

December 18, 2018

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Deputy Mayor Ray Krov, Committeemen Robert Thurgarland and Scott Wilhelm. Mayor Daniel Bush joined the meeting late. Committeeman Thomas Scheibener was absent. Also present was Attorney Matthew Lyons.

There being a quorum this meeting was called to order by Mayor Krov at 7:05 p.m. Mr. Krov asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Deputy Mayor Krov invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 21, 2017** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES

Mayor Bush joined the meeting at this time.

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to approve the minutes of the December 4, 2018 regular meeting and Executive Session.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener				X
Ray Krov, Deputy Mayor			X	
Dan Bush, Mayor	X			

APPROVAL OF BILLS AS SUBMITTED

Mr. Krov moved and Mr. Thurgarland seconded the motion to approve the bills as submitted:

Check#	Vendor	Description	Payment	Check Total
25835	United State Postal Service	Postage for mailing	\$ 785.31	\$ 785.31
25836	ADR TOWING, INC.	Tow 2017 International & 2007 McCor	\$ 742.50	\$ 742.50
25837	ALAN J. TURDO	reimbursement	\$ 620.14	\$ 620.14
25838	ALL INDUSTRIAL-SAFETY PRODUCTS, INC	2018 Union Contract - Reflective Ve	\$ 300.70	\$ 300.70
25839	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 47.00	\$ 47.00
25840	Amazon.com RRCC	Angel for Christmas Tree	\$ 18.03	\$ 18.03
25841	AQUA NEW JERSEY	001037094 0748928 10/25/18-11/29/1	\$ 299.41	\$ 299.41
25842	B & H Photo Video	RRCC monitor	\$ 125.98	\$ 125.98
25843	Billows Electric Supply Company	Light Bulbs - RRCC	\$ 68.27	\$ 68.27
25844	CARLA CIELO	Phillips & Saam Barns	\$ 225.00	\$ 225.00
25845	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge December	\$ 280.00	\$ 280.00
25846	CATHERINE M. MILLER	Kit Kat Mini - For Christmas Party	\$ 25.38	
		Christmas Bags for Christmas Party	\$ 7.95	\$ 33.33
25847	Leonard A. LaGuardia	Staff Shirts	\$ 24.00	\$ 24.00
25848	CHEMUNG SUPPLY CORPORATION	Carbide Plow Edges, Pewag Chains	\$ 2,034.50	\$ 2,034.50
25849	CLEMENS UNIFORM	DPW Shop Rags & Bethany Ridge Mat	\$ 21.75	
		Mats for Munic 121318	\$ 35.25	\$ 57.00
25850	COOPER ELECTRICAL SUPPLY	Exit Light	\$ 22.25	\$ 22.25
25851	Corey Colaluce	Corey Colaluce - 2018 Clothing Allowance	\$ 88.97	\$ 88.97
25852	CRAFCO, INC.	Supershot 125 Diesel	\$ 45,158.62	\$ 45,158.62

