

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
April 2, 2013

MEETING CALLED TO ORDER BY

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on **December 20, 2012** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: March 5, 2013 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Total Check
13473	A.F.D. TITLE COMPANY, INC.	Tax Foreclosures	350.00	350.00
13474	ALL INDUSTRIAL-SAFETY PRODUCTS, INC	George Mazur - 2012 Class 3 Jacket	116.30	116.30
13475	ALLIED OIL, LLC	Gasoline	858.41	858.41
13476	ALPHA LEHIGH	Shaft Tapping	41.00	41.00
13477	AMY R KIRK	Yoga March 2013	422.20	422.20
13478	ANCHOR RUBBER STAMP & PRINTING	Self-Inking Notary Expiration Stamp	43.00	43.00
13479	AQUA NEW JERSEY	Water-Hydrants	183.44	
		Water-Hydrants	12.95	196.39
13480	BARBARA THOMAS	Refund for Cheernastics	240.00	240.00
13481	BEACON TAILORING & CUSTOM CREATIONS	Gutsick Uniforms	40.00	40.00
13482	BELL FORD	Vehicle Repair 15-10	90.19	90.19
13483	CERTIFIED CHEMICAL COMPANY	Cleaning Supplies	349.00	349.00
13484	CLEMENS UNIFORM	Mat Service	80.00	
		Shop Rags	10.00	90.00
13485	DAVIS BUSINESS MACHINES, INC.	Copy Machine	85.16	85.16
13486	ELIZABETHTOWN GAS	Gas	1,822.51	1,822.51
13487	FASTENAL	Bolts	4.73	4.73
13488	FINCH FUEL OIL CO, INC	Heating Oil/Diesel	463.22	
		Heating Oil/Diesel	1,568.40	2,031.62
13489	GRAINGER	Container Labels	82.36	
		Rope, Glasses	65.43	147.79
13490	HEATHER HIEL	Easter Egg Hunt 2013	190.70	190.70
13491	HIGHWAY SAFETY SYSTEMS, INC.	Guiderail Repairs - Sandy Morris C	23,968.76	
		Guiderail - Shire Rd	3,961.25	27,930.01
13492	JERSEY CENTRAL POWER & LIGHT	Electricity	249.81	
		Electricity	8,889.66	9,139.47
13493	JESSICA NEGLIA	Hotel for Parks & Rec Conference	189.06	
		Extra Candy for Easter Egg Hunt	18.14	
		Easter Egg Hunt Candy	16.85	224.05
13494	KATIE MOSSBURG	Yoga - March 2013	277.60	277.60
13495	KELSEY BUTLER	Background-2013	41.00	41.00
13496	KOCHES REPAIRS, INC.	Vehicle Maintenance: 15-11	166.95	166.95
13497	KOLLMER EQUIPMENT	Choke Cable	25.99	25.99
13498	MERKIN EQUIPMENT	2002 L8000 Repairs	1,183.71	1,183.71
13499	MICHELLE A VOLLO	Refund for Background	41.00	41.00
13500	NJN PUBLISHING	Advertising	1,697.91	
		Advertising	83.76	1,781.67
13501	PENTELEDATA	Data Service	119.90	119.90
13502	PILATES BY CORRINE, LLC	Pilates class in March	293.20	293.20
13503	POWERCO, INC.	Oil, Coupling	191.39	191.39
13504	R & H TRUCK PARTS	1998 Brake Adjustment	99.80	99.80
13505	STAPLES BUSINESS ADVANTAGE	Copy Paper & Sponges	241.71	
		Office Supplies	91.40	
		Staples Order	212.71	
		Office Supplies	39.35	585.17
13506	STAPLES BUSINESS ADVANTAGE	Office Supplies	338.75	
		Office Supplies	361.85	700.60
13507	STEM BROTHERS, INC.	Repairs to Heater-Municipal	548.40	548.40
13508	SUN LIFE AND HEALTH INSURANCE CO.	Life Insurance	113.33	113.33
13509	TOWNSHIP OF RANDOLPH	2013 Dues - MCCP	1,250.00	1,250.00
13510	VALLEY AUTO SUPPLY	Seal	164.30	164.30
CURRENT FUND			BUDGET AND APPROPRIATION RESERVES	49,996.52
GENERAL CAPITAL FUNS			BUDGET AND APPROPRIATION RESERVES	1,697.91

