



Township of Holland
IN
HUNTERDON COUNTY

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Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA

January 15, 2013

MEETING CALLED TO ORDER

FLAG SALUTE

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on **December 20, 2012** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: Approval of the minutes from the:

- 12/04/2012 Regular meeting and Executive Session
- 12/18/2012 Regular meeting and Executive Session
- 1/1/2013 Reorganizational Meeting

APPROVAL OF BILLS AS SUBMITTED

OLD BUSINESS FROM TOWNSHIP COMMITTEE

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Resignation received from Parks and Recreation Committee member Emily DeRosa effective 12/31/2012

-Appointment to Planning Board-

Mayor Bush announces his appointment of David Grossmueller, PHD as a Class IV member of Planning Board. Term expires 12/31/2016

-Approval to attend seminars: Parks and Recreation Director Jessica Neglia

Date	Host	Subject	Cost
2/22-2/24/2013	SCW Philadelphia Mania Fitness Convention	Sara City Workouts Fitness Education	Convention price \$229 Hotel price \$253

-RESOLUTION-Tax Lien Attorney

RESOLUTION
PROFESSIONAL SERVICES

Resolution Authorizing the Award of a Contract for Certain Township Professionals Not Utilizing the Process Defined in the Third Definition Under N.J.S.A. 19:4A-20.7

WHEREAS, there exists a need for a Municipal Attorney to represent the Township for In Rem foreclosure proceedings in the Township of Holland, County of Hunterdon, in the year **2013**, and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires a resolution authorizing the award of contracts for Professional Services without competitive bidding must be advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, New Jersey in a meeting held on January 15, 2013, the following:

(A) That the Mayor and Clerk of the Township of Holland are hereby authorized and directed to execute said contract with the following: all being for a one year period ending January 1, 2014, contingent upon receipt of the following where the contract