

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
June 16, 2015

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 11, 2014 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: May 19, 2015 Regular Meeting and Executive Session
(Mr. Scheibener was absent May 19)

APPROVAL OF BILLS AS SUBMITTED

June 3, 2015

Check#	Vendor	Description	Payment	Check
18920	Alfred & Janet Kroemmelbein	B10 L22 Pymt Temporary Construction	3,000.00	3,000.00
18921	AMAZON.COM, LLC	Nitrile Exam Gloves	165.58	165.58
18922	AMAZON.COM, LLC	miscellaneous supplies	333.11	333.11
18923	AQUA NEW JERSEY	910 Milford WG RD Seasonal Yard Hydr	15.40	
		Sewer Lift Sta 0213 - 031315 (8926)	15.40	
		910 Lawn Irrigation 041315-051515 (15.50	
		RRCC Pool 041315 - 051515 (8797)	1,390.64	
		RRCC 041315 - 051515 (8796)	257.88	1,694.82
18924	PEPSI-COLA	snack hut Pepsi order	298.30	298.30
18925	BRIDGE STREET SERVICE CENTER	2000 F550 Repairs	541.12	
		Vehicle Maintenance	77.78	618.90
18926	Brittney Mazzetta	Refund for 2015 Background	40.00	40.00
18927	CERTIFIED CHEMICAL COMPANY	Pool	1,100.77	1,100.77
18928	CLEMENS UNIFORM	Shop Rags & Matt	21.75	21.75
18929	CODY COMPUTER SERVICES, INC.	CODY - Server Move	1,250.00	1,250.00
18930	COOPER ALARM SYSTEMS, INC.	NEW FIRE ALARM SYSTEM INSTALLED	4,890.00	
		camera surveillance system	2,900.00	7,790.00
18931	Dashing Valet Dry Cleaning	Dry Cleaning - March - May 2015	446.75	446.75
18932	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal - April 2015	57.00	57.00
18933	DINGMAN'S DAIRY	snack hut	373.70	373.70
18934	Edgar & Cindy Pinilla	B10 L1.12 Pymt Temporary Construction	3,175.00	3,175.00
18935	ELIZABETHTOWN GAS	Meter 6649943 Account Number 989045	20.87	
		Meter 01061655 Account Number 93046	202.50	223.37
18936	ENTEL SYSTEMS, INC.	Maintenance for Toshiba phone	1,051.00	1,051.00
18937	FINCH FUEL OIL CO, INC	UNLEADED GAS 2.0347/gal del 051915	814.28	
		ULSDDYED 2.0154/gal del 052115 300	604.92	1,419.20
18938	GROENDYKE ASSOCIATES	Bond Renewal for Tax/Sewer #B113330	595.00	595.00
18939	GYM SOURCE	Rower for fitness	1,245.00	1,245.00
18940	IN THE SWIM	Pool	372.92	372.92
18941	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lights	1,804.09	
		Account 100 060 952 585 Street Lights	56.48	
		Account 100 004 272 652 Street Lights	569.48	
		Account 100 004 272 553 Street Lights	150.79	
		Account 100 004 591 283 Gridley Cir	174.47	
		Account 100 070 503 212 Pool	2.81	
		Account 100 105 886 640 914 Milford	183.50	

		Account 100 004 555 932 Case Field	126.42	3,068.04
18942	JESSICA NEGLIA	snack hut	30.89	30.89
18943	JESSIKA BEAHM	Refund for 2015 Background	40.00	40.00
18944	JHM Signs	pool	240.00	240.00
18945	JULIE CARBONE	Refund for 2015 Background	40.00	40.00
18946	KELLY FISHBOURNE	Refund for 2015 Background Check	40.00	40.00
18947	L.J. ZUCCA INC. DISTRIBUTORS	Snack Hut	163.17	163.17
18948	LB LETTERING & DESIGN	2015 International Lettering	352.00	352.00
18949	MASER CONSULTING PA	General Engineer Services thru 0503	662.85	
		2014 Tax Map work thru 050315	333.55	
		RRCC steps eng serv thru 050315	67.50	
		Forest View Major Sub (Blumberg) -	1,585.00	2,648.90
18950	MEZZA LUNA PIZZA	pizza	84.00	84.00
18951	MORROW & MORROW, LLP	HK B24 L3 13 Litigation 040115-0430	1,054.00	1,054.00
18952	Nicholas Nocella	Refund for 2015 Background	40.00	40.00
18953	POWERCO, INC.	Backhoe Fuel Lines	186.06	186.06
18954	PROPAC, INC.	CERT	706.23	706.23
18955	RARITAN VALLEY DISPOSAL #865	30 Yard Garbage Dumpsters	1,020.00	1,020.00
18956	ROBERT F. FITZSIMMONS	Refund for 2015 Background	40.00	40.00
18957	SEAN P. GUTSICK	OEM Conference / Ammo	400.18	400.18
18958	SHERWIN-WILLIAMS	Pool House	822.20	
		Pool	366.93	
		pool	221.26	1,410.39
18959	Simeon Pecchia	Refund for 2015 Background	40.00	40.00
18960	Supreme Heating & Air Conditioning	Maintenance Payment	1,760.00	1,760.00
18961	SYSCO METRO NY LLC	snack hut	1,452.65	1,452.65
18962	TREASURER, STATE OF NEW JERSEY	2015 1st Quarter Marriage License	50.00	50.00
18963	VALLEY AUTO SUPPLY	Connectors, Filters, Fittings	143.96	
		Absorbent, Hose, Alarm	140.38	284.34
18964	VALLEY FLORIST	Funeral Arrangement DiSarro	135.00	135.00
18965	Warehouse Battery Outlet Inc.	Batteries	159.24	159.24
18966	WILLIAM M. COLANTANO, JR.	2014 Statutory Audit	10,000.00	10,000.00
18967	WM LAMP TRACKER, INC.	4' Fluorescent Bulbs Recycling	69.95	69.95
18968	WOODRUFF ENERGY	NATURAL GAS 384.076 UNITS	925.04	925.04
				<u>51,712.25</u>

ESCROW

ESCROW FUNDS	1,585.00	
TOTAL CHECKS ISSUED		<u>51,712.25</u>

Other Payments

Change Fund Summer	500.00	
		<u>500.00</u>
		<u>52,212.25</u>

APPROVAL OF BILLS AS SUBMITTED
June 16, 2015

Check#	Vendor	Description	Payment	Total Check
19639	ABE MATERIALS - EASTON	Recycled Concrete & Blacktop	190.21	190.21
19640	ADR TOWING, INC.	Towed 2002 To Bridge Str.	225.00	225.00
19641	Alexandria Township	TO REIMBURSE ALEXANDRIA	95.00	95.00
19642	ALLEGRO ENTERPRISES, INC.	Water for Pool Staff	88.25	
		Bottled Water for the Township	70.75	159.00
19643	Allison M Walsh	Refund for 2015 Background	40.00	40.00
19644	Allison R Jeffreys	Refund for Background 2015	40.00	40.00
19645	AMAZON.COM, LLC	Amazon	333.57	333.57
19646	AMAZON.COM, LLC	Amazon	176.96	176.96

