



Township of Holland
IN
HUNTERDON COUNTY

61 Church Road
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www.hollandtownshipnj.gov

Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA

December 21, 2021

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

Roll Call: when your name is called, please respond with "present"

Mayor Dan Bush
Deputy Mayor Ray Krov
Committeeman Robert Thurgarland
Committeeman Scott Wilhelm
Committeewomen Lisa Mickey
Attorney Matthew Lyons
Municipal Clerk Cathy Miller

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 10, 2020 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE December 7, 2021 Regular Meeting and two Executive Sessions

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
31297	ALLEGRO ENTERPRISES,	Bottled Water for the Township	\$ 237.83	
		Water Delivery December 2021	\$ 22.11	\$ 259.94
31298	AT&T MOBILITY	OEM New Cell Phones	\$ 141.96	\$ 141.96
31299	BURKE DRYWALL, LLC	Repair to meeting room due to storm damage	\$ 1,700.00	\$ 1,700.00
31300	Chris's Lawn Mowing	Pool Area October & Additional work	\$ 1,200.00	\$ 1,200.00
31301	City Fire Equipment	Kitchen Inspection Service	\$ 525.85	\$ 525.85
31302	CLEMENS UNIFORM	Mats for Municipal Building	\$ 39.90	

		Cleaning Service for Floor Mats / Rags	\$	22.75	
		Mats & Rugs RRCC (December 2021)	\$	69.00	\$ 131.65
31303	Colliers Engineering	HLT0086 Tax Map	\$	188.03	
		PB Hunterdon County Econ Ordinance	\$	882.50	
		HLT0083	\$	260.00	
		HLT0076	\$	3,927.31	
		HLT082 Library Roof Replacement/HLT065 R	\$	1,290.27	
		BOA Thompson B25 L45 services thru 1114	\$	37.50	\$ 6,585.61
31304	Colliers Engineering	PB HK B24 L 3 13 review thru 121321	\$	193.75	
		Engineer Services thru 113021 Zoning	\$	206.25	
		Planner Services thru 111421	\$	337.50	\$ 737.50
31305	Daxko LLC	Daxko December 2021	\$	571.36	\$ 571.36
31306	DONNA MACKEY	BOA 121521 meeting court reporter	\$	225.00	\$ 225.00
31307	Elite Vehicle Solution	Vehicle Maintenance	\$	170.00	\$ 170.00
31308	EPPEC Uniforms	Uniforms-Police Dept	\$	800.50	\$ 800.50
31309	EPPEC Uniforms	Uniforms-OEM	\$	649.65	\$ 649.65
31310	Gall's	PD Equipment and Supplies	\$	411.90	
		OEM Equipment	\$	27.81	\$ 439.71
31311	GEBHARDT & KIEFER, P	Oct-21	\$	4,306.50	\$ 4,306.50
31312	GEBHARDT & KIEFER, P	PB Mill Rd Solar B4 L1 TC Attorney	\$	990.00	\$ 990.00
31313	GRAINGER	OEM Equipment	\$	65.94	
		OEM Equipment	\$	875.58	\$ 941.52
31314	Griffith-Allied Truck	DULSD - Diesel DPW	\$	476.85	
		DULSD - Diesel DPW	\$	1,307.26	\$ 1,784.11
31315	Hunterdon County Cen	envelopes	\$	90.00	\$ 90.00
31316	JESSICA NEGLIA	When I work December 2021	\$	30.00	\$ 30.00
31317	John P Gallina, Esq	PB Misc Litigation Mill Rd Solar	\$	607.50	\$ 607.50
31318	Johnson Controls Fir	Repair of fire alarm	\$	102.78	\$ 102.78
31319	JPMonzo Municipal Co	Training	\$	50.00	\$ 50.00
31320	Kleen & Fresh Compan	November 29, December 2, 4, 6 9 & 11	\$	660.00	\$ 660.00
31321	LAWRENCE LaFEVRE	Scan, print, mat & reframe historic phot	\$	342.78	\$ 342.78
31322	LIFESAVERS, INC.	AED Replacement Pads	\$	111.04	\$ 111.04
31323	Lindabury, McCormick	BOA Thompson B25 L45 services thru 1031	\$	564.00	
		BOA Thompson B25 L45 services thru 1031	\$	726.00	\$ 1,290.00
31324	LMR Disposal LLC	Recycle Dumpster December	\$	58.11	\$ 58.11
31325	LMR Disposal LLC	30 yard r/o empty and return	\$	1,140.00	
		30 yard r/o empty and return	\$	1,140.00	
		30 yard r/o empty and return	\$	570.00	\$ 2,850.00
31326	LMR Disposal LLC	8/18/21 30 yard roll off	\$	110.48	
		8/18/21 30 yard roll off	\$	459.52	\$ 570.00
31327	MARGARET PASQUA	October mileage	\$	11.48	\$ 11.48
31328	Melissa Gonzalez	Parks & Rec 2021 Art contest and holiday	\$	93.27	\$ 93.27
31329	MILFORD/FRENCHTOWN A	Tools/ Vehicle Parts	\$	961.82	\$ 961.82
31330	MILFORD/FRENCHTOWN A	15-10 Maintenance	\$	16.49	\$ 16.49
31331	MONINGHOFF APPLIANCE	Misc. Items for Building and Maintenance	\$	81.38	
		Misc. Items for Building and Maintenance	\$	9.48	\$ 90.86
31332	NJ Advance Media	Account 1160894	\$	266.80	\$ 266.80
31333	NJ Event Service LLC	DPW	\$	70.00	\$ 70.00

