

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
May 7, 2013

MEETING CALLED TO ORDER BY

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on **December 20, 2012** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE:

April 2, 2013 Regular Meeting and Executive Session

April 16, 2013 Regular Meeting

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Total Check
CLEARING ACCOUNT				
13584	ALFONS MAYER	Parts from Lowe's	32.23	
		Mileage	53.35	85.58
13585	ALLEGRO ENTERPRISES, INC.	Water	33.75	33.75
13586	ALLIED OIL, LLC	Gasoline	780.26	780.26
13587	AMBASSADOR MEDICAL SERVICES	Random Drug Test	56.00	56.00
13588	AMY R KIRK	Yoga Classes April 2013	385.00	385.00
13589	ANDREE SANTINI	Yoga (1 class in April)	55.00	55.00
13590	AQUA NEW JERSEY	Water-Hydrants	15.42	
		Water-Hydrants	183.44	
		Water-Hydrants	639.68	838.54
13591	BARCLAY BRAND FERDON	Fork Truck Repairs	1,527.17	
		Fork Truck Service	168.09	1,695.26
13592	BRANCHBURG SPORTS COMPLEX	Deposit for laser tag summer rec fi	100.00	100.00
13593	BRENDAN J. CARROLL	Refund for Background	41.00	41.00
13594	BRIANNA ROSELE	Refund for Background	41.00	41.00
13595	CARLY SOPKO	Zumba March 2013	175.40	175.40
13596	CERTIFIED CHEMICAL COMPANY	oven cleaner	79.78	
		Cleaner for Community Center	101.84	181.62
13597	CHRISTINE FRENCHU	Farmland Consulting	345.00	345.00
13598	CLEMENS UNIFORM	Shop Towels	10.00	
		Mat Service	80.00	90.00
13599	CONNEY SAFETY PRODUCTS	Rain suits	270.28	
		Gloves	402.60	672.88
13600	COOPER ELECTRIC SUPPLY COMPANY	Misc. Supplies for Pole at RRCC Cam	398.45	398.45
13601	Department of Finance	2nd Qtr. 2013 Library Tax	54,689.59	54,689.59
13602	Department of Finance	2nd Qtr. County Tax for 2013	547,331.74	547,331.74
13603	Department of Finance	2nd Qtr. 2013 Open Space Tax	56,145.25	56,145.25
13604	CRAIG KOLLMER	Refund for Fitness	36.00	36.00
13605	DAVIS BUSINESS MACHINES, INC.	Copy Machine	125.07	125.07
13606	DELAWARE VALLEY REG. HIGH SCHOOL	School Tax/HS	683,233.69	683,233.69
13607	DON LONGO, INC.	Repair Gas Pump	232.23	232.23
13608	DORIS S. BRAIN	Refund for Cancel party	210.00	210.00
13609	EASTERN CONCRETE MATERIALS	Stone	1,163.34	1,163.34