19647	AMAZON.COM, LLC	Dry Erase Board	134.23	134.23
19648	AMY R KIRK	Yoga May 2015	275.00	
		Yoga April 2015	165.00	440.00
19649	Antonina Calcavecchio	Refund for Background 2015	40.00	40.00
19650	ASPHALT PAVING SYSTEMS, INC.	Tack Oil	1,468.00	1,468.00
19651	PEPSI-COLA	Pepsi for snack hut	137.70	137.70
19652	BRANCHBURG SPORTS COMPLEX	Summer Camp Field Trip	880.00	880.00
19653	BRIDGE STREET SERVICE CENTER	Vehicle Maintenance	406.85	
		1998 Brake Adjustment	51.35	
		Vehicle Maintenance	793.64	1,251.84
19654	Carly Renee Skibinski	Refund for Background 2015	40.00	40.00
19655	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge	280.00	280.00
19656	Leonard A. LaGuardia	Gymnastics T-Shirts	242.00	
		Pool Manager T-Shirts	271.25	
		Camp T-Shirts	668.05	
		Parks & Rec Art with contest design	275.00	1,456.30
19657	CERTIFIED CHEMICAL COMPANY	Bathroom paper products	844.30	844.30
19658	CHAMPION TIRE	Recycled Tires & Repair	198.70	198.70
19659	Chris's Lawn Mowing Inc	LAWN CARE RRCC	3,500.00	3,500.00
19660	CIRCUS TIME AMUSEMENTS	Community Day Rides	1,550.00	1,550.00
19661	CLEMENS UNIFORM	Mats for Municipal Building	37.50	37.50
19662	Cody Kroemmelbein	Refund for 2015 Background	40.00	40.00
19663	COLLEEN M. PURSELL	OEM/CERT Drill	59.52	59.52
19664	DAVIS BUSINESS MACHINES, INC.	Final Overage Billing Mtn chg IR-25	120.72	
		Monthly Maintenance Fee IR-C33801 0	309.95	430.67
19665	DINGMAN'S DAIRY	Ice Cream Snack Hut	484.42	484.42
19666	EASTERN CONCRETE MATERIALS	3/4" Quarry Process	3,815.82	3,815.82
19667	Edward Romanski	OPRA Request Reimbursement	0.68	0.68
19668	ELIZABETH C. McKENZIE	PB HK B24 L3 & 13 services 050115-0	43.75	
		PB Celco Verizon B1.01 L27 service	175.00	
		PB HC Land Use Ordinance services 0	131.25	
		PB Oliver B23 L1 45 MN Site Plan Ch	218.75	568.75
19669	Emily Kolonia	Refund for Background 2015	40.00	40.00
19670	EUGENIA FRANZO	Zumba May 2015	315.40	315.40
19671	EVA VELEZ	Yoga May 2015	330.00	330.00
19672	FASTENAL	Cotter Pins	1.32	1.32
19673	FINCH FUEL OIL CO, INC	UNLEADED GAS 2.0557/gal del 060215	719.85	719.85
19674	GEBHARDT & KIEFER, P.C.	PB B62 L 41 & 42 Silva MN Close Out	3,109.48	
		Services 040115-043015 Tax Appeals	560.00	
		Services 030115-033115 Tax Appeals	736.00	
		Services 030115 - 033115 general Be	48.00	
		Blumberg - Developer's Agreement (e	560.00	5,013.48
19675	H.J. OPDYKE LUMBER COMPANY, INC.	Play Sand for sandbox @ pool	284.48	284.48
19676	HOLLAND TOWNSHIP	2015 Sewer bill due Jun 1 Milford W	162.50	162.50
19677	HOLLAND TOWNSHIP	2015 Sewer Bill due Jun 1 910 Milford	4,062.50	4,062.50
19678	HOLLAND TOWNSHIP	2015 Sewer bill Jun 1 914 Milford W	243.75	243.75
19679	HOLLAND TOWNSHIP	2015 Sewer bill Jun 1 61 Church Rd	487.50	487.50
19680	HOLLAND TOWNSHIP BOARD OF ED	ADVANCE TAX PAYMENT	200,000.00	200,000.00
19681	HUNTERDON COUNTY MUNICIPAL	Clerks Meeting	58.00	58.00
19682	IN THE SWIM	Pool Chemicals	867.86	
		Chemicals	1,082.83	1,950.69
19683	Jeannette B. Murphy	Refund for Background 2015	40.00	40.00
19684	JERSEY CENTRAL POWER & LIGHT	Account 100 029 305 644	2,753.16	
		Account 100 077 061 016	1,853.89	
		Account 100 003 579 271 Library	105.56	
		Account 100 004 555 858 Baseball 51	487.53	
		Account 100 004 557 474 Street Ligh	69.53	
		Account 100 004 556 468 Consumption	321.51	

