The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Ray Krov, Committeemen Kenneth Vogel, Thomas Scheibener and Anthony Roselle. Deputy Mayor Daniel Bush was absent. Attorney Richard Cushing was not present at the opening of the meeting. He joined the meeting at 7:32 p.m.

There being a quorum this meeting was called to order by Mayor Krov at 7:03 p.m. Mr. Krov asked that all electronic equipment be turned off or silenced.

#### **FLAG SALUTE**

Mayor Krov invited the audience to join the Committee in reciting the "Pledge of Allegiance".

#### **OPEN PUBLIC MEETINGS STATEMENT**

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on December 11, 2014 by:

- 1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
- 2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

#### **APPROVAL OF MINUTES**

Mr. Scheibener moved and Mr. Roselle seconded the motion to approve the minutes of the February 3, 2015 Regular Meeting and Executive Session

Voice Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor				X
Kenneth Vogel	X			
Ray Krov, Mayor	X			

#### APPROVAL OF BILLS AS SUBMITTED

Mr. Vogel moved and Mr. Roselle seconded the motion to approve the bills as follows:

Check#	Vendor	Description	Payment	Total Check
19126	ALFONS MAYER	mileage	66.00	66.00
19127	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	33.75	
		Bottled Water for the Township	33.75	67.50
19128	AMAZON.COM, LLC	Amazon Act.	384.10	384.10
19129	AMERIGAS - CLINTON 7510	Propane Bethany Ridge 281 gal del 0	448.86	448.86
19130	AMY R KIRK	Yoga	220.00	220.00
19131	AQUA NEW JERSEY	910 RRCC 6" Fire 1229-012915 (8928	321.32	321.32
19132	ATLANTIC SALT, INC.	2015 Road Salt	5,425.72	
		2015 Road Salt	1,806.08	7,231.80
19133	BRIDGE STREET SERVICE CENTER	Vehicle Maintenance 15-14	469.16	
		15-12 Vehicle Maintenance	81.37	
		Brake Adjustments	177.70	
		1997 L8513 Brake Adjustment	126.35	
		Vehicle Maintenance 15-10	209.58	1,064.16
19134	Leonard A. LaGuardia	t-shirts	306.00	306.00
19135	CERTIFIED CHEMICAL COMPANY	cleaning supplies	565.57	565.57
19136	Champion of Choices, Inc.	Anti-Bullying Program - HTSD	1,000.00	1,000.00
19137	CLEMENS UNIFORM	Mats for Municipal Bldg. 112714	37.50	
		Mats for Municipal Bldg. 123114	37.50	75.00
19138	Daxko LLC	Feb support fees	434.00	434.00
19139	ELIZABETH C. McKENZIE	PB HK B24 L3 & 13 services 010115-0	175.00	
		BOA annual report review	43.75	218.75
19140	EUGENIA FRANZO	Zumba	178.00	178.00
19141	EVA VELEZ	Yoga	440.00	440.00
19142	FAST WELD	Repair 1998 Tail Gate Latch	120.00	120.00
19143	FINCH FUEL OIL CO, INC	#2 Fuel Oil to Spring Mills Rd 165	360.36	
		ULSDDYED 1.7622/gal del 012915 900	1,586.88	1,947.24
19144	FOX BROTHERS ALARM SERVICES, INC.	ADD EMPLOYEE	25.00	25.00

