



Township of Holland
IN
HUNTERDON COUNTY

61 Church Road
Milford, New Jersey 08848
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www.hollandtownship.org

Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
September 1, 2015

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 11, 2014 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: August 4, 2015 Regular Meeting

APPROVAL OF BILLS AS SUBMITTED

August 18, 2015

Check#	Vendor	Description	Payment	Total Check
20032	ADR TOWING, INC.	1998 Dump Truck Towing	320.00	320.00
20033	AMAZON.COM, LLC	Amazon	129.99	129.99
20034	AMAZON.COM, LLC	Garbage Bags	78.72	78.72
20035	AMAZON.COM, LLC	Flashlight & Bulb	44.55	44.55
20036	AMAZON.COM, LLC	Sleep Mats for camp	18.99	18.99
20037	AMAZON.COM, LLC	Band Aids	17.98	17.98
20038	AMAZON.COM, LLC	Sleep Mats Camp	113.94	113.94
20039	AMY R KIRK	Yoga July 2015	240.00	240.00
20040	AQUA NEW JERSEY	910 RRCC 6" Fire 042915-05	321.32	
		910 RRCC 6" Fire 062615-07	321.32	642.64
20041	Ashley Kunich	Arts & Craft Supplies	54.33	54.33
20042	ASSOCIATED MAILING & PRINTING	POSTAGE FOR TAX BILLS	578.25	578.25
20043	PEPSI-COLA	Pepsi for Snack Hut/Fitness	296.58	296.58

20044	BOUNCE U	Summer Camp Field Trip	507.00	507.00
20045	BRIDGE STREET SERVICE CENTER	Vehicle Maintenance 15-13	756.00	756.00
20046	CAMPBELL FOUNDRY COMPANY	Drainage Pipe	5,109.00	5,109.00
20047	Chris's Lawn Mowing Inc	LAWN CARE RRCC	3,500.00	3,500.00
20048	CLEMENS UNIFORM	Mats for Municipal Building	37.50	37.50
20049	CMS CONSTRUCTION INC.	Repair work for pool	7,500.00	7,500.00
20050	CODY COMPUTER SERVICES, INC.	Annual Support (9/1/15-8/31	5,468.93	5,468.93
20051	Department of Finance	2015 DOG SERVICES	2,300.00	2,300.00
20052	Daxko LLC	Aug-15	434.00	434.00
20053	DINGMAN'S DAIRY	Snack Hut	639.62	
		Ice Cream for Snack Hut	373.49	1,013.11
20054	DOROTHY BARTKIEWICZ	Mailbox Damage	50.00	50.00
20055	DRAEGER SAFETY DIAGNOSTICS, INC.	Alcotest Recertification	169.00	169.00
20056	EUGENIA FRANZO	Zumba July 2015	223.40	223.40
20057	EVA VELEZ	Yoga July 2015	440.00	440.00
20058	FINCH FUEL OIL CO, INC	ULSDDYED 1.5849/gal del -08	158.49	158.49
20059	First Student, Inc. of Delaware	Bus for Summer Camp	650.00	
		Bus for summer camp	325.00	
		Dorney Park Trip	325.00	1,300.00
20060	FLEMINGTON DEPARTMENT STORE	Shoes (Harris)	54.95	54.95
20061	FOX HILL CONDOMINIUM ASSOC., LLC	2013	3,333.98	3,333.98
20062	GEBHARDT & KIEFER, P.C.	Services 050115-053115 gene	5,856.00	5,856.00
20063	Global Computer		134.94	134.94
20064	HOLLAND TOWNSHIP FREE PUBLIC LIBRARY	Donation	15,000.00	15,000.00
20065	IN THE SWIM	Thermometer/Alkalinity Plus	284.89	284.89
20066	JERSEY CENTRAL POWER & LIGHT	Account 100 004 557 474 Str	69.97	
		Account 100 004 556 468 Con	323.77	
			850.06	
			3.80	1,247.60
20067	JESSICA NEGLIA	Food for camp	54.62	
		Parts for broken cable cros	60.00	114.62
20068	Johanna Meeker	Summer Camp wipes & plastic	6.53	6.53
20069	JOHN PHILLIPS CARPENTRY	Library Gutter	835.00	835.00
20070	KEITH GROOGAN	Karate July 2015	305.50	305.50
20071	KOCHES REPAIRS, INC.	Tow Bill (15-0891)	141.00	141.00
20072	L.J. ZUCCA INC. DISTRIBUTORS	Candy for snack hut	134.42	134.42
20073	L3 COM MOBILE-VISION, INC.	USB Key	28.96	28.96
20074	Lars Tribus	B10 L18 pymt for permanent/	3,000.00	3,000.00
20075	MAILFINANCE	POSTAGE	360.00	360.00
20076	MELANIE WOROB	Zumba (Pool, FC, Camp)	383.20	
		Aqua Zumba Payment	204.40	587.60
20077	MEZZA LUNA PIZZA	Lunch for camp	136.80	
		EOC Furniture Pick Up	22.20	