13610	ELIZABETHTOWN GAS	Gas	1,425.16	1,425.16
13611	ENTEL SYSTEMS, INC.	Maintenance for Toshiba phone	1,051.00	1,051.00
13612	ESTELA VALERA	Salsa class payments for April	127.00	127.00
13613	EUGENIA FRANZO	Zumba April 2013	250.00	250.00
13614	EVA VELEZ	Yoga April 2013	165.00	165.00
13615	FINCH FUEL OIL CO, INC	Heating Oil/Diesel	1,001.05	
		Heating Oil/Diesel	824.89	1,825.94
13616	FLEMINGTON DEPARTMENT STORE	Janet Robbins Shoes	75.00	75.00
13617	FOSTER AND CO., INC.	Supplies	91.54	91.54
13618	FOX BROTHERS ALARM SERVICES, INC.	Add Melissa Pecchia	25.00	
		Monitoring/Daily Testing	165.00	190.00
13619	GANN LAW BOOKS	PB BOA Cox Books 2013	505.00	505.00
13620	GIRL SCOUT TROOP #81002	2012 Road Cleanup	500.00	500.00
13621	GYM SOURCE	Smith Machine & 2 Benches	4,947.00	4,947.00
13622	H.J. OPDYKE LUMBER COMPANY, INC.	RRCC Picnic Table Lumber	654.82	654.82
13623	HIGHWAY SAFETY SYSTEMS, INC.	Guiderail	7,266.50	
		Guiderail	17,465.87	24,732.37
13624	HOLLAND TOWNSHIP BOARD OF EDUCATION	School Tax	1,383,126.65	1,383,126.65
13625	HOLLAND TOWNSHIP COMMUNITY SENIORS	Recycling-Seniors	180.00	180.00
13626	HOLLAND TOWNSHIP FREE PUBLIC LIBRAR	Donation	7,500.00	7,500.00
13627	HOLLAND TWP VOLUNTEER FIRE COMPANY	Donation	17,500.00	17,500.00
13628	HUNTERDON HUMANE ANIMAL SHELTER INC	Animal Control	2,579.36	2,579.36
13629	HUNTERDON TECH SUPPORT, LLC	Computer Work	200.00	200.00
13630	IN THE SWIM	Swimming Products	314.88	314.88
13631	JDM TECHNOLOGIES	Recycling Light Fixture	75.00	75.00
13632	JERSEY CENTRAL POWER & LIGHT	Electricity	151.72	
		Electricity	8,052.96	8,204.68
13633	JESSICA NEGLIA	Mileage	21.45	
		Summer Rec. & pool supplies	175.96	197.41
13634	JESSIKA BEAHM	Refund for Background	41.00	41.00
13635	JULIE CARBONE	Refund for Background	41.00	41.00
13636	KATELYN MONDEAU	Refund for Background	41.00	41.00
13637	KATIE MOSSBURG	Yoga (April 2013)	110.00	110.00
13638	KOCHES REPAIRS, INC.	Vehicle Maintenance	1,495.57	
		Vehicle Maintenance	357.45	1,853.02
13639	LAW OFFICE OF TODD BOLIG, LLC	BOA gen matters 040113 to 043013	225.00	225.00
13640	MAGLIO ELECTRIC, LLC	Flag Pole at RRCC	1,442.20	1,442.20
13641	MARIE HEYDUKE	Refund for Canceled Personal Training	328.00	328.00
13642	MASER CONSULTING PA	PB March 11 2013 meeting - general	65.00	65.00
13643	MASER CONSULTING PA	Engineering	2,175.00	2,175.00
13644	MASER CONSULTING PA	Engineering	1,193.90	
		Engineering	1,235.00	2,428.90
13645	MELANIE WOROB	Zumba March 2013	187.60	
		Zumba April	248.00	435.60
13646	MELISSA PECCHIA	Refund for Background	41.00	41.00
13647	MELISSA TIGAR	Mileage Reimbursement	84.70	84.70
13648	MILFORD SEWER UTILITY	Bond-Sewer	51,719.98	51,719.98
13649	MILFORD-HOLLAND RESCUE SQUAD, INC.	Donation	17,382.96	17,382.96
13650	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Vehicle Maintenance	36.57	36.57
13651	MR. JOHN, INC.	Rest Rooms	698.97	698.97
13652	TREASURER, STATE OF NJ	Application for permit for snack hut	42.00	42.00
13653	NJ DEPT OF HEALTH & SENIOR SERVICES	Dog License	315.60	315.60
13654	NEW JERSEY PLANNING OFFICALS	2013 MLUL for PB/BOA	40.00	
		The Complete Guide to NJ PB/BOA	36.00	
		2013 MLUL for PB/BOA	40.00	116.00

