

September 3, 2013

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Daniel Bush, Deputy Mayor Anthony Roselle, Committeemen Kenneth Vogel, Thomas Scheibener and Ray Krov. Also present was Attorney Richard Cushing

There being a quorum this meeting was called to order by Mayor Bush at 7:09 p.m.
Mr. Bush asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mayor Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on December 20, 2012 by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES

Mr. Vogel moved and Mr. Roselle seconded the motion to approve the minutes of the August 6, 2013 Regular Meeting, August 20, 2013 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

Mr. Roselle moved and Mr. Scheibener seconded the motion to approve the bills as follows:

Check Number	Vendor	Payment
14256	4IMPRINT, INC.	607.11
14257	ALLEGRO ENTERPRISES, INC.	72.75
14258	ALLIED OIL, LLC	616.52
14259	AMERIGAS - CLINTON 7510	235.06
14260	AQUA NEW JERSEY	1,216.79
14261	ARTHUR J. SCHWABE	41.00
14262	ASPHALT PAVING SYSTEMS, INC.	4,202.78
14263	BETHANY ASCOLESE	350.00
14264	CASEY ADAM	41.00
14265	CASTLE REAL ESTATE INSPECTIONS, INC	1,075.00
14266	CERTIFIED CHEMICAL COMPANY	151.44
14267	CHAMPION TIRE	200.00
14268	CHERRY VALLEY TRACTOR SALES	1,425.08
14269	CLEMENS UNIFORM	157.70
14270	THE OFFICE CONCEPTS GROUP	558.00
14271	D.H. PRODUCTIONS	750.00
14272	DAVIDHEISER'S INC.	180.00
14273	DAVIS BUSINESS MACHINES, INC.	68.81
14274	DELAWARE VALLEY REG. HIGH SCHOOL	644,684.18
14275	DELAWARE VALLEY REG. HS	334.20
14276	DELL MARKETING L.P.	4,062.00
14277	DINGMAN'S DAIRY	274.53
14278	ELIZABETHTOWN GAS	254.61
14279	ESTELA VALERA	156.20
14280	EUGENIA FRANZO	480.00
14281	FINCH FUEL OIL CO, INC	1,226.28
14282	FOSTER AND CO., INC.	169.30
14283	GARDEN STATE FIREWORKS	6,000.00
14284	GEBHARDT & KIEFER, P.C.	11,642.17
14285	GLEN BERRY	300.00
14286	GOTTA HAVE IT	1,673.68
14287	GRAINGER	1,002.80
14288	GROENDYKE ASSOCIATES	350.00
14289	HERITAGE CONSULTING ENGINEERS, INC.	3,875.00
14290	HOLLAND TOWNSHIP BOARD OF EDUCATION	1,410,789.17
14291	HUNTERDON COUNTY CLERK	8.00
14292	IN THE SWIM	389.81
14293	J C CLEANERS	293.26
14294	JERSEY CENTRAL POWER & LIGHT	4,157.82
14295	JESSICA NEGLIA	701.74
14296	K & H EXCAVATING, INC.	12,800.00

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14297	KAREN'S PONIES	350.00
14298	KATHY SCIARELLO	580.50
14299	LIFESAVERS, INC.	265.05
14300	LINDA FARAONE	1,000.00
14301	MARIA ELENA JENNETTE KOZAK	80.94
14302	MARISA TUHY	119.00
14303	MARK MASSA	502.00
14304	MASER CONSULTING PA	5,095.38
14305	MICKEYS RIDES "N" MORE	4,000.00
14306	MID STATE REGISTRARS' ASSOCIATION	45.00
14307	NEWTON LEVINE	1,493.50
14308	NJ State League of Municipalities	385.00
14309	PENTELEDATA	119.90
14310	POWERCO, INC.	1,134.54
14311	QC LABORATORIES	372.00
14312	RAIN OR SHINE TENT RENTALS	2,235.00
14313	RARITAN VALLEY DISPOSAL #865	1,020.00
14314	ROZANO SIGN GRAPHICS	48.00
14315	S & S WORLDWIDE	19.96
14316	SARAH PARKER-GIVENS	156.50
14317	SERVICE ELECTRIC TELEPHONE CO.	287.58
14318	STAPLES BUSINESS ADVANTAGE	370.33
14319	STRYKER	234.41
14320	SUN LIFE AND HEALTH INSURANCE CO.	91.47
14321	TAD J DABROWSKI	2,500.00
14322	UNITED STATES POSTAL SERVICE	284.30
14323	VERIZON	19.69
14324	WARREN MATERIALS	4,076.74
14325	WARREN MATERIALS	3,959.38
14326	WARREN MATERIALS	3,064.83
14327	WILLIAM M. COLANTANO, JR.	11,650.00
14328	ZEE MEDICAL, INC.	89.21
14329	TREASURER STATE OF NEW JERSEY	42.00
14330	TREASURER STATE OF NEW JERSEY	42.00
14331	WALLABY TALES	500.00
		<u>2,163,808.00</u>
5691	MARK PETRO	135.33
5692	MORROW AND MORROW	290.00
5693	VINCENT GIOVINO	8,852.56
		<u>9,277.89</u>

