

March 19, 2013

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were Deputy Mayor Anthony Roselle, Committeemen Kenneth Vogel, Thomas Scheibener and Ray Krov. Mayor Daniel Bush was absent at the beginning of the meeting (he joined the meeting at 7:18pm.) Also present was Attorney Lorraine Staples filling in for Attorney Richard Cushing

There being a quorum this meeting was called to order by Deputy Mayor Roselle at 7:03 p.m. Mr. Roselle asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mayor Roselle invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on December 20, 2012 by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES:

Mr. Vogel moved and Mr. Krov seconded the motion to approve the minutes of the February 19, 2013 Regular Meeting and Executive Session

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor				x

APPROVAL OF BILLS AS SUBMITTED

Mr. Vogel moved and Mr. Scheibener seconded the motion to approve the bills as follows:

Check#	Vendor	Description	Payment	Check Total
CLEARING ACCOUNT				
13393	A.F.D. TITLE COMPANY, INC.	10353 Tax Foreclosures	1,100.00	1,100.00
13394	ALFONS MAYER	10303 Mileage	36.30	36.30
13395	ALLIED OIL, LLC	10331 Gasoline	976.17	976.17
13396	AQUA NEW JERSEY	10289 Water-Hydrants	12.95	
		10289 Water-Hydrants	1,599.76	
		10360 Water-Hydrants	319.84	1,932.55
13397	AUSEM SERVICES, LLC	10315 Service Call	170.00	170.00
13398	BOY SCOUT TROOP #187	10330 2012 Road Cleanup	500.00	500.00
13399	BRUCES MOWER SERVICE	10273 Chainsaw supplies	40.45	
		10349 Chainsaw Bar & Chain	60.31	100.76
13400	CARLY SOPKO	10308 Zumba - February 2013	167.40	167.40
13401	Leonard A. LaGuardia	10346 Cheernastics T-Shirts	520.00	520.00
13402	CHAMPION TIRE	10313 Recycling Tires	154.00	154.00
13403	CLEMENS UNIFORM	10314 Shop Rags	10.00	
		10358 Mat Service	81.20	91.20
13404	COUNTY OF HUNTERDON	10356 Sewer Letter	41.00	41.00
13405	DAVIS BUSINESS MACHINES, INC.	10288 Copy Machine	59.04	59.04
13406	DEER CARCASS REMOVAL SERVICE, LLC	10328 Deer Carcass Removal - February 201	116.00	116.00
13407	E.B. FENCE, LLC.	10311 Fence Repair	7,200.00	7,200.00
13408	ECLECTIC ARCHITECTURE, LLC	9642 RRCC Patio	5,850.00	5,850.00
13409	FINCH FUEL OIL CO, INC	10270 Heating Oil/Diesel	1,138.84	
		10321 Heating Oil/Diesel	2,119.03	
		10340 Heating Oil/Diesel	473.56	3,731.43
13410	FLEMINGTON SUPPLY CO., INC.	10286 Pool Piping	191.20	191.20
13411	FOSTER AND CO., INC.	10298 Screws, Elbows	65.67	65.67
13412	FOX HILL CONDOMINIUM ASSOC., LLC	10316 2012 Light Reimbursement	1,403.48	1,403.48
13413	GEBHARDT & KIEFER, P.C	10268 Legal Services	5,264.00	5,264.00
13414	GIRL SCOUT TROOP #798	10333 2013 Road Clean Up	500.00	500.00
13415	GOTTA HAVE IT	10294 Sand for pool filters	780.00	780.00