13655	NJN PUBLISHING	Advertising	134.52	134.52
13656	OFFICE DEPOT, INC.	Computer Card / Post Its	94.98	
		Office Supplies	78.90	173.88
13657	ORIENTAL TRADING COMPANY	Easter Egg Hunt-2013	105.35	105.35
13658	PASSAIC COUNTY POLICE ACADEMY	Training - Bigg	25.00	
		Training - Bigg	50.00	75.00
13659	PENTELEDATA	Data Service	119.90	119.90
13660	PILATES BY CORRINE, LLC	Pilates Classes April	284.00	
		Pilates	288.00	572.00
13661	POOL OPERATION MANAGEMENT	CPO Course	610.00	610.00
13662	PUMPING SERVICES, INC.	Gridley Pump Station Repairs	2,001.58	2,001.58
13663	RARITAN VALLEY DISPOSAL #865	30 Yard Dumpster	1,020.00	1,020.00
13664	RENTAL CENTER U.S.A.	Rent truck for RRCC Cameras	225.00	225.00
13665	SAMZIE'S UNIFORMS	Uniforms - Gutsick	448.00	
		Uniforms - Harris	195.00	643.00
13666	SANICO, INC.	Garbage	129.95	129.95
13667	SERVICE ELECTRIC CABLE TV, INC.	Internet Service	59.95	59.95
13668	SERVICE ELECTRIC TELEPHONE CO.	Telephone-RRCC	147.53	147.53
13669	SHARON M. BURHAM	CPR/AED Training for staff	210.00	210.00
13670	SMITH MOTOR COMPANY, INC.	Vehicle Maintenance	258.67	258.67
13671	STAPLES BUSINESS ADVANTAGE	calendar, scotch tape, binder, pens	92.37	
		Office Supplies	739.25	
		Office supplies	125.39	
		Office Supplies	81.07	1,038.08
13672	SUN LIFE AND HEALTH INSURANCE CO.	Life Insurance	133.33	133.33
13673	SUSAN M. BABER, CCR	BOA meeting 042413 court reporter	225.00	225.00
13674	TAMARA WEIGHTMAN	Refund for Cancel Cheernastics	120.00	120.00
13675	TOMMY'S RESTAURANT EQUIPMENT	Pretzel display heater	375.00	375.00
13676	U.S. MUNICIPAL SUPPLY, INC.	Refurbish DPW Truck	64,836.00	64,836.00
13677	ULINE	Pump Station Supplies	205.00	205.00
13678	UNITED STATES POSTAL SERVICE	Forever Envelopes	1,955.35	1,955.35
13679	VALLEY AUTO SUPPLY	Car Battery	119.00	
		Hand Towels & Tire Sealant	118.66	
		Tire Slime	32.99	270.65
13680	WARSHAUER SERVICE	Gridley Generator	253.51	253.51
13681	WE RENT	We Rent	88.96	88.96
13682	WILLIAM FABER	Mileage	55.55	55.55
13683	WILSON PRODUCTS	Propane for Fork Truck	185.42	185.42
13684	WINNER FORD OF CHERRY HILL	Police Vehicle	38,220.50	38,220.50
13685	g. NEIL	State/Fed Posters for Community Cen	179.97	179.97
				<u>2,999,811.61</u>

ESCROW ACCOUNT

5667	ELIZABETH C. McKENZIE	Huntington	2,187.50	
		Huntington	831.25	
		Huntington	87.50	3,106.25
5668	LAW OFFICE OF TODD BOLIG, LLC	A Var App B	502.50	502.50
5669	MASER CONSULTING PA	Huntington	552.50	552.50
5670	MASER CONSULTING PA	Huntington	780.00	780.00
5671	MORROW & MORROW, LLP	Huntington	551.00	551.00
5672	MORROW & MORROW, LLP	Huntington	377.00	377.00
				<u>5,869.25</u>

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	89,818.15
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	1,520.00
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES	126,704.37
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	54,347.21

ANIMAL CONTROL	BUDGET AND APPROPRIATION		
ESCROW	RESERVES	2,894.96	
	ESCROW FUNDS	5,869.25	
	TOTAL CHECKS ISSUED		
Other disbursements			281,153.94
	Local District School taxes	1,383,126.65	
	Regional School Taxes	683,233.69	
	Hunterdon County		
	County Taxes	547,331.74	
	Open Space Tax	56,145.25	
	Library		
	Tax	54,689.59	
			<u>2,724,526.92</u>
	TOTAL PAYMENTS PRESENTED TO TOWNSHIP COMMITTEE		<u><u>3,005,680.86</u></u>

PRESENTATION-Representatives from Holland School will be present to discuss the school budget

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-Draft RRCC rental fees policy-was distributed at the April 16th meeting and was to be reviewed by Attorney Cushing (Scheibener and Roselle)

-Approval of lease for the Case Field Concession Stand (Scheibener and Roselle were to review lease for this meeting)