CURRENT FUND		
BUDGET AND APPROPRIATION RESERVES	2,122,982.32	
GRANT FUND		
BUDGET AND APPROPRIATION RESERVES	1,708.05	
OTHER TRUST FUNDS		
LIABILITIES	2,500.00	
GENERAL CAPITAL FUNDS		
BUDGET AND APPROPRIATION RESERVES	19,141.03	
SEWER FUND		
BUDGET AND APPROPRIATION RESERVES	4,668.60	
ESCROW		
ESCROW FUNDS	9,277.89	
HOUSING REHAB		
GRANTS	12,800.00	
COAH		
Developer Fees	8.00	
TOTAL CHECKS ISSUED		<u>2,173,085.89</u>

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	X			
Anthony Roselle, Deputy Mayor	X			
Thomas Scheibener	X			
Kenneth Vogel	X			
Dan Bush, Mayor	X			

REMINDER/ANNOUNCEMENT-

-Mayor Bush announced the following:

- There will be 1 more Special Elections to fill the seat of Senator Frank Lautenberg: This Special US Senate General Election will be held on Wednesday October 16, 2013 from 6

a.m.-8 p.m. This election and the Regular General Election on November 5, 2013 will be held at the **Riegel Ridge Community Center.**

- Holland Township is hosting the **34th Annual Holland Township Community Day** on Saturday September 7, 2013. The day filled with rides, games, demonstrations and lots of great food kicks off at 1 p.m. and will end with our famous fireworks display. This year the Holland Township Farmer's Market will return to Community Day and a Car Show hosted by the Holland Township Parks and Recreation Committee will be held from noon to 4 p.m.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-Quote Received for:

- Riegel Ridge Community Pool-Repair Work**

3 quotes were solicited as follows-

Company	Total Estimate
Alpine Painting & Sandblasting	\$31,900.00
Blue Dream Pools	\$68,350.00
Arrow Master Pools	\$92,348.00

The consensus was Engineer Roseberry should look at the project and prepare specs with the intention of going out to bid now so that the work can begin early in the spring---Deputy Mayor Roselle, Committeeman Vogel and Parks and Rec Director Neglia will meet with Engineer Roseberry to get specs written to be presented to the Committee.

- Riegel Ridge Community Center-Water Softener-**

3 quotes were solicited as follows:

Company				
Professional Water, Bristol, PA	\$7,800.00			
The Jason Company/Union NJ	Unit & Installation \$3445.00	Option #1 Actuation meter \$977.00	Optional Plan Maintenance Plan/yr \$188.00	Cost of salt per bag: (40Lb) \$7.45, (50 Lb) \$8.25, (80 Lb) \$11.25
Clinton Water	No quote received			

Recommendation from QPA Hance to award to Jason received Sept 3, 2013

Mr. Vogel moved with no second to award the contract to Jason for the unit and installation, Option #1 and Optional Maintenance Plan. Motion failed.

Mr. Roselle volunteered to develop written specs and bring them back to the committee for review. The specs will then be sent to QPA Hance for solicitation of quotes

- Municipal Building heating oil tank removal-**

3 quotes were solicited as follows:

Company	Total
Stem Brothers, Milford	\$1,540.00
ADS Environmental	\$2,500.00
Stryker Plumbing, Whitehouse Station	\$4,500.00

The consensus was specs should be written and distributed so that the quotes are all consistent. Mr. Vogel will contact QPA Hance to solicit quotes based on the written specs including the cost per gallon to remove the waste oil from the current tank.

- Municipal Building 1000 Gal Propane tank placement**

3 quotes were solicited as follows:

Provider	Cost to install	Tank owned by Township	Current cost per gallon
Morris County Co-op Amerigas	No charge	No	\$0.5035 upcharge/delivery cost on top of the current market rate for propane Current total cost:\$1.85/gal
Suburban Propane	Yes		\$1.99/gal
Stem Brothers	No charge	No	\$1.99/gal

Mr. Vogel moved and Mr. Scheibener seconded the motion to award the quote to Amerigas through the Morris County Co-op at the quoted price with the understanding that if a concrete pad is necessary; the Holland Township DPW will install the concrete pad along with protective balusters, under the direction of Engineer Roseberry.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

• **DPW/Recycling Center Plantings-Total 67 (6'-8') Arborvitae**

3 quote solicited as follows:

Nursery	Price/delivery
Sweet Valley Farms, Ringoes	\$5,293.00 + \$75.00 = \$5,368.00
Plantique, Allentown, PA	\$5,237.00 + \$276.00 = \$5,513.00
Palumbo, Pittstown	\$5,695.00 + n/c = \$5,695.00

The consensus was this issue should be tabled so that Mr. Vogel can meet with DPW Superintendent Turdo

LIAISON REPORTS

Krov-

- Will be looking at possible option for Animal Control Officer in 2014. Attorney Cushing will write a letter to the County requesting that the County take over ACO and Roselle will sign the letter
- Tax Appeals-115 appeals resulting \$135,000 in refunds. Personnel Manual ready but needs Committee discussion in Executive Session.