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25853	Daxko LLC	Daxko Software	\$ 566.83	\$ 566.83
25854	Debbie Hirst	PR Art Contest Winner prizes	\$ 25.00	\$ 25.00
25855	DEL VAL ALL SPORTS BOOSTER CLUB	2018 Road Clean Up - DV Boys B-ball	\$ 500.00	
		2018 Road Cleanup - DV Girls Basket	\$ 200.00	\$ 700.00
25856	DELAWARE VALLEY REG. HIGH SCHOOL	2018 Road Side Clean Up - Del Val K	\$ 500.00	\$ 500.00
25857	DONNA MACKEY	PB court recorder 121018	\$ 225.00	\$ 225.00
25858	Empire Construction and Property	Riegel Ridge Pavilion Project	\$ 129,064.56	\$ 129,064.56
25859	ENTEL SYSTEMS, INC.	two new mailboxes	\$ 184.00	\$ 184.00
25860	EUGENIA FRANZO	Bands & Balls November 2018	\$ 83.40	\$ 83.40
25861	FINCH FUEL OIL CO, INC	#2 Diesel Fuel - DPW/Library	\$ 1,102.88	\$ 1,102.88
25862	FOSTER AND CO., INC.	Hand Soap - DPW	\$ 229.98	\$ 229.98
25863	GEBHARDT & KIEFER, P.C.	PB Milford Solar Farm LLC B4 L1 s	\$ 1,650.00	\$ 1,650.00
25864	GRAINGER	Extension Cords, Bolt Cutters	\$ 338.12	
		Extension Cords, Bolt Cutters	\$ 193.28	\$ 531.40
25865	Griffith-Allied Trucking LLC	Ultra Low Sulfur Dyed Diesel - DPW	\$ 1,378.36	\$ 1,378.36
25866	INGERSOLL RAND COMPANY	Air Compressor Replacement For DPW	\$ 2,630.00	\$ 2,630.00
25867	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 11/7/18-12/6/18	\$ 333.07	\$ 333.07
25868	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 11/07/18-12/06/18	\$ 72.06	\$ 72.06
25869	Jessica Dulin-Soto	Yoga - November 2018	\$ 223.60	\$ 223.60
25870	JESSICA NEGLIA	CPR Certification for Staff	\$ 400.00	
		Parts for TV's	\$ 143.94	\$ 543.94
25871	John P Gallina, Esq	PB Mill Road Solar B2/4 L1.02/1 111	\$ 162.50	
		PB Misc general Matters 121018	\$ 260.00	
		PB Huntington Knolls B24 L 3 &13 11	\$ 617.50	\$ 1,040.00
25872	JOHN PHILLIPS CARPENTRY	Police Dept	\$ 1,542.00	\$ 1,542.00
25873	JULIANNA R. BENDIX	Yoga - November 2018	\$ 251.20	
		Yoga Flow	\$ 229.60	\$ 480.80
25874	Laura Knott	Yoga November 2018	\$ 348.00	\$ 348.00
25875	Levitt's LLC	2018 Calcium Chloride Pellets - MCC	\$ 1,350.00	\$ 1,350.00
25876	MASER CONSULTING PA	PB Milford Solar Farm LLC B4 L1 s	\$ 2,743.75	
		HTL054 FY 2018 NJDOT Municipal Aid	\$ 247.06	
		RRCC Pavilion 11/11/18	\$ 330.00	
		HTL059 2018 Road Improvements	\$ 1,122.00	\$ 4,442.81
25877	MASER CONSULTING PA	HTL057 Sanitary Sewer Repairs	\$ 945.00	
		General Engineer Services thru 11/1	\$ 253.75	
		Planner Services thru 112718	\$ 168.75	
		PB HK B24 L 3 13 review thru 111818	\$ 336.25	
		PB Milford Solar Farm LLC B4 L1 s	\$ 67.50	
		Planner Services thru 111818 Afford	\$ 371.25	\$ 2,142.50
25878	MASER CONSULTING PA	PB HK B24 L 3 13 review thru 111118	\$ 1,087.50	
		General Engineer Services thru 1111	\$ 381.25	\$ 1,468.75
25879	EDWARD HORSFALL	November	\$ 875.00	
		NIBRS Grant - New Server Install	\$ 425.00	
		Rackspace service	\$ 288.00	\$ 1,588.00
25880	MELANIE WOROB	Fitness Classes November 2018	\$ 500.80	
		Zumba Monday PM	\$ 240.40	\$ 741.20
25881	MERKIN EQUIPMENT	Hydraulic Hose	\$ 44.62	\$ 44.62
25882	MEZZA LUNA PIZZA	Dept Mtg/Training	\$ 35.00	\$ 35.00
25883	Morton Salt Inc	2018 Road Salt	\$ 3,075.61	
		2018 Road Salt	\$ 2,067.36	\$ 5,142.97
25884	Nancy Wilson	refund of bus trip	\$ 80.00	\$ 80.00
25885	NJ Advance Media	Introduction of Ordinance	\$ 20.88	
		Tax Sale	\$ 215.00	
		Account 1160894 Clean up permit	\$ 16.21	\$ 252.09
25886	OFFICE DEPOT, INC.	EOC Computer Mouse	\$ 29.97	
		Office Supplies	\$ 90.84	\$ 120.81
25887	PERFORMANCE TIRE COMPANY	Backhoe, F550 & F550 & F350 Alignment	\$ 4,659.66	

