

Holland Township



2014 Proposed Budget

Committee Objectives

- Provide residents with existing programs and services, reallocating resources as required
- Maintain facilities, infrastructure, and equipment
- Create a plan for implementing a Township tax levy
- Evaluate new shared services opportunities
- Explore additional revenue sources
- Identify strategies to minimize future budget tax levy increases



Summary of Major Budget Changes

SALARY	DETAIL AMOUNTS	TOTAL CHANGE
Salary Increase for Existing Staff	\$53,225	
Police Officers (P/T)	20,000	
DPW Clerical Support	5,000	
DPW Summer Help	15,000	
Finance Office Changes	-7,000	
Recycling Changes	-2,525	\$83,700

Summary of Major Budget Changes – Cont'd

OPERATING EXPENSES	DETAIL AMOUNTS	TOTAL CHANGE
Administration:		
Property Re-Assessment	27,800	
Finance: Payroll/Audit Fees	3,700	
Mun Clerk Expenses	-4,800	26,700
Advisory Boards:		
Animal Control	4,680	
COAH	-2,000	2,680
Public Safety:		
Municipal Court	3,300	
Fire Hydrants	1,500	4,800
Public Works:		
Snow Removal/Salt	15,000	
Street Lighting	4,000	19,000
Building & Grounds:		
Property Insurance	10,000	
Property Maintenance	6,300	
Electricity	-5,000	
Heat (Natural Gas)	8,500	19,800

Summary of Major Budget Changes – Cont'd

OPERATING EXPENSES	TOTAL CHANGE
Salary	\$83,700
Administration	26,700
Advisory Boards	2,680
Public Safety	4,800
Public Works	19,000
Building & Grounds:	19,800
Reserve Uncollected Taxes	40,358
All Other Budget Lines	-413
Total Current Fund	196,625
State & Federal Grants	-164,091
Total Budget Increase	\$32,534



Proposed 2014 Expense Budget

	2013 Revised Budget	2014 Budget	Dollar Change	Percent Change
Administration	\$519,600	\$538,300	\$18,700	+3.6%
Advisory Boards	147,470	150,000	2,530	+1.7%
Public Safety	\$865,925	906,100	40,175	+4.6%
Public Works	891,325	961,800	70,475	+7.9%
Building & Grounds	\$444,700	466,750	22,050	+5.0%
Recreation	628,025	630,500	2,475	-0.4%
Employee Benefits	<u>743,750</u>	<u>743,612</u>	<u>-138</u>	<u>-0.0%</u>
Total Operating Expenses	\$4,240,795	\$4,397,062	156,267	+3.7%
Reserve for Uncollected Taxes	403,047	443,405	40,358	+10.0%
Capital Improvements/Equip	<u>525,000</u>	<u>525,000</u>	<u>0</u>	<u>+0.0%</u>
Total Current Fund Budget	\$5,168,842	\$5,365,467	196,625	+3.8%
State & Federal Grants	<u>180,349</u>	<u>16,258</u>	<u>-164,091</u>	<u>-91.0%</u>
TOTAL BUDGET:	\$5,349,191*	\$5,381,725	32,534	+0.6%

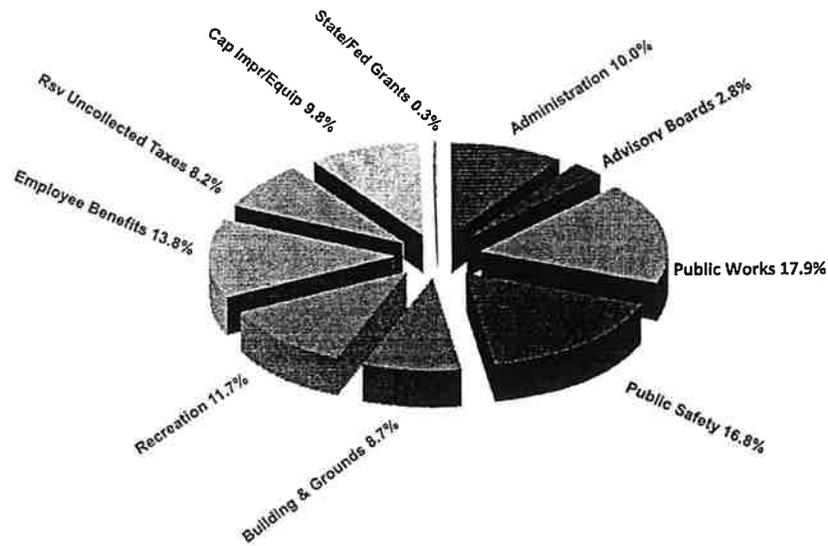
* Excludes \$139,000 special appropriation for the re-assessment of properties that will be an annual budget expense of \$27,800 for five years.

