

February 5, 2013

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Dan Bush, Deputy Mayor Anthony Roselle, Committeemen Ken Vogel, Thomas Scheibener and Ray Krov. Also present was Attorney Richard Cushing

There being a quorum this meeting was called to order by Mayor Bush at 7:07 pm. Mr. Bush asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mayor Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on December 20, 2012 by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: Approval of the minutes:

Mr. Roselle moved and Mr. Scheibener seconded the motion to approve the minutes of the January 15, 2013 Regular Meeting and Executive Session

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel			x	
Dan Bush, Mayor	x			

APPROVAL OF BILLS AS SUBMITTED

Mr. Scheibener moved and Mr. Vogel seconded the motion to approve the bills as follows:

CHECK NUMBER	Vendor	Description	Total	
ESCROW TRUST				
DEVELOPERS				
5657	247 - ELIZABETH C. MCKENZIE	PB B24 L3 13 Huntington Knolls Farm	350.00	350.00
5658	1264 - MASER CONSULTING PA	PB Huntington Knolls B24 L 3 13 bil	552.50	552.50
5659	1264 - MASER CONSULTING PA	PB Huntington Knolls B24 L 3 13 110	747.50	747.50
5660	1264 - MASER CONSULTING PA	Escrow	65.00	65.00
5661	1264 - MASER CONSULTING PA	Escrow	65.00	65.00
				1,780.00
CLEARING/CLAIMS				
13183	AMBASSADOR MEDICAL SERVICES	Drug Testing	56.00	56.00
13184	AMERIGAS - CLINTON 7510	Tank Rental/Municipal	200.00	200.00
13185	ANJEC	2013 annual dues Jan-Dec an	350.00	350.00
13186	AQUA NEW JERSEY	Water-Hydrants	182.09	
		Water-Hydrants	14.43	196.52
13187	BRUCES MOWER SERVICE	Repairs to chain saw/Storm	196.96	
		Chain Saw Bar	41.85	238.81
13188	CARLY SOPKO	Zumba December 2012	135.00	135.00
13189	CHAMPLAIN PLANNING PRESS, INC.	2013 Planning Commissioners	40.00	40.00
13190	CLEAN HOLDING, LLC	Gym Wipes	273.00	
		Anti-Bacterial Wipes	273.00	546.00
13191	CLEMENS UNIFORM	Mat Service	80.00	80.00
13192	Department of Finance	2013 Assessment/Open Space	280.43	280.43
13193	Department of Finance	2013 Assessment/Library	269.92	269.92
13194	Department of Finance	2013 Assessment/County	2,673.28	2,673.28
13195	COUNTY OF HUNTERDON	Flyers for Dog/Recycling	236.25	
		Flyers for Dog/Recycling	261.75	498.00
13196	Department of Finance	1st Qrt 2013 Open Space Tax	56,145.25	56,145.25
13197	Department of Finance	1st Qrt County Tax for 2013	547,331.74	547,331.74
13198	Department of Finance	1st 2013 Library Tax	54,689.59	54,689.59
13199	COUNTY OF HUNTERDON	Food Inspections	400.00	400.00
13200	DAVIS BUSINESS MACHINES, INC.	Rental for Copiers	121.42	121.42
13201	DELL MARKETING L.P.	Sgt's. Office Computer	788.47	788.47
13202	ELIZABETH C. MCKENZIE	PB Discussion of Highlands	87.50	87.50