31334	Ocean Computer Group	PD Data and Network Backup-Renewal	\$ 1,576.05	\$ 1,576.05
31335	Pinnacle Peak Holdi	Headset Repair/Refurbish/Replace	\$ 1,538.81	\$ 1,538.81
31336	PRESERVATION NEW JER	PNJ Commission Membership	\$ 100.00	\$ 100.00
31337	Princeton Computer S	October, 2021	\$ 1,012.50	
		12/1 billing	\$ 249.87	
		12/1 billing	\$ 337.50	\$ 1,599.87
31338	Princeton Computer S	OEM Laptop	\$ 1,050.40	
		remote support	\$ 67.50	\$ 1,117.90
31339	REC SUPPLY CO.	COLOR Q 2 X PRO	\$ 186.18	\$ 186.18
31340	RTG 2, LLC	Wood Recycling	\$ 3,760.00	\$ 3,760.00
31341	SANICO, INC.	Holland Twp Pool 201746 November, 2021	\$ 134.12	\$ 134.12
31342	Scholl & Whittesey L	October & November 2021	\$ 640.33	\$ 640.33
31343	SERVICE ELECTRIC CAB	Internet Service	\$ 88.95	\$ 88.95
31344	St. Hubert's Animal	December, 2021	\$ 1,349.17	\$ 1,349.17
31345	STAPLES BUSINESS ADV	HP 414A toner	\$ 133.74	\$ 133.74
31346	STAPLES BUSINESS ADV	tax collector	\$ 267.24	\$ 267.24
31347	STAPLES BUSINESS ADV	various	\$ 301.76	\$ 301.76
31348	THERESA VERDI	Cleaning RRCC December 1-15	\$ 560.00	\$ 560.00
31349	TOWNSHIP OF RANDOLPH	MCCPC Membership	\$ 1,100.00	\$ 1,100.00
31350	TREE KING, INC.	Tree Removals	\$ 4,900.00	\$ 4,900.00
31351	VERIZON WIRELESS	Air Cards	\$ 152.04	
31352	WILSON PRODUCTS	Propane for Recycling Building	\$ 35.25	\$ 35.25
31353	Hoover Truck Center	Fleet Parts/Equipment Parts	\$ 303.93	\$ 303.93
31354	Jersey Central Power & Light	Account 100 060 952 585 Street	\$ 60.27	\$ 60.27
31355	Jersey Central Power & Light	Account 100 004 272 652 Street	\$ 1,350.73	\$ 1,350.73
31356	Jersey Central Power & Light	Account 100 004 272 595 Street	\$ 22.82	\$ 22.82
		Total	\$ 51,712.95	\$ 51,712.95
12102021	Quadient Inc	refill mail machine	\$ 500.00	\$ 500.00
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 42,107.97	
GRANT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 992.98	
GENERAL CAPITAL FUNDS		BUDGET AND APPROPRIATION RESERVES	\$ 5,477.58	
ANIMAL CONTROL		BUDGET AND APPROPRIATION RESERVES	\$ 1,349.17	
ESCROW		ESCROW FUNDS	\$ 1,785.25	
DEVELOPMENT FEES		development fees	\$ -	
Checks issued 12/21/21				51,712.95
Manual Checks				500.00
Total				52,212.95

REMINDER/ANNOUNCEMENT

The 2022 Free Rabies Clinic will be held Saturday January 8, 2022 from 10am-12pm at the Fire House on Route 519.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-RESOLUTION- Accepting a donation of a Memorial Bench for the Grove at Riegel Ridge Community Center

RESOLUTION

Accepting a Donation of a Memorial Bench for the Grove

WHEREAS, Lyn Schroeder would like to purchase a memorial bench in her brother, Charles “Chick” Cosover’s, honor, and

WHEREAS, Ms. Schroeder would like to have it placed in the Grove area of the Riegel Ridge Community Center, and

WHEREAS, Parks and Recreation Director Jessica Neglia has selected a bench similar to the benches that are currently in the Grove area, and

WHEREAS, Ms. Schroeder will purchase a plaque to be mounted on the bench as follows:

“In loving memory of Charles “Chick” Cosover
March 1937-October 2021”

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey that the Township Committee accepts the donation of a memorial bench to be placed in the Grove at the Riegel Ridge Community Center.