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13416	GRAINGER	10337	Tools	50.69	
	HOLLAND TOWNSHIP COMMUNITY SENIORS	10351	Drill, Bits, Loppers	362.03	412.72
13417	HOLLAND TOWNSHIP SEWER COLLECTOR	10359	Seniors Recycling	180.00	180.00
13418	HUNTERDON COUNTY CLERK	10310	2013 Sewer Bill	15,660.00	15,660.00
13419	TREASURER	10293	Cancellation of Mortgage for Capone	8.00	8.00
13420	HUNTERDON TECH SUPPORT, LLC	10327	Annual Dues - 2013	200.00	200.00
13421		10362	Computer Work	127.00	
		10362	Computer Work	100.00	
		10362	Computer Work	575.00	802.00
13422	ITS NEOPOST, INC.	10274	Tapes for Mailing Machine	28.73	28.73
13423	J C CLEANERS	10324	Dry-cleaning - February 2013	112.00	112.00
13424	JANET D. ROBBINS	10275	Back-ground Check	41.00	41.00
13425	JERSEY CENTRAL POWER & LIGHT	10292	Electricity	24.74	
		10292	Electricity	5,331.86	
		10355	Electricity	442.70	5,799.30
13426	JESSICA NEGLIA	10305	NJRPA Conference	400.00	
		10302	Constant Contact Email (6 months)	96.00	
		10304	Mileage to Philly for conference (6	72.60	568.60
13427	KEITH GROOGAN	10306	Karate February 2013	60.00	60.00
13428	KOCHES REPAIRS, INC.	10283	Vehicle Maintenance	259.45	
		10299	2004 F550 Repairs	944.14	1,203.59
13429	KOLLMER EQUIPMENT	10350	Z Mower Service	447.91	447.91
13430	KOP-COAT, INC.	10348	Paint for the Pool	212.00	212.00
13431	L3 COM MOBILE-VISION, INC.	10255	In Car Video Repair	170.00	170.00
13432	LAW OFFICE OF TODD BOLIG, LLC	10272	BOA general billing 020113-022813	240.00	240.00
13433	LUCILLE A. GROZINSKI	10342	PB 031113 meeting court reporter	200.00	200.00
13434	MASER CONSULTING PA	10267	Engineering	2,447.50	
		10267	Engineering	2,462.50	4,910.00
13435	MELANIE WOROB	10307	Zumba - February 2013	190.00	190.00
13436	MELISSA TIGAR	10319	reimbursement for network solutions	75.98	75.98
13437	MERKIN EQUIPMENT	10325	2004 F550 Repairs	609.26	609.26
13438	MICHELLE TRIVIGNO	10318	Mileage, Dues	397.18	397.18
13439	MID STATE REGISTRARS' ASSOCIATION	10312	Mid-State Registrars' Association's	20.00	20.00
13440	MIKE BETZ	10297	Refund for Fitness	31.00	31.00
13441	MILFORD/FRENCHTOWN AUTO PARTS, INC.	10334	Vehicle Maintenance	31.96	31.96
13442	MONTAGE ENTERPRISES, INC.	10284	Hydraulic Motors	925.75	925.75
13443	MUNICIPAL SOFTWARE, INC.	9908	Revenue Collection System	5,000.00	
		10363	Share Of Software Maintenance	1,449.00	
		10363	Share Of Software Maintenance	408.00	
		10363	Share Of Software Maintenance	9,040.15	15,897.15
13444	OFFICE DEPOT, INC.	10278	Office Supplies	129.13	129.13
13445	ONE CALL SYSTEMS, INC.	10343	Mark Out	2.28	2.28
13446	PENTELEDATA	10290	Data Service	119.90	119.90
13447	PILATES BY CORRINE, LLC	10282	Pilates Classes (Jan- February)	357.00	357.00
13448	POWERCO, INC.	10335	Filters, Elbow	192.49	192.49
13449	PRECOR CORPORATE OFFICE	10265	Ellipticals for fitness center	10,661.33	10,661.33
13450	RARITAN VALLEY DISPOSAL #865	10287	30 Yard Garbage Dumpster	510.00	510.00
13451	RENEE S. SOPKO SEAMSTRESS	10276	Harris - Patches	130.00	130.00
13452	RTG 2, LLC	10266	Tub Grinder	3,600.00	3,600.00
13453	SAMZIE'S UNIFORMS	10277	Harris Uniforms	121.00	
		10296	Uniforms	481.00	602.00
13454	SANICO, INC.	10341	Garbage	129.95	129.95
13455	SERVICE ELECTRIC CABLETV, INC.	10339	Cable	59.95	59.95
13456	SERVICE ELECTRIC TELEPHONE CO.	10285	Telephone-RRCC	143.73	143.73
13457	SIMPLEX GRINNELL, LP	10301	Time Clock Maintenance	908.39	908.39
13458	STAPLES BUSINESS ADVANTAGE	10300	Staples Order	132.65	
		10357	Logitech Mouse	29.99	162.64
13459	STATEWIDE INSURANCE FUND	10309	First Installment Workers Compensation	42,935.00	42,935.00
13460	STEM BROTHERS, INC.	10332	Heating Oil	227.19	227.19
13461	STORR TRACTOR COMPANY	10269	Winterize Mower	1,606.66	
		10336	Flail Mower Repairs	573.10	2,179.76
13462	SUN LIFE AND HEALTH INSURANCE CO.	10322	Life Insurance	110.73	110.73
13463	SUSAN LUTHRINGER	10291	Mileage/Membership	114.86	114.86
13464	THE STAR-LEDGER	10281	Terrace Bids	477.44	
		10354	Sealed bids for RRCC Patio	477.44	954.88
13465	TREASURER STATE OF NEW JERSEY	10361	Notary Renewal for L. Moser	25.00	25.00
13466	U.S. MUNICIPAL SUPPLY, INC.	10326	Sign Bolts	120.87	120.87
13467	VERIZON	10271	Telephone	1,763.44	
		10271	Telephone	28.61	1,792.05
13468	VERIZON WIRELESS	10264	Cell Phones/AirCards - February 201	983.64	
		10264	Cell Phones/AirCards - February 201	40.01	1,023.65
13469	VIKING TERMITE & PEST CONTROL, INC.	10323	Pest Service	331.00	331.00
13470	WARSHAUER SERVICE	10329	Gridley Generator Contract	1,300.00	1,300.00