-Farmer's Market Committee-Township Committee Appoints the 2013 Farmer's Market Committee

Terms expire 12/31/2013

- Township Committee : Anthony Roselle and Tom Scheibener
- Board of Health: Audrey Balogh
- Parks and Recreation Committee: Heather Hiel
- Agricultural Advisory Committee:
- Member of the Public :

-Approval of contract-Approval of contract with Net-Ventures Program for software at the RRCC Attorney Staples was to review (Scheibener and Roselle)

-Authorization-to construct a fence around the Riegel Ridge Community Center Grove area (Vogel)-This issue was discussed at the April 16, 2013 meeting. Mr. Vogel was to obtain a quote for a horseshoe shaped fence.

-ORDINANCE-2013-3-Public Hearing and Final Adoption-RRCC Appropriation

ORDINANCE 2013-3

AN ORDINANCE APPROPRIATING \$ 125,000.00 FROM A CAPITAL RESERVES OF THE TOWNSHIP OF HOLLAND, FOR VARIOUS OUTDOOR IMPROVEMENTS TO THE TOWNSHIP PROPERTY KNOWN AS THE RIEGEL RIDGE COMMUNITY CENTER INCLUDING ALL NECESSARY IMPROVEMENTS AND APPURTENANCES IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$ 125,000 is hereby appropriated from the following Capital Reserves in the General Capital Account fund for the Various Outdoor Improvements to the property known as the Riegel Ridge Community Center including all necessary improvements and appurtenances

1. Reserve for Park Construction in the amount of \$125,000.00

SECTION TWO: The period of usefulness of the upgrades and improvements, as defined by N.J.S.A. 40A:2-22, is at least 10 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Appointment by Mayor-Mayor announces his appointment of Dwight Pederson as a regular Member of the Environmental Commission effective immediately for a term expiring 12/31/2015

-Computer Tech Support-(Scheibener, Vogel)

Letter from DONJON recycling-Re: new policy of charging for disposal of TVs and monitors and possible charge for transportation costs.

-Approval of Raffle Application (To be held 6/10/2013 11:00 am-8:00 p.m. at Oak Hill Golf Club (15 Fernwood Rd, Holland Township)
Application for Raffle 2013-5 **Del Val Chargers Junior Lacrosse**-[On-premise draw raffle awarding cash-50/50]

-Soccer Field Maintenance-Approval of Shared Service Agreement-2013 Maintenance of soccer fields with Holland Soccer and Holland Township School -(Bush)

-Request from Cardno ATC-for public comments concerning installation of addition equipment on the First Energy Tower at 60 Church Road (Vogel)

-Award of Contract for painting-at the Riegel Ridge Community Center and Pool-(Vogel)

Contractor	Front of pool hours and two sides	Community Center	Gymnasium Touch up	Total
Ed Pearce	\$2,450	\$650	\$1,400	\$4,500
Real Painting	\$5,300	\$1,950	\$4,000	\$11,250
Maso Painting	\$3,100	\$1,200	\$1,500	\$5,800

-RESOLUTION-Submission of Tonnage Report

RESOLUTION

Authorization to Submit 2012 Tonnage Report and Grant Application

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a Resolution authorizing this municipality to apply for the **2012 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of The Holland Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a Resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that they hereby endorse the submission of the 2010 Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection and designates Certified Recycling Coordinator, Alan Turdo to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the Recycling Tonnage Grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

-RESOLUTION-Amending the budget for Green Communities Grant

RESOLUTION

Insertion of an Item of Revenue in the Budget

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Holland has received notice of an award of \$3,000.00 from the State of New Jersey, The Department of Environmental Protection, Division of Parks and Forestry and wishes to amend the 2013 Budget to include as a revenue.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2013 in the sum of \$3,000.00

Which is now available as revenue from:

Miscellaneous Revenues:

Special Item of General Revenue Anticipated
With Prior Written Consent of the Director of the
Division of Local Government Services:

State and Federal Revenues Off-set with
Appropriations:

State of New Jersey – Department of Environmental
Protection- Division of Parks and Forestry

BE IT FURTHER RESOLVED that the sum of \$3,000.00

Be and the same is hereby appropriated under the caption of:

General Appropriation

(a) Operations Excluded from CAPS
State and Federal Programs Off-set by
Revenues:

State of New Jersey – Department of Environmental
Protection- Division of Parks and Forestry

BE IT FURTHER RESOLVED that the \$3,000.00 local match will come from the 2013 existing budget of the Planning Board - Other expenses

BE IT FURTHER RESOLVED, that the Township Clerk forward two certified copies of this resolution to the Director of Local Government Services for approval.