### February 17, 2015

19145	GANN LAW BOOKS	2015 Edition NJ Police Manual	132.50	
10146	CLENC HAVES BIG	Finance Department 2015 NJ Titles 4	166.00	298.50
19146	GLEN G. HALES, INC.	BELLIS RD BID	1,459.51	4 445 11
19147	HOLLAND TOWNSHIP COMMUNITY SENIORS	RUMMEL ROAD RESURFACING PHASE 3 PER Recycling Center January 2015	2,985.60 105.00	4,445.11 105.00
19147	HUNTERDON COUNTY MUNICIPAL	2015 Municipal Clerks Due	25.00	25.00
19148	JERSEY CENTRAL POWER & LIGHT	Account 100 004 557 474 Street Lights	75.38	23.00
17147	JERSET CENTRALTOWER & EIGHT	Account 100 004 556 468 Consumption	347.66	423.04
19150	JESSICA NEGLIA	Hotel for Parks & Rec Conference	301.92	301.92
19151	LAW OFFICE OF TODD BOLIG, LLC	BOA Steele B17 L34 010115-013115	742.50	301.92
-,		BOA gen matters 010115-013115	660.00	1,402.50
19152	LEE MONDAY, PhD, D. A.B. P.S.	Psychological Examination - Davis	425.00	425.00
19153	LIFESAVERS, INC.	AED battery	10.00	10.00
19154	MAGLIO ELECTRIC, LLC	service and repair	992.16	992.16
19155	MAILFINANCE	Lease 120714-030615 Lease #H4130114	360.00	360.00
19156	EDWARD HORSFALL	Computer Services:12/29/14- setup n	600.00	
		Computer Services - December 2014	1,150.00	
		Computer Services - December 2014	100.00	
		Computer Services - January 2015	147.99	1,997.99
19157	MELANIE WOROB	Zumba	185.80	185.80
19158	Michael Cannizzaro	Refund of Duplicate Tax Payment	3,215.88	3,215.88
19159	MILFORD WATER DEPARTMENT	Water Hydrant Billing 2015	220.00	220.00
19160	MONINGHOFF APPLIANCE & SUPPLY CORP.	Various Supplies	25.77	
		Lock for Locker (Davis)	4.99	
		supplies	177.92	208.68
19161	DCRP/NJ DIV OF PENSION/BENEFITS	Marie Mayer 010115 - 013115	15.78	15.78
19162	NJN PUBLISHING	Legal Notices and Ads	96.51	124.20
10162	ONE CALL CONCEPTS INC	TC Ad Budget & Ordinance 2014-7	37.69	134.20
19163	ONE CALL CONCEPTS, INC. PENTELEDATA	NJ Mark outs	4.88	4.88
19164	PENTELEDATA	Cable Modem Rental & Support 122414 Cable Modem Rental & Support 012415	119.90 119.90	239.80
19165	PILATES BY CORRINE, LLC	Pilates	294.40	294.40
19166	POWERCO, INC.	Backhoe Door Parts	13.18	13.18
19167	R & L DATACENTERS, INC.	Municipal Payroll	1,356.54	1,356.54
19168	R/H TRUCK PARTS	Brake Chamber, Hydraulic Hose	329.51	329.51
19169	R/H TRUCK PARTS	1995 L8000 Repairs	3,794.95	3,794.95
19170	RARITAN VALLEY DISPOSAL #865	30 Yard Garbage Dumpster	1,020.00	1,020.00
19171	SAMZIE'S UNIFORMS	Garrison Belt (Gutsick)	17.00	17.00
19172	STAPLES BUSINESS ADVANTAGE	, ,	209.21	
		office supplies	90.64	299.85
19173	STORR TRACTOR COMPANY	Front Axle problem parts	2,729.35	2,729.35
19174	Supreme Heating & Air Conditioning	repair and service	1,247.37	1,247.37
19175	THERESA VERDI	cleaning service	360.00	360.00
19176	TOP LINE CONSTRUCTION CORP. INC	CHARLES ROAD BID	99,524.00	99,524.00
19177	VALLEY AUTO SUPPLY	Anti-Freeze, Washer Fluid	87.48	87.48
19178	VAN CLEEF ENGINEERING ASS., LLC	BOA Steele B17 L34 C Variance 01011	266.00	
		BOA Solartricity B6 L 62 010115 -	432.50	
		BOA Miller Bros B6 L 62.04 010115 -	565.50	1,264.00
19179	VERIZON	MB 012615 - 022515	1,049.74	
		PD 012615-022515	552.24	
		DPW 012615 - 022515	231.25	
		Sewer 012615 - 022515	29.40	
		Sewer 122614 - 012515	29.31	1.075.10
10100	VEDIZON WIDELEGG	Telephone for current month	83.24	1,975.18
19180	VERIZON WIRELESS	Cell Phones/Air Cards - January 201	542.53	500.54
10101	WILCON DRODUCTS	Cell Phones/Air Cards - January 201	38.01 321.04	580.54
19181	WILSON PRODUCTS	Propane, Acetylene, Oxygen	321.04	321.04
			=	145,338.93
CURREN	NT FUND			
	BUDGET AND APPROPRIATION RESERVES	38,991.60		
GRANT				
	BUDGET AND APPROPRIATION RESERVES	38.01		
OTHER '	TRUST FUNDS			
JIIEK	11001101100			
GENERA A	AL CAPITAL FUNDS			
	BUDGET AND APPROPRIATION RESERVES	103,969.11		
SEWER	FUND			

2

58.71

100.00

2,181.50

145,338.93

SEWER FUND

ESCROW

ANIMAL CONTROL

ESCROW FUNDS

TOTAL CHECKS ISSUED

BUDGET AND APPROPRIATION RESERVES

BUDGET AND APPROPRIATION RESERVES

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor				X
Kenneth Vogel	X			
Ray Krov, Mayor	X			

#### **OLD BUSINESS FROM TOWNSHIP COMMITTEE**

**-Camp Rates-**Rates were reviewed at the February 3, 2015 meeting and Tabled for revision as the Committee felt non-residents should pay a higher rate.