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		Backhoe, F550 & F550 & F350 Alignment	\$ 762.71	\$ 5,422.37
25888	PILATES BY CORRINE, LLC	Pilates November 2018	\$ 497.20	\$ 497.20
25889	PrintPlus.com, Inc.	Farmers Market Reimbursement 2018	\$ 622.69	\$ 622.69
25890	Promed Office Cleaners LLC	Cleaning - Police/EOC	\$ 560.00	\$ 560.00
25891	Qcrew BBQ Catering Co	Christmas Party	\$ 524.38	\$ 524.38
25892	R & L DATACENTERS, INC.	Municipal Payroll	\$ 343.61	\$ 343.61
25893	R/H TRUCK PARTS	2002 Sterling Dump Truck Inspection	\$ 298.75	\$ 298.75
25894	SAMR Inc	Electronics Recycling	\$ 1,350.00	\$ 1,350.00
25895	SANICO, INC.	Monthly Invoice 2 YD FL Cont 1 pu/ Monthly Invoice 4 YD Cont 1 pu/wk December3101037	\$ 82.57 \$ 22.03 \$ 55.38	\$ 159.98
25896	SMITH MOTOR COMPANY, INC.	2002 Sterling - Cabin Filter	\$ 31.95	\$ 31.95
25897	St. Hubert's Animal Welfare Center	Animal Control Services 4th Qtr 201	\$ 3,968.25	\$ 3,968.25
25898	STAPLES BUSINESS ADVANTAGE	Avery Laser File Folder Labels	\$ 74.37	\$ 74.37
25899	STAPLES BUSINESS ADVANTAGE	1475927NYC	\$ 185.94	\$ 185.94
25900	STAPLES BUSINESS ADVANTAGE	HP78A toner	\$ 247.80	\$ 247.80
25901	STEM BROTHERS, INC.	Recycling Center Propane 2018 Recycling Center Propane 2018 Recycling Center Propane	\$ 45.46 \$ 85.05 \$ 43.74	\$ 174.25
25902	Stephanie Beddiges	Pilates - November 2018	\$ 424.00	\$ 424.00
25903	Supreme Heating & Air Conditioning	Replaced upper fresh air damper	\$ 555.50	\$ 555.50
25904	Tamatha Isenberg	Yoga - November 2018	\$ 305.00	\$ 305.00
25905	THERESA VERDI	Cleaning RRCC	\$ 800.00	\$ 800.00
25906	TOWNSHIP OF RANDOLPH	2019 Morris County Co-op	\$ 1,100.00	\$ 1,100.00
25907	U.S. MUNICIPAL SUPPLY, INC.	Sign Stands	\$ 1,655.52	\$ 1,655.52
25908	VALLEY AUTO SUPPLY	2010 International Dump Truck Battery Absorbent, Battery, Terminal Cleaner	\$ 398.97 \$ 166.38	\$ 565.35
25909	VICTORIA VOLLO	refund of overpayment	\$ 5.75	\$ 5.75
25910	Warren Materials	Recycled Asphalt, Blacktop, Curb Mi 2018 Blacktop 2018 Cold Patch	\$ 2,674.34 \$ 854.94 \$ 792.32	\$ 4,321.60
		Grand total	\$ 235,988.90	\$ 235,988.90
Manual Check				
12032018	Guardian	December Dental	\$ 2,487.27	\$ 2,487.27
		Grand Total	\$ 238,476.17	\$ 238,476.17
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 41,225.12	
GRANT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 4,230.99	
OTHER TRUST FUNDS		LIABILITIES	\$ 2,067.36	
GENERAL CAPITAL FUNDS		BUDGET AND APPROPRIATION RESERVES	\$176,887.18	
SEWER CAPITAL		BUDGET AND APPROPRIATION RESERVES	\$ 945.00	
ANIMAL CONTROL		BUDGET AND APPROPRIATION RESERVES	\$ 3,968.25	
ESCROW		ESCROW FUNDS	\$ 6,665.00	
DEVELOPMENT FEES				
	development fees			
Checks issued 12-18-18				235,988.90
Manual Totals				2,487.27
Total				<u>238,476.17</u>