Scheibener-

- Handed out report from Summer Rec
- Concept Plans for Bethany Ridge-need more development with more vision and consideration of the recreational component of the Master Plan or Master Plan may have to be amended- May need to talk to Planner-QPA Hance should be involved

Vogel-no report

Roselle-no report

Bush-

- Township received \$71,000 check from County for Open Space fund for Riegel Ridge Community Center Patio project. We will be receiving \$26,000 from the County for another grant.

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval of Recommendation from Chief Harris Re: Trick or Treat

Mr. Vogel moved and Mr. Scheibener seconded the motion to approve the recommendations received from Police Chief John Harris to set Trick or Treat for Thursday October 31, 2013 from 6pm-8pm and Curfew from Friday October 25, 2013-Monday November 4, 2013. During the established curfew time, all persons under the age of eighteen (18), unless accompanied by an adult responsible for them, must be off the streets and public ways of Holland Township by 8:00 pm and to authorize Clerk Miller to publish notice in the Hunterdon County Democrat for two consecutive weeks.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-RESOLUTION- Refund to Outside Lienholder

Mr. Krov moved and Mr. Roselle seconded the motion to adopt the following Resolution:

RESOLUTION

Authorizing Refund of Premium Monies to Outside Lienholder

WHEREAS, at the Municipal Tax Sale held on September 28, 2011, a lien was sold on Block 17 Lot 80.07, also known as Gordon Court, Milford NJ, for 2010 taxes; and,

WHEREAS, the owner has effected redemption of Certificate No. 2011-06

NOW, THEREFORE, the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that the Chief Financial Officer is directed to issue a check in the amount of \$2,500.00 payable to Tad Dabrowski, 329 Durham Ave South Plainfield NJ 07080 for the premium paid on Tax Sale Certificate #2011-06.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-RESOLUTION- Refund of a Duplicate Tax Payment

Mr. Krov moved and Mr. Vogel seconded the motion to adopt the following Resolution:

RESOLUTION

Authorizing Refund of a Duplicate Tax Payment

WHEREAS, Newton Levine paid his 3rd quarter taxes on August 2, 2013 for Block 27 Lot 1, also known as 45 Old River Rd, Milford NJ and,

WHEREAS, his mortgage company also paid the 3rd quarter tax on July 30, 2013

NOW, THEREFORE, the Township Committee, Township of Holland, County of Hunterdon, New Jersey directs the Chief Financial Officer to issue a check in the amount of \$1493.50 payable to Newton Levine, for a refund of a duplicate tax payment.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-RESOLUTION- Authorization to transfer funds

Mr. Scheibener moved and Mr. Krov seconded the motion to adopt the following Resolution:

RESOLUTION

Authorizing the Chief Financial Officer to Transfer Funds for the Preservation of Block 16 Lot 6 and Block 16 Lot 16

WHEREAS, the Township has been notified that a closing will be taking place for the Preservation of Farmland for the property known as the Cooper Farm, and

WHEREAS, the actual date of the closing has not yet been determined.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that once the closing date has been established the Chief Financial Officer is authorized to forward \$56,349.60 to the County of Hunterdon Open Space Trust Fund.

BE IT FURTHER RESOLVED, that the Chief Financial Officer is directed to report this transfer to the Township Committee at the next Township Meeting following the transfer.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

NEW BUSINESS REGARDING BETHANY RIDGE

-Authorization for Mayor to sign agreement- with Maser Consulting to prepare concept plans for Bethany Ridge

This issue was tabled as above stated

-RESOLUTION-Commitment to authorize submitting an application to the Municipal Grants Program through the Open Space Trust Fund from the County of Hunterdon

Mr. Scheibener moved and Mr. Roselle seconded the motion to adopt the following Resolution:

RESOLUTION

Commitment to Authorize Submitting an Application to the Municipal Grants Program

WHEREAS, the Hunterdon County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Grants Program to provide County Funds in connection with preserving open space, natural areas, farmland and historic sites; to acquire, develop, improve and maintain county and municipal lands for recreation and conservation purposes; and preservation of historic structures, properties, facilities, sites, areas, or objects; or for the payment of debt service or indebtedness issued or incurred by the municipality for any of the purposes described above; and