			900.47	6,491.65
19685	JERSEY CENTRAL POWER & LIGHT		4.26	4.26
19686	JESSICA NEGLIA	Constant Contact	50.00	50.00
19687	KEITH GROOGAN	Karate - April	432.25	
		Karate May 2015	383.50	815.75
19688	L.J. ZUCCA INC. DISTRIBUTORS	Candy for snack hut	88.71	88.71
19689	LIFESAVERS, INC.	First Aid Supplies	419.06	419.06
19690	MACMILLAN OIL CO OF ALLENTOWN, INC.	Hydraulic Oil	342.56	342.56
19691	MAGLOCLLEN	Membership Fees 7/1/15 - 6/30/16	400.00	400.00
19692	MARIA ELENA JENNETTE KOZAK	Miles	59.36	59.36
19693	MASER CONSULTING PA	PB Shepard B16 L1.02 & 1.04 Billing	67.50	
		B2 L9 E town - Gilbert II - PIG pro	135.00	202.50
19694	EDWARD HORSFALL	Computer Services	775.00	
		Computer	100.00	875.00
19695	MELANIE WOROB	Zumba May 2015	285.60	285.60
19696	MEZZA LUNA PIZZA	OEM/CERT Drill	155.00	
		Lunch for camp staff training	181.50	336.50
19697	MGL PRINTING SOLUTIONS	TAX BILLS	591.50	591.50
19698	Michael Joyce	Reimbursement for Miles 050115 - 05	6.72	6.72
19699	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Vehicle Maintenance	35.98	35.98
19700	MONINGHOFF APPLIANCE & SUPPLY CORP.	Paint	21.98	
		Hardware Store Supplies	434.89	456.87
19701	MORROW & MORROW, LLP	HK B24 L3 13 Litigation 050115-0530	1,069.50	1,069.50
19702	MORROW & MORROW, LLP	PB Misc general Matters 050115-0530	186.00	186.00
19703	MORROW & MORROW, LLP	PB Cellco Verizon - Dennis RoadB1.0	77.50	77.50
19704	MORROW & MORROW, LLP	PB Oliver B23 L1 45 MN site plan ch	77.50	77.50
19705	DCRP/NJ DIV OF PENSION/BENEFITS	Marie Mayer 050115 - 053115	18.08	18.08
19706	ONE CALL CONCEPTS, INC.	NJ One Call Mark outs	13.64	13.64
19707	PENTELEDATA	Cable Modem Rental & Support 05241	119.90	119.90
19708	PILATES BY CORRINE, LLC	Pilates May 2015	630.00	
		April 2015 Payment	630.00	1,260.00
19709	PUMPING SERVICES, INC.	Pump Rental	1,669.00	1,669.00
19710	R & L DATACENTERS, INC.	Municipal Payroll	301.73	301.73
19711	RARITAN VALLEY DISPOSAL #865	30 Yard Garbage Dumpsters	2,040.00	2,040.00
19712	RIDGEBACK VENTURES LLC	Redemption Cert 2014-003 unpaid sew	224.23	224.23
19713	Robin Nuggent	Refund for 2015 Background	40.00	40.00
19714	Robin Nuggent	Supplies for camp meeting	57.10	57.10
19715	Robin Nuggent	Supplies for camp meeting	14.00	14.00
19716	Ryan Augustine	Refund for Background 2015	40.00	40.00
19717	SANICO, INC.	Monthly Billing 1.5 YD RL Cont 1 pu	51.38	
		Monthly Invoice 4 YD Cont 1 pu/wk	134.05	
		Monthly Invoice 2 YD FL Cont 1 pu/	78.57	264.00
19718	SEAN P. GUTSICK	OEM/CERT Drill	24.00	24.00
19719	SERVICE ELECTRIC CABLE TV, INC.	Internet Powered by Pentele Data -	64.99	64.99
19720	SERVICE ELECTRIC TELEPHONE CO.	RRCC charges 0515 - -061415	137.71	137.71
19721	SHERWIN-WILLIAMS CO., THE	Paint for pool House	353.24	353.24
19722	SIMEON PECCHIA	Refund for Background 2015	40.00	40.00
19723	SIMPLEX GRINNELL, LP	Fire Alarm Monitoring June 2016 -	750.98	750.98
19724	STAPLES BUSINESS ADVANTAGE	Staples Products	106.46	
		Hanging Folders & Toilet Paper	119.58	
		Supplies	346.37	
		Cordless Phone for pool	51.99	624.40
19725	STAPLES BUSINESS ADVANTAGE	Misc Office Supplies	212.52	
		Misc Office Supplies	263.58	
		Misc Office Supplies	145.96	622.06
19726	STAPLES BUSINESS ADVANTAGE	Misc Office Supplies	79.85	79.85
19727	STATEWIDE INSURANCE FUND	THIRD INSTALLMENT WORKERS COMP	45,662.75	45,662.75

19728	STORR TRACTOR COMPANY	Cylinder Rod Guard	352.79	352.79
19729	Sue Pappas	Yoga Class	58.60	58.60
19730	SUSAN M. BABER, CCR	PB court recorder June 8 2015	225.00	225.00
19731	SYSCO METRO NY LLC	Marinara Dipping Sauce for snack hu	88.98	
		Food for snack hut	603.90	692.88
19732	THE EXPRESS-TIMES	TC Special Executive Session 051115	152.05	152.05
19733	THERESA VERDI	Cleaning May 11-June 6	760.00	760.00
19734	Travis Storms	Mailbox Repair	15.08	15.08
19735	TURTLE BACK ZOO	Summer Camp Field Trip	600.00	600.00
19736	Universal/Pavement Specialists Inc	Fence for softball field	1,600.00	1,600.00
19737	VAN CLEEF ENGINEERING ASS., LLC	BOA Miller Bros B6 L 62.04 040115-0	399.00	
		BOA Solartricity B6 L 62 040115-04	465.50	864.50
19738	VERIZON	PD 052615 - 062515	552.54	
		MB 052615 - 062515	1,047.19	
		DPW 052615 - 062515	232.76	
		B&G 052615 - 062415	75.72	
		Sewer 052615 - 062515	29.40	
		Recycling 052615 - 062515	83.57	2,021.18
19739	VIKING TERMITE & PEST CONTROL, INC.	Monthly pest control munic building	70.00	
		Monthly Pest Control Spring Mills R	58.00	
		Monthly Pest RRCC	96.00	
		Monthly Pest Control RRCC Pool Hous	78.00	
		Monthly Pest Control RRCC Grandstan	52.00	354.00
19740	Warehouse Battery Outlet Inc	OEM - Flashlights	96.01	96.01
19741	WARREN MATERIALS	2015 Blacktop Base	1,387.05	1,387.05
19742	Yasmin Findeis	Refund for Background 2015	40.00	40.00
				<u>309,140.96</u>

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	301,832.11
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	131.25
OTHER TRUST FUNDS		
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	33.66
SEWER CAPITAL	BUDGET AND APPROPRIATION RESERVES	1,669.00
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES	145.96
ESCROW TRUST		
	FUNDS	5,328.98
	TOTAL CHECKS ISSUED	<u>309,140.96</u>

REMINDER

-The Holland Township Farmer’s Market began their weekly market days on Saturday June 16, 2015 from 9am-1pm at the Holland Township Firehouse on Andersen Road. The Market will be open each Saturday until the end of September.

PRESENTATION/DISCUSSION: Stephanie Bacskai-Holland Township Schools donation of a rain barrel

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-RESOLUTION-Revised Pool and Snack Hut employees and salaries

RESOLUTION-UPDATED

Authorization to hire the following seasonal part time
Lifeguards, Swim Instructors, Pool Front Desk and Snack Hut at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of seasonal pool staff at the Riegel Ridge Community Center, and

WHEREAS, the Township Committee adopted the 2015 Salary Resolution for the lifeguards, pool front desk and Snack Hut on May 19, 2015, and

WHEREAS, additions and corrections were deemed necessary and are designated in yellow highlight, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, these employees will be hired as “at will” 4 month part-time, seasonal employees, and

WHEREAS, these employee’s will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, these employees will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

WHEREAS, these employees will be required to attend and pass all required training; and

WHEREAS, these employees will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, these employees will be supervised at all times.

WHEREAS, these salaries are based on the following Payroll Increase Schedule established as indicated:

Riegel Ridge Pool-Life Guards and Pool Front Desk Staff

Payroll Increase Schedule

Schedule updated with **increases for lifeguards and Pool Desk Staff** Approved May 6, 2014

Payroll increase schedule for Riegel Ridge Community Pool Life Guards and Front Desk	
Lifeguards	
Years of Service As Life Guard	Salary
1-2 yrs	\$9.00
3-4 yrs	\$9.50
5-6 yrs	\$10.25
7, 8, 9 yrs	\$10.50
10, 11 yrs	\$11.25
12 + yrs	\$12.75
Pool Front Desk	
Years of Service As Front Desk	Salary
1-2 yrs	\$8.50
3-4 yrs	\$9.00
5-6 yrs	\$9.50
7, 8, 9 yrs	\$10.00
10, 11 yrs	\$10.50
12 + yrs	\$11.00

Riegel Ridge Community Pool Snack Hut Staff

Payroll Increase Schedule Approved May 15, 2012

Payroll increase schedule for Riegel Ridge Community Pool Snack Hut		
# of years employed at Riegel Ridge Snack Hut	Salary (per hour)	
	Counter Salary (per hour)	Grill Salary (per hour)
1 st and 2 nd years	\$7.25	\$ 9.00
3 rd and 4 th years	\$7.75	\$ 9.50
5 th and 6 th years	\$8.50	\$ 10.25
7 th , 8 th and 9 th years	\$9.00	\$ 10.75
10 th + years	\$9.25	\$ 11.00

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following corrections be made and following additions to the staff be hired as seasonal part-time employees contingent on favorable results of all required background checks, effective June 3, 2015.