Summary of Expenditure Categories

ITEM	BUDGET AMOUNT	% OF TOTAL BUDGET
Administration	\$538,300	10.0%
Advisory Boards	150,000	2.8%
Public Safety	906,100	16.8%
Public Works	961,800	17.9%
Building & Grounds	466,750	8.7%
Recreation	630,500	11.7%
Employee Benefits	743,612	13.8%
Total Operating Expenses	\$4,397,062	81.7%
Reserve for Uncollected Taxes	443,405	8.2%
Capital Improvements/Equipment	525,000	9.8%
Total Current Fund Budget	\$5,365,467	99.7%
State & Federal Grants	16,258	0.3%
TOTAL BUDGET	\$5,381,725	100.0%

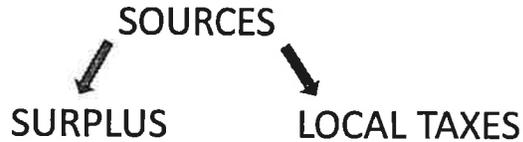
NOTE: Employee salaries are \$1,942,850 and represent 44.2% of the operating expenses. Total salaries and employee benefits are \$2,686,462 and represent 61.1% of the budget.

Expense Budget



Funding Overview

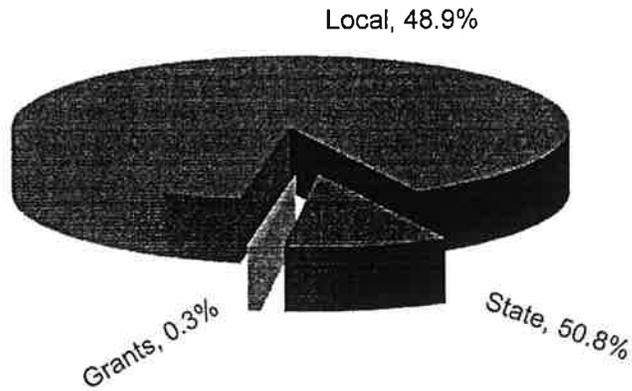
Total Current Fund Budget	\$5,365,467
Less:	
State Aid	-2,732,388
Local Revenues (excluding Surplus & Tax Levy)	<u>-711,500</u>
Additional Revenues Needed to Balance Budget	<u>\$1,921,579</u>



Revenue

	<u>Revised Budget 2013</u>	<u>Proposed Budget 2014</u>	<u>\$ Change</u>	<u>% of Total Budget</u>
Current Fund				
Surplus Anticipated	\$1,807,654	\$1,325,000	-\$482,654	24.6%
Local Tax Levy	0	596,579	596,579	11.1%
Liquor Licenses	5,000	5,000	0	0.1%
Recreation	366,800	458,500	91,700	8.5%
Municipal Court	12,000	15,000	3,000	0.3%
Int Costs on Taxes	40,000	44,000	4,000	0.8%
Interest	30,000	14,000	-16,000	0.3%
Delinquent Taxes	175,000	175,000	0	3.2%
Total Local Funds	\$2,436,454	\$2,633,079	\$196,625	48.9%
State Aid	2,732,388	2,732,388	0	50.8%
Total Current Fund	\$5,168,842	\$5,365,467	\$196,625	99.7%
State & Federal Grants	180,349	16,258	-164,091	0.3%
TOTAL REVENUES	\$5,349,191	\$5,381,725	\$32,534	100.0%