-RESOLUTION- Authorizing participation in the Passaic County Pricing System

RESOLUTION

Authorizing the Township of Holland
to Enter Into a Cooperative Pricing Agreement

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the County of Passaic, hereinafter referred to as the “Lead Agency” has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services; and

WHEREAS, on December 21, 2021, the governing body of the Township of Holland, County of Hunterdon and State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, as follows:

TITLE.

This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Township of Holland.

AUTHORITY.

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, William Hance, the Holland Township QPA, is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

This resolution shall take effect immediately upon passage.

**-RESOLUTION-Adopting the 2022 Salary Resolution
RESOLUTION
2022 Salaries and Wages**

WHEREAS, the Holland Township Committee wishes to adopt the 2022 Salary Resolution, and

WHEREAS, the Township Committee has reviewed all existing positions and made, as deemed appropriate, necessary changes to improve operational efficiencies, and

WHEREAS, the Township Committee also reviewed all existing salaries and rates of pay, making adjustments for the calendar year 2022.

NOW THEREFORE BE IT RESOLVED, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the following 2022 salaries and wages; which either fall with the ranges in Ordinance 2020-2 effective January 1, 2021.

2021 Holland Township Salaries and Wages

Position (Name)	Salary
Township Committee (Bush)	\$4,000.00
Township Committee (Krov)	\$4,000.00
Township Committee (Thurgarland)	\$4,000.00
Township Committee (Wilhelm)	\$4,000.00
Township Committee (Mickey)	\$4,000.00
Township Clerk (Miller)	\$76,222.00
Registrar (Miller)	\$6,095.00
Deputy Township Clerk (Tigar)	\$25,764.00
Deputy Registrar (Tiger)	\$3,202.00
Substitute Secretarial Help (Hammerstone)	\$16.50
Substitute Secretarial Help (Mayer)	\$15.50
Chief Finance Officer (Pasqua)	
Finance Assistant (Stevens)	\$21.64
Qualified Purchasing Agent (Hance)	\$5,975.00
Animal Control Secretary (Colucci)	\$19.71
Tax Collector (Silvia)	\$12,000.00

Deputy Tax Collector (Walker)	\$9,100.00
Sewer Rent Collector (Walker)	\$4,000.00
Tax Assessor (Trivigno)	\$43,151.00

Planning / Zoning:

Land Use Administrator (Kozak) [#1: New 1/1/20]	\$49,939.00
Land Use Board Secretary (Kozak) [Included #1 New 1/1/2022]	\$0.00
Municipal Housing Liaison (Kozak) [Included #1]	\$0.00
Zoning Officer (Kozak) [Included #1]	\$0.00
Development Reg Officer (Kozak) [Included #1]	\$0.00
Recycling Secretarial Work [Included #1]	\$0.00
PERC Witness, per hour (Davis)	\$19.00
PERC Witness, per hour (Underhill)	\$17.00
PERC Witness, per hour (Martin)	\$17.00

Police:

Police Chief (Gutsick) [DOH 4/14/2008]	\$118,494.00
Police Administrative Coordinator (Muller)	\$46,000.00
Emergency Management Secretary (Muller)	\$2,000.00

Per PBA Contract (For Information Only)

Sergeant	\$4,200.00
(Annual salaries change on anniversary date)	
Heilig	\$107,240.00
Davis	\$82,712.00
Young	\$98,318.00
Phillips [Resolution 5/21/19]	\$61,904.00
(\$56,702: 1/1 to 5/31/22, \$61,904: 6/1-12/31/22)	[\$59,737.00]
Yasunas [Resolution 5/21/19]	\$61,904.00
(\$56,702: 1/1 to 6/30/22, \$61,904: 7/1-12/31/22)	[\$59,303.00]
DeCataldo	\$51,500.00

Part-Time Police Officer (Paolicelli, doh 2/6/18)	\$21.54
Part-Time Police Officer (Cvecich, doh 3/2018)	\$21.54

Public Works:

DPW/Buildings Supt. (Colaluce) [DOH 11/23/15]	\$85,793.00
Upon obtaining certification:+\$1,000 CRP	

Per Teamster's Contract (For Information Only):

(Hourly rates change on anniversary date)	
Mazur (2,080 hours @ \$36.75 per hour)	\$76,440.00
Modica (2,080 hours @ \$36.75 per hour)	\$76,440.00
Holder (2,080 hours @ \$28.00 per hour)	\$58,240.00
Mayer (2,080 hours @ \$28.00 per hour)	\$58,240.00