Pool Supervisor

Name	Position	Salary
Jessica Neglia	Pool Supervisor	\$7,140/season

Pool Managers

Name	Position	Salary
Kelly Johnson	Pool Manager	\$10.00 – \$10.50
Hope Harvey	Pool Manager	\$10.00
Britney Mazzetta	Pool Manager	\$10.00
Aleksa Lapinas	Pool Manager	\$10.00
Cody Kroemmelbein	Pool Manager	\$10.00
Jeannette Murphy	Pool Manager	\$11.00

Pool Lifeguards

Name	Position	Salary
Daniel Moorehead	L ifeguard	\$9.00
Jonathan Wirkus	Lifeguard	\$9.00
Ethan Templeton	Lifeguard	\$9.00
Mia Kunzman	Lifeguard	\$9.00
Mary Puleo	Lifeguard	\$9.00
Cayla Mazzeta	Lifeguard	\$9.00
Rachael Czerna	Lifeguard	\$9.00
Katie Mitchell	Lifeguard	\$9.50
Jesse Matarazzo	Lifeguard	\$9.50
Emily Gunia	Lifeguard	\$9.50
Ryan O’Connor	Lifeguard	\$9.00
Kevin Moran	Lifeguard	\$9.50

Alyssa Schuetz	Lifeguard	\$9.00
Harriet LeFavour	Lifeguard	\$9.00
Abbigail Sullivan	Lifeguard	\$9.00
Carolyn Popescu	Lifeguard	\$9.00
Robert Fitzsimmons	Lifeguard	\$9.50
Peter Hannon	Lifeguard	\$9.00
Cheyenne Wene	Lifeguard	\$9.00
Paige Cordero	Lifeguard	\$9.00
Kevin Scanlan	Lifeguard	\$9.00
Nicole Davison	Lifeguard	\$9.00
Nathan Wojick	Lifeguard	\$9.50
Ryan Augustine	Lifeguard	\$9.00
Joanna Scuteri	Lifeguard	\$9.00

Pool Desk Staff

Name	Position	Salary
Matthew Vollo	Pool Desk	\$8.50
Antonina Calcavecchio	Pool Desk	\$8.50

Shalin Heller	Pool Desk	\$8.50
Kelly Fishbourne	Pool Desk	\$9.00
Kaylee Lampert	Pool Desk	\$9.00

Snack Hut Staff

Name	Position	Salary
Cheri Devino	Snack Hut	\$9.50
Taryn Cook-Grisewood	Snack Hut	\$9.00
Christopher Edwards	Snack Hut	\$9.00

Emily Kolonia	Snack Hut	\$9.50
Alison Walsh	Snack Hut	\$9.00
Kali Cook-Grisewood	Snack Hut	\$9.50

Swim Instructors

Paige Cordero	Swim Instructor	\$13.00
Nicole Davidson	Swim Instructor	\$13.00
Hope Harvey	Swim Instructor	\$13.00
Cayla Mazzetta	Swim Instructor	\$13.00
Britney Mazzetta	Swim Instructor	\$13.00

Katie Mitchell	Swim Instructor	\$13.00
Carolyn Popescu	Swim Instructor	\$13.00
Ethan Templeton	Swim Instructor	\$13.00
Robert Fitzsimmons	Swim Instructor	\$13.00

-ORDINANCE-2015-7-Introduction/First Reading-Abandoned / Vacant Properties
Setting Public Hearing for July 21, 2015

- This draft was emailed to the Committee on February 17, 2015 for review and sent to the Zoning Officer for review and comments on February 19, 2015.
- At the March 3, 2015 meeting Introduction was TABLED until the March 17, 2015 meeting giving time to make minor changes
- At the March 17, 2015 meeting introduction was TABLED giving more time for the Committee to review the draft and to give the Attorney time to clean up the Ordinance language
- At the April 7, 2015 meeting adoption of this Ordinance was TABLED until the May 5, 2015 meeting when it is anticipated the entire Committee will be present and giving the Committee time to reviewer
- At the May 5, 2015 meeting changes were discussed. Attorney Cushing was to make those changes and forward final drafts to the Committee for review before Introduction at the May 19, 2015 meeting. Updated Ordinance was received by the Township Committee members May 11, 2015 via email.
- At the May 19, 2015 meeting Introduction was Tabled for additional corrections

ORDINANCE 2015-7

**ORDINANCE ADDING A CHAPTER ENTITLED “ABANDONED / VACANT PROPERTIES”
AND AMENDING AND SUPPLEMENTING CHAPTER 195 ENTITLED “NUISANCES” OF THE
GENERAL ORDINANCES OF THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON,
AND THE STATE OF NEW JERSEY**

WHEREAS, periodically property owners have abandoned their property and have failed to maintain or secure them to an adequate standard; which affects the health, safety, and welfare of residents and visitors of the Township, including diminution of neighboring property values, increased risk of fire, potential increases in criminal activity, and potential increases in health risks; and

WHEREAS, the Township incurs disproportionate costs in order to deal with the problems of vacant and abandoned structures, including but not limited to, excessive police calls, fire calls, and property inspections; and

WHEREAS, it is in the public interest for the Township to establish minimum standards of accountability on the owners or other responsible parties of vacant and abandoned structures in order to protect the health, safety and general welfare of the residents of and visitors to the Township; and

WHEREAS, the Township of Holland (“Township”) has reviewed recent amendments to Titles 2A, 40 and 46 of the New Jersey Statutes regarding vacant and abandoned property and the responsibilities of foreclosing creditors; and

WHEREAS, as a result of such legislation, certain amendments to the Code of the Township of Holland are required.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Holland, in the County of Hunterdon, that Chapter ___ entitled “Abandoned / Vacant Properties” of the Code of the Township of Holland (“Code”) is hereby added as follows:

SECTION 1. A Chapter of the Code of the Township of Holland entitled “Abandoned / Vacant Properties” is hereby added as follows:

§___-1.Purpose

This Ordinance authorizes the Township of Holland to govern the maintenance of vacant or abandoned property in the Township of Holland.

§___-2.Definitions

As used in this chapter, the following terms shall have the meanings indicated:

OWNER

Includes the title holder, any agent of the title holder having authority to act with respect to a vacant property, any foreclosing entity subject to the provision of N.J.A.C. 46:10B-51 (P.L.2008, c. 127, sect. 17) or any other entity determined by the Township of Holland.

