other evidence of approval herein required and shall be so accepted by the county recording officer for purposes of filing subdivision plats.

§ 100-130.10 Simultaneous review.

The Land Use Board shall have the power to review and approve or deny conditional uses or site plans simultaneously with review for subdivision approval without the developer being required to make further application to the Land Use Board or the Land Use Board being required to hold further hearings. The longest time period for action by the Land Use Board, whether it is for subdivision, conditional use or site plan approval, shall apply; except that where the developer elects to submit separate consecutive applications, the appropriate time periods prescribed by N.J.S.A. 40:55D-61 shall apply. Whenever approval of a conditional use is requested by the developer pursuant to this section, notice of the hearing on the plat shall include reference to the request for such conditional use.

§100-130.11 Referral to Environmental Commission.

Whenever an Environmental Commission has prepared and submitted to the Land Use Board an index of the natural resources of the municipality, the Land Use Board shall make available to the Environmental Commission an informational copy of every application for development submitted to the Land Use Board. Failure of the Land Use Board to make such informational copy available to the Environmental Commission shall not invalidate any hearing or proceedings.

§ 100-130.12 Review of capital projects.

Whenever the Land Use Board shall have adopted any portion of the Master Plan, the governing body

or other public agency having jurisdiction over the subject matter, before taking action necessitating the expenditure of any public funds, incidental to the location, character or extent of such project, shall refer the action involving such specific project to the Land Use Board for review and recommendation in conjunction with such Master Plan and shall not act thereon without such recommendation or until 45 days have elapsed after such reference without receiving such recommendation. This requirement shall apply to action by a housing, parking, highway, special district or other authority, redevelopment agency, school board or other similar public agency, state, county or municipal.

SECTION 6. Chapter 100, Article XIX of the Code of the Township of Holland is hereby amended to delete Section 100-131 and to insert in its place the following:

§100-131. Powers, Duties and Responsibilities to be Transferred to Planning Board or Land Use Board.

From and after the effective date of the within Ordinance all powers, duties, responsibilities, fees and application requirements of the Zoning Board of Adjustment shall be transferred to or applied to the Land Use Board of the Township of Holland pursuant to the provisions of N.J.S.A. 40:55d-25c. All references in the within Article XIX of the Code of the Township of Holland and within the Code of the Township of Holland referring to the Zoning Board of Adjustment of the Township of Holland shall hereafter apply to the Land Use Board of the Township.

SECTION 7. Section 100-132 of the Code of the Township of Holland, entitled “Powers and Duties,” and Section 100-135, entitled “Time limit for decision,” shall be amended to delete any reference to the “Board of Adjustment” and replace such references with “Land Use Board.”

SECTION 8. Section 100-134 of the Code of the Township of Holland, entitled “Referral of application,” is amended as follows:

Any application under any subsection of this article may be referred to any appropriate person or agency, ~~including the Planning Board~~, for its report, provided that such reference shall not extend the period of time within which the **Land Use Board** ~~Board of Adjustment~~ shall act.

SECTION 9. Section 100-136.1, entitled Appeals and Application to the Land Use Board” shall be added to the Code of the Township of Holland as follows:

- A. Appeals to the Land Use Board may be taken by any interested party affected by any decision of any municipal building or zoning official based on or made in the enforcement of the zoning regulations or the Official Map. Such appeal shall be taken within 65 days by filing a notice of appeal with the official from whom the appeal is taken, together with the filing of three copies of said notice of appeal with the Secretary of the Land Use Board. Said notice of appeal shall specify the grounds of such appeal. The official from whom the appeal is taken shall immediately transmit to the Board all the papers constituting the record upon which the action appealed from was taken.
- B. A developer may file an application for development with the Land Use Board for action under any of its powers without prior application to any municipal building or zoning official. Applications addressed to the original jurisdiction of the Land Use Board without prior application to an administrative officer shall be filed with the Secretary of the Zoning Land Use Board. Three copies of the application shall be filed. At the time of filing the appeal or application, but in no event less than 10 days prior to the date set for hearing, the applicant shall also file all plot plans, maps or other papers required by virtue of any provision of this chapter or any rule of the Land Use Board. The applicant shall obtain all necessary forms from the Secretary of the Zoning Land Use Board. The Secretary of the Board shall inform the applicant of the steps to be taken to initiate proceedings and of the regular meeting dates of the Board.