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13471	WASTE MANAGEMENT OF NJ, INC	10338	20 Yard Recycling Dumpster @ School	342.88	342.88
13472	WE RENT	10295	Silt Fencing	80.00	80.00
					149,630.99

DEVELOPERS ESCROW ACCOUNT

5666	MASER CONSULTING	10280	Susan Philkill	97.50	
CURRENT FUND	BUDGET AND APPROPRIATION RESERVES			123,719.09	
GRANT FUND	BUDGET AND APPROPRIATION RESERVES			2,008.89	
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES			20,503.71	
SEWER FUND	BUDGET AND APPROPRIATION RESERVES			2,856.30	
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES			535.00	
ESCROW	ESCROW FUNDS			97.50	
COAH	Developer Fees			8.00	
TOTAL CHECKS ISSUED					
Other disbursements					149,728.49
	DENTAL			2,837.48	
	NJ HOSPITALIZATION			24,421.22	
	PERS CONTRIBUTION			85,885.67	
	POLICE AND FIREMEN RETIREMENT SYSTEM			109,604.00	
					222,748.40
TOTAL PAYMENTS PRESENTED TO TOWNSHIP COMMITTEE					372,467.86

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor				x

BID AWARD-Riegel Ridge Community Center Terrace Project

Clerk Miller advised that Eighteen (18) bid packages were requested. Four (4) bid packages were returned with the following results:

- Brannagh Masonry of Bath PA \$145,000
- Hahr Construction of North Plainfield, NJ \$172,000
- Works in Stone of UBE, PA \$224,000
- Cypreco of Neptune, NJ \$444,723

She further advised that QPA William Hance, Special Project Architect Michael Margulise and Attorney Judy Kopen have reviewed the bid submitted by the apparent low bidder and find the bid in compliance with all requirements and recommend award to Brannagh Masonry of Bath, PA.

Mr. Scheibener moved and Mr. Vogel seconded the motion to award the contract for the Riegel Ridge Community Center Terrace Project to the low bidder Brannagh Masonry of Bath, PA for the bid price of \$145,000.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor				x

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-ORDINANCE 2013-1-Exceeding the CAP-Public Hearing/Final Adoption

Mr. Krov moved and Mr. Vogel seconded the motion to adopt Ordinance 2013-1 on final reading.