VACANT PROPERTY

Any building used or to be used for residential or commercial purposes which is not legally occupied or at which substantially all lawful construction operations or occupancy has ceased, provided, however, that any property that contains all building systems in working order, is fully compliant with our property maintenance codes, and is being actively marketed by its owner for sale or rental, shall not be deemed vacant. Property determined to be 'abandoned property' in accordance with the meaning of such term in the Abandoned Properties Rehabilitation Act, N.J.S.A. 55:19-78, *et seq.* shall also be deemed to be vacant property for the purposes of this ordinance.

§___-3.Requirements for Owners of Vacant Property

The owner of any building that has become vacant property, and any person maintaining, operating or collecting rent for any such building that has become vacant shall, within 30 days:

A. Enclose and secure the building against unauthorized entry as provided in the applicable provisions of the code of the Township of Holland.

B. Post a sign affixed to the building indicating the name, address, and telephone number of the owner, the owner's authorized agent for the purpose of service of process, and the person responsible for day-to-day supervision and management of the building, if such person is different from the owner holding title or authorized agent. The sign shall be of a size and place in such a location so as to be legible from the nearest public street or sidewalk, whichever is nearer, but shall be no smaller than 18" X 24".

C. Secure the building from unauthorized entry and maintain the sign until the building is again legally occupied or demolished or until repair or rehabilitation of the building is complete.

D. Post the property with "No Trespassing" signs or a nature sufficient to give notice to any person entering upon the property that is against the law to enter the property without permission of the owner.

E. Ensure that the vacant property is inspected on a monthly basis by the owner's authorized agent and prepare inspection reports, which shall be forwarded to the Zoning Officer no later than the end of each month.

F. Ensure that the vacant property is maintained in accordance with all property maintenance ordinances of the Township.

G. The owner of any vacant building shall acquire and otherwise maintain liability insurance by procuring a vacancy policy in an amount of not less than three hundred thousand (\$300,000.00) dollars for buildings designed primarily for use as residential units and not less than one million (\$1,000,000.00) dollars for any other building including, but not limited to buildings designed for manufacturing, industrial, storage or commercial uses, covering any damage to any person or any property caused by any physical condition of or in the building.

§ ___-4. Administration

The Mayor and Township Committee may issue rules and regulations for the administration of the provision of this ordinance.

§ ___-5. Violations and Penalties

A. Any owner who is not in full compliance with this ordinance or who otherwise violates any provision of this ordinance or of the rules and regulations issued hereunder shall be subject to a fine of not less than \$500.00 and not more than \$1,000.00 for each offense. Each day during which any violation of this chapter continues shall constitute a separate and distinct offense. Fines assessed under this chapter shall be recoverable from the owner and shall be a lien on the property.

B. Failure to comply with the provisions of this Chapter, or such other matters as may be established by the rules and regulations of the Zoning Officer or his designee, shall be deemed to be violations of this ordinance.

§ ___-6. Effect on other laws; interpretation of provisions

Nothing in this chapter is intended nor shall be read to conflict or prevent the Township from taking action against buildings found to be unfit for human habitation or unsafe structures as provided in applicable provisions of the Code of the Township of Holland. Further, any action taken under any such code provision other than the demolition of a structure shall relieve an owner from its obligations under this ordinance.

§ ___-7. Effective Date

This Ordinance shall take effect upon publication on July 17, 2015.

§ ___-8. Severability

The provisions of this Ordinance are severable. To the extent any clause, phrase, sentence, paragraph, or provision of this Ordinance shall continue in full force and effect.

SECTION 2. Chapter 195 of the Code of the Township of Holland is amended by the addition of the following new sections:

§195-6. Creditor responsibility.

Pursuant to the provisions of the New Jersey Creditor Responsibility Law (P.L. 2014, c. 5), a creditor filing a summons and complaint to foreclose a lien on a residential property that is vacant and/or abandoned, whether the filing of the summons and complaint is made before or after the determination that the property

is vacant and abandoned, shall be responsible for the care, maintenance, security, and upkeep of the exterior of the residential property.

§195-7. Notice to creditor; time to correct violations.

If the Zoning Officer or other authorized municipal official, determines that a creditor obligated to care, maintain, secure and keep up a vacant and abandoned property has failed to do so in violation of the provisions of the Code, the public officer or other authorized municipal official shall issue a notice of violation to the creditor that has filed a summons and complaint to foreclose on the property in question. The notice shall require the person or entity to correct the violation within thirty (30) days of receipt of the notice, or within ten (10) days of receipt of the notice if the violation presents an imminent threat to public health and safety. The issuance of this notice shall constitute evidence that a property is "vacant and abandoned" for purposes of N.J.S.A. 2A:50-73.

§195-8. Designated representative of out-of-State creditor; violation.

An out-of-State creditor shall include the full name and contact information of the in-State representative or agent in the notice required to be provided to the municipal clerk pursuant to paragraph one of N.J.S.A. 46:10B-51. An out-of-State creditor found by a court of competent jurisdiction to have violated this provision shall be subject to a fine of \$2,500.00 for each day of the violation commencing on the day after the 10 day period set forth in paragraph one of N.J.S.A. 46:10b-51 with respect to notifying the municipal clerk that an action to foreclose on the property has been filed.

SECTION 3. Section 195-4(A) of the Code of the Township of Holland entitled "Violations and Penalties" is hereby amended and supplemented as follows (Additions indicated in boldface and italics *thus*; deletions indicated with strike-through ~~thus~~):

For violation of any provision of this chapter, the penalty, upon conviction, shall be a minimum fine of \$100 and a maximum fine not exceeding \$2,000, or imprisonment for a period not exceeding 90 days, or a period of community service not exceeding 90 days, or any combination thereof. Each day on which such violation exists shall constitute a separate violation. ~~The governing body may prescribe penalties for the violation of ordinances it may have authority to pass, either by imprisonment in the county jail or in any place provided by the municipality for the detention of prisoners, for any term not exceeding 90 days or by a fine not exceeding \$1,000, or both. The court before which any person is convicted of violating this Chapter 195 shall have the power to impose a penalty, pursuant to N.J.S.A. 26:3-70 et seq. and the Penalty Enforcement Law (N.J.S.A. 2A:58-1 et seq.[1]), of not more than \$500 nor less than \$5. A creditor required to care for, maintain, secure, and keep up a property under this Chapter cited in notices issued pursuant to this Chapter shall be subject to a fine of \$2,000.00 for each day of the violation. The penalties set forth in this section are separate and apart from the remedy provided for in §195-4 hereof and the remedy provided by the New Jersey Statutes Annotated, N.J.S.A. 40:48-2.13; and 40:48-2.14. The remedy in this section shall be in addition to all remedies available to the Township in law or in equity.~~

SECTION 4. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 5. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 6. This Ordinance shall take effect upon final passage and publication according to law.

