



Township of Holland
IN
HUNTERDON COUNTY

61 Church Road
Milford, New Jersey 08848
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www.hollandtownshipnj.gov

Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA

December 1, 2020

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

Roll Call: when your name is called, please respond with "present"

Mayor Dan Bush

Deputy Mayor Ray Krov

Committeeman Robert Thurgarland

Committeeman Scott Wilhelm

Committeewomen Lisa Mickey

Attorney Matthew Lyons

Municipal Clerk Cathy Miller

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 12, 2019 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

PUBLIC NOTICE
TOWNSHIP OF HOLLAND

**NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR
7:00 PM WEDNESDAY DECEMBER 1, 2020**

PLEASE TAKE NOTICE.

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD, TO TELECONFERENCE DUE TO COVID-19 OUTBRESK AND THE STATE OF EMERGENCY DECLARED BY GOVERNOR MURPHY.

IN LIEU OF IN-PERSON ATTENDANCE, THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

Official action to be taken.

The Township Committee members, Attorney and Municipal Clerk will be seated at the dais in the Municipal Building

Members of the public can:

Attend the meeting in person. However, due to social distancing, seating is limited

Attend the meeting via Zoom-see below for meeting login details

All Zoom attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during the Public Comment portion of the meeting please use the "raise your hand" function and the host will unmute you for your comment.

Join Zoom Meeting

<https://zoom.us/j/95448949006?pwd=MzJhNjJSS1VyZE52VytrSk1INW1MUT09>

Meeting ID: 954 4894 9006

Passcode: 308550

Dial by your location

646 558 8656 US (New York)

The agenda will be posted on the Holland Township website by 4:00 pm Monday November 30, 2020.
hollandtownshipnj.gov

APPROVAL OF MINUTES OF THE: November 17, 2020 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
29444	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 77.07	\$ 77.07
29445	Amazon.com RRCC	Various Items	\$ 162.23	\$ 162.23
29446	Amerigas-Clinton 7510	Propane Bethany Ridge 205.4gal del	\$ 243.68	\$ 243.68
29447	AQUA NEW JERSEY	910 Milford Warren Glen Rd	\$ 16.50	
		Lawn Irrigation (9078)	\$ 24.24	
		RRCC Pool 8797	\$ 41.25	
		Pool (8796)	\$ 983.66	\$ 1,065.65
29448	Ben Kirkpatrick	Refund for Background 2020	\$ 42.00	\$ 42.00
29449	Chris's Lawn Mowing Inc	October Pool Mowing	\$ 500.00	\$ 500.00
29450	CLEMENS UNIFORM	Shop Towels / Floor Mat service	\$ 21.75	
		Mats for RRCC	\$ 63.50	\$ 85.25
29451	COOPER ALARM SYSTEMS, INC.	camera access	\$ 142.50	\$ 142.50
29452	COUNTY OF HUNTERDON	Health Inspections 3rd Qtr 2020	\$ 800.00	\$ 800.00
29453	Denise Padovani	Refund	\$ 69.00	\$ 69.00
29454	DIVISION OF CRIMINAL JUSTICE	rifle instructor course (Young)	\$ 400.00	\$ 400.00
29455	ELIZABETHTOWN GAS	Meter 14Y735578 Account 989045929	\$ 43.87	
		Meter 01061655 Account 93404665351	\$ 341.18	\$ 385.05
29456	FLEMINGTON DEPARTMENT STORE	Safety Jackets Per Union Contract	\$ 484.94	\$ 484.94
29457	GEORGE MAZUR	Clothing Allowance per Union Contract	\$ 247.29	\$ 247.29
29458	GRAINGER	Misc. Safety Equipment	\$ 214.56	
		Misc. Safety Equipment	\$ 44.76	
		Misc. Items for DPW Building	\$ 75.08	\$ 334.40
29459	Greg Walker	refund	\$ 69.00	\$ 69.00
29460	Holland Center Pharmacy	Disinfectant	\$ 12.58	\$ 12.58
29461	HOLLAND TWP VOLUNTEER FIRE COMPANY	Funding for airpaks	\$ 35,000.00	\$ 35,000.00
29462	Home Depot Credit Services	Road Safety Paint	\$ 104.94	\$ 104.94
29463	Hot Frog Print Media LLC	Hunterdon Happening	\$ 742.17	\$ 742.17