SEWER FUND	BUDGET AND APPROPRIATION RESERVES	262.76	
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES	39.35	
	TOTAL CHECKS ISSUED		
Other disbursements			51,996.54
STATE OF NJ HEALTH INSURANCE		24,416.92	
DENTAL INSURANCE		2,837.48	24,416.92
TOTAL PAYMENTS PRESENTED TO TOWNSHIP COMMITTEE			76,413.46

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-ORDINANCE 2013-2- Public Hearing/Final Adoption- Authorized to incur a special Emergency Appropriation

ORDINANCE 2013-2

AN ORDINANCE BY THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-53 TO UNDERTAKE A REASSESSMENT OF REAL PROPERTY WITHIN THE MUNICIPALITY

WHEREAS, the Township of Holland, County of Hunterdon, State of New Jersey wishes to complete a reassessment of properties for tax equalization purposes; and

WHEREAS, the Township of Holland would like the new assessments to be certified for use in the 2014 tax year; and

WHEREAS, N.J.S.A. 40:4-53 permits a municipal corporation of the State of New Jersey to adopt an ordinance authorizing a special emergency appropriation in order to complete a real property reassessment since the cost of same represents an extraordinary expense.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. The Township is hereby authorized to incur a special emergency appropriation pursuant to N.J.S.A. 40A:4-53 in order to undertake and complete a complete reassessment of all properties located within the municipal boundaries.
2. Upon final adoption of this Ordinance, the Township Committee shall pursuant to N.J.S.A 40A:4-55 adopt a Resolution setting forth the amount appropriated for this real property Reassessment and further setting forth how said appropriation will be financed.
3. The Holland Township Tax Assessor was authorized to prepare a request for proposals for a real property assessment.
4. This Ordinance shall take effect upon its passage and publication as provided by law.

-RESOLUTION- Authorization of Special Emergency Appropriation for the Township Reassessment

SPECIAL EMERGENCY RESOLUTION

N.J.S.A. 40A:4-53, 54, 55

(3-YEAR AND 5-YEAR Special Emergencies)

Emergency Appropriation for the Township Reassessment

WHEREAS, it has been found necessary to make an Emergency Appropriation to meet certain extraordinary expenses incurred, or to be incurred, by a TOWNSHIP REASSESSMENT and,

WHEREAS, NJS40A:4-53 provides that it shall be lawful to make such appropriation, which appropriation to finance the same shall be provided for in succeeding annual budgets by the inclusion of an appropriation of at least one-fifth of the amount authorized pursuant to this act.

NOW, THEREFORE BE IT RESOLVED, (by not less than two thirds of all governing body members affirmatively concurring) that in accordance with the provisions of NJS 40A:4-55

1. An emergency appropriation is hereby made for a TOWNSHIP REASSESSMENT in the total amount of \$139,000.
2. That the emergency appropriation shall be provided for in the budgets of the next succeeding years by the inclusion of not less than \$27,800.00.
3. That an emergency note not in excess of the amount authorized pursuant to law be provided
4. That such note shall be executed by the Chief Financial Officer.
5. That said note may be renewed from time to time provided that such note and any renewals shall mature and be paid in the amount of not less than one-fifth of the total amount appropriated by the resolution in each year after the authorization.
6. That the statement required by the Local Finance Board has been filed with the Clerk and a copy will be transmitted to the Director of the Division of Local Government Services.
7. That two certified copies of this resolution will be filed with the Director of the Division of Local Government Services; however, no approval is required from the Division.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval to attend webinar/seminars: Planning Board Secretary Maria Elena Kozak

Date	Host	Subject	Cost
4/19/2013	Overcoming the uncertainty Barrier to Adoption 1:00 pm-2:30 pm	State and Local Climate and Energy Program	No cost

-Authorization for Mayor to sign and Municipal Clerk to send letter regarding Block 6 Lot 41 and portions of Lot 42 as follows:

*Sue Dziamara, Planning Director
Hunterdon County Planning Board
Route 12 County Complex, Bldg. #1
P.O. Box 2900
Flemington, New Jersey 08822*

Re: Silva Estate, Holland Township, Hunterdon County, Block 6, Lot 41 and portion of Lot 42, fee purchase, 36+/- acres

Dear Sue:

The Holland Township Committee has voted to express its strong and enthusiastic support for the application of the Hunterdon Land Trust to the County of Hunterdon for funding, through the Hunterdon County Open Space Farmland Preservation and Historic Preservation, to acquire Lot 41 and a portion of Lot 42 in Block 6 on Ellis Road, for preservation.