ORDINANCE 2013-1
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

WHEREAS, the Local Government Cap Law, NJS 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to two and one-half percent (2.5%) unless authorized by ordinance to increase it to three and one-half percent (3.5%) over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, NJSA 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the three and one-half (3.5%) percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Governing Body of the Township of Holland in the County of Hunterdon finds it advisable and necessary to increase its 2013 budget by up to three and one half percent (3.5%) over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Governing Body hereby determines that a three and one half percent (3.5%) increase in the budget for said year, amounting to \$64,614.84 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary.

WHEREAS, the Governing Body of the Township of Holland hereby determines that any amount authorized hereinabove that is not appropriated, as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Governing Body of the Township of Holland, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the 2013 budget year, the final appropriations of the Township of Holland shall, in accordance with the ordinance and NJSA 40A: 4-45.14 be increased by 3.5%, amounting to \$150,767.97, and that the 2013 municipal budget for the Township of Holland be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within five (5) days of introduction; and

BE IT FINALLY ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within five (5) days after such adoption.

Deputy Mayor Roselle opened the Public Hearing and asked if there were any comments from the public.

There being no comments from the public, the hearing was ordered closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor				x

LIAISON REPORTS

-Krov-

- Environmental Commission received notice that the Green Communities grant has been received
- Holland School enrollment is predicted to decrease by 29 students for a total of 589 students for next year

-Scheibener-

- Parks and Rec hosting Easter Egg Hunt March 24th from 12:00pm-2:00pm

Mayor Bush entered the room at this time 7:18 p.m.

-Vogel-

- Street light reduction-end of June Phases II and III will be complete
- cameras at RRCC-Harris will get info to Hance
- Draft Personnel Policies were handed out to the Committee for review and comments

-Roselle-no report

-Bush

- updated Committee on Pursell property process for declaring the property as abandoned

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Mayor announces his appointment-Mayor Bush announced his appointment of Duane Young Mr. Scheibener moved and Mr. Vogel seconded the motion to approve the Mayors appointment of Duane Young as Alternate #2 to the Holland Township Planning Board. Term expiring 12/31/14

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-Approval to increase hours-Request by Parks and Recreation Director Jessica Neglia-to increase the hours of Riegel Ridge Community Center staff member Marie Mayer from (20 hours/week with maximum 30 hours/week) to 35 hours/week.
This issue was tabled for further consideration.

-Approval to attend training class:

Mr. Scheibener moved and Mr. Roselle seconded the motion to approve the attendance of Parks and Recreation Director Jessica Neglia and Riegel Ridge Community Center employee Marie Mayer to attend the following training class:

Date	Host	Subject	Cost
4/23-4/24	Training for new RRCC software	Roanoke, Virginia	No cost for the class Hotel \$258.00 (\$86/night for 3 nights)--sharing room

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel		x		
Dan Bush, Mayor	x			

-Approval to attend training:

Mr. Vogel moved and Mr. Scheibener seconded the motion to approve Parks and Recreation Director Jessica Neglia and Pool Supervisor Catherine Aloise attendance to the following:-

Date	Host	Subject	Cost
5/7-5/8 8:30a.m.-5:00p.m.	Certified Pool Operator Training	Morristown, NJ	\$305/each

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-Approval to attend class:

Mr. Roselle moved and Mr. Krov seconded the motion for CMFO Peter Rees attendance at the following:

Date	Host	Subject	Cost
5/5/2013	NJCPA Hudson County Chapter	Secaucus	Approx. \$200 to be split by Holland and Alexandria

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-Approval to attend seminar-

Mr. Vogel moved and Mr. Roselle seconded the motion to approve Deputy Registrar Linda Moser attendance at the following:

Date	Host	Subject	Cost
3/21/2013	Mid-State Registrars Association	Re-Certification Seminar and Business Meeting	\$20.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-Approval-of Raffle Application 2013-3

Mr. Krov moved and Mr. Roselle seconded the motion to approve the following:

Raffle Application: (To be held 6/9/2013 12:00 p.m.-4:00 p.m. at Farmers Sportsman’s Club)

Application for Raffle 2013-3 **Milford Lions Club** [Off-premise draw raffle awarding cash-50/50]

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-RESOLUTION-Memo from Chief John Harris-Recommendation to promote Patrolman Second Class Joseph A. Bigg Jr. to Patrolman First Class effective April 1, 2013