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13203	ELIZABETHTOWN GAS	Gas	1,987.97	1,987.97
13204	ENDEL SYSTEMS, INC.	Maintenance Contract	668.00	668.00
13205	FINCH FUEL OIL CO, INC	Heating Oil/Diesel	1,289.08	1,289.08
13206	FIRE FIGHTING EQUIPMENT CO	Fire Extinguisher	169.00	169.00
13207	FLEMINGTON DEPARTMENT STORE	2012 Safety Shoe Allowance	144.95	
		2012 Shoe Allowance	234.95	379.90
13208	FOX BROTHERS ALARM SERVICES, INC.	Monitoring/Daily Testing	165.00	165.00
13209	GANN LAW BOOKS	2013 NJ Police Manual	59.00	59.00
13210	GEBHARDT & KIEFER, P.C.	Legal Services	19,884.50	
		Legal Services	11,344.00	31,228.50
13211	AW DIRECT	Strobe Connectors	169.36	169.36
13212	GOLDENBERG, MACKLER & SAYEGH, P.A.	Foreclosures	101.70	101.70
13213	GRAINGER	Vacuum cleaner belt	6.96	
		Sling Straps	328.84	
		Strap Wrench	96.71	
		Welder Clamps	38.39	470.90
13214	GTM TURF MANAGEMENT	Seeding for case field	1,900.00	1,900.00
13215	HCPZA	PB/BOA HCPZA membership due	20.00	20.00
13216	HOLLAND TWP VOL FIRE COMPANY HUNTERDON HUMANE ANIMAL SHELTER INC	Soda-for fundraiser	1,898.94	1,898.94
13217	INC	Animal Control	2,579.37	2,579.37
13218	INDUSTRIAL COMMUNICATIONS COMPANY	2013 Tower Lease	2,249.64	2,249.64
13219	INTERNATIONAL SALT COMPANY, LLC	Road Salt	10,052.41	10,052.41
13220	J C CLEANERS	Dry-cleaning - December 2012	115.50	115.50
13221	JERSEY CENTRAL POWER & LIGHT	Electricity	445.78	445.78
13222	JESSICA NEGLIA	Movie & crafts	25.96	
		Movie Night Supplies	63.41	
		Stamps for summer rec postcards	32.00	
		Fitness Convention	259.00	380.37
13223	K & S HYDRAULICS INC.	Plow Cylinder	145.00	145.00
13224	KOCHES REPAIRS, INC.	Vehicle Repair 15-10	944.18	944.18
13225	LAWN DOCTOR OF FLEMINGTON-CLINTON	Lawn Care for 2013	1,466.07	1,466.07
13226	MARIA ELENA JENNETTE KOZAK	reimbursement miles parking	23.50	23.50
13227	MASER CONSULTING PA	Gridley Circle	130.00	130.00
13228	MASER CONSULTING PA	Engineering	500.00	
		Engineering	14,872.50	15,372.50
13229	MASER CONSULTING PA	Engineering	260.00	
		Engineering	4,864.50	5,124.50
13230	MELANIE WOROB	Zumba December 2012	108.60	108.60
13231	MGL PRINTING SOLUTIONS	Dog Tags	420.00	420.00
13232	MILFORD MARKET	Gift Basket/Pursell & Gutsick	190.00	190.00
13233	MILFORD SEWER UTILITY	2011 Excess Share Expense	4,788.59	4,788.59
13234	MONINGHOFF APPLIANCE & SUPPLY CORP.	Supplies	100.27	100.27
13235	MR. JOHN, INC.	Rest Rooms	169.65	169.65
13236	NEW JERSEY CONFERENCE OF MAYORS	2013 Dues	395.00	395.00
13237	NEW JERSEY PLANNING OFFICALS	Class A Dues Planning and Z	360.00	
		PB Carl Molter Mandatory Training	98.00	
		BOA Experienced Members Course	49.00	507.00
13238	NICOLE FAWTHROP	Refund for Zumbatomic	35.00	35.00
13239	NJ EMERGENCY MANAGEMENT ASS.	2013 Membership Application	75.00	75.00
13240	NJ State League of Municipalities	2013 League Dues	548.00	548.00
13241	NJN PUBLISHING	Rabies Clinic	163.00	
		Advertising	120.78	283.78
13242	OFFICE DEPOT, INC.	Office Supplies	114.21	114.21
13243	OK AUTO 4WD & TIRE	Light Switches	75.80	75.80
13244	PENTELEDATA	Data Service	239.80	239.80
13245	POWERCO, INC.	Hydraulic Hoses	76.19	76.19
13246	Public Works Association of NJ	2013 CPWM Membership	50.00	50.00
13247	PUMPING SERVICES, INC.	Gridley Pump Station	8,110.00	8,110.00
13248	RARITAN VALLEY DISPOSAL #865	30 Yard Dumpsters	1,020.00	1,020.00
13249	REGISTRAR'S ASSOC. OF NEW JERSEY	2013 Registrar's Membership	75.00	75.00
13250	RTG 2, LLC	Tub Grinding	3,400.00	3,400.00
13251	SAMANTHA V. MOSER	Hip Hop classes for RRCC	275.00	275.00
13252	SANICO, INC.	Garbage	129.95	129.95
13253	SERVICE ELECTRIC CABLE TV, INC.	Cable	59.95	59.95
13254	SERVICE ELECTRIC TELEPHONE CO.	Telephone-RRCC	140.81	
		Telephone-RRCC	142.01	282.82
13255	SMITH MOTOR COMPANY, INC.	1997 Door Hinge	98.28	98.28
13256	SPRING MILLS VETERINARY HOSPITAL	2013 Rabies Clinic	420.00	420.00
13257	STAPLES BUSINESS ADVANTAGE	Office Supplies	82.95	82.95
13258	STAPLES BUSINESS ADVANTAGE	Office Supplies	934.23	
		Office Supplies	19.99	
		Office Supplies	151.58	1,105.80
13259	STEM BROTHERS, INC.	Heating Oil	152.79	
		Car Wash	12.00	
		Heater Service	105.00	
		Heater Repairs/Library	184.50	454.29