WHEREAS, the Township of Holland desires to further the public interest by obtaining funding in the amount of \$40,000.00 from the County of Hunterdon to fund the following project:

- Acquisition of 171 acres for public recreation and passive recreation uses, linking existing municipal athletic facility with existing Hunterdon County park on Ellis Road at a cost of \$1, 200,000.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Hunterdon, County of Hunterdon in the State of New Jersey that they hereby authorize to:

- a) make application for such County Open Space Trust Funds,
 - b) provide additional application information and furnish such documents as may be required,
- and
- c) act as the authorized correspondent of the above named Municipality; and

WHEREAS, the County of Hunterdon shall determine if the application is complete and in conformance with the scope and intent of the Hunterdon County Open Space, Farmland and Historic Preservation Trust Fund Plan, applicable Freeholder Board Policies and the Procedures Manual for the Municipal Grant Program adopted thereto, and notify the Municipality of the amount of the funding award; and

WHEREAS, the Municipality is willing to use the County funds in accordance with such adopted Policies and Procedures, and applicable state and local government rules, regulations and statutes.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk of the above named Municipality is hereby authorized to execute any documents and agreements with the County of Hunterdon known as Acquisition of 171 acres for public recreation and passive recreation

- 1) That the Municipality has its share of funds, if required, in the amount of \$600,000;
- 2) That, in the event the County of Hunterdon's funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project;

- 3) That the applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and
- 4) That this resolution shall take effect immediately.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-RESOLUTION- hiring Phase I Environmental Report for Block 6 Lot 1.34
Mr. Vogel moved and Mr. Krov seconded the motion to adopt the following Resolution:

RESOLUTION
Appointing Environmental Professional

WHEREAS, there exists a need for the performance of environmental service for Holland Township for the year 2013, specifically the preparation of a Phase I Environmental Report for a property the Township is considering purchasing; and

WHEREAS, funds are, or will be made, available for this purpose to be certified by the Treasurer; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 *et seq.*) authorizes the hiring of a professional without competitive bidding providing that the Resolution authorizing the award of contracts for “Professional Services” without competitive bidding and the contract itself be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, Hunterdon County, New Jersey, as follows:

1. Quest Environmental & Engineering Services, Inc., is hereby engaged to perform a Phase I Environmental Report for the Township in accordance with a proposal submitted by it dated August 22, 2013.
2. The Township Committee shall enter into a mutually agreeable written compensation agreement with Quest Environmental & Engineering Services, Inc. within thirty (30) days of the date of this Resolution.
3. This Agreement is awarded without competitive bidding as a “Professional Service” under the provision of the Local Public Contracts Law, N.J.S.A. 40A:11-5.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-RESOLUTION- Authorizing transfer of funds for purchase
Mr. Scheibener moved and Mr. Vogel seconded the motion to adopt the following Resolution:

RESOLUTION
Authorizing Funding of Purchase of Bethany Ridge
Property (Block 6, Lots 1.02, 1.03 and 1.34)

WHEREAS, the Township of Holland (“Township”) has entered into a contract to purchase Block 6, Lots 1.02, 1.03 and 1.34 (“Property”) for \$1.2 million; and

WHEREAS, the Township has set aside adequate funds to cover the cost of the purchase, as well as soft costs; and

WHEREAS, the closing on said purchase of the Property is scheduled to occur within the next two weeks.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, as follows:

1. The sum of \$1,250,000 is hereby appropriated and authorized to acquire the Property and to fund any ancillary soft costs.
2. The Chief Financial Officer is authorized to transfer a sum of up to \$1,250,000 to the Client Trust Account of Gebhardt & Kiefer, P.C., Clinton, New Jersey, the Municipal Attorneys, to be used for the purchase of the Property and any soft costs incidental thereto.
3. The Mayor and Clerk and Chief Financial Officer are authorized to execute such documents as are reasonably necessary to complete the closing of the Property.
4. Within 20 days of the closing, the Municipal Attorney will provide a closing statement detailing the amount of all soft costs and will return to the Township any sums not reasonably necessary to complete the closing.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

Attorney Cushing advised that soft costs include items such as: Recording costs etc.

BUSINESS FROM TOWNSHIP ATTORNEY

No report

MEETING OPEN TO PUBLIC

After hearing comments from the public, this portion of the meeting was ordered

EXECUTIVE SESSION

-RESOLUTION-to enter into Executive Session-

Mr. Krov moved and Mr. Roselle seconded the motion to adopt the following Resolution:

RESOLUTION

Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Contractual Negotiations
- Potential Litigation
- Advice of Attorney-Personnel Policies

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

The Committee returned to open session.

ADJOURN

Mr. Vogel moved and Mr. Roselle seconded the motion to adjourn at.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Daniel T. Bush, Mayor
Anthony Roselle, Deputy Mayor