Mr. Vogel moved and Mr. Roselle seconded the motion to adopt the following Resolution:

RESOLUTION

Promoting Patrolman Joseph A. Bigg, Jr. from Patrolman Second Class to Patrolman First Class

WHEREAS, on January 1, 2011, Joseph A. Bigg, Jr. was hired as a Patrolman Third Class by the Holland Township Committee, and

WHEREAS, Patrolman Joseph A. Bigg, Jr., completed his mandatory probation with the Holland Township Police Department and on April 3, 2012 the Holland Township Committee appointed him as Patrolman Second Class, effective April 1, 2012 and

WHEREAS, Holland Township Police Chief John D. Harris has recommended that Patrolman Joseph A. Bigg, Jr. be moved from Patrolman Second Class to Patrolman First Class, effective April 1, 2013.

NOW THEREFORE BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey, that Patrolman Joseph A. Bigg, Jr. is hereby appointed to the Holland Township Police Department as Patrolman First Class effective April 1, 2013 at a salary listed in the current PBA Local 188 contract.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-RESOLUTION-to hire Carly Skibinski

Mr. Scheibener moved and Mr. Roselle seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to hire Carly Skibinski as part-time Front Desk Help and part time Child Watch Substitute and at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of a part-time Front Desk Help and part time Child Watch Substitute and at Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook has been given to this employee and she will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Carly Skibinski will be hired as a part-time Front Desk Help and part time Child Watch Substitute and at Riegel Ridge Community Center at the 2013 salary of **\$8.50 per hour** and as a part-time Front Desk Substitute at the Riegel Ridge Community Center at the 2013 Salary of **\$8.50 per hour**, effective upon adoption of this Resolution.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-2013 BUDGET-Introduction/First Reading

Mr. Krov moved and Mr. Vogel seconded the motion to adopt the following Resolution and set the Public Hearing for April 16, 2013:

RESOLUTION

Introduction of 2013 Budget

March 19, 2013

WHEREAS, the Holland Township Committee, Township of Holland, County of Hunterdon does hereby approve the following as the Budget for the year 2013.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon, State of New Jersey, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the Year 2013.

		YEAR 2013
General Appropriations For:(Reference to item and sheet number should be omitted in advertised budget)		x
1. Appropriations within "CAPS"-		x
(a) Municipal Purposes {(item H-1, Sheet 19)(N.J.S. 40A:4-45.2)}		4,208,794.51
2. Appropriations excluded from "CAPS"		x
(a) Municipal Purposes {item H-2, Sheet 28}(N.J.S. 40A:4-45.3 as amended)}		586,848.23
(b) Local District School Purposes in Municipal Budget(item K, Sheet 29)		
Total General Appropriations excluded from "CAPS"(item O, sheet 29)		
3. Reserve for Uncollected Taxes (item M, Sheet 29) Based on Estimated	Percent of Tax Collections	403,047.17
	Building Aid Allowance	2013-\$
4 Total General Appropriations (item 9, Sheet 29)	for Schools-State Aid	2012-\$ 5,198,689.91
5. Less: Anticipated Revenues Other Than Current Property Tax (item 5, Sheet 11)		
(i.e. Surplus, Miscellaneous Revenues and Receipts from Delinquent Taxes)		5,198,689.91
6. Difference: Amount to be Raised by Taxes for Support of Municipal Budget (as follows)		x
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes (item 6(a), Sheet 11)		
(b) Addition to Local District School Tax (item 6(b), Sheet 11)		
(c) Minimum Library Tax		

BE IT FURTHER RESOLVED, that said Budget be published in the Hunterdon County Democrat on Thursday March 28, 2013.

