

October 1, 2013

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Daniel Bush, Deputy Mayor Anthony Roselle, Committeemen Kenneth Vogel, Thomas Scheibener and Ray Krov. Also present was Attorney Richard Cushing

There being a quorum this meeting was called to order by Mayor Bush at 7:12 p.m. Mr. Bush asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mayor Bush invited the audience to join the Committee in reciting the "Pledge of Allegiance".

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on December 20, 2012 by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES

Mr. Vogel moved and Mr. Roselle seconded the motion to approve the minutes of the September 3, 2013 Regular Meeting and Executive Session

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

APPROVAL OF BILLS AS SUBMITTED

Mr. Vogel moved and Mr. Roselle seconded the motion to approve the bills as follows:

Check				Total
Number	Vendor	Description	Payment	Check
ESCROW FUNDS				
5696	208 - HOLLAND TOWNSHIP	P.B.-Oliver reimburse	478.25	478.25
5697	1264 - MASER CONSULTING	P.B. Huntington Knolls B24 L 3 13	1,720.93	
		Engineering	1,965.00	3,685.93
5698	264 - MORROW & MORROW,	P.B. Huntington Knolls Block 24 Lots	420.50	420.50
CLEARING ACCOUNT				
11409	ALLIED OIL, LLC	Gasoline	467.34	467.34
11410	ALLISON LESSIG	Community Day Activity Face Painting	300.00	300.00
11411	ANCHOR RUBBER STAMP & PRINTING	Signature Stamp	27.50	27.50
11412	AQUA NEW JERSEY	Water-Hydrants	14.89	
		Water-Hydrants	878.98	893.87
11413	ASPHALT PAVING SYSTEMS, INC.	2013 Tar & Chip Program	45,468.84	45,468.84
11414	Robert J. BEVILACQUA	Tack Oil	770.00	770.00
11415	BRUCES MOWER SERVICE	Recycling Blower Repairs	90.58	90.58
11416	CARLA CIELO	Deed Research for Silva House	1,230.00	1,230.00
11417	CATHARINE E. RANDAZZO	Refund Tax payment	883.90	883.90
		Community Day Face Painting and		
11418	CHERI DEVINO	Tattoo	200.00	200.00
11419	DELAWARE ELECTRIC, INC.	Repair Drive/Bearing Race	379.58	379.58
11420	ELIZABETHTOWN GAS	Gas	251.46	251.46
11421	FASTENAL	Flail Mower Bolts	25.04	25.04
11422	FINCH FUEL OIL CO, INC.	Heating Oil/Diesel	1,397.39	1,397.39
11423	FOX BROTHERS ALARM SERVICES, INC.	service	25.00	25.00
11424	FRANK O'SUCH	Oktoberfest tickets	74.77	74.77
11425	GEBHARDT & KIEFER, P.C.	Legal Services	3,856.00	
		Legal Services	4,928.25	
		Legal Services	208.00	8,992.25
11426	GOTTA HAVE IT	Pool supplies	1,089.92	

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11427	GRAINGER	Pool supplies	704.79	1,794.71
		Orange Fencing	311.25	
		Hand Wipes, Measuring Wheel	134.43	445.68
11428	JAMES DEVINE	Bank for Oktoberfest-2013	500.00	500.00
11429	JERSEY CENTRAL POWER & LIGHT	Electricity	9,264.71	
		Electricity	3.55	9,268.26
11430	JOHN D. HARRIS, JR.	CIT Conference	358.80	358.80
11431	K & H EXCAVATING, INC.	COAH Project	800.00	800.00
11432	KEITH GROOGAN	Karate class	77.50	77.50
11433	MAGLOCLLEN	Annual User Fee	400.00	400.00
11434	MARIA ELENA JENNETTE KOZAK	Mileage reimbursement	38.50	38.50
11435	MCSS	Computer	1,975.00	1,975.00
11436	MELISSA TIGAR	Reimbursement for Website renewal	179.88	179.88
11437	MORROW & MORROW, LLP	P.B. general matters July 2 to Aug 12	261.00	261.00
11438	NJ State League of Municipalities	NJLM Publication Renewal	42.00	42.00
11439	OFFICE DEPOT, INC.	Office Supplies	92.93	92.93
11440	PASSAIC COUNTY POLICE ACADEMY	Training - Bigg	95.00	95.00
11441	PENTELEDATA	Data Service	119.90	119.90
11442	R/H TRUCK PARTS	1998 Refurbishing	526.45	526.45
11443	RARITAN VALLEY DISPOSAL #865	30 Yard Garbage Dumpster	1,020.00	1,020.00
11444	RTG 2, LLC	Tub Grinder	1,800.00	1,800.00
11445	SERVICE ELECTRIC TELEPHONE CO.	Telephone-RRCC	144.36	144.36
11446	STAPLES BUSINESS ADVANTAGE	Office Supplies	37.78	
		Office Supplies	748.69	786.47
11453	SUN LIFE	INSURANCE	102.40	102.40
11447	TARGET PROMOTIONAL PRODUCTS CORP.	P&R Oktoberfest Beer Mugs plastic	301.26	301.26
11448	Trump Taj Mahal	2013 NJ League of Municipalities	1,836.00	1,836.00
11449	VALLEY AUTO SUPPLY	Bearings	51.98	
		Exhaust Pipe, Battery, Clamp	169.41	221.39
11450	WARREN MATERIALS	Blacktop	5,020.50	5,020.50
11451	WARREN MATERIALS	Blacktop	1,487.01	
		I-5 Blacktop	918.27	2,405.28
11452	WASTE MANAGEMENT OF NEW JERSEY, INC.	20 Yard Recycling Dumpster - School	363.45	363.45
				<u>97,038.92</u>