		Pizza - Camp	405.00	564.00
20078	MONINGHOFF APPLIANCE & SUPPLY CORP.	Various Supplies	11.50	
		Building Supplies	154.04	165.54
20079	MORROW & MORROW, LLP	PB Oliver B23 L1 45 MN site	279.00	279.00
20080	MORROW & MORROW, LLP	PB Misc general Matters 070	635.50	635.50
20081	NJMVC	PD License Plates	55.00	55.00
20082	NJ State League of Municipalities	2015 League Conference	165.00	165.00
20083	OAK HILL GOLF CLUB, INC.	Summer Camp Get Ready Golf	480.00	480.00
20084	OFFICE DEPOT, INC.	Desk Chair	155.99	155.99
20085	PILATES BY CORRINE, LLC	Pilates classes July 2015	312.40	312.40
20086	PUMPING SERVICES, INC.	Gridley Pumps Repair	4,049.70	4,049.70
20087	Q C LABORATORIES	Water Testing for pool	62.00	62.00
20088	R/H TRUCK PARTS	2010 International Air Leak	429.52	
		1998 Ford Repairs	851.64	1,281.16
20089	RARITAN VALLEY DISPOSAL #865	30 Yard Garbage Dumpster	1,020.00	1,020.00
20090	RICOH USA Inc	Copies	964.22	964.22
20091	Robin Nugent	Summer Camp Supplies	60.88	60.88
20092	Robin Nugent	Summer Camp	92.54	92.54
20093	RUTGERS, THE STATE UNIVERSITY OF NJ	COAH intro class HP 6001 SU	447.00	447.00
20094	SANICO, INC.	Monthly Invoice 4 YD Cont 1	134.05	
		Monthly Invoice 6 YD Cont 1	112.02	
		Monthly Billing 1.5 YD RL C	51.38	
		Monthly Invoice 2 YD FL Co	78.57	376.02
20095	SERVICE ELECTRIC CABLE TV, INC.	Internet Powered by Pentele	64.99	64.99
20096	SHAMMY SHINE CAR WASH, INC.	Patrol Car Wash	150.00	150.00
20097	SIMEON PECCHIA	Summer Camp Supplies	11.94	11.94
20098	SIMPLEX GRINNELL, LP	Riegel Ridge Fire Inspection	2,103.64	2,103.64
20099	STAPLES BUSINESS ADVANTAGE	Scotch tape, lollipops	76.96	76.96
20100	Supreme Heating & Air Conditioning	Service Contract Payment	880.00	880.00
20101	SYSCO METRO NY LLC	Food for snack Hut	880.06	880.06
20102	THERESA VERDI	Cleaning RRCC	175.00	175.00
20103	TREASURER, STATE OF NEW JERSEY	2nd Quarter Marriage License	125.00	125.00
20104	VALLEY AUTO SUPPLY	Oxygen Acetylene Hose	55.49	55.49
20105	VERIZON	PD 072615 - 02515	554.90	
		MB 072615 - 082515	1,055.44	
		DPW 062615 - 072515	233.97	
		Sewer 072615 - 072515	29.99	
		Recycling 072615 - 082515	84.26	
		B&G 072615 - 082515	81.34	2,039.90
20106	VERIZON WIRELESS	Cell Phones/Air Cards - Aug	588.27	588.27
20107	VIKING TERMITE & PEST CONTROL, INC.	Monthly Pest Control DPW	54.00	
		Monthly Pest RRCC	88.00	
		Monthly Pest Control RRCC G	55.00	