BE IT FINALLY RESOLVED that notice is hereby given that the Budget and Tax Resolution was approved by the Township Committee of the Township of Holland, County of Hunterdon on March 19, 2013 and a Public Hearing on the Budget and Tax Resolution will be held at the Holland Township Municipal Building, 61 Church Road on April 16, 2012 at 7:00 p.m. at which time and place objections to said Budget and Tax Resolution for the year 2012 may be presented by taxpayers or other interested persons.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-RESOLUTION-Self Examination of the 2013 Budget

Mr. Krov moved and Mr. Roselle seconded the motion to adopt the following Resolution:

RESOLUTION
SELF-EXAMINATION OF 2013 BUDGET

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Holland has been declared eligible to participate in the program by the Division of Local government Services, and the

Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2013 budget year.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the State of New Jersey, that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-PROCLAMATION-Relay For Life

Mr. Vogel moved and Mr. Roselle seconded the motion to adopt the following Proclamation:

PROCLAMATION
HOLLAND TOWNSHIP COMMITTEE
HUNTERDON COUNTY

WHEREAS, Relay For Life is the signature activity of the American Cancer Society and celebrates cancer survivors and caregivers, remembers loved ones lost to the disease, and empowers individuals and communities to come together to recognize and fight back against cancer; and

WHEREAS, the funds raised during Relay For Life of Hunterdon supports the American Cancer Society's mission of saving lives and creating a world with less cancer and more birthdays – by helping our citizens stay well, by helping our citizens receive the best treatment for cancer and by supporting the search for cures for cancer; and

WHEREAS, Relay For Life helped fund more than \$150 million in cancer research last year.

NOW, THEREFORE, BE IT PROCLAIMED, that the Holland Township Committee of the Township of Holland in the County of Hunterdon, State of New Jersey does hereby proclaim June 14 and June 15, 2013 as:

“RELAY FOR LIVE OF HUNTERDON COUNTY DAYS”

in our community and hereby encourages out citizens to participate in the Relay For Life event at Hunterdon Central High School on June 14 and June 15, 2013.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-ORDINANCE 2013-2- Introduction/First Reading- Authorized to Incur a Special Emergency Appropriation

Mr. Vogel moved and Mr. Roselle seconded the motion to adopt Ordinance 2013-2 on First Reading and to set the Public Hearing for April 2, 2013

ORDINANCE 2013-2

AN ORDINANCE BY THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-53 TO UNDERTAKE A REASSESSMENT OF REAL PROPERTY WITHIN THE MUNICIPALITY

WHEREAS, the Township of Holland, County of Hunterdon, State of New Jersey wishes to complete a reassessment of properties for tax equalization purposes; and

WHEREAS, the Township of Holland would like the new assessments to be certified for use in the 2014 tax year; and

WHEREAS, N.J.S.A. 40:4-53 permits a municipal corporation of the State of New Jersey to adopt an ordinance authorizing a special emergency appropriation in order to complete a real property reassessment since the cost of same represents an extraordinary expense.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. The Township is hereby authorized to incur a special emergency appropriation pursuant to N.J.S.A. 40A:4-53 in order to undertake and complete a complete reassessment of all properties located within the municipal boundaries.
2. Upon final adoption of this Ordinance, the Township Committee shall pursuant to N.J.S.A 40A:4-55 adopt a Resolution setting forth the amount appropriated for this real property Reassessment and further setting forth how said appropriation will be financed.
3. The Holland Township Tax Assessor was authorized to prepare a request for proposals for a real property assessment.
4. This Ordinance shall take effect upon its passage and publication as provided by law.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

BUSINESS FROM TOWNSHIP ATTORNEY

-Municipalities issuing gun permits-more in depth report will be given at a future meeting

MEETING OPEN TO PUBLIC

After hearing comments from the public, Mayor Bush closed the public portion of the meeting

ADDITIONAL NEW BUSINESS-2013 Salary increases

The Committee discussed the 2013 salary increases for the employees not covered by a Collective Bargaining Unit

The Consensus was the CFO should prepare, for the next meeting, the 2013 Salary Resolution with an across the board increase of 2.5%

EXECUTIVE SESSION-

-RESOLUTION-to enter into Executive Session

Mr. Krov moved and Mr. Roselle seconded the motion to adopt the following resolution at 8:00p.m. noting that action will not be taken when the Committee returns to open session

RESOLUTION

Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matters:

- Potential contract Negotiations
- Property Acquisition

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the municipal clerk's office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

The Committee returned to open session at 8:50p.m.

ADJOURN

Mr. Krov moved and Mr. Roselle seconded the motion to adjourn at 8:50p.m.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Daniel T. Bush, Mayor
Anthony Roselle, Deputy Mayor