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener				X
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

REMINDER/ANNOUNCEMENT

REMINDER--This week the Holland Township Volunteer Fire Co is driving Santa and Mrs. Claus around Holland Township neighborhoods starting at 6:00p.m. through Friday, December 21. Check the Holland Township Volunteer Fire Company’s website at www.hollandfire.org for his schedule.

-The Holland Township Committee will hold their Reorganizational meeting Wednesday January 2, 2019 at 7:00 pm

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-ORDINANCE 2018-15-Public Hearing/Final Adoption-Licensing for Towing and Storage Services

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt Ordinance 2018-15 on Final reading.

ORDINANCE 2018-15

AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF HOLLAND TO PROVIDE FOR THE LICENSING AND REGULATION OF TOWING AND STORAGE SERVICES

Mayor Bush opened the Public Hearing and asked if there were any comments from the public. There being no comments from the public, the hearing was ordered closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

LIAISON REPORTS

Wilhelm

-no report

Thurgarland-

- Tree recovery program tree distribution will be Saturday May 4, 2019
- Updated website is live. Please contact Clerk Miller with any changes/suggestions

Krov

- November 5, 2019 memo from Engineer Rick Roseberry Re: Sanitary Sewer repair Investigation-no report
- Tax sale was today, there were 2 properties left, report at the next meeting
- Dumpster permits should go out in time for the beginning of the year.
- Current expenditures are about \$100,000 over last year.

Bush-

- Route 519 Road project is not closed for 2018. Work will begin March 2019 with spring work and complete road closures
- RRCC windows-received notification that an additional grant thru County Open Space Program has been awarded. Total grants to date for this project is now \$150.00. Work will done shortly through the winter with final glazing and painting to be done in the spring
- PennEast Attorney Lyons advised a ruling-in favor of PennEast coming thru Holland-this ruling does not give permission to begin construction but it does open the door for beginning surveying, the permitting process and soft costs.

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval to attend conference:

Mr. Thurgarland moved and Mr. Krov seconded the motion to approve the following attendance: Parks and Recreation Director Jessica Neglia

Fitness Instructor, Personal Trainer Gayle Hatch

Date	Host	Subject	Cost
2/22-2/24/2019	Sara City Workout (SCW)	Fitness Professional Convention New York City MANIA 2019	Neglia \$259.00 Hatch \$199.00
2/22 + 2/23/2019	Hotel		\$199/night

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm		x		
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-GPS

Mr. Thurgarland moved and Mr. Krov seconded the motion to adopt the following Resolution:

RESOLUTION
Authorizing the Installation of
GPS Devices in Department of Public Works Vehicles

WHEREAS, GPS vehicle tracking has become an increasingly popular method of cutting costs and increasing productivity for public and private employers; and

WHEREAS, the installation of GPS tracking devices in Department of Public Works vehicles can provide valuable insight into how fleets are being used and help townships more effectively utilize their existing assets, coordinate operations, allow for more efficient location of vehicles and provide other efficiencies and benefits; and

WHEREAS, GPS tracking data can help townships develop more efficient snow-removal and road department operations by improving manpower allocation and by conserving fuel and reducing vehicle mileage; and