		Monthly pest control MB	67.00	
		Monthly Pest Control RRCP	74.00	338.00
20108	WARREN MATERIALS	2015 Broken Asphalt	247.91	
		2015 Broken Blacktop	111.41	359.32
20109	NJ			3,000.00
wire	NJ Sales Tax			1,030.36
wire	NJ Health			<u>26,919.33</u>
				<u>112,892.60</u>

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	92,370.79
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	359.32
GENERAL CAPITAL	BUDGET AND APPROPRIATION RESERVES	7,500.00
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	4,083.49
SEWER CAPITAL	BUDGET AND APPROPRIATION RESERVES	6,000.00
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES	2,300.00
ESCROW	ESCROW FUNDS	<u>279.00</u>
		<u>112,892.60</u>

September 1, 2015

REMINDER/ANNOUNCEMENT

-Holland Township is hosting the **36th Annual Holland Township Community Day** on Saturday September 12, 2015. The day filled with rides, games, demonstrations and lots of great food kicks off at 1 p.m. and will end with our famous fireworks display

PRESENTATION-Holland Township Auditor William Colantano: review the 2014 Audit with the Township Committee

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-**Approval of:** updated Buildings and Grounds Project Checklist-
At the April 7, 2015 meeting the Committee approved the Project Checklist. This update removes the need to have all information presented by the Municipal Clerk to the Township Committee before approval of the final payment

-DRAFT RESOLUTION-Updated Rules on Video Recording of Public Meetings

RESOLUTION

Updating the Rules for Audio or Video Recording of Public Meetings of
Holland Township Public Bodies

WHEREAS, the Supreme Court of the State of New Jersey, in *Tarus v. Borough of Pine Hill*, 189 N. J. 497 (2007), and other New Jersey courts in prior decisions, have recognized that a common law right exists with respect to the videotaping of any meeting of a public body with that right being subject to reasonable restrictions; and

WHEREAS, on November 5, 2008 the Holland Township Committee adopted a Resolution setting forth the rules for audio or video recording of all public meetings in Holland Township, and

WHEREAS, with the constant advancement in technology, the Township has found that the original Resolution was outdated, and

WHEREAS, the Township of Holland, so as to facilitate the audio or video recording of any such meeting of the Township Committee or any other public body of the Township by members of the public, has updated the rules with respect to the audio or video recording of any such meeting in an effort to eliminate or otherwise minimize the potential for interference with, or disruption to, both the business of Township and the public's right of access to, and unobstructed participation, in said public meeting. As such, the Holland Township Committee desires to impose the following reasonable restrictions by resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey that the following updated rules be, and hereby are, adopted with respect to the audio or video recording of any and all public meetings of public bodies of the Township of Holland:

RULES FOR AUDIO OR VIDEO RECORDING OF ALL PUBLIC MEETINGS OF PUBLIC BODIES OF THE TOWNSHIP OF HOLLAND

1. Any video recording device which is mounted upon a tripod or other device so as to ensure stabilized recording must be set-up by not later than five (5) minutes prior to the scheduled start time of the meeting. The mounted device and related equipment may not be set up once the meeting has been called to order. The mounted device may be set-up not closer than the last row of seats within the forum in which the meeting is conducted.
2. Any hand-held audio or video device such as a small camera, smart phone, pad or tablet, etc., if utilized by an individual choosing to sit throughout the meeting, must be utilized by such individual seated in a row of seats in the forum and in such a manner so as to not interfere with other individuals in the audience (e.g. restricting their line of sight). If the individual desires to stand while operating a hand-held audio or video device, that individual must operate the hand-held device from behind, or not closer than, the last row of seats within the forum in which the meeting is conducted. Roving with a recording device of any kind (walking around the meeting room) is not permitted.
3. All power for operation of the audio or video device and accessories must be provided by the party recording the meeting (no 'plug-ins' at meeting facility permitted).
4. Any recording device shall be operated without augmented or supplemental lighting and, while in operation, shall be silent or create noise only at a low, unobtrusive, level.
5. Only one audio or video device at a time shall be operated by an individual recording a meeting.
6. The audio or video device and related equipment shall be removed by the operator at the end of the meeting and during any executive session from which the general public is excluded.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Two Resignation received from RRCC employees:

-Discussion-Request from Holland resident Ed Hamlin for "no parking signs on Rt 519 across from the Holland Township School

-Discussion-Automatic renewal of the lease for radio tower use with Industrial Communications

-Discussion/Authorization for Mayor to sign Letter of Support for Hunterdon County Planning Boards submission of a Sub-Regional Study Program Grant Application: Milford Borough Multi-Modal Connectivity Plan

-Award of Quote: DPW light pole and generator:

-Approval-of Raffle Application: (To be held October 4, 2015 1:00 .pm-7:00 p.m. at Riegel Ridge Community Center)

- Application for Raffle 2015-5 **Feline Urban Rescue & Rehab and Rotary Club of Phillipsburg**-Tricky Tray

-Approval to attend class: COAH Liaison Maria Elena Kozak

Date	Host	Subject	Cost
8/13 and 8/20 9am-4pm	Rutgers New Brunswick	Introduction to Affordable Housing for New Jersey Municipalities	\$447

-Approval to attend meeting/class Planning Board/Board of Adjustment Secretary Maria Elena Kozak

Date	Host	Subject	Cost
9/9	Rutgers Hunterdon County Planning and Zoning Association	Streamline the Planning and Zoning process	\$30

-Approval of the Updated 2015 Holland Township Volunteer Fire Company Roster

Members Name		Members Name	
Jacob	Aimino	Mark	Lowe
Joe	Aimino	Bill &	Martin
Dan	Angione	Jenna	Meyer
Donald	Anthony	Mike	Miller
George	Bachelor	Owen	Mondeau
Michael	Bent	Gabby	Nelson
Jerry	Bowers	Keith	Oppenheimer
Ben	Cialone	Jason	Peters
Chris	Collins	Tony	Roselle
Kyle	Davi	Rich	Ruby
Rich	Davi	John	Sears
Pete	Davis	Dan	Shea
Tom	Dougherty	Chris	Spitzer
Tom	Erwin	Eric	Strangfeld
Bill	Ethem	Richard	Theesfeld
Sean	Gutsick	Steve	Underhill
Michael	Hiel	Ken	Vogel
Jack	Jenkins	Tom	Welsh
Mike	Joyce		
Peter	Kanakaris	Junior Members	

Ben	Karmondi		Jackie	Aminio
Ben, Jr.	Karmondi		Jared	Davi
Carl	Knight		Jeff	Underhill
Joseph	Lapaix		Kyle	Lippincott
Rich	Larsen			
Skip	LaVigna		Social Members	
Doug	Leonhardt		Jeremy	Donaldson
Bob	Lippincott		Ruth	Kinny
Joe	Lippincott		Craig	Snyder

-RESOLUTION-Hiring current employee Jennifer Furmanek as Front Desk and Child Watch Staff

RESOLUTION

Authorization to hire Jennifer Furmanek as part time
Child Watch Staff and Front Desk Staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of child watch and Front Desk staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that will be hired Jennifer Furmanek as Riegel Ridge Community Center as Child Watch and Front Desk Staff at the 2015 rate of \$8.50 per/hr., effective September 1, 2015. This employee already completed a background check in May 2015.

-RESOLUTION- Hiring current employee Elizabeth Nugent as part time Front desk and Child Watch Staff

RESOLUTION

Authorization to hire Elizabeth Nugent as part time
Front desk and Child Watch Staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of front desk staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that will be hired Elizabeth Nugent as Riegel Ridge Community Center as Front Desk Staff and Child Watch Staff at the 2015 rate of \$8.50 per/hr., effective September 1, 2015. This employee already had a background check in May 2015.

-RESOLUTION-Hiring Harry Cooley as Front Desk Staff

RESOLUTION

Authorization to hire Harry Cooley as part time
Front desk at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of front desk staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that will be hired Harry Cooley as Riegel Ridge Community Center as Front Desk Staff at the 2015 rate of \$8.50 per/hr. contingent on favorable results of all required background checks, effective September 1, 2015.