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13260	SUN LIFE AND HEALTH INSURANCE CO.	Life Insurance	221.46	221.46
13261	SURE SOURCE LLC	Time Cards	142.47	142.47
13262	SUSAN M. BABER, CCR	PB 011413 reorg meeting	225.00	225.00
13263	THE GLEDHILL ROAD MACHINEERY	Plow Piston	520.13	520.13
13264	THE O D B COMPANY	Leaf Machine Parts	3,262.50	3,262.50
13265	VALLEY AUTO SUPPLY	Gas Can	45.99	
		Parts	27.97	
		Wiper blades, strobe	116.15	
		Seat Cover, Towels	92.67	
		Seat Cover, Filter	42.88	325.66
13266	VAN CLEEF ENGINEERING ASSOCIATES	Surveying Hoffman	975.33	975.33
13267	VERIZON	Telephone	1,759.10	
		Telephone	28.70	1,787.80
13268	VERIZON WIRELESS	Cell Phones & Air Cards - D	622.10	622.10
13269	VIKING TERMITE & PEST CONTROL, INC.	Pest Service	346.84	346.84
13270	WARREN MATERIALS	Cold Patch	679.68	679.68
				777,464.00

CURRENT FUND	BUDGET AND APPROPRIATION	
	RESERVES	738,733.84
GRANT FUND	BUDGET AND APPROPRIATION	
	RESERVES	1,107.50
GENERAL	BUDGET AND APPROPRIATION	
CAPITAL FUNS	RESERVES	20,712.33
SEWER FUND	BUDGET AND APPROPRIATION	
	RESERVES	4,961.72
SEWER CAPITAL	BUDGET AND APPROPRIATION	
ANIMAL	RESERVES	8,110.00
CONTROL	BUDGET AND APPROPRIATION	
	RESERVES	3,838.61
ESCROW	ESCROW FUNDS	1,780.00
	TOTAL CHECKS ISSUED	779,244.00

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	X			
Anthony Roselle, Deputy Mayor	X			
Thomas Scheibener	X			
Kenneth Vogel	X			
Dan Bush, Mayor	X			

REMINDER

A Public Hearing for the Hoffman Farm will be held at the beginning of the second February meeting of the Township Committee on Feb 19, 2013 beginning at 7:00 p.m.

EXECUTIVE SESSION-

RESOLUTION-to enter into Executive Session

Mr. Krov moved and Mr. Roselle seconded the motion to adopt the following Resolution noting that the regular meeting will continue and action will be taken when the Committee returns to open session

RESOLUTION

Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Advise of Attorney-Possible property Acquisition

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the municipal clerk's office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Roll Call Vote /Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

The Committee returned to open session at: 7:48PM

OLD BUSINESS FROM TOWNSHIP COMMITTEE

Street lights-Mr. Vogel advised that John Anderson will keep working on it. JCP&L is still working on Hurricane Sandy damage

LIAISON REPORTS

Krov

- Holland School-working on becoming “Choice School” for 2014-2015
- Holland School is anticipating enrollment to drop by approx. 50 students for the 2013-14 school year
- State Energy Audit program has been canceled instead there is a new program called “Direct Install” which could be utilized by Twp. for Municipal Building heating system. Mr. Vogel will look into this program

Scheibener-

- Handed out Summer Rec literature

Vogel-

- Buildings and Grounds-Budget requests for Buildings and Grounds were requested from the department heads
- Township should work with a developer to get an over 55 development in Holland

Roselle-

- Police and Library reports were placed in each Committeeman’s mailbox

Bush-

- Announced vacancies in Boards and Commissions-Mike Keady will work up a press release to be publicized
- Engineer’s report was reviewed
- A town-wide reassessment should be done, expenses for the reassessment will be discussed at budget time.