WHEREAS, after consultation with the Superintendent of Public Works, the Mayor and Township Committee have concluded that the Township of Holland’s Department of Public Works would benefit from the installation of GPS devices in its vehicles.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon and State of New Jersey, as follows:

1. GPS systems are hereby authorized to be installed on all Department of Public Works vehicles for purposes of attaining the benefits described above.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- to hire Carl Taylor, Esq as Alternate Municipal Prosecutor

Mr. Wilhelm moved and Mr. Krov seconded the motion to adopt the following Resolution:

RESOLUTION
Appointing an Alternate Municipal Prosecutor

WHEREAS, the Township of Holland has previously established its Municipal Court as a Joint Municipal Court with Alexandria Township and Frenchtown Borough; and

WHEREAS, the terms of the Agreement have been mutually agreed upon by the Municipalities and received the approval of the Vicinage 13 Assignment Judge; and

WHEREAS, the Municipal Court requires the services of a Municipal Prosecutor; and

WHEREAS. it has been determined that there is a need for an Alternate Municipal Prosecutor to cover in the absence of the Prosecutor; and

WHEREAS, on January 2, 2018 the Holland Township Committee appointed Erik C. Peterson, Esq. as Municipal Prosecutor representing Holland Township; and

WHEREAS, Carl A. Taylor III, Esq. located at 361 Sate Route 31 Building E. Suite 1501, Flemington, NJ 08822 is qualified for the position of Alternate Municipal Prosecutor.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, Hunterdon County, in the state of New Jersey that the following attorney is hereby appointed as an Alternate Municipal Prosecutor for the Delaware Valley Joint Municipal Court as a shared Court for calendar year 2019:

Alternate Municipal Prosecutor- Carl A. Taylor III, Esq.

BE IT FURTHER RESOLVED that the Alternate Municipal Prosecutor shall be compensated for his respective position, per an agreement, by the current Prosecutor, Erik C. Peterson for time he is needed on Attorney Peterson’s behalf in accordance with the current Holland Township Salary Resolution.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Budget Transfer

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION
Budget Transfer

WHEREAS, various 2018 bills have been presented for payment in the year 2018, which represent obligations of the fiscal year 2018, and were not covered by sufficient funds in certain budget accounts and there being excess funds in certain budget accounts in the 2018 Budget in the last two months of 2018; and

WHEREAS, it is the recommendation of the Chief Financial Officer that transfer be made as of 11-7-2018 to cover the various accounts

WHEREAS, N.J.S. 40A:4-58 transfers to be made from unexpended balances to those which are expected to be insufficient during the last two months of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, (2/3 of the majority of the full membership concurring herein) that the transfers as listed in the resolution be made between the 2018 Budget Appropriation as follows:

	Transfer From	Transfer To:
Electricity O/E	5,000.00	
Social Security O/E	10,000.00	
Gasoline O/E	2,500.00	
Buildings & Grounds O/E		4,000.00
RRCC O/E		5,000.00
Snow Removal O/E		5,000.00
Planning Board S/W		500.00
Police S/W		3,000.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

BUSINESS FROM TOWNSHIP ATTORNEY

No report

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

Ted Harwick

-employees who go to seminars should report what they have learned at a Committee meeting

Mike Keady-

-PennEast has yet to get permits from NJDEP and approvals from Delaware River Basin Commission

EXECUTIVE SESSION

-RESOLUTION-to enter into Executive Session-at

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution at 7:35 pm noting no action will be taken when the Committee returns to Open Session.

RESOLUTION

Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

Collective Bargaining-Teamsters reaction to updated Personnel Manual

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm				
Robert Thurgarland				
Thomas Scheibener				
Ray Krov, Deputy Mayor				
Dan Bush, Mayor				

The Committee returned to open session at 7:36 p.m.

ADJOURN

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adjourn at 7:36 p.m.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	x			
Robert Thurgarland	x			
Thomas Scheibener				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Dan Bush, Mayor
Ray Krov, Deputy Mayor