-RESOLUTION-Increasing the Quote and Bid Threshold

At the July 7, 2015 meeting Mayor Krov announced that effective July 1, 2015 the State increased the Bid and Quote Thresholds. For Municipalities employing a Qualified Purchasing Agent the Bid Threshold increased to \$40,000 and the Quote Threshold increased to \$6,000 for municipalities. This Resolution is a formal acceptance of these Thresholds by the Committee.

RESOLUTION

Increasing the Bid Threshold Pursuant to N.J.S.A. 40A:11-3a and N.J.A.C. 5:34-5 ET. SEQ.

WHEREAS, the recent changes to the Local Public Contracts Law gave local contracting units the ability to increase their bid threshold up to \$40,000; and

WHEREAS, N.J.S.A. 40A:11-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, William Hance possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Township of Holland desires to take advantage of the increased bid threshold.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, in the County of Hunterdon, State of New Jersey that the bid threshold be increased to \$40,000.

BE IT FURTHER RESOLVED, that in accordance with N.J.S.A. 5:34-5.2 the Municipal Clerk is hereby authorized and directed to forward a certified copy of this Resolution to the Director of the Division of Local Government Services.

-RESOLUTION- Emergency Appropriation to the 2015 Sewer Budget

RESOLUTION

Emergency Appropriation to the 2015 Sewer Budget

WHEREAS, an emergency has arisen with respect to The Sewer Budget as a result of an audit of the records of the Municipal Sewer Budget of The Borough of Milford costs relating to the processing of sewerage by Milford Borough for the flow from the Township of Holland and no adequate provision was made in the 2015 budget for the aforesaid purpose, and

WHEREAS, N.J.S.A 40A:4-46 provides for the creation of an emergency appropriation for the purpose above mentioned, and

WHEREAS, the total amount of emergency appropriation(s) created including the appropriation to be created by this resolution is
Share of Expenses to Milford \$42,000.00

WHEREAS, three percent of the total operations in the budget for the year is \$146,589.10.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with N.J.S.A. 40A:4-48 that:

- 1) An emergency appropriation be and the same is hereby made for in the amount of \$ 42,000.00
- 2) That said emergency appropriation shall be provided in full in the 2016 Sewer Budget.
- 3) That the Chief Financial Officer has certified that the expenditures to be financed through this resolution are related to the aforementioned emergency.
- 4) That two certified copies of this resolution be filed with the Director of Local Government Services

-RESOLUTION-Approval of Recommendation from Chief Harris for date and times for Trick or Treat and advisory curfew

RESOLUTION

Setting Trick or Treating and Halloween Curfew

WHEREAS, the Holland Township Committee wishes a safe Halloween season for all Holland residents and visitors in the township, and

WHEREAS, a memo was received from Police Chief John Harris, recommending the following:

- Setting 2015 Trick or Treating for **Saturday October 31, 2015** from 6:00 p.m.-8:00 p.m.
- Setting an **Advisory Curfew** from **Friday October 23 2015-Monday November 2, 2015**.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon, in the state of New Jersey that 2015 Trick or Treating is set for Saturday October 31 from 6:00 p.m.-8:00 p.m.

BE IT FURTHER RESOLVED that there will be an **Temporary Advisory Curfew** from **Friday October 23 2015-Monday November 2, 2015** during which time, all persons under the age of eighteen (18), unless accompanied by an adult responsible for them, must be off the streets and public ways of Holland Township by 8:00 pm

BE IT FINALLY RESOLVED, that the Municipal Clerk is authorized to publish this information in a box ad in the Hunterdon County Democrat for two consecutive weeks.

DISCUSSION/DRAFT PROFESSIONAL SERVICES RESOLUTION for Labor/Special Council- Requested by Mayor Krov

RESOLUTION

PROFESSIONAL SERVICES

Resolution Authorizing the Award of a Contract for Certain Township Professionals
Not Utilizing the Process Defined in the Third Definition Under N.J.S.A. 19:4A-20.7

WHEREAS, there exists a need for a Labor Attorney/ Special Council, in the Township of Holland, County of Hunterdon, in the year **2015**, and

WHEREAS, the Chief Financial Officer of the Township has certified that sufficient funds are available to pay the costs of professional services contracts for this purpose; and