SECTION 10. Section 100-136.2, entitled “Expiration of Variance,” shall be added to the Code of the Township of Holland as follows:

Any variance from the terms of this chapter hereafter granted by the Land Use Board permitting the erection or alteration of any structure or structures or permitting a specified use of any premises shall

expire by limitation, unless such construction or alteration shall have been actually commenced on each and every structure permitted by said variance or unless such permitted use has actually been commenced within one year, unless expressly limited to a shorter period by the terms of the variance as originally approved by the Land Use Board, from the date of entry of the judgment or determination of the Land Use Board; except, however, that the running of the period of limitation herein provided shall be tolled from the date of filing an appeal from the decision of the Land Use Board to the governing body or to a court of competent jurisdiction until the termination in any manner of such appeal or proceeding or unless extended by the Land Use Board upon the showing of good cause.

SECTION 11. Article XX, entitled “Provisions Applicable to Planning Board and Board of Adjustment,” is hereby deleted in its entirety.

SECTION 12. Article XX of the Code of the Township of Holland entitled “General Provisions” is hereby amended to delete any references to the “Planning Board” and/or “Board of Adjustment” and replace such references with “Land Use Board.”

SECTION 13. Chapter 101 of the Code of the Township of Holland, entitled “Land Use, Highlands,” is hereby amended to delete any references to the “Planning Board” and/or “Board of Adjustment” and replace such references with “Land Use Board.”

SECTION 14. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 15. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 16. This Ordinance shall take effect upon final passage and publication according to law.

PUBLIC HEARING

Mayor Bush opened the Public Hearing and asked if there were any comments from the Committee and then the public.

There being no comments from the public, the hearing was ordered closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor				x
Dan Bush, Mayor	x			

LIAISON REPORTS

Mickey

- RRCC- 49 new member since November.
- Some issue with teenager members being disrespectful

Wilhelm

- Working with Land Use Admin on issues and recommendations.

Thurgarland

- Entel-phone system in the Municipal Building is still be supported, they are recommending the Township look to upgrade in 2022, current system is over 25 years old.

Bush

- Broad Band would be beneficial to the Township-asked representatives to lobby for this to come to Hunterdon and specifically Holland

-Sycamore Road Sewer Drainage Project is finished

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval of request from the Delaware Valley Cheer Leaders for a Tricky Tray donation-3 month fitness center membership

Ms. Mickey moved and Mr. Thurgarland seconded the motion to donate a 3 month Riegel Ridge Community Fitness Center membership to the Delaware Valley Cheer Leaders for a Tricky Tray

Motion Failed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm		x		
Robert Thurgarland		x		
Ray Krov, Deputy Mayor				x
Dan Bush, Mayor	x			

-Authorization for Mayor to sign a contract with Trans-Bridge Lines, Inc. for 2 buses for the Annual Parks and Recreation New York City bus trip in December 2022. This function was postponed in 2020 and 2021 due to health concerns for the participants.

Mr. Wilhelm moved and Ms. Mickey seconded the motion to authorize the Mayor to sign a contract with Trans-Bridge Lines, Inc. for 2 buses for the Annual Parks and Recreation New York City bus trip in December 2022

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor				x
Dan Bush, Mayor	x			

-Approval to request for quotes for Land Use Board Professionals

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to approve requesting quotes for Land Use Board Professionals

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor				x
Dan Bush, Mayor				

-Authorization for the Mayor to sign an Interlocal Agreement with East Amwell

Mr. Thurgarland moved and Ms. Mickey seconded the motion to authorize the Mayor to sign an Interlocal Agreement with East Amwell for the services of a Chief Finance Officer for a term of one year.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor				x
Dan Bush, Mayor	x			

-RESOLUTION-sewer rate

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Approving the 2022 Sewer Rate and Authorizing the Sewer Rent Collector to prepare and send the 2022 Sewer Bills