Mr. Scheibener moved and Mr. Roselle seconded the motion to approve the following Camp Rates for 2015 noting that these are the same rates as 2014.

Resident	Resident	Non-Resident	Non-Resident
Full Day	Half Day	Full Day	Half Day
\$138	\$99	\$151	\$109

Voice/Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor				X
Kenneth Vogel	X			
Ray Krov, Mayor	X			

## -Personnel Policy Update-Social Media Policy Social Media policy-

- At the January 20, 2015 meeting, Attorney Cushing reported this policy should be ready for the next meeting (February 3, 2015)
- At the February 3, 2015 meeting Attorney Cushing reported the draft will be emailed to the Committee for review before the February 17, 2015 meeting.

Consensus was the draft should be circulated to all department heads and any Board or Commission that manages a Township Social Media page for review and send comments back to Clerk Miller by February 26, 2015. She will then forward all comments to Attorney Cushing and the Township Committee.

#### **-DRAFT ORDINANCE-**Sewer Ordinance- Illicit Connections

- At the January 20, 2015 meeting, Attorney Cushing reported this Ordinance should be ready for the February 3, 2015 meeting
- At the February 3, 2015 meeting, draft copies of the Ordinance were distributed. The issue was TABLED until the February 17, 2015 meeting giving the Committee time to review the Draft Ordinance.

**Consensus** was the Committee will review the Ordinance and introduce it at the March 3, 2015 meeting---Clerk Miller will send the draft Ordinance to DPW Superintendent Alan Turdo for comments.

#### **LIAISON REPORTS**

Roselle-Milford Mayor will meet with Roselle and Harris on Police coverage

**Scheibener-**after checking with Parks and Rec. Committee the bus trip date will stay the same night as the Fire Co. Beef and Beer Event

Vogel-PennEast-says there are no definite plans for Dogwood Drive

- -RRCC is receiving quotes for ball field light
- -Gutters at RRCC still not completed-Mr. Vogel will have Engineer Roseberry send a letter to Mark Bush

#### **Bush-**absent

**Krov-**Environmental Commission-working on submitting a grant application to ANJAC-to help identify hiking trails

-time clocks-working with CFO-thought was they will begin use at the RRCC because that is where the most hourly employees work.

-FERC Thursday February 26 scoping meeting in Hunterdon County. Mayor Krov will testify using the information that was included in the Resolution adopted by the Township Committee.

Attorney Cushing joined the meeting at this 6:32 p.m.

#### **NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**-Resignation received** from Planning Board Class II member, Melissa Tigar Mr. Scheibener moved and Mr. Vogel seconded the motion to accept the resignation of Planning Board Class II member, Melissa Tigar effective February 1, with regret.

Voice Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor				X
Kenneth Vogel	X			
Ray Krov, Mayor	X			

Mr. Krov will check with Zoning Officer Lawrence Creveling, to see if he would be interested in serving. Township Committee members will check with members of Township Boards and Commissions as, according to Attorney Cushing, they are considered "Township Officials" which is a requirement for this Class II position.

**-Township Committee appointment** moving Laura Burke from Board of Adjustment Alternate #2 to Regular Member

Mr. Vogel moved and Mr. Roselle seconded the motion to approve the appointment of Holland Township Board of Adjustment Alternate #2 Laura Burke to Board of Adjustment Regular Member with a term expiring 12/31/2018, noting that this leaves two vacancies on the Board of Adjustment (Alternate #1 and Alternate #2)

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor				X
Kenneth Vogel	X			
Ray Krov, Mayor	X			

#### -Approval to attend seminar/meeting:

Mr. Scheibener moved and Mr. Vogel seconded the motion to approve the following attendance: Clerk/Registrar Cathy Miller and Deputy Clerk/Deputy Registrar Melissa Tigar

Date	Host	Subject	Cost
3/18/2015	Hunterdon County Clerks Assoc.	Meeting/Seminar	\$25/each
3/12/2015	Mid-State Registrar's Assoc.	Meeting/Seminar	\$25/each

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor				X
Kenneth Vogel	X			
Ray Krov, Mayor	X			