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Authorization:

Mr. Krov moved and Mr. Scheibener seconded the motion to approve the following:

- authorize the Mayor to sign the Green Communities 2013 Grant Application Form that will aid in the cost of the Townships development of a Community Forestry Management Plan
- committing the required matching contribution equal to 100% of the State’s contribution (contribution requested by the Environmental Commission is \$3,000) in the first round

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

Approval-of Two Raffle Applications:

Mr. Scheibener moved and Mr. Vogel seconded the motion to approve the following

Raffle application to be held March 23, 2013 6:30 p.m.-11:00 p.m. at Riegel Ridge Community Center

- Application for Raffle 2013-1 **Del Val All Sports Boosters-On-Premises Casino Night**
- Application for Raffle 2013-2 **Del Val All Sports Boosters -On-Premises Draw Raffle for Cash (50/50)**

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-Resignation received-

Mr. Vogel moved and Mr. Scheibener seconded the motion to accept the resignation of Green Team member Ruth Kinney effective immediately

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-Appointments by the Mayor-

Mr. Scheibener moved and Mr. Roselle seconded the motion to approve the following appointments:

- Ed Conn as a member of the Green Team. Filling the unexpired term of Ruth Kinney. Term expiring 12/31/2013
- Mike Miller as 1st Alternate on the Holland Township Planning Board. Term expiring 12/31/2014

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel		x		
Dan Bush, Mayor	x			

Mr. Vogel stated he was voting no for the appointment of Mike Miller not the appointment of Ed Conn

-Approval to attend:

Mr. Scheibener moved and Mr. Vogel seconded the motion to approve the following attendance for: Mandatory training: Carl Molter

Date	Host	Subject	Cost
Saturday 2/23/2013 8:15am-1:15pm	Voorhees High School in Glen Gardner	Mandatory Training Program for PB and BOA members	\$98.00

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-Approval to attend:

Mr. Vogel moved and Mr. Scheibener seconded the motion to approve the following attendance for: Experienced Members Training: Jerry Bowers

Date	Host	Subject	Cost
Saturday 2/23/2013 8:15am-1:15pm	Voorhees High School in Glen Gardner	Experienced Members Training Program for PB and BOA members	\$49.00

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-Approval of Training-

Mr. Scheibener moved and Mr. Roselle seconded the motion to approve the following training class for all Summer Recreation counselors:

Date	Host	Subject	Cost
Sunday June 2, 2013 10am-4pm	The American Camp Association of New York, NY	On-Site Summer Recreation Employee Training	\$1,000

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-Approval to attend-

Mr. Vogel moved and Mr. Roselle seconded the motion to approve the following attendance for: Planning Board Secretary Maria Elena Kozak and Planning Board Vice-Chair Mike Keady

Date	Host	Subject	Cost
2/12/2013	Highlands Council Chester, NJ	Highlands Plan Conformance	No cost

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-Approval of the 2013 Summer Recreation Fees-

Mr. Scheibener moved and Mr. Roselle seconded the motion to approve the following 2013 Recreation fees noting that there will be 3 three week sessions and that these rates are for 1 week:

Type of Membership	2013 rates per week			
	Resident	Additional Child	Non-Resident	Additional Child
Full Day	\$120.00	\$106.00	\$131.00	\$118.00
Half Day	\$76.00	\$63.00	\$83.00	\$70.00
Pre-School	\$76.00	\$63.00	\$83.00	\$70.00
Extended Care	\$14.00	\$10.00	\$17.00	\$14.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-Approval of the 2013 Riegel Ridge Fitness Center Fees

Mr. Krov advised the Committee that he feels the membership fee for a senior should be half the cost of the senior couple membership fee, as the individual should not be penalized for being single. The same would hold true for the individual membership fee and couple membership fee.