WHEREAS, the Chief Financial Officer for Holland Township has recommended that the 2022 sewer rate remain unchanged making the 2022 annual rate \$760.00 per unit; and

WHEREAS, the Sewer Collector must prepare the annual billing in a timely fashion.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township Holland, County of Hunterdon in the State of New Jersey that the Sewer Rent Collector is authorized to prepare and mail the 2022 sewer bills, at the annual fee of \$760.00 per unit.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor				x
Dan Bush, Mayor	x			

-RESOLUTION- Final Payment Sycamore Road Storm Sewer Project

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution

RESOLUTION

Issuance of Final Payment
Top Line Construction Corporation
Sycamore Road Storm Sewer Project

WHEREAS, the Township of Holland (“Holland”) awarded a contract to Top Line Construction Corporation (“Top Line”) to construct storm sewers beginning at the Sycamore Road right-of-way line and extending 246 linear feet to the south along County Route 519; and

WHEREAS, Top line has completed the required work under the contract; and

WHEREAS, Top Line has submitted an invoice for the work in the amount of \$29,563.20; and

WHEREAS, Top Line is requesting that the invoice be approved and payment released by Holland; and

WHEREAS, Township Engineer Paul M. Sterbenz, P.E., PP, has indicated that Top Line performed the work in a satisfactory manner; and

WHEREAS, Township Engineer Paul M. Sterbenz, P.E., PP, has indicated that the invoice submitted by Top Line accurately reflects the work that was performed by Top Line on the project; and

WHEREAS, Township Engineer Paul M. Sterbenz, P.E., PP, is recommending that Holland approve the invoice and authorize payment to Top Line for the work that was performed on the project.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, in the State of New Jersey, that a final payment in the amount of \$29,563.20 is approved based upon the Township Engineer’s recommendation.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor				x
Dan Bush, Mayor	x			

-RESOLUTION- Refund Local Property Taxes to Fully Disabled Veteran
Ms. Mickey moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Authorizing the Chief Financial Officer to Refund Local Property Taxes to
Fully Disabled Veteran Craig M. Cole
Block 6 Lot 53.14 – 6 Deer Court

WHEREAS, N.J.S.A. 54:4-3.30-34 grants an exemption from local property taxes for the dwelling house of a qualified totally disabled veteran; and

WHEREAS, **Craig M. Cole**, has been declared a 100 percent permanently and totally disabled veteran by the Department of Veteran’s Affairs as of 11/4/21; and

WHEREAS, **Craig M. Cole**, made application for exemption from taxes on November 17, 2021; and

WHEREAS, the Tax Assessor has determined the dwelling of Craig M. Cole, Block 6 Lot 53.14, 6 Deer Court, is exempt from property taxation effective November 4, 2021; and

WHEREAS, the Township has granted refunds of previously paid taxes to totally exempt veterans and widows of veterans under certain circumstances; and

WHEREAS, the decision as to whether to reimburse totally exempt veterans for past taxes is discretionary on behalf of the Township; and

WHEREAS, the Township wishes to strike a balance between honoring veterans who have made an incredible sacrifice on behalf of their fellow countrymen against the financial burden that the return of taxes imposes upon non-exempt property owners; and

WHEREAS, the caps placed upon municipal spending by the State of New Jersey have imposed financial burdens on the Township and placed severe strains on its budget.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. The Township Committee believes that a fair and reasonable balance to be struck between its responsibilities to the general taxpayers and its need to recognize the sacrifices made by totally disabled veterans is accomplished by providing that totally disabled veterans will receive a refund of local property taxes from the date the veteran is declared 100% permanently and totally disabled, within the current tax year, and submits to the Tax Assessor a fully qualifying application for exemption from local property taxes on the veteran's dwelling pursuant to N.J.S.A. 54:4-3.30-34.

2. In the case of Craig M. Cole, he is declared exempt from local property taxes on his dwelling commencing November 4, 2021 and the Chief Financial Officer is authorized to refund him \$1,360.41 of local property taxes paid from November 4, 2021 through December 31, 2021 and the Tax Collector forgives the remaining taxes owed for tax year 2022.