29464	JERSEY CENTRAL POWER & LIGHT	Account 100 060 952 585 Street Li	\$ 55.52	\$ 55.52
29465	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street Li	\$ 1,244.37	\$ 1,244.37
29466	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Li	\$ 20.99	\$ 20.99
29467	JERSEY CENTRAL POWER & LIGHT	Account 100 077 061 016 10/20-11/1	\$ 156.26	\$ 156.26
29468	JERSEY CENTRAL POWER & LIGHT	100 070 503 212 Pool Storage Garag	\$ 3.25	\$ 3.25
29469	JERSEY CENTRAL POWER & LIGHT	Account 100 105 886 640 914 Milfor	\$ 207.42	\$ 207.42
29470	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 932 Case Field	\$ 98.27	\$ 98.27
29471	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball	\$ 494.45	\$ 494.45
29472	JERSEY CENTRAL POWER & LIGHT	Account 100 029 305 644 10/20-11	\$ 2,856.23	\$ 2,856.23
29473	JERSEY CENTRAL POWER & LIGHT	Account 100 003 579 271 Library 10	\$ 120.78	\$ 120.78
29474	JESSICA NEGLIA	Cover for chair	\$ 27.06	\$ 27.06
29475	Kleen & Fresh Company LLC	November 9, 12 & 14 & 16, 19 & Sanitizing 11/14/20 & 11/21/20	\$ 660.00 \$ 1,121.25	\$ 660.00 \$ 1,781.25
29476	LMR Disposal LLC	Dumpster Pickup Service	\$ 1,140.00	\$ 1,140.00
29477	LMR Disposal LLC	Recycle Dumpster RRCC	\$ 58.11	\$ 58.11
29478	LUCILLE A. GROZINSKI	BOA 111820 meeting court reporter	\$ 225.00	\$ 225.00
29479	MARGARET PASQUA	refund for postage	\$ 10.90	\$ 10.90
29480	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Battery For Leaf Machine	\$ 42.94	\$ 42.94
29481	NAPA OF OTTSVILLE	Hand Towels and Windshield Deicer	\$ 106.02	\$ 106.02
29482	NJ Advance Media	Ord 2020-14 & 15	\$ 25.55	\$ 25.55
29483	OFFICE DEPOT, INC.	advil	\$ 17.11	\$ 17.11
29484	PenTeleData	11/24/20-12/24/20	\$ 196.85	\$ 196.85
29485	Princeton Computer Support Inc	Nov-20 Antivirus	\$ 425.00 \$ 1,223.25	\$ 425.00 \$ 1,648.25
29486	Quadient Inc	Lease Period - 12/8/20-3/7/21	\$ 528.00	\$ 528.00
29487	R & L DATACENTERS, INC.	Municipal Payroll	\$ 306.39	\$ 306.39
29488	Rutgers, The State University	Public Works Review	\$ 390.00	\$ 390.00
29489	SEAN P. GUTSICK	NENA Dues watch caps, batteries	\$ 142.00 \$ 51.03	\$ 142.00 \$ 193.03
29490	SERVICE ELECTRIC CABLE TV, INC.	Internet Service	\$ 86.44	\$ 86.44
29491	SERVICE ELECTRIC CABLE TV, INC.	RRCC Internet	\$ 111.44	\$ 111.44
29492	SERVICE ELECTRIC TELEPHONE CO.	RRCC Telephone	\$ 168.56	\$ 168.56
29493	SMITH MOTOR COMPANY, INC.	15-10 oil change, tire rotation	\$ 49.95	\$ 49.95
29494	STAPLES BUSINESS ADVANTAGE	Trash Bags	\$ 217.61	\$ 217.61
29495	STAPLES BUSINESS ADVANTAGE	Office Supplies	\$ 86.99	\$ 86.99
29496	STAPLES BUSINESS ADVANTAGE	Scott C-Fold Towels; Glad 13 Gal B	\$ 120.26	\$ 120.26
29497	STEM BROTHERS, INC.	Propane Recycling Center HVAC Repair DPW/Library Building	\$ 29.67 \$ 60.00	\$ 29.67 \$ 89.67
29498	TREE KING, INC.	Tree Removals	\$ 1,810.00	\$ 1,810.00
29499	Tyrex Resources LLC	Tire Recycling	\$ 1,088.00	\$ 1,088.00
29500	VERIZON	11/18/2020 billing	\$ 313.33	\$ 313.33
29501	Warren Materials	Asphalt Road Patches	\$ 103.56	\$ 103.56
29502	WASTE MANAGEMENT OF NEW JERSEY, INC	Glass Bottle Recycling Glass Bottle Recycling	\$ 90.23 \$ 124.47	\$ 90.23 \$ 214.70
29503	WB Mason Co INC	Batteries, toilet bowl cleaner	\$ 57.48	\$ 57.48
29504	WOODRUFF ENERGY	Acct 771057 November. 2020	\$ 213.18	\$ 213.18
			\$ 57,652.92	\$ 57,652.92

Manual Checks

11182020	Quadient Inc	refill postage machine	\$ 100.00	\$ 100.00
11252020	Quadient Inc	refill postage machine	\$ 99.74	\$ 99.74
12012020	Guardian Inc	December Dental	\$ 3,000.25	\$ 3,000.25
		Total Manuals	\$ 3,199.99	\$ 3,199.99
		Total	\$ 60,852.91	\$ 60,852.91

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	\$20,334.69
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 2,318.23
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES	\$35,000.00
Checks issued 12-1-2020		57,652.92
Manual Totals		<u>3,199.99</u>
Total		<u><u>60,852.91</u></u>

REMINDER/ANNOUNCEMENT

-The 2020 Tree Lighting will be held at the Riegel Ride Community Center on Saturday December 5th at 6:00 pm. It will be a drive thru event.