WHEREAS, said Chief Financial Officer has certified that the contract (recited below) with Cleary Giacobbe Alfieri Jacobs, LLC could exceed \$26,000 in value, and such parties have furnished to the Township [or will furnish prior to the effectiveness of an award of a contract to them] a Business Entity Disclosure Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) and that they will not, during the term of their contract make any political contribution so reportable; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires a resolution authorizing the award of contracts for Professional Services without competitive bidding must be advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, New Jersey in a meeting assembled as follows:

(A) That the Mayor and Clerk of the Township of Holland are hereby authorized and directed to execute a contract with Cleary Giacobbe Alfieri Jacobs, LLC being for a period beginning September 1, 2015 and ending December 31, 2015, contingent upon receipt of the following where the contract would exceed \$26,000 of a Business Entity Disclosure Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) within the 12 month period prior to the contract award, and that they will not, during the term of their contract make any political contribution so reportable, and also contingent upon receipt of a Political Contribution Disclosure Certification prescribed by N.J.S.A. 19:44A-20.26.

Cleary Giacobbe Alfieri Jacobs, LLC, 169 Ramapo Valley Road, Upper Level 105, Oakland, New Jersey 07436 and 5 Ravine Dr., PO Box 533, Matawan, New Jersey 07747

(B) This contract is awarded without competitive bidding as a "Professional Service" in accordance with 40A:11-5-(1) (a) of the Local Public Contracts Law.

(C) This resolution shall be printed once in the Hunterdon County Democrat.

-DISCUSSION/POSSIBLE ADOPTION-DRAFT RESOLUTION- -Supporting Hunterdon County Police Chiefs Associations request to delay closing of County Jail. Requested by Chief Harris

RESOLUTION

Supporting the Hunterdon County Police Chiefs Association (HCPCA) request for delaying any action by the Hunterdon County Board of Chosen Freeholders as to the closing of the Hunterdon County Jail until such time as the HCPCA can complete a comprehensive review and analysis into the present and long-range operational impact(s) and effect(s) of the Jail's closing upon the Safety Police Officers and the General Public of Hunterdon County

WHEREAS, several decades ago, the Hunterdon County Board of Chosen Freeholders, pursuant to *N.J.S.A. § 30:8 et seq* excised the statutory duty placed upon the Sheriff of Hunterdon County, to take and have the custody, rule, keeping and charge of the jail and instead the Hunterdon County Board of Chosen Freeholders under *N.J.S.A. 30:8-19* assumed the custody, rule, keeping and charge of the county jail and placed those duties upon a jail warden appointed for that purpose; and

WHEREAS, in or about March 2015, the Hunterdon County Board of Chosen Freeholders has advised the Public that it is considering closing the Hunterdon County Jail ("HuntCoJail"), located on Park Avenue, Flemington, New Jersey. Hunterdon County Board of Chosen Freeholders indicated it was

considering entering into an agreement with another organization, outside of Hunterdon County to handle the HuntCoJail operations (known as the “Jail Function”): to wit, the housing, supervision of, caring for, visitation of, medical/dental treatment of, feeding of, and all other general responsibilities for caring of all inmates entrusted to the Hunterdon County Board of Chosen Freeholders under statute; and

WHEREAS, the Hunterdon County Board of Chosen Freeholders has indicated the reason for the considered closing was to generate savings by requiring the Sheriff of Hunterdon County to assume some of the jail function; and

WHEREAS, the Hunterdon County Board of Chosen Freeholders cannot require the Sheriff of Hunterdon County to assume the duties that it has entrusted to the Jail Warden as any action by Hunterdon County Sheriff under direction of the Hunterdon County Board of Chosen Freeholders would be “ultra vires” should he act upon the Jail Function and which would expose the Sheriff to personal liability, unless the Sheriff’s statutory duties were restored; and

WHEREAS, there is presently an ongoing legal action by the State of New Jersey Public Defender’s Office against the County of Gloucester due to the County’s closing of its jail which resulted in Gloucester County families’ inability to visit inmates due to lack of public transportation, as the inmates are now housed in out-of-county facilities. Additionally, that lawsuit challenges operational issues impacting inmates such as the length of time the inmates have to spend in shackles, due to longer transportation times outside their home county; and