3. The Township Committee will apply this policy to any future veterans seeking totally exempt status, but reserves the right to amend and alter it based on the future financial condition of the municipality.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor				x
Dan Bush, Mayor	x			

-RESOLUTION-awarding contract for DPW/Library Roof Replacement Project-
Mr. Thurgarland moved and Ms. Mickey seconded the motion to adopt the following Resolution:

RESOLUTION
Award of Contract
Strober-Wright Roofing Inc.
Holland Township Library and DPW Building Roof Replacement Project
Township of Holland, Hunterdon County, NJ

WHEREAS, the Township of Holland sought proposals from qualified contractors to construct a new roof over the Holland Township Library and DPW Facility; and

WHEREAS, four proposals were received and opened by the Township Engineer on October 29, 2021 at 11:00 a.m. with the following results, and

Bidder	Location	Bid amount for Items 1-5	Bid amount for items 1-3 & 5
Strober-Wright Roofing Inc	Lambertville, NJ	234,027.00	209,222.00
Northeast Roof Maintenance	Perth Amboy, NJ	239,420.00	220,670.00
Laurant Construction	Pennington, NJ	382,860.00	351,360.00
DA Nolt, Inc	Berlin, NJ	393,596.00	347,193.00

WHEREAS, the lowest responsible proposal was submitted by Strober-Wright Roofing Inc. (“Strober-Wright) of Lambertville, NJ in the amount of \$234,027.00 for the Base Bid and \$209,222.00 for the Alternate Bid; and

WHEREAS, Strober-Wright is a qualified contractor and has the experience to perform the required work on the project; and

WHEREAS, the Chief Financial Officer certifies that the Township has sufficient funds to award this contract for the Base Bid.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that Strober-Wright of Lambertville, New Jersey is hereby authorized to replace the roof over the Township Library and DPW Facility in the amount of \$234,027.00 for the Base Bid; and

BE IT FURTHER RESOLVED, that this Resolution will take effect upon adoption.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor				x
Dan Bush, Mayor	x			

-RESOLUTION- Transfer of Funds
Mr. Wilhelm moved and Ms. Mickey seconded the motion to adopt the following Resolution:

RESOLUTION
Transfer of Funds

WHEREAS, the Municipal Budget for the year 2021 was approved on March 16, 2021 and adopted on April 20, 2021 and

WHEREAS, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the fiscal year, and reserve appropriation transfers to be made during the first three months of the following fiscal year.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey that the Chief Financial Officer is hereby authorized to make the following budget transfers:

<u>APPROPRIATION</u>	<u>FROM AMOUNT</u>	<u>TO AMOUNT</u>
Mayor O/E	\$ 2,000.00	
RRCC O/E	\$ 1,000.00	
Recycling S/W	\$ 5,000.00	
Communications O/E		\$ 2,000.00
Pool O/E		\$ 500.00
Dumpster O/E		\$ 5,000.00
Snack Hut O/E		\$ 500.00

BE IT FURTHER RESOLVED that a Certified Copy of this Resolution be provided by the Municipal Clerk to the Chief Financial Officer.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor				x
Dan Bush, Mayor	x			

-RESOLUTION-Hiring Casey Clark as Group Exercise Instructor

Ms. Mickey moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to hire Casey Clark as part time
Group Exercise Instructor (Gymnastics) at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Group Exercise Staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Casey Clark will be hired at Riegel Ridge Community Center as Group Exercise Instructor at the 2021/2022 rate of \$25 per/hour effective December 7, 2021 contingent upon favorable background check results.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor				x
Dan Bush, Mayor	x			

-RESOLUTION- Authorizing Submission of a Strategic Plan for the Delaware Valley Municipal Alliance Grant for Fiscal Year 2023

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

FORM 1B

Authorizing Submission of a Strategic Plan for the Delaware Valley Municipal Alliance Grant for Fiscal Year 2023

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Hunterdon;

NOW, THEREFORE, BE IT RESOLVED by the Township of Holland, County of Hunterdon, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Delaware Valley Municipal Alliance grant for fiscal year 2023 in the amount of:

DEDR	<u>\$ 6,379.00</u>
Cash Match	<u>\$ 1,594.75</u>
In-Kind	<u>\$ 4,784.25</u>
2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.
3. The Township Committee further acknowledges that the Hunterdon County Educational Services Commission shall act as Fiscal Agent to all Hunterdon County Municipal Alliance Consortiums to provide a streamlined process for the reimbursement of expenditures.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor				x
Dan Bush, Mayor	x			

-RESOLUTION-Appointing Robert Young as Sergeant

Mr. Thurgarland moved and Ms. Mickey seconded the motion to adopt the following Resolution:

RESOLUTION

Appointing Patrolman Robert Young Jr. as Sergeant

WHEREAS, the Township Committee of the Township of Holland and the Holland Township Police Department shall require the services of a Sergeant, as defined in Ordinance §32-14; and

WHEREAS, Holland Township Police Chief Sean Gutsick has reviewed Patrolman Robert Young Jr.'s application, qualifications, background check, medical examination, psychological examination, Police Training Commission qualifications, and has found them all to be acceptable, and

WHEREAS, Mayor Bush, Committeeman Thurgarland and Chief Gutsick conducted an interview to fill the position of Sergeant in the Holland Township Police Department, and

WHEREAS, it has been determined based upon said interview and the recommendation of the Holland Township Police Chief that Patrolman Young Jr. is qualified for that position.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that, effective January 3, 2022 Robert Young Jr. be appointed as Sergeant of the Holland Township Police Department.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor				x
Dan Bush, Mayor	x			

-RESOLUTION- Authorizing the reimbursement of payment to Hunterdon Land Trust. Hunterdon Land Trust agreed to do the appraisals and survey since they will be obtaining Federal funds for the project, which means that these technical costs should be the only expenses incurred by the Township in preserving this farm.

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

RESOLUTION

Authorizing the Reimbursement of Payment to Hunterdon Land Trust for Appraisals and Survey-Block 6, Lot 62.03

WHEREAS, John W. Schafer has submitted a Municipal Planning Incentive Grant farmland preservation application for his farm designated as Block 6, Lot 62.03 in Holland Township; and

WHEREAS, the State Agriculture Development Committee has issued Green Light Approval and authorized obtaining appraisals pursuant to N.J.A.C. 2:76-17A.10; ad

WHEREAS, Hunterdon Land Trust will obtain the appraisals and survey and the Township will reimburse Hunterdon Land Trust for an amount not to exceed \$20,000 within 45 days of receipt of the appraisal and survey invoices.

WHEREAS, Holland Township Chief Finance Officer, Marae Pasqua has certified that funds are available, and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey, that the Township is authorized to reimburse Hunterdon Land Trust for the appraisals and survey of Block 6, Lot 62.03 in an amount not to exceed \$20,000.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor				x
Dan Bush, Mayor	x			

BUSINESS FROM TOWNSHIP ATTORNEY

No report

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

Tony Rizzello-

-Consider cultivation of cannabis-Mayor Bush advised he will touring a facility in Readington
-Delaware River Basin Commission draft proposal banning discharging of fracking waste. The DRBC's proposal is to ban the discharge of fracking wastewater on land and water in the Delaware River watershed. The draft proposal does not ban the processing and evaporation of the toxic and radioactive waste water within the Delaware watershed

Local governments have until February 28, 2022 to submit written comments in favor or against the draft proposal.

Mr. Rizzello will send information to Clerk Miller to be sent on to the Committee. Mayor Bush advised that the Environmental Commission will review and advised the Committee.

EXECUTIVE SESSION

-RESOLUTION-to enter into Executive Session-

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Resolution at 8:10 pm:

RESOLUTION
Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Sale and acquisition of property-Attorney Lyons updated the Committee on the sale and acquisition of certain properties.

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor				x
Dan Bush, Mayor	x			

The Committee returned to Open Session at 8:20 pm

ADJOURN

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adjourn at 8:20 p.m.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor				x
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller
Municipal Clerk

Dan Bush, Mayor
Krov, Deputy Mayor

December 7, 2021