#### -RESOLUTION- Authorizing Refund of a Duplicate Tax Payment

Mr. Roselle moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

#### RESOLUTION

Authorizing Refund of a Duplicate Tax Payment

**WHEREAS**, Wells Fargo and the property owner have paid the first quarter tax on Block 21 Lot 3.06,

**NOW, THEREFORE, BE RESOLVED**, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$3,215.88 payable to the owner Michael Cannizzaro 25 Sleepy Hollow Dr. Milford, NJ 08848.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor				X
Kenneth Vogel	X			
Ray Krov, Mayor	X			

#### -ORDINANCE 2015-2 -Introduction/First Reading -CAP Bank

Mr. Vogel moved and Mr. Roselle seconded the motion to adopt Ordinance 2015-2 on First Reading and setting the Public Hearing for March 17, 2015

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor				X
Kenneth Vogel	X			
Ray Krov, Mayor	X			

#### **ORDINANCE 2015-2**

# ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

**WHEREAS,** the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to one and one-half percent (1.5%) unless authorized by ordinance to increase it to three and one-half percent (3.5%) over the previous year's final appropriations, subject to certain exceptions; and

**WHEREAS,** N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the three and one-half (3.5%) percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Governing Body of the Township of Holland in the County of Hunterdon finds it advisable and necessary to increase its 2015 budget by up to three and one half percent (3.5%) over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

**WHEREAS,** the Governing Body hereby determines that a three and one half percent (3.5%) increase in the budget for said year, amounting to \$86,785.24 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary.

**WHEREAS,** the Governing Body of the Township of Holland hereby determines that any amount authorized hereinabove that is not appropriated, as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED,** by the Governing Body of the Township of Holland, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the 2015 budget year, the final appropriations of the Township of Holland shall, in accordance with the ordinance and NJSA 40A: 4-45.14 be increased by 3.5%, amounting to \$151,874.17, and that the 2015 municipal budget for the Township of Holland be approved and adopted in accordance with this ordinance; and

**BF IT FURTHER ORDAINED**, that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED,** that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within five (5) days of introduction; and

**BE IT FURTHER ORDAINED,** that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within five (5) days after such adoption.

-Authorizing the Environmental Commission to complete and submit a grant application to ANJEC

Mr. Roselle moved and Mr. Vogel seconded the motion to authorize the Environmental Commission to complete and submit a grant application to ANJEC and to authorize the Mayor and Municipal Clerk sign any grant documents.

Voice Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor				X
Kenneth Vogel	X			
Ray Krov, Mayor	X			

#### -Authorizing the Mayor and Municipal Clerk to sign a Quit Claim Deed

Mr. Scheibener moved and Mr. Roselle seconded the motion to sell Block 25 Lot 113 and authorize the Attorney to prepare and the Mayor and Municipal Clerk to sign a Quick Claim Deed to Patricia Segreaves at a cost of \$500.

Attorney Cushing advised the Committee that under the principle of "Merger" when you have 2 adjacent pieces of property and one is substandard, by law they merge together.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor				X
Kenneth Vogel		X		
Ray Krov, Mayor	X			

#### **BUSINESS FROM TOWNSHIP ATTORNEY**

No report

#### **MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

-Tony Rizzello-concerned about selling foreclosed property to adjacent owner because they may use the property to put up a pole barn-because they are currently using the property for storage

#### **EXECUTIVE SESSION**

-RESOLUTION-to enter into Executive Session-

Mr. Scheibener moved and Mr. Roselle seconded the motion to adopt the following Resolution at 7:53 p.m. noting that no action will be taken when the Committee returns to Open Session:

#### **RESOLUTION**

**Entering into Executive Session** 

**WHEREAS**, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Potential Litigation-Gridley Circle
- Potential Negotiations with Employee-Draft Salaries figures

**BE IT FURTHER RESOLVED**, that Minutes will be kept on file in the Municipal Clerk's Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

The Committee returned to open session at 8:03 p.m.

#### **ADJOURN**

Mr. Vogel moved and Mr. Roselle seconded the motion to adjourn at 8:03 p.m.

Voice/Roll Call Vote	Ayes	Nays	Abstain	Absent
Anthony Roselle	X			
Thomas Scheibener	X			
Dan Bush, Deputy Mayor				X
Kenneth Vogel	X			
Ray Krov, Mayor	X			

Respectfully submitted,	Approved by,		
Catherine M. Miller, RMC	Ray Krov, Mayor		
Municipal Clerk	Daniel T. Bush, Deputy Mayor		