-The Holland Fire Company will be driving Santa around town Monday December 14- Friday December 18

DISCUSSION-Chief Gutsick-Chief Gutsick-was not available

OLD BUSINESS FROM TOWNSHIP COMMITTEE

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-**Discussion**-Facebook page for Holland Township Parks and Recreation

-**RESOLUTION**-Teamsters Agreement effective 1/1/2021-12/31/2025

RESOLUTION

Approving the Labor Agreement with Teamsters Local Union 773

BE IT RESOLVED by the Holland Township Committee, Township of Holland County of Hunterdon in the state of New Jersey that the Township Committee approves the terms of a labor agreement between the Township of Holland and Teamsters Union Local 773 of Allentown, PA effective 1/1/2021-12/31/2025.

-**RESOLUTION**-Transfer of Funds

RESOLUTION

Transfer of Funds

WHEREAS, the Municipal Budget for the year 2020 was approved on March 17, 2020 and adopted on April 21, 2020 and

WHEREAS, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the fiscal year, and reserve appropriation transfers to be made during the first three months of the following fiscal year.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, state of New Jersey, that the Chief Financial Officer is hereby authorized to make the following budget transfers:

<u>APPROPRIATION</u>	<u>FROM AMOUNT</u>	<u>TO AMOUNT</u>
Audit O/E	\$2,500.00	
Communications O/E		\$ 2,000.00
Buildings & Grounds S/W	\$9,000.00	
Engineering O/E		\$ 4,500.00
Buildings & Grounds O/E		\$ 5,000.00

BE IT FURTHER RESOLVED that a Certified Copy of this Resolution be provided by the Municipal Clerk to the Chief Financial Officer.

-RESOLUTION- Approving Retroactive pay for Substitute Court Administrator, Ruth Mulligan
RESOLUTION

Authorizing Ruth Mulligan, Substitute Court Administrator for the Joint Municipal Court of The Delaware Valley to be Paid Retroactive in Accordance with Court Agreement

WHEREAS, the Township of Holland is a member of the Joint Municipal Court of the Delaware Valley with Alexandria Township and Frenchtown Borough; and

WHEREAS, the terms of the Agreement have been mutually agreed upon by the Municipalities and received the approval of the Vicinage 13 Assignment Judge; and

WHEREAS, the Municipal Court required the services of a Substitute Court Administrator in the absence of appointed Court Administrator, Jacqueline Signorile and Ruth Mulligan was appointed to this position on July 24, 2019 at \$20.76 an hour and

WHEREAS, Township Court Representatives in December of 2019 agreed to pay Ruth Mulligan \$30.00 an hour and for her to be paid this hourly rate effective January 1, 2020 and

WHEREAS, on February 18, 2020 the Holland Township Committee passed Resolution providing Ruth Mulligan the approved hourly increase but the resolution did not stipulate that Ruth Mulligan was to be paid retroactive from January as agreed upon by the Township Court Representatives

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, in the state of New Jersey that Ruth Mulligan is to be paid retroactive from January 1, 2020 of her increased hourly wage. Alexandria Township is the lead Township for payroll and will be compensated based on the calculated percentages for all three towns, effective upon adoption of this Resolution.

-RESOLUTION- Credit of local property taxes

RESOLUTION

Authorizing the Tax Collector to credit local property taxes for a
2018 Senior Citizen Deduction for Gregory G. Bernet

WHEREAS, Gregory G. Bernet applied for the \$250 Senior Citizen Deduction on 5/8/18 and was approved for this deduction by the Tax Assessor on that date; and

WHEREAS, the 2018 tax bill for Gregory G. Bernet residing at 392 Church Road, Block 13 Lot 78, should be adjusted to reflect the approved \$250 credit; and

WHEREAS, the 2018 tax bill was not adjusted for this credit therefore the Tax Collector is requesting a \$250 credit be given to Gregory G. Bernet. This credit will be reflected as a correction on the 2021 PD-65.10 reporting for reimbursement from the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

- The Tax Collector is authorized to credit \$250 to Gregory G. Bernet for the overpayment of taxes for the 2018 tax year.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____

DRAFT AGENDA