-RESOLUTION-Cancelation of various Capital Balances

RESOLUTION

Cancellation of Certain Balances in the General Capital Fund

WHEREAS The Best Practices requires that a periodic review of the various balances in the Capital Ordinances and the General Capital Trial Balance, and

WHEREAS The Chief Financial Officer of the Township of Holland has conducted a review of unspent balances in the General Capital Fund, and

WHEREAS the funds listed below are no longer required for the original intention of the Township of Holland

NOW THEREFORE BE IT RESOLVED that the following balances are cancelled and the funds be transferred to Reserve for Purchase of Land

Account Number	Description	Amount
04-201-10-110-001	12-3-1996 Acquisition of land	23,150.00
04-201-10-110-002	5-04-2004 Acquisition of Development Rights	473,202.87
04-201-10-110-004	09-07-2004 Acquisition of Fee in Real Property	180,000.00
04-201-10110-005	2009-12 Preservation Farmland	304,373.07
04-201-10-110-006	2010-05 Amending 2009-12 Preservation of Farmland	220,695.31
04-299-56-850-201	Reserve for Farmland / Open Space	38,035.74
Total		1,239,456.99
Transferred to		
04-299-56-850-214	Reserve for Purchase of Land	1,239,456.99

-RESOLUTION-hiring Personal Trainers

RESOLUTION

Authorization to hire part time
Personal Trainers at Riegel Ridge Fitness Center

WHEREAS, the Township Committee of the Township of Holland is in need of Personal Trainers at Riegel Ridge Fitness Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay these employees, and

WHEREAS, these employees will be hired as “at will” 12 month part-time employees, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, these employees will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook has been made available to these employees for review and they will be required to comply with all policies in the handbook, and

WHEREAS, these employees will work 5-8 hours per week on an as needed basis, and

WHEREAS, these employees will be required to attend and pass all required training and to hold all required certifications; and

WHEREAS, these employees are currently employed by the Township of Holland as instructors and as a requirement of that employment have previously submitted to all background checks required for their positions.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that the following employees are hired as Personal Trainers at Riegel Ridge Fitness Center at the 2013 rate of **\$30.00** per/hr.

- [Gayle Hatch](#)
- [Sherilynn Mahoney](#)
- [Jessica Neglia](#)-these hours will be worked separate from her regular full time hours as Director of Parks and Recreation

BE IT FURTHER RESOLVED, that this resolution is effective May 7, 2013.

-RESOLUTION-to hire [Jack Kraynanski](#) as RRCC part-time buildings and grounds

RESOLUTION

Authorization to hire John (Jack) Kraynanski as temporary-seasonal part-time Building and Grounds Maintenance Employee at the Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland presently requires the services of a temporary-seasonal part-time Buildings and Grounds Maintenance employee to work at the Riegel Ridge Community Center, and

WHEREAS, there are sufficient funds available in the General Operations Municipal Budget at present to pay for this employee, and

WHEREAS, this employee will be hired as a temporary-seasonal part-time hourly employee, (required to punch a time clock), and

WHEREAS, a current copy of the Holland Township Employee Handbook has been made available to this employee for review and he will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be hired as an at will employee, with a three month initial probationary period, starting as of the date of this resolution; and

WHEREAS, this employee will not be eligible for participation in the New Jersey Public Employment Retirement System the NJ Health Benefits; paid holidays, paid sick leave or paid vacation time, and

WHEREAS, this employee will be required to attend and pass all required safety training, must wear all required safety equipment and must abide by all safety policies including all Lock Out-Tag Out Programs; and

WHEREAS, the Township will furnish safety equipment, including eye and ear protection, hard hat and gloves (all of which must be worn when the task requires such use); and

WHEREAS, this employee will work no more than 12 hours per week in the capacity of Buildings and Grounds employee at the Riegel Ridge Community Center; and

WHEREAS, this employee will be under the supervision of the Director of Parks Recreation; and

WHEREAS, this employee is currently employed by the Township of Holland as Front Desk Help and as a requirement of that employment has previously submitted to all background checks required for that position.