This Committee has long been convinced that this property, surrounded as it is by County preserved parkland, should be purchased and kept as public open space. This preservation has been a priority for the Township in order to preserve a significant unbroken area of woodlands. The acquisition of this property for passive recreational and conservation purposes would be a valuable addition to Hunterdon County’s preserved land to the north and to the south. It would protect the mature forest habitat and the threatened and endangered flora and fauna by preventing forest fragmentation. It would also allow further creation of a regional trail system for passive recreation.

This property lies within the Hakhokake watershed. This preservation supports a commitment to the water recharge capacity of an unbroken area of forest, and to protection of drinking water quality. Preservation of this property will further the goals of the Hunterdon County Open Space Master Plan.

Therefore, the Holland Township Committee hereby provides its support of the Hunterdon Land Trust application to the County of Hunterdon for funding through the Hunterdon County Open Space Farmland Preservation and Historic Preservation Trust Fund Cooperative Program for the purchase of Block 6, Lot 41 and a portion of Lot 42.

While the Township enthusiastically supports the public acquisition or preservation of this property, it cannot commit to lending any financial support due to the fiscal challenges facing it.

Sincerely,

-RESOLUTION-2013 Salaries

2013 SALARY

BE IT RESOLVED, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the 2013 salaries and wages., fall within the ranges established by the Township Ordinance, for the positions listed below shall be as follows:

Position (Name)	Salary	Salary
Township Committee (Bush)	4,000.00	4,000.00
Township Committee (Krov)	4,000.00	4,000.00
Township Committee (Roselle)	4,000.00	4,000.00
Township Committee (Scheibener)	4,000.00	4,000.00
Township Committee (Vogel)	4,000.00	4,000.00
Township Clerk (Miller)	62,473.46	62,473.46
Registrar (Miller)	5,099.96	5,099.96
Deputy Township Clerk (Moser)	27,318.33	
Deputy Registrar (Moser)	2,679.09	2,679.09
Substitute Secretarial Help (Hammerstone)	15.56	3,889.94

Substitute Secretarial Help (Kolonia)	15.56		3,889.94
Township Web	25.64		640.88
Chief Finance Officer (Rees)	42.87		42,865.50
Finance Assistant/Bookkeeper (Kinney)	18.22		24,594.08
Qualified Purchasing Agent (Hance)	5,125.00		5,125.00
Tax collector (Luthringer)	25,719.30		25,719.30
Sewer Rent Collector (Luthringer)	6,429.83		6,429.83
Licensed Sewer Operator (Aller)	5,795.42		5,795.42
Tax Assessor (Trivigno)	35,594.51		36,484.37
Planning Boards			
Planning Secretary (Kozar)	21.37		9,937.63
Zoning Board			
Zoning Secretary Kozar)	21.37	21	
Zoning Officer (Tigar)	8,760.08		8,760.08
Development Regulations Officer(Tigar)	4,458.01		4,458.01
Perc Witness (Davis)	18.21		
Dog Licensing Official (Kinney)	17.77		2,458.92
POLICE			
	-		
Police Chief (Harris)	103,315.69		103,315.69
Police Secretary (Pursell)	40,902.26		40,902.26
Deputy Police Records Custodian (Pursell)	1,607.46		1,607.46
Emergency Management Secretary (Pursell)	1,427.42		1,427.42
Police Officer per signed contract			-
PUBLIC WORKS			
			-
DPW Superintendent (Turdo)	85,588.87		85,588.87
DPW Workers Per signed contract			
DPW Seasonal (Stoner)	12.00		1,230.00
Part Time Snow Removal			
Croasdale	23.12		2,370.21
Scott	23.12		2,370.21
Board Secretaries-per meeting attended			
Parks and Recreation Secretary (Kozak)	84.70		1,016.42
Board of Health Secretary (Hammerstone)	84.70		1,016.42
Environmental Commission Secretary (Kozak)	84.70		1,016.42
Historic Preservation Secretary (Kirby-McDonough)	84.70		1,016.42
Agriculture Advisory	84.70		1,016.42
Recycling Center			
Bellick	9.11		4,554.46
Grogan	16.07		8,037.28
Patrey	12.86		6,429.83
Faber	9.11		4,554.46
Buildings and Grounds			
Faber	12.86		5,786.84
Mayer	18.91		39,335.40
Kuphal	11.60		3,479.67
Cleaning Municipal Bldg. (Howarth) per week	167.18		8,693.12
Prosecutor (Mott)	7,104.96		7,104.96
Public Defender (Wilhelm)	1,253.28		1,253.28
Riegel Ridge Community Center			