WHEREAS, the outcome of the lawsuit brought by the State Public Defender’s Office against the County of Gloucester may effect Hunterdon County and any decision of the Hunterdon County Board of Chosen Freeholders and/or the Sheriff of Hunterdon County as directed by the Freeholders in advance of the ruling as Hunterdon County also lacks a full-time intra/inter-county public transportation system available to transport residents of Hunterdon County outside of the County on a consistent basis; and

WHEREAS, to date, the Hunterdon County Board of Chosen Freeholders has not revealed that it investigated the long-range costs of housing and transporting inmates to other counties, to wit: Counties of Essex and Somerset beyond the upcoming year; and

WHEREAS, to date, the Hunterdon County Board of Chosen Freeholders has not revealed any investigation of the direct and indirect future costs to be imposed upon Municipal Police Departments of Hunterdon County and the State of New Jersey due to State Police Operations within the County who currently utilize the HunCoJail facilities for inmates/prisoners; and

WHEREAS, any additional direct and indirect costs of operation borne by the Municipal Police Departments due to the HuntCoJail closing in future years will be passed on to the taxpayers of the related municipalities and upon State taxpayers in the instance of State Police; and

WHEREAS, the Hunterdon County Board of Chosen Freeholders has not offered to be responsible for any additional direct and/or indirect costs incurred by the municipalities into the future as a result of the closing of the HuntCoJail; and

WHEREAS, the Hunterdon County Board of Chosen Freeholders has not offered to indemnify the municipalities and their police departments and hold them harmless for the impact upon inmates of the municipalities for participating in the Hunterdon County Board of Chosen Freeholders closing of the

HuntCoJail; and

WHEREAS, while well intended considerations of the Hunterdon County Board of Chosen Freeholders to reduce resident tax dollars for the operation of the HuntCoJail, the apparent consequence will drive up property taxes on the municipalities and likely reduce the quality and level of essential police services and public safety; and

WHEREAS, the Hunterdon County Police Chiefs Association, comprised of the top law enforcement officers within Hunterdon County has requested the opportunity to conduct a comprehensive review of Hunterdon County Board of Chosen Freeholders' proposed operational plan for the HuntCoJail to analyze the real world feasibility including potential future costs, direct and indirect that may be placed upon municipalities due to the HuntCoJail closing; and

WHEREAS, the closing of the HuntCoJail, may impact various other groups and agencies who utilize the HuntCoJail on a daily basis including but not limited to various County Bar Association members, The Superior Court of New Jersey, New Jersey Municipal Courts, Defense Attorneys, Defense Investigators, Public Defenders, Criminal Investigators from various agencies, and the public-at-large may visit inmates while in the custody of the HuntCoJail, awaiting trial or post-conviction; and

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that the Township of Holland supports the **Hunterdon County Police Chiefs Association** comprehensive review as to the operational impact upon law enforcement agencies within the County and the Holland Township Committee urges the Hunterdon County Board of Chosen Freeholders to refrain from taking any action and permit Hunterdon County Police Chiefs Association to conduct its comprehensive review before the County commits to the closing of the HuntCoJail which may have dire public safety issues for county-wide law enforcement and financial consequences for the taxpayers until the future impact and costs can be analyzed.

-DRAFT-RESOLUTION-requested by Deputy Mayor Bush
RESOLUTION

Urging Governor Christie to Protect Local Property Taxpayers by Respecting the Structure and Preserving the Integrity of the Fiscally Solvent Local Pension Systems

WHEREAS, the local pension systems funded by county and municipal property tax dollars and employee contributions are actuarially sound as counties and municipalities and their employees and retirees have prudently made their contributions to the pension funds; and

WHEREAS, the local pension systems include the local Public Employees Retirement Systems (PERS) funded at 73.9% and the local Police and Fire Retirement System (PFRS) funded at 76.9% according to the latest valuation reports; and

WHEREAS, the local pension systems are close to or have exceeded the target funded ratio of 75% by fiscal year 2012 pursuant to the pension and health benefits reform law enacted in 2011, and have combined actuarial valued assets of \$42 billion with estimated retirement allowances due of \$3 billion; and