THEREFORE, IT IS HEREBY RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that John (Jack) [Kraynanski](#) will be hired as an at-will temporary-seasonal part-time buildings and grounds/maintenance employee working at the Riegel Ridge Community Center at the 2013 salary of **\$10.00 per hour** effective May 7, 2013.

-RESOLUTION-2013 Salaries

2013 SALARY

BE IT RESOLVED, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the 2013 salaries and wages., fall within the ranges established by the Township Ordinance, for the positions listed below shall be as follows:

Position (Name)	Salary
Township Committee (Bush)	4,000
Township Committee (Krov)	4,000
Township Committee (Roselle)	4,000
Township Committee (Scheibener)	4,000
Township Committee (Vogel)	4,000
Township Clerk (Miller)	62,473
Registrar (Miller)	5,100
Deputy Township Clerk (Moser)	27,318
Deputy Registrar (Moser)	2,679
Substitute Secretarial Help (Hammerstone)	15.56
Substitute Secretarial Help (Kolonias)	15.56
Township Web (Tigar)	25.64
Chief Finance Officer (Rees)	42.87
Finance Assistant/Bookkeeper (Kinney)	18.21
Qualified Purchasing Agent (Hance)	5,000.00
Tax collector (Luthringer)	25,719
Sewer Rent Collector (Luthringer)	6,430
Licensed Sewer Operator (Aller)	5,795
Tax Assessor (Trivigno)	36,484
Planning Boards Secretary (Kozak)	21.37
Zoning Secretary (Kozak)	21.37
Zoning Officer (Tigar)	8,760
Development Regulations Officer (Tigar)	4,458
Municipal Housing Liaison (Tigar)	1,154
Perc Witness (Davis)	18.21
Dog Licensing Official (Kinney)	18.21
POLICE	
Police Chief (Harris)	103,101
Police Secretary (Pursell)	41,102
Deputy Police Records Custodian (Pursell)	1,615
Emergency Management Secretary (Pursell)	1,434
Police Officer per signed contract	
PUBLIC WORKS	
DPW Superintendent (Turdo)	86,008
DPW Workers Per signed contract	
DPW Seasonal (Stoner)	12.30
Part Time Snow Removal	
Croasdale	23.37
Scott	23.37

Board Secretaries-per meeting attended

Parks and Recreation Secretary (Kozak)	84.71
Board of Health Secretary (Hammerstone)	84.71
Environmental Commission Secretary (Kozak)	84.71
Historic Preservation Secretary (Kirby-McDonough)	84.71
Agriculture Advisory	84.71

Recycling Center

Bellick	9.11
Grogan	16.07
Patrey	12.86
Faber	9.11
Robbins	8.89

Buildings and Grounds

Faber	12.86
Alfons Mayer	18.91
Kuphal	11.60
Kraynanski**	10.00

Cleaning Municipal Bldg. (Howarth) per week 167.18

Prosecutor (Mott) 7,105.

Public Defender (Wilhelm) 1,253.

Riegel Ridge Community Center

Director (Neglia)	51,250.00
Assistant (Cyphers)	25.63

Member Services Representatives

Marie Mayer	12.30
Kenworthy (Jan and Feb only)	12.30

Front Desk Staff

Kristin Blair	8.93
Kraynanski	8.71
Mahoney	9.11
Mondeau	8.89
Perotta	8.71
Rosado, J	9.65
Roselle	8.71
Smith	8.71
Verdi	8.50
Pecchia	8.50
Mondeau	8.89
Vander Wal	8.71

Livermore 8.50

Child Watch

Patrey	8.71
Peters	8.50

Instructors and Program Staff

Deckert		15.76
Mahoney	(Cheer Coach)	15.00
Mahoney	(Toddler Time Instructor)	15.76
Schoebert		15.68
Stopinski		15.00