-ORDINANCE 2015-8-Public Hearing/Final Adoption- Appropriated for Police Equipment

ORDINANCE 2015-8

AN ORDINANCE THAT APPROPRIATED \$35,000.00 FROM THE RESERVE FOR POLICE EQUIPMENT, TO POLICE EQUIPMENT IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$35,000.00

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$35,000 is hereby appropriated from the Reserve for Police Equipment, for the purchase of SUV Police Vehicle for the Police Department.

SECTION TWO: The period of usefulness of the SUV as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

LIAISON REPORTS

-Vogel-Riegel Ridge Rams-letter from Rick LaDuca

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval to attend League of Municipalities Conference

CFO Reese (50% will be reimbursed by Alexandria), Mayor Krov, Deputy Mayor Bush, Committeemen Vogel, Scheibener & Roselle

Date	Host	Subject	Cost
11/17/-11/19/2015	NJ League of Municipalities	Hotel	\$89/night
		Conference fee	Approx. \$60/each

-Discussion-

- Cancel/reschedule November 17, 2015 Township Committee meeting due to lack of a quorum
- Schedule Township Committee 2016 Re-organizational meeting

-Approval to attend quarterly meeting and seminar:

Municipal Clerk Cathy Miller and Deputy Municipal Clerk Melissa Tigar

Date	Host	Subject	Cost
June 17, 2015	Hunterdon County Clerks Association	Quarterly Meeting/Seminar/Luncheon	\$29.00 each

-RESOLUTION-Sale on GovDeals.com for dump truck

RESOLUTION

Authorizing the Sale of Surplus Property

WHEREAS, the Township of Holland has determined that the personal property listed below is no longer needed for public use; and

Public Works

Make: Ford

Model: L8537

VIN #:1fdys82evva18852

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through an online auction service; and

WHEREAS, the Township of Holland intends to utilize the online auction services of GovDeals.com under the terms of State contract #83453;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Holland, County of Hunterdon in the State of New Jersey, authorizes the chief financial officer to sell the surplus personal property pursuant to this resolution.

-RESOLUTION-Refund to Outside Lienholder

RESOLUTION

Authorizing Refund of Tax Sale Certificate to an Outside Lienholder

WHEREAS, at the Municipal Tax Sale held on December 10, 2014, a lien was sold on Block 6 Lot 101, also known as 3 Winding Way for unpaid 2013 sewer charges; and,

WHEREAS, The Citi Mortgage has redeemed Certificate # 2014-003

NOW, THEREFORE, BE RESOLVED, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$224.23 payable to Ridgeback Ventures PO Box 503 Mount Freedom, NJ 07970 on Tax Sale Certificate #2014-003.

-RESOLUTION-Insertion of Special item of Revenue-Grant for Dating Historic Barns in the Township of Holland

RESOLUTION
CHAPTER 157

Insertion of Special Item of Revenue

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Holland has received cash in the amount of \$3,000.00 from the State of New Jersey, New Jersey Historical Commission, for Dating Historic Barns in Holland Twp. and wishes to amend the 2015 Budget to include as revenue.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that they hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2015 in the sum of \$3,000.00

Which is now available as a revenue from:

Miscellaneous Revenues:

- Special Item of General Revenue Anticipated
- With Prior Written Consent of the Director of the
- Division of Local Government Services:
- State and Federal Revenues Off-set with
- Appropriations:
- State of New Jersey Historical Commission
- Dating Historical Barns in Holland Twp.

BE IT FURTHER RESOLVED that the sum of \$3,000.00

Be and the same is hereby appropriated under the caption of:

General Appropriation

- (a) Operations Excluded from CAPS
- State and Federal Programs Off-set by
- Revenues:
- State of New Jersey –
- Historical Commission
- Dating Historical Barns in Holland Twp.

BE IT FINALLY RESOLVED, that the Township Clerk forward two certified copies of this resolution to the Chief Finance Officer to be forwarded to the Director of Local Government Services for approval

-RESOLUTION-to engage Brittany Wieder as an Independent Consultant for ANJEC

RESOLUTION
Authorization to engage Brittany Wieder as an Independent Consultant

WHEREAS, The Township Committee of the Township of Holland presently requires the services of an Independent Consultant who will undertake fieldwork under the subject grant (value \$1482.00) from the Association of New Jersey Environmental Commissions—ANJEC., and

WHEREAS, there are sufficient funds available in the General Operations Municipal Budget as present to pay for this employee, and

WHEREAS, this employee will be engaged as an Independent Consultant, and

WHEREAS, this Independent Consultant will not be eligible for participation in the New Jersey Public Employment Retirement System, the NJ Health Benefits; paid holidays, paid sick leave or paid vacation time, and

WHEREAS, this Independent Consultant will

1. Review Township records to identify, by Block & Lot number, all Open and Preserved Spaces owned wholly or partly by Holland Township
2. Review Township records to identify, by Block & Lot number, all conservation easements in the Township
3. Visit all properties shown above to familiarize herself with their location, physical characteristics and access issues, if any
4. Identify, on all Open and Preserved Spaces owned or partly owned by the Township, optimum routing for eventual trails and/or paths into and through those holdings
5. Mark, with trail marking tape, proposed trails and/or pathways into and through those holdings
6. Plot, on a master map, all such proposed trails/paths, and the easements noted above.
7. Develop a report to the Environmental Commission (EC) proposing the next steps needed to develop the trails and paths identified in the course of her work

WHEREAS, based on the above, the Independent Consultant will deliver

1. Map, showing all Open and Preserved Spaces owned and/or partly owned by Holland Township (including Block & Lot nos.), and overlaid thereon the consultant's recommended trails and/or paths into and through those properties
2. A brief report to the Holland Township EC describing next steps needed to develop the trails/pathways noted on the aforementioned map

WHEREAS, this Independent Consultant will be under the supervision of the Holland Township Environmental Commission; and

NOW, THEREFORE, IT IS RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Brittany Wieder will be engaged as an Independent Consultant who will undertake fieldwork under the subject grant (value \$1482.00) from the Association of New Jersey Environmental Commissions—ANJEC effective June 3, 2015

-RESOLUTION-Approval of Summer Camp staff and salaries-

RESOLUTION

Authorization to hire the following 2015 seasonal part-time
Summer Camp Staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of seasonal part-time Summer Camp Staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, these employees will be hired as “at will” seasonal part-time Summer Camp employees; and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

WHEREAS, these employees may be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of these background checks have been received, these employees will be supervised at all times, and

WHEREAS, these salaries are based on the following Payroll Increase Schedule established June 19, 2012:

Summer Camp Program Counselors and Instructors
Payroll increase schedule Approved June 19, 2012

Payroll increase schedule for Holland Township Summer Recreation Program				
# of years employed at Summer Recreation Program	Salary (per hour)			
	Senior Counselors	Junior Counselors	Head Counselors	Specialty Instructors
1 st and 2 nd years	\$ 9.00	\$ 7.25	\$ 10.00	\$ 25.00
3 rd and 4 th years	\$ 9.50	\$ 7.75	\$ 10.50	
5 th and 6 th years	\$ 10.25	\$ 8.25	\$ 11.25	
7 th , 8 th and 9 th years	\$ 10.75	\$ 8.75	\$ 11.75	
10 th + years	\$ 11.50	\$ 9.00	\$ 12.50	

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal part-time Summer Camp Staff contingent on favorable results of all required background checks, effective June 3, 2015.