Director (Neglia)	51,250.00	51,250.00
Assistant (Cyphers)	25.63	5,125.00
Member Services Representatives		
Mayer	12.30	17,589.00
Front Desk Staff		-
Kristin Blair	8.93	6,965.64
Kenworthy	8.71	6,795.75
Kraynanski	8.71	6,795.75
Mahoney	9.11	7,107.56
Mondeau, K	8.89	6,931.67
Perretta	8.71	6,795.75
Rosado, J	9.65	7,523.30
Smith	8.71	6,795.75
John Vander Wal	8.71	6,795.75
Yerdi	8.50	
Pecchic	8.50	
Livermore	8.50	-
		-
Child Watch		-
Dejusso	8.71	4,356.25
Patrey	8.71	4,356.25
Reina	8.71	4,356.25
Peters	8.50	-
Instructors and Program Staff		-
Deckert	15.76	2,522.32
Mahoney	15.76	2,522.32
Schoeberl	15.68	2,509.20
Mahoney	13.66	2,186.12
Stopinski	15.00	-
Trainers	-	-
Deckert	26.27	4,203.32
Hatch	25.63	4,100.00
Plass	25.63	4,100.00
Plasters	25.63	4,100.00
Cleaning (Mc Henry) per cleaning	28.98	4,346.51
Additional Cleaning Mats (Mc Henry)	16.07	835.74
COURT		-
<i>Per Mayor's Agreement: #@ 1.5 %</i>		-
Judge (Novak)	4,573.96	4,573.96
Admin (Lingsch)	6,801.92	6,801.92
Deputy (Wozniak)	2,139.54	2,139.54
Clerical	9.10	123.50
Bench Log per Court session	9.10	118.56
Guard per session pro-rated 120.00		

-DRAFT RESOLUTION- Supporting Sustainable State Funding

RESOLUTION

**Supporting Sustainable State Funding for Preservation and Stewardship
of Open Space, Parks, Farmland and Historic Sites in New Jersey**

WHEREAS, New Jersey has a long and successful history of preserving open space, parks, farmland, and historic sites; and

WHEREAS, the Green Acres program has helped to preserve over 650,000 acres of land and supported more than 1,100 park development projects over the past 50 years, and the state Agricultural Development Committee has preserved 200,000 ; and

WHEREAS, all remaining funds for these programs under the Green Acres, Water Supply and Floodplain Protection, Farmland and Historic Preservation Bond Act of 2009 were fully allocated by the end of 2012; and

WHEREAS, municipalities across the Garden State have been direct beneficiaries of, and partners to, these critical state preservation programs; and

WHEREAS, substantial unmet needs remain for additional land and water protection, park development, and farmland and historic preservation, for the health and welfare of all our communities and residents; and

WHEREAS, it is imperative that a sustainable state funding source be established in order to sustain open space, farmland, and historic preservation programs beyond the 2009 Bond Act;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, of the Township of Holland, County of Hunterdon in the State of New Jersey, hereby expresses support for the establishment of a sustainable state funding source for these purposes; and

BE IT FURTHER RESOLVED, that a copy of this resolution be transmitted to the New Jersey State League of Municipalities, Senator Michael Doherty, Assemblyman Eric Peters, Assemblyman John DiMaio, the members of the Senate Environment and Energy Committee, the Assembly Environment and Solid Waste Committee, the Commissioner of the Department of Environmental Protection, the New Jersey Secretary of Agriculture and the Governor of the State of New Jersey.