Mr. Scheibener moved and Mr. Roselle seconded the motion to approve the following 2013 Riegel Ridge Fitness Center fees agreeing that the fees should be reevaluated in 2014 specifically looking at the individual vs couple membership fees and the senior vs senior couple membership fees:

Fitness Center Membership Fees		2013	
Type of Membership	Length	Resident	Non-Resident
Family	1 Year	\$489.50	\$568.00
	6 Month**	\$257.00	\$297.00
	3 Month**	\$129.00	\$149.00
	Monthly*	\$43.00	\$50.00
Couple	1 Year	\$443.50	\$521.40
	6 Month**	\$231.00	\$271.00
	3 Month**	\$115.50	\$135.00
	Monthly*	\$38.50	\$45.00
Individual	1 Year	\$333.00	\$411.00
	6 Month**	\$178.00	\$218.00
	3 Month**	\$89.00	\$109.00
	Monthly*	\$30.00	\$36.00
Student	1 Year	\$195.00	\$256.00
	6 Month**	\$102.00	\$132.00
	3 Month**	\$51.00	\$66.00
	Monthly*	\$17.00	\$22.00
Senior	1 Year	\$195.00	\$256.00
	6 Month**	\$102.00	\$132.00
	3 Month**	\$51.00	\$66.00
	Monthly*	\$17.00	\$22.00
Senior Couple	1 Year	\$276.00	\$338.00
	6 Month**	\$145.00	\$178.00
	3 Month**	\$73.00	\$89.00
	Monthly*	\$24.00	\$30.00
Fireman Family	1 Year	\$323.00	
	6 Month**	\$172.00	
	3 Month**	\$86.00	
	Monthly*	\$29.00	
Fireman Couple	1 Year	\$277.00	
	6 Month**	\$145.00	
	3 Month**	\$73.00	
	Monthly*	\$24.00	
Fireman Single	1 Year	\$167.00	
	6 Month**	\$92.50	
	3 Month**	\$46.00	
	Monthly*	\$15.50	

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov		x		
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-Approval of the 2013 Riegel Ridge Community Pool Fees

Mr. Scheibener moved and Mr. Roselle seconded the motion to approve the following 2013 Riegel Ridge Community Center fees agreeing that the fees should be reevaluated in 2014 specifically looking at the individual vs couple membership fees and the senior vs senior couple membership fees:

Pool Membership Fees	2013	
	Resident	Non-Resident
Individual	\$131.00	\$209.00
Student	\$ 95.00	\$146.00
Couple	\$242.00	\$398.00
Family	\$344.00	\$471.00
Third Adult	\$121.00	\$121.00
Senior	\$ 86.00	\$133.00
Senior Couple	\$150.00	\$243.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-RESOLUTION-to hire Robin Nugent as 2013 Summer Recreation Program Supervisor
Mr. Roselle moved and Mr. Scheibener seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to hire **Robin Nugent** as 2013 Summer Recreation Program Supervisor
at the Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of a 2013 Summer Recreation Program Supervisor at Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” Seasonal employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, this employee will be furnished with a current copy of the Holland Township Employee Handbook and she will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to a background check required for this position.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Robin Nugent will be hired as the 2013 Summer Recreation Program Supervisor at a **2013 salary of \$15.00 per hour**, contingent on the Township receiving favorable results of all required background checks.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-RESOLUTION-to hire Janet Robbins as Recycling Center employee
Mr. Scheibener moved and Mr. Vogel seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to hire **Janet Robbins** as part time Recycling Center help

WHEREAS, the Township Committee of the Township of Holland is in need of a part time Recycling Center help, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as a part time “at will” employee with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will report directly to the Certified Recycling Coordinator, and

WHEREAS, this employee will be furnished with a current copy of the Holland Township Employee Handbook and she will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required safety training; and

WHEREAS, this employee will be required to submit to a background check required for this position.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Janet Robbins will be hired as part time Recycling Center Help at a **2013 salary of \$8.89 per hour**, contingent on the Township receiving favorable results of all required background checks.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-RESOLUTION-Cash Management Services-

Mr. Krov moved and Mr. Roselle seconded the motion to table this Resolution for clarification and move it to the February 19, 2013 meeting