WHEREAS, while local pension funds are financially healthy, the State Employee Pension Funds controlled by the State of New Jersey are not due to well-documented decades of

mismanagement; and

WHEREAS, the New Jersey Pension and Health Benefit Study Commission in its report entitled "A Roadmap to Resolution" recommends in part, moving toward a merger of all local pension funds with the underfunded State Employee Funds, an ill-advised change that would only bail out the State Pension funds at the expense of taxpayers, local governments, and county and municipal state employees who responsibly contributed to those funds; and

WHEREAS, the Township of Holland recognizes that the State must take meaningful steps to make the State government funded pension systems more affordable for taxpayers and sustainable members, but objects to any reforms that would merge the local pensions systems with that of the State's, shifting the financial burden of fixing the underfunded State Pension Funds to local taxpayers; and

WHEREAS, it is in the best interest of county and municipal taxpayers and governing bodies across the State that the State reform its pension systems with viable, meaningful, and long-term solutions that pay off existing State pension deficits without affecting, diluting, or diverting valuable local pension system assets.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland in the County of Hunterdon, State of New Jersey, that:

- 1) the Holland Township Committee does in fact hereby urge State leaders to protect local property taxpayers, governing bodies, and employees and retirees by preserving the structure of integrity of the fiscally solvent local pension systems.
- 2) certified copies of this Resolution shall be forwarded to the Governor of the State of New Jersey, the President of the New Jersey State Senate, the Speaker of the General Assembly, Senator Mike Doherty, Assemblyman John DiMaio and Assemblyman Erik Peterson.

SIX RESOLUTIONS- Authorizing Refund Taxes

RESOLUTION

Authorizing Refund 2014 of Taxes

WHEREAS, Block 25 Lot 45, also known as 535 Frenchtown-Milford Rd. became farmland assessed for 2014; and,

WHEREAS, the reduction in the assessment has caused the owner to overpay taxes in 2014.

NOW, THEREFORE, BE RESOLVED, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$1545.87 payable to Paul A. & Kathleen Thompson, whose mailing address is PO Box 135 Baptistown, NJ 08803.

RESOLUTION

Authorizing Refund 2014 of Taxes

WHEREAS, Block 21 Lot 23 also known as Church Rd. had a reduction in the assessment due to the revaluation for 2014; and,

WHEREAS, the reduction in the assessment has caused the owner to overpay taxes in 2014.

NOW, THEREFORE, BE RESOLVED, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$458.79 payable to Edward & Kristine Burdzy, whose mailing address is 15 Winding Way Milford, NJ 08848

RESOLUTION

Authorizing Refund 2014 of Taxes

WHEREAS, Block 15 Lot 19 also known as Preston Rd. had a reduction in the assessment due to the revaluation for 2014; and,

WHEREAS, the reduction in the assessment has caused the owner to overpay taxes in 2014.

NOW, THEREFORE, BE RESOLVED, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$915.25 payable to Pine Crest Village, whose mailing address is 101 Eisenhower Parkway Roseland, NJ 07068

RESOLUTION

Authorizing Refund 2014 of Taxes

WHEREAS, Block 6 Lot 54, also known as 39 Bellis Rd. became farmland assessed for 2014; and,

WHEREAS, the reduction in the assessment has caused the owner to overpay taxes in 2014.

NOW, THEREFORE, BE RESOLVED, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$984.33 payable to Walter & Sarah Melvin, whose mailing address is PO BOX 161 Little York, NJ 08834

RESOLUTION

Authorizing Refund 2015 of Taxes

WHEREAS, Block 17 Lot 41, also known as 224 Javes Rd. became farmland assessed for 2015; and,

WHEREAS, the reduction in the assessment has caused the owner to overpay taxes in 2015.

NOW, THEREFORE, BE RESOLVED, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$545.36 payable to John & Ava Seavey, whose mailing address is 224 Javes Rd. Milford NJ 08848

RESOLUTION

Authorizing Refund 2015 of Taxes

WHEREAS, Block 10 Lot 26, also known as 831 Milford-Warren Road became tax exempt for 2013; and,

WHEREAS, the Homestead Benefit was received from the State of New Jersey and has caused the owner to overpay taxes in 2015.

NOW, THEREFORE, BE RESOLVED, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$529.02 payable to Catharine Randazzo, whose mailing address is PO Box 5226 Clinton NJ 08809

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____

DRAFT AGENDA