-DRAFT RESOLUTION-supporting legislation regarding abandoned property enforcement

RESOLUTION

Calling for Legislation Regarding Abandoned Property Enforcement

WHEREAS, the residents of Holland Township and the Holland Township Committee recognize that various properties within the Township have degraded to such an extent that these properties are aesthetically unpleasing and ablight to both neighboring residents and businesses. Most critically, these properties have the potential to endanger the safety, health, and well-being of those living, working, and travelling adjacent to such properties; and

WHEREAS, the condition of these subject properties, if left unabated, may detrimentally impact the Township by lowering not only the taxable value of those specific properties but the surrounding properties as well; and

WHEREAS, the Holland Township Committee recognizes that the problems attendant to these properties is symptomatic of the current economic environment: Specifically, the high rate of un-employment which, in turn, has led to an abundance of foreclosures both within the State of New Jersey and nationally; and

WHEREAS, many of these subject properties have title owners having neither the financial incentive nor the financial wherewithal to either maintain their properties or to rectify local and State code violations existing on said properties; and

WHEREAS, the Holland Township Committee is cognizant of the fact that the conditions attendant to these few properties within the Township also exist and plague many other municipalities within Hunterdon County and throughout the State of New Jersey; and

WHEREAS, the Holland Township Committee believes that many local municipalities, including the Township of Holland, lack both the requisite financial resources and the personnel to properly investigate such properties, to notify the property's title-owners and / or mortgage holders of any code infraction(s), and to properly prosecute and enforce those properties with continuing and un-abated code violations; and

WHEREAS, the Holland Township Committee, in light of the absentee and un-responsive owners of these properties, deems it is imperative that legislation be adopted including provisions whereby:

- Mortgagees of such a property(ies) assume responsibility for maintaining all such property to ensure the safety, health, and well-being of those living, working, and travelling adjacent to such properties; and

- Mortgagees, during the pendency of any foreclosure action, be mandated to conduct periodic inspections of each such property and to timely remediate any and all continuing violations of the New Jersey Building Code and local ordinances.

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Committee in Hunterdon County, State of New Jersey, that:

1. The Township Committee seeks the creation, adoption and implementation of legislation ensuring that the mortgagee of any property found to be in disrepair or in contravention of both local ordinances and the New Jersey Building Code is to be declared the responsible party in the repair and remediation of any condition violating either the New Jersey Building Code or local ordinances; and

2. The Holland Township Committee additionally further seeks the creation, adoption and implementation of appropriate legislation which would mandate that the mortgagee of any property, which is subject to foreclosure proceeding, conduct periodic inspections of each such property and to timely remediate any and all continuing violations of the New Jersey Building Code and local ordinances; and

3. A certified copy of this resolution shall be forwarded to Governor Chris Christie, Senator Michael Doherty, Assemblyman John DiMaio, Assemblyman Erik Peterson, the Hunterdon County Freeholders, and the New Jersey State League of Municipalities.

-ORDINANCE 2013-3 -Introduction/First Reading-Appropriating \$125,000 from Capital for various outdoor improvements at the Riegel Ridge Community Center

Second reading and Public Hearing set for _____

ORDINANCE 2013-3

AN ORDINANCE APPROPRIATING \$ 125,000.00 FROM A CAPITAL RESERVES OF THE TOWNSHIP OF HOLLAND, FOR VARIOUS OUTDOOR IMPROVEMENTS TO THE TOWNSHIP PROPERTY KNOWN AS THE RIEGEL RIDGE COMMUNITY CENTER INCLUDING ALL NECESSARY IMPROVEMENTS AND APPURTENANCES IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$ 125,000 is hereby appropriated from the following Capital Reserves in the General Capital Account fund for the Various Outdoor Improvements to the property known as the Riegel Ridge Community Center including all necessary improvements and appurtenances

1. Reserve for Park Construction in the amount of \$125,000.00

SECTION TWO: The period of usefulness of the upgrades and improvements, as defined by N.J.S.A. 40A:2-22, is at least 10 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC

EXECUTIVE SESSION-

-RESOLUTION-to enter into Executive Session for the purposes of:

Action will/may/will not be taken when the Township Committee returns to Open Session

ADJOURN at _____