CURRENT FUND

BUDGET AND APPROPRIATION RESERVES	38,563.28
GRANT FUND	
BUDGET AND APPROPRIATION RESERVES	3,183.45
GENERAL CAPITAL FUNDS	
BUDGET AND APPROPRIATION RESERVES	49,851.29
SEWER FUND	
BUDGET AND APPROPRIATION RESERVES	18.44
ANIMAL CONTROL	
BUDGET AND APPROPRIATION RESERVES	37.78
ESCROW	
ESCROW FUNDS	4,584.68
HOUSING REHAB	
GRANTS	800.00
TOTAL CHECKS ISSUED	

97,038.92

Other disbursements

WIRES

GEBHARDT & KIEFER ESCROW ACCOUNT	
PURCHASE OF LAND	1,204,539.48
HUNTERDON COUNTY OPEN SPACE	
FARMLAND PRESERVATION	56,349.60

1,357,928.00

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	X			
Anthony Roselle, Deputy Mayor	X			
Thomas Scheibener	X			
Kenneth Vogel	X			
Dan Bush, Mayor	X			

REMINDER/ANNOUNCEMENT-Mayor Bush reminded the Committee and audience: There will be one more Special Elections to fill the seat of Senator Frank Lautenberg:

- The Special US Senate General Election will be held on Wednesday, October 16, 2013 from 6 a.m.-8 p.m. This Special Election and the Regular General Election on November 5th will be held at the **Riegel Ridge Community Center.**

REVIEW OF THE 2013 BEST PRACTICES INVENTORY-Chief Finance Officer, Peter Rees was present to review the 2013 Best Practices Inventory

Mr. Vogel moved and Mr. Scheibener seconded the motion to approve the 2013 Best Practices Inventory based on the recommendations of CFO Peter Rees.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

CORRESPONDENCE-

Letter from Rescue Squad-requesting trailer from County-Bush will send to the County
 Letter from Delaware Township Committeeman Roger Locandro regarding Energy Aggregation was passed on to Committeeman Vogel

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-Award of contract for the purchase of a Flail Mower for DPW-

All three quotes are thru Co-operative Pricing

Contractor	Make	Total cost
Power Place-thru Middlesex Co-op	John Deere tractor + mower	\$71,796.00
New Holland-thru NJPA	New Holland tractor +mower	\$82,535.00
Storr Tractor-thru NJPA	Case tractor + mower	\$64,049.58

62” Alamo flail mower is included in all three bids thru NJPA

All three quotes include freight, delivery and installation

QPA Hance recommends the purchase of the Case Tractor with the 62” Alamo flail mover through the N.J.P.A.

Mr. Scheibener moved and Mr. Roselle seconded the motion to award the contract for the Case Tractor and 62” Alamo flail mower to Storr Tractor through the NJPA quoted price of \$64,049.58

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

Discussion continued regarding selling the old tractor with thoughts of using it at Bethany Ridge. The consensus was this decision will be made at a later date.

LIAISON REPORTS

-Krov-will attend Holland School Strategic Planning meeting Saturday October 5th

-Scheibener-no report

-Vogel-many of the 12” Elizabethtown gas lines throughout the Township will be replaced with 14” line will start in 2016 but preliminary work has begun including a notice to the residents who will be affected.

-Roselle-heating and air conditioning replacement at the Municipal Building has begun
RRCC Patio-punch list is being worked on

-Bush-Architect recommends a plaque should be placed giving date of the reconstruction of the Patio
A DOT grant has been submitted for Bellis Rd.