**BANK RESOLUTION BY CORPORATION
CASH MANAGEMENT SERVICES**

Depositor: HOLLAND TWP MUNICIPALITY

Address: 61 CHURCH RD, MILFORD NJ 08848

Financial Institution: Sun National Bank, 226 Landis Ave., Vineland, NJ 08360

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-RESOLUTION-Sewer Rent fees-

Mr. Krov moved and Mr. Vogel seconded the motion to table this Resolution for clarification and to move it to the February 19, 2013 meeting

RESOLUTION

Authorizing the Sewer Rent Collector to prepare and send the 2013 Sewer Bills

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-RESOLUTION-Emergency Budget

Mr. Krov moved and Mr. Roselle seconded the motion to adopt the following Resolution:

RESOLUTION
Emergency Temporary Appropriations

WHEREAS, an emergent condition has arisen in that the Township is expected to expend funds, enter in contracts, commitments or payments prior to the 2013 budget adoption for the aforesaid purposes, and no adequate provision has been made in the 2013 temporary budget for the aforesaid purposes, and

WHEREAS, N.J.S. 40A:4-20 provides for the creation of an emergency temporary resolution for said purpose, and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2013 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$ 202,869.67.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$ 202,869.67 as follows:

Emergency Management- Other Expenses	980.00
Swimming Pool – Other Expenses	4,900.00
Contribution To	
Public Employee Retirement System	85,885.67
Police and Firemen Retirement System	109,604.00
DCPR	1,500.00

2. Said emergency temporary appropriation will be provided for in the 2013 budget

3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-ORDINANCE 2013-1-Exceeding the CAP Introduction/First Reading

Mr. Krov moved and Mr. Vogel seconded the motion to adopt Ordinance 2013-1 on first reading and to set the Public Hearing for March 19, 2013

ORDINANCE 2013-1

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-RESOLUTION-Riegel Ridge Community Center Terrace Reconstruction project
Mr. Scheibener moved and Mr. Vogel seconded the motion to adopt the following Resolution

RESOLUTION

Authorizing Bids for the Reconstruction of the Terrace at the Riegel Ridge Community Center

WHEREAS, the Terrace at Riegel Ridge Community Center requires reconstruction; and

WHEREAS, the Township of Holland has received a grant for that work;

WHEREAS, the architect hired by the Township has prepared technical specifications for the work to be done in accordance with the reconstruction of a historic structure.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. The form of the Bidding Documents and Specifications for the Reconstruction of the Terrace at Riegel Ridge Community Center, dated January 2013 is hereby approved; and
2. The Township Clerk is authorized to advertise the bid in accordance with law, advertising it in such places and publications as directed by the Architect and in such a manner so as to broadly communicate the availability of the bid documents to prospective bidders; and
3. The date for the receipt of and opening of bids shall be established by the Architect and the bids shall presented to the Mayor and Committee for consideration and award, if appropriate, at the Township Committee meeting that next follows.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

-Authorization to purchase a security system monitor for the Clerk’s office-
Mr. Vogel moved and Mr. Scheibener seconded the motion to authorize Municipal Clerk Cathy Miller to order a 40” security system monitor from Cooper for the Clerk’s office.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

BUSINESS FROM TOWNSHIP ATTORNEY

-no report

MEETING OPEN TO PUBLIC

Ted Harwick-billing questions-library payment, seeding for Case field, Gridley Circle sewer pumping station bill

EXECUTIVE SESSION

-RESOLUTION-to enter into Executive Session

Mr. Krov moved and Mr. Roselle seconded the motion to adopt the following Resolution noting that action will not be taken when the Township Committee returns to Open Session

RESOLUTION

Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Potential Property Acquisition
- Personnel
- Possible Litigation/Contract Negotiations
- Collective Bargaining

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the municipal clerk’s office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

The Committee returned to open session at 9:32 pm

ADJOURN

Mr. Roselle moved and Mr. Krov seconded the motion to adjourn.

Voice Vote	Ayes	Nays	Abstain	Absent
Ray Krov	x			
Anthony Roselle, Deputy Mayor	x			
Thomas Scheibener	x			
Kenneth Vogel	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Daniel T. Bush, Mayor
Anthony Roselle, Deputy Mayor