BE IT FURTHER RESOLVED, that the schedule of pay rates is in accordance with the Township Ordinance 2015-1.

Supervisor

Name	Position	Salary
Simeon Pecchia	Supervisor	\$14.00

Nurse

Name	Position	Salary
Johanna Meeker	Nurse	\$18.00

Counselors

Name	Position	Salary
Amy Kucharski	Head Counselor	\$10
Joelle Croasdale	Head Counselor	\$10.50
Jessika Beahn	Head Counselor	\$10.00
Jonathan Davidson	Head Counselor	\$10.50
Jessica Moustakas	Head Counselor	\$10.50
Julie Carbone	Head Counselor	\$10.50
Abigayle Hensler	Head Counselor	\$10.00
Nicholas Nocella	Head Counselor	\$10.00
Allison Jeffreys	Head Counselor	\$10.00
Alaina Fennell	Head Counselor	\$10.00
Shaina Roselle	Head Counselor	\$10.00
Gwendolyn Paul	Head Counselor	\$10.00
Anastasia Sorge	Head Counselor	\$10.00
Yasmin Findeis	Head Counselor	\$10.00
Ashley Kunich	Head Counselor	\$10.00
Hannah Hardin	Head Counselor	\$10.00
Matthew Pardonner	Senior Counselor	\$9.00

Jennifer Furmanek	Junior Counselor	\$7.25
Elizabeth Bill	Junior Counselor	\$7.75
Elizabeth Nugent	Junior Counselor	\$7.75
Robyn Case	Junior Counselor	\$7.25
Emily Carew	Junior Counselor	\$7.75
Jessica Ludwig	Junior Counselor	\$7.25
Michael Bill	Junior Counselor	\$7.25
Kassidy Smith	Junior Counselor	\$7.25
Jake Mickey	Junior Counselor	\$7.25
Vincent Nocella	Junior Counselor	\$7.25
Caitlin Viespoli	Junior Counselor	\$7.25
Carly Skibinski	Junior Counselor	\$7.25
Kelsey Kunich	Junior Counselor	\$7.75
Alexa MacKinnon	Junior Counselor	\$7.25
Gabrielle Cascio	Junior Counselor	\$7.25
Patrick Neighbour	Junior Counselor	\$7.25
Elora Mitchell	Junior Counselor	\$7.25
Julia Lieto	Junior Counselor	\$7.25

-RESOLUTION-to hire part time front desk help at Riegel Ridge Community Center

RESOLUTION

Authorization to hire David Summerer as part time
Front desk at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of front desk staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that David Summerer will be hired as Riegel Ridge Community Center as Fitness Center Front Desk at the 2015 rate of \$8.50 per/hr. contingent on favorable results of all required background checks, effective June 3, 2015.

-RESOLUTION- to hire part time front desk help at Riegel Ridge Community Center

RESOLUTION

Authorization to hire Kiele Eichlin as part time
Front desk at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of front desk staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Kiele Eichlin will be hired as Riegel Ridge Community Center as front desk staff at the 2015 rate of \$8.50 per/hr. contingent on favorable results of all required background checks, effective June 3, 2015.

-RESOLUTION- to hire Seasonal Department of Public Works employee

RESOLUTION

Authorization to hire Matthew Panfile as Seasonal
Department of Public Works employee

WHEREAS, the Township Committee of the Township of Holland presently requires the services of a Seasonal Department of Public Works employee, and

WHEREAS, there are sufficient funds available in the General Operations Municipal Budget at present to pay for this employee, and

WHEREAS, this employee will be hired as an at-will employee, working from his start date thru November 30; and

WHEREAS, this employee will not be eligible for health benefits; paid holidays, paid sick leave or paid vacation time, and

WHEREAS, these employees may be required to submit to all background checks required for their position, and

WHEREAS, this employee will be required to attend and pass all required safety training, must wear all required safety equipment and must abide by all safety policies including all Lock Out-Tag Out Programs; and

WHEREAS, the Township will furnish safety equipment required for the tasks, (all of which must be worn when the task requires such use); and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will work up to 40 hours per week from June 2015-November 2015; and

WHEREAS, this employee will be under the supervision of the Department of Public Works Supervisor Alan Turdo while working as a Seasonal Department Public Works employee, and

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the New Jersey, that Matthew Panfile will be hired effective June 16, 2015 as an At-Will Seasonal Department of Public Works Employee at the 2015 salary of **\$12.00 per hour**

-RESOLUTION-Authorization to Prepare and File a Declaratory Judgment Action with the Superior Court

- At the May 19, 2015 meeting the Committee Tabled Introduction until the June 3, 2015 meeting giving the Committee time to receive a report from Planner Mc Kenzie.

RESOLUTION

Authorizing the Township of Holland Attorney and Other Township Professionals to Prepare and File a Declaratory Judgment Action with the Superior Court Seeking Judicial Approval of the Township's Compliance with its Third Round Mt. Laurel Affordable Housing Obligations in Accordance with the New Jersey Supreme Court Decision in

The Matter of the Adoption of N.J.A.C. 5:96 and 5:97 by NJ Council On Affordable Housing And Authorizing Other Township Professionals and Officials to Take Such Actions as May be Appropriate to Implement an Update to the Township of Holland Housing Plan Element of The Master Plan And Fair Share Plan For Third Round Mt. Laurel Affordable Housing Compliance, to Undertake a Survey of All Vacant and Undeveloped Land in the Township of Holland by Block and Lot, to Conduct an Analysis of the Township's Housing Stock 88`234567, and to Conduct Such Other Studies as May be Determined Necessary.

WHEREAS, On March 10, 2015 the New Jersey Supreme Court issued its decision in the case of In Re Adoption of N.J.A.C. 5:96 and 5:97 by NJ Council on Affordable Housing, holding that, effective June 8, 2015, enforcement of the Fair Housing Act ("FHA") and the Mount Laurel Doctrine be transferred from the New Jersey Council on Affordable Housing ("COAH") to the New Jersey Superior Courts, due to COAH's failure to adopt Third Round Rules on municipal affordable housing obligations; and

WHEREAS, the New Jersey Supreme Court further ordered in that decision that municipalities which had either received Third Round Substantive Certification or been declared to have "participating" status by COAH are permitted to file a declaratory judgment action with its County's Superior Court within 30 days after the June 8, 2015 effective date of the decision; and

WHEREAS, the purpose of the declaratory judgment action is to seek a judicial declaration that the municipality's affordable housing plan presents a realistic opportunity for the provision of its fair share of present and prospective need for low and moderate income housing, such that the Township may receive, in effect, from the courts substantive certification and accompanying protection as afforded under N.J.S.A. 52:27D-313; and

WHEREAS, the New Jersey Supreme Court ruled that a municipalities' Third Round fair share obligation and housing plan must be evaluated under the prior round methodology; and

WHEREAS, the Township of Holland has "participating status"; and

WHEREAS, throughout and notwithstanding the period of uncertainty over new Third Round Rules, the Township of Holland has continued efforts to provide for low and moderate income housing opportunities in the Township; and

NOW, THEREFORE, BE IT RESOLVED by Township Committee of the Township of Holland, County of Hunterdon, and State of New Jersey, as follows:

1. Township Attorney Richard P. Cushing, Esq., along with members of his firm, is authorized to prepare and file a Declaratory Judgment action in the Superior Court on behalf of the Township seeking a judgment of compliance with the Township's Third Round affordable housing obligation and also seeking an order of immunity from Mt. Laurel builder remedy lawsuits during the process of adopting and filing the Housing Plan Element and Fair Share Plan with the Court as well as during the period of Court review of the Township's plan and all implementing ordinances.

2. Township Attorney Richard P. Cushing, Esq., Planner Elizabeth McKenzie, and Township Engineer Richard Roseberry along with members of their respective firms are authorized to take such as actions as may be appropriate to further both the preparation and implementation of the updated Housing Plan Element of the Township of Holland Master Plan and Fair Share Plan for Third Round Mt. Laurel Compliance, to undertake a survey of all vacant and undeveloped land in Township of Holland by block and lot, to conduct an analysis of the Township's housing stock, and to conduct such other studies as may be determined necessary.
3. Proposals for these plans and studies shall be submitted in advance for review and approval by the Township of Holland Committee and/or Township of Holland Planning Board.
4. This Resolution shall take effect immediately upon its passage.

-DISCUSSION AND POSSIBLE ADOPTION:

RESOLUTION

Entering into a Shared Services Agreement with Jeffrey R. Surenian and Associates, LLC as the Administrative Entity for the Municipal Shared Services Defense Agreement (MSSDA)

WHEREAS, the _____ of _____ has filed or anticipates filing a Declaratory Judgment Action in the Superior Court of New Jersey _____ County in furtherance of the Supreme Court's March 10, 2015 decision captioned In re Adoption of N.J.A.C. 5:96 & 5:97 by N.J. Council on Affordable Housing, 221 N.J. 1 (2015) (the "Supreme Court Decision"); and

WHEREAS, Fair Share Housing Center ("FSHC"), through the services of David Kinsey, has prepared what it considers to be the statewide fair share numbers (the "FSHC Numbers") for use by the 15 vicinage Mt. Laurel Judges to calculate a municipality's affordable housing obligation pursuant to the Supreme Court Decision; and

WHEREAS, the _____ of _____ desires to participate in the preparation of a statewide fair share analysis to be undertaken by Rutgers, The State University of New Jersey ("Rutgers"), through Dr. Robert W. Burchell, Principal Investigator, and various other experts employed by Rutgers in order to establish a rational and reasonable methodology (the "Burchell Fair Share Analysis") for determination of a municipality's obligation to provide a realistic opportunity through its land use ordinances for its fair share of the region's affordable housing needs in accordance with the Mount Laurel Doctrine as set forth in In the Matter of the Adoption of N.J.A.C. 5:96 and 5:97 by the New Jersey Council on Affordable Housing, 221 N.J. 1 (2015) ("Decision") and prior decisions of the Courts of New Jersey, and the Fair Housing Act, N.J.S.A. 52:27D-301 et. seq.; and

WHEREAS, Rutgers, utilizing Dr. Burchell as the Principal Investigator and author has agreed to prepare the Burchell Fair Share Analysis within 90 days of being retained to establish his view of the proper way to determine each municipality's fair share obligation; and

WHEREAS, Dr. Burchell estimates the cost to prepare the initial Burchell Fair Share Analysis will be \$70,000; and

WHEREAS, it is anticipated that there will be a need for Dr. Burchell to analyze any challenges to his conclusions and prepare a rebuttal report to said challenges which is not included in the \$70,000; and

WHEREAS, it is anticipated that if each municipality contributes \$2,000, there will be sufficient monies to pay the cost to prepare the initial Burchell Fair Share Analysis, to analyze any challenges to the Initial Fair Share Analysis and to Prepare A Rebuttal Report given the number of municipalities that have expressed an interest in retaining Burchell; and

WHEREAS, a Municipal Shared Services Defense Agreement (hereinafter MSSDA"), has been prepared (a) so that monies can be collected to enter into an agreement with Rutgers (hereinafter "the Rutgers Agreement") and so that Burchell, along with various other experts from Rutgers, can perform the tasks described above and (b) so that the rights and responsibilities of each municipality that wishes to sign the agreement to retain Rutgers are defined; and

WHEREAS, the MSSDA provides that the Law Offices of Jeffrey R. Surenian and Associates, LLC ("Surenian") will serve as the administrative entity to sign the Rutgers agreement on behalf of the municipalities that signed the MSSDA and paid the \$2,000 fee; and

WHEREAS, it is imperative given the time constraints for municipalities that wish to retain Burchell to sign the MSSDA and pay the \$2,000 fee so that Burchell can conduct the necessary analysis; and

WHEREAS, notwithstanding the foregoing, it is possible that the MSSDA may need to be changed as a result of ongoing negotiations with the Rutgers agreement following execution of the MSSDA and the payment of the \$2,000 fee; and

WHEREAS, in such an event, any member that objects to the changes that Rutgers may require shall have the opportunity to relinquish membership in the Municipal Group and to receive back the \$2,000 payment as more specifically set forth in the MSSDA.

NOW, THEREFORE, BE IT RESOLVED, by the [Borough/Township/City/Council, Committee] of the _____ of _____, as follows:

1. The terms and conditions of the MSSDA attached hereto are hereby approved, ratified and confirmed.
2. The amount of \$2,000 is hereby authorized to be expended by the _____ of _____ for Rutgers through Dr. Robert Burchell, Principal Investigator to prepare the Burchell Fair Share Analysis.
3. A certification of funds authorizing the aforesaid expenditure has been signed by the Chief Financial Officer of the _____ of _____ and is appended hereto.
4. The [Mayor] [Manager] [other Chief Executive Officer] be and is hereby authorized to execute the aforesaid MSSDA to memorialize the participation of the _____ of _____ in the preparation of the Burchell Fair Share Analysis and to take any and all actions reasonably required to effectuate said Agreement.
5. The _____ of _____ hereby authorizes Jeffrey R. Surenian, Esq. to execute on behalf of the _____ of _____ the Research Agreement with Rutgers to initiate and complete Burchell Fair Share Analysis and to do such other actions to effectuate the purposes of said Research Agreement.
6. If further changes to the MSSDA are needed as a result of finalizing the Rutgers Agreement, within ten (10) days of notification by Surenian of the changes, the ____ of _____ will inform Surenian if it objects to the changes and wishes to withdraw from the Municipal Group and obtain a refund of the \$2000 it paid.
7. This Resolution shall take effect immediately.

BUSINESS FROM TOWNSHIP ATTORNEY

-Report on meeting with Highlands Re: Affordable Housing

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

EXECUTIVE SESSION-

ADJOURN at _____