Trainers

Deckert		25.63
Hatch		25.63
Plasters		25.63
Hatch **		30.00
Mahonery**		30.00
Negila**		30.00
Cleaning (Mc Henry) per cleaning		28.98
Additional Cleaning Mats (Mc Henry)		16.07

COURT

Per Mayor's Agreement: #@ 1.5 %

Judge (Novak)		4,573.96
Admin (Lingsch)		6,801.92
Deputy (Wozniak)		2,139.54
Clerical		9.10
Bench Log per Court session		9.10

Guard per session pro-rated 120.00
** per resolution of 5-7-2013

-ORDINANCE-2013-4 Introduction/First Reading Capital Ordinance for 2013 Roads
Second reading and Public Hearing set for June 5, 2013

ORDINANCE 2013-4

AN ORDINANCE APPROPRIATING \$300,000 FROM THE CAPITAL IMPROVEMENT FUND, AND \$50,000.00 FROM THE RESERVE FOR ROAD RECONSTRUCTION/REPAIRS FOR IMPROVEMENTS TO VARIOUS ROADS IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$350,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$300,000 is hereby appropriated from the Capital Improvement Fund in the General Capital Account, and \$50,000.00 from the Reserve for Road Reconstruction/Repairs for Various Improvements to Roads in the Township in the amount of \$350,000.00.

SECTION TWO: The period of usefulness of the above project as defined by N.J.S.A. 40A:2-22 is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital

program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

-ORDINANCE-2013-5 Introduction/First Reading Capital Ordinance for Municipal Building
Second reading and Public Hearing set for June 5, 2013

ORDINANCE 2013-5

AN ORDINANCE THAT APPROPRIATED \$50,000.00 FROM THE RESERVE FOR MUNICIPAL BUILDING, TO IMPROVEMENTS TO THE MUNICIPAL COMPLEX OF THE TOWNSHIP OF HOLLAND, IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$50,000.00

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$50,000 is hereby appropriated from the Reserve for Municipal Building for the Improvements to the Municipal Complex in the amount of \$50,000.00.

SECTION TWO: The period of usefulness of the Improvements to the Municipal Complex as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

-ORDINANCE-2013-6 Introduction/First Reading Capital Ordinance for Public Works Equipment
Second reading and Public Hearing set for June 5, 2013

ORDINANCE 2013-6

AN ORDINANCE THAT APPROPRIATED \$50,000.00 FROM THE RESERVE PUBLIC WORKS EQUIPMENT, AND IN THE AMOUNT OF \$120,000.00 FROM GENERAL CAPITAL SURPLUS FOR VARIOUS PUBLIC WORKS EQUIPMENT IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$170,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$50,000.00 is hereby appropriated from the Reserve for Public Works equipment and \$120,000.00 from General Capital Surplus for Various Public Works Equipment in the amount of \$170,000.00.

SECTION TWO: The period of usefulness of the Public Works Equipment as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

-ORDINANCE-2013-7 Introduction/First Reading Capital Ordinance for Police Equipment
Second reading and Public Hearing set for June 5, 2013

ORDINANCE 2013-7

AN ORDINANCE THAT APPROPRIATED \$50,000.00 FROM THE RESERVE FOR POLICE EQUIPMENT, TO POLICE EQUIPMENT IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$50,000.00

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$50,000 is hereby appropriated from the Reserve for Police Equipment, for the purchase of Live Scan System, and other equipment for the Police Department.

SECTION TWO: The period of usefulness of the Police Equipment as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

ORDINANCE 2013-8- Introduction/First Reading Capital Ordinance for Farmland and Open Space

Second reading and Public Hearing set for June 5, 2013

ORDINANCE 2013-8

AN ORDINANCE THAT APPROPRIATED \$550,000.00 FROM THE RESERVE FOR FARMLAND / OPEN SPACE, TO PRESERVATION OF FARMLAND IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$550,000.00

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$550,000 is hereby appropriated from the Reserve for Farmland/ Open Space for the Preservation of Farmland in the amount of \$550,000.00

SECTION TWO: The period of usefulness of the Preservation of Farmland as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC

EXECUTIVE SESSION-

-RESOLUTION-to enter into Executive Session for the purposes of:

Action will be taken when the Township Committee returns to Open Session

ADJOURN at _____