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-RESOLUTION-Animals Control Officer Responsibilities

Mr. Vogel moved and Mr. Roselle seconded the motion to adopt the following Resolution:

RESOLUTION

Resolution Requesting that the County of Hunterdon Undertake the
Animal Control Officer Responsibilities for Hunterdon County Municipalities

WHEREAS, the County of Hunterdon is composed of 26 municipalities whose populations range in size from the smallest, Stockton Borough, with a population of 538, to the largest, Raritan Township, with a population of 22,185; eight of the municipalities in the County have a population of under 2,000 and 22 of the 26 municipalities have a population of under 6,000. Accordingly, the vast majority of municipalities in Hunterdon County are smaller ones which do not have large administrative staffs; and

WHEREAS, notwithstanding the size of the majority of municipalities in the County, *N.J.S.A. 4:19-15.16* requires the governing body of each municipality appoint a certified animal control officer responsible for animal control within the jurisdiction of the municipality and who shall enforce and abide by statutory requirements for such an office; and

WHEREAS, *N.J.S.A. 4:19-15.16.a.* establishes the certification requirements for animal control officers and mandates the establishment of rules and regulations for the training and educational qualifications for certified animal control officers; and

WHEREAS, *N.J.S.A. 4:19-15.16* mandates municipalities take into custody and impound dogs and other animals which are believed to be strays, dogs off the premises of the owner, any off premises female dog in season, any dog or other animal which is suspected of being rabid, any dog off the premises of the owner judged by the certified animal control officer to be ill, injured or creating a threat to public safety or welfare; and

WHEREAS, *N.J.S.A. 4:19-15.16* establishes the procedure as to how the certified animal control officer is to take into custody and impound dogs or other animals required to be collected and further provides that those animals are to be turned over to a shelter, pound or kennel; and

WHEREAS, prior to the adoption of the more demanding requirements for certification of animal control officers and the collection of animals meeting the definition of the statutory requirements, dog and other animal control activities were often carried out by humane shelters or individuals known as dog catchers; and

WHEREAS, the increased professionalism required of animal control officers has decreased the number of suitable candidates for this position; and

WHEREAS, the number of shelters which are convenient to municipal locations willing to take dogs or other animals collected by the animal control officer has diminished for various reasons; and

WHEREAS, it has become increasingly difficult for municipalities in the County of Hunterdon to fulfill their statutory responsibilities with respect to stray dogs and other animals; and

WHEREAS, the State of New Jersey has a strong policy to encourage shared services to reduce the costs of municipal services; however, there are few economic benefits to be achieved by individual municipalities sharing an animal control officer because of the nature of the service. However, significant efficiencies of scale could be achieved if a county-wide animal control officer was created; and

WHEREAS, in larger municipalities the animal control officer usually reports to the municipal health officer; and

WHEREAS, in Hunterdon County most, if not all, municipalities do not have their own health officer, but delegate the administrative responsibilities of their Boards of Health to the County of Hunterdon Division of Public Health Services; and

WHEREAS, having a countywide animal control officer(s) under the jurisdiction of the Hunterdon County Division of Public Health Services will increase professionalism, reduce the cost of providing animal control services and provide for more efficient use of the vehicles and equipment.

WHEREAS, it would make sense for the County of Hunterdon to create the office of animal control officer within the Division of Public Health Services, which has the experience and administrative capacity to efficiently hire animal control officers and oversee their day-to-day activities.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, Hunterdon County, New Jersey, as follows:

1. The Township Committee strongly urges the Hunterdon County Board of Chosen Freeholders to initiate a study of the appropriate benefits of a County take over the functions of the municipal animal control officer in any municipality which, by Resolution, requests that the County take over its animal control requirements; and
2. The Township Committee requests that the State Senators and Assemblymen who represent municipalities in the County of Hunterdon, petition the State of New Jersey to provide funding for the study of a plan to have the County of Hunterdon take over the animal control responsibilities from municipalities which request that service; and
3. The Township Clerk is directed to send a copy of this Resolution to the following:
 - A. The Hunterdon County Board of Chosen Freeholders;
 - B. The Mayor and Governing Body of each of the 26 municipalities in the County of Hunterdon; and
 - C. Each State Senator and Assemblymen who represent any municipalities in the County of Hunterdon.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

NEW BUSINESS REGARDING BETHANY RIDGE

-Closing for Block 6 Lot 1.02 and 1.03 took place on Sept 25; closing for Block 6 Lot 1.34 will take place once all reports are in.

BUSINESS FROM TOWNSHIP ATTORNEY

- Road bids-Charles Rd bid documents have been reviewed and are complete
- Rummel Road bed documents need review in Executive Session

MEETING OPEN TO PUBLIC

-No comments from the Public

EXECUTIVE SESSION-

-RESOLUTION- to enter into Executive Session-

Mr. Roselle moved and Mr. Scheibener seconded the motion at 7:41p.m. to adopt the following resolution noting that action may be taken regarding Rummel Road when the Township Committee returns to Open Session

RESOLUTION

Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Property acquisition-Bethany Ridge and Hoffman
- Contract negotiations-Bids for Rummel Rd paving project
- Potential litigation-2 Planning Board applications
- Collective Bargaining-DPW

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

The Township Committee returned to Open Session at 8:21 p.m.

-Rummel Road Project Contract-Attorney Cushing announced that after discussion in Executive Session, the Rummel Road contract (which was awarded to the low bidder at the September 17, 2013 meeting pending Attorney review of the Bid submission) is complete.

ADJOURN

Mr. Vogel moved and Mr. Roselle seconded the motion to adjourn at 8:22 p.m.

Roll Call Vote /Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Daniel T. Bush, Mayor
Anthony Roselle, Deputy Mayor