(\$27 per hr 1/1-5/31/22, \$28 per hr 6/1-12/31/22)	[\$57,373.00]
Langreder (2,080 hours @ \$26.00 per hour)	\$54,080.00
(\$25 per hr 1/1-7/31/22, \$26 per hr 8/1-12/31/22)	[\$52,866.00]
Hammerstone (2,080 hours @ \$25.00 per hour)	\$52,000.00
(\$23 per hr 1/1-9/30/22, \$25 per hr 10/1-12/31/22)	[\$49,226.00]

Public Works Temporary Supervisor, per hour \$4.45

Part Time Snow Removal:

Croasdale	\$26.50
Scott	\$26.50
VanGilson	\$26.50

Part Time Seasonal Employees (Public Works) \$13.25

Buildings and Grounds:

Kirkpatrick, Ben	\$16.32
Jacobs, George	\$13.24

Recycling:

Recycling Center Manager (Patrey)	\$18.73
Armenti, Alec	\$13.00
Vacant (Position only used to cover absences)	\$13.00

Board Secretaries: Per Meeting Attended

Parks and Recreation Secretary (Kozak)	\$90.00
Board of Health Secretary (Hammerstone)	\$90.00
Environmental Commission Secretary (Kozak)	\$90.00
Historic Preservation Secretary (Kirby-McDonough)	\$90.00
Agriculture Advisory (Kirby-McDonough)	\$90.00

Riegel Ridge Community Center:

Director (Neglia)	\$61,223.00
Member Services Rep. (Pecchia, Melissa)	\$14.50
Member Services Rep. (Ihling, Dianne)	\$14.50
Member Services Rep. (Bajak, Thomas)	\$14.00
Member Services Rep. (Jenkins, Heather)	\$14.00
Member Services Rep. (Mayer, Marie)	\$14.00
Member Services Rep. (Heller, Melanie)	\$14.00

Pool Supervisor:

Neglia \$8,204.00

Front Desk Staff:

Cooley, Harry	\$13.00
Furmanek, Jennifer	\$13.00
Geissler, Jamie	\$13.00
Gordon, Mae	\$13.00

Hulsman, Mariel	\$13.00
Hults, Nicholas	\$13.00
Jacobs, George	\$13.00
Levy, Brett	\$13.00
Nugent, Clare	\$13.00
Pasculli, Anthony	\$13.00
Scott, Madison	\$13.00
Scott, Mikaela	\$13.00
Verdi, Victoria	\$13.00

Child Watch:

Doyle, Jessica	\$13.00
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Tumble Time:

Bet, Heather	\$16.32
Jenkins, Heather	\$16.98
Nugent, Clare	\$16.32

Group Exercise Instructors

Hatch, Gayle (Per Class):	\$30.62
Clark, Casey (gymnastics) (Per Hour)	\$25.00

Certified Personal Trainers (Per Session):

Hatch, Gayle	\$35.84
Neglia, Jessica	\$35.84

-RESOLUTION-Transfer of Funds

RESOLUTION
Transfer of Funds

WHEREAS, the Municipal Budget for the year 2021 was approved on March 16, 2021 and adopted on April 20, 2021 and

WHEREAS, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the fiscal year, and reserve appropriation transfers to be made during the first three months of the following fiscal year.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey that the Chief Financial Officer is hereby authorized to make the following budget transfers:

<u>APPROPRIATION</u>	<u>FROM AMOUNT</u>	<u>TO AMOUNT</u>
Recycling S/W	\$ 3,000.00	
Recycling O/E		\$3,000.00

BE IT FURTHER RESOLVED that a Certified Copy of this Resolution be provided by the Municipal Clerk to the Chief Financial Officer.

-RESOLUTION- Authorizing the Adoption of the 2021 Hunterdon County, New Jersey Hazard Mitigation Plan Update

RESOLUTION
Authorizing the Adoption of the
2021 Hunterdon County, New Jersey Hazard Mitigation Plan Update

WHEREAS, all jurisdictions within Hunterdon County have exposure to hazards that increase the risk to life, property, environment, and the County and local economy; and

WHEREAS; pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

WHEREAS; a coalition of Hunterdon County municipalities with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Hunterdon County; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED that the Holland Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey:

- 1) Adopts in its entirety, the 2021 Hunterdon County Hazard Mitigation Plan Update (the “Plan”) as the jurisdiction’s Hazard Mitigation Plan and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
- 2) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
- 3) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4) Will continue its support of the Mitigation Planning Committee as described within the Plan.
- 5) Will help to promote and support the mitigation successes of all participants in this Plan.
- 6) Will incorporate mitigation planning as an integral component of government and partner operations.
- 7) Will provide an update of the Plan in conjunction with the County no less than every five years.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____