Revenue Sources



Current Fund Balance

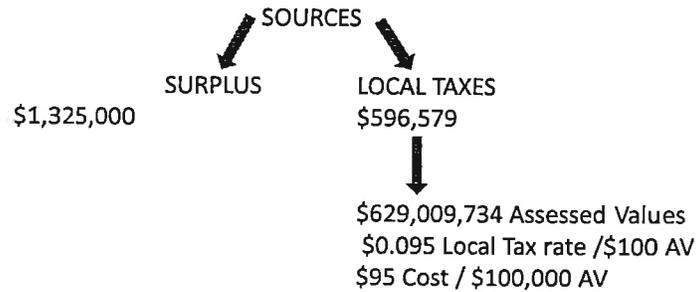
YEAR	DEC 31 BALANCE	USED IN NEXT BUDGET YEAR	EARNED BACK DURING YEAR	NET CHANGE [DEC 31 CY-PY]
2013	\$2,680,670	\$1,325,000	\$515,488	-\$949,512
2012	3,630,182	1,807,654	739,602	-1,068,052
2011	4,698,234	1,884,883	860,394	-1,024,489
2010	5,722,723	1,744,520	576,389	-1,168,131
2009	6,890,854	1,800,000	1,088,263	-711,737
2008	7,602,591	1,700,000	764,015	-935,985
2007	8,538,576	1,750,000	1,252,697	-497,303
2006	9,035,879	2,000,000	1,539,506	-460,494
2005	9,496,373	2,000,000	2,666,199	666,199
2004	8,830,174	1,900,000	2,577,202	677,202
2003	8,152,972	1,600,000	2,019,331	419,331
2002	7,733,641	1,700,000		

Surplus Overview – Cont'd

Balance 12/31/2013	\$2,680,670
2014 Surplus Allocation	-1,325,000
Balance	1,355,670
Est Amount Earned Back During Year (Unspent budget \$, Excess revenue)	+500,000
Estimated Balance 12/31/2014	\$1,855,670

Funding Overview

Total Current Fund Budget	\$5,365,467
Less:	
State Aid	-2,732,388
Local Revenues	<u>-711,500</u>
Additional Revenues Needed to Balance Budget	<u>\$1,921,579</u>



Future Impact

ITEM	2014 REVISED	2015	2016
Budget ¹	5,365,467	5,365,467	5,365,467
Revenues (excl Surplus & Tax Levy) ²	-3,443,888	-3,443,888	-3,443,888
	1,921,579	1,921,579	1,921,579
Surplus	-1,325,000	-665,000	-600,000
Balance to Tax Levy	596,579	1,256,579	1,321,579
Tax Rate Ext (based on \$62,900 / 1¢	.095	.200	.210
Tax Levy 2% Cap (plus exceptions)	N/A	\$25,132 for 2016	\$26,432 For 2017
Surplus Balance 12/31	2,680,670	1,855,670	1,690,670
Used	-1,325,000	-665,000	-600,000
Earned Back	+500,000	+500,000	+500,000
Estimated Balance	1,855,670	1,690,670	1,590,670

¹ Maintain budget the same ± as 2014.

²Revenues (state aid and local) remain the same as ± 2014.

Select Hunterdon County Municipal Total Local Tax Rates

<u>Municipality</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Alexandria	.208	.208	.209
Bethlehem	.364	.372	.372
Delaware*	.303	.313	.368
East Amwell	.189	.189	.224
Franklin*	.307	.312	.319
Frenchtown*	.622	.655	.674
Holland*	0	0	0
Kingwood	.221	.225	.231
Milford	.642	.649	.665
Union	.224	.225	.224
West Amwell*	.282	.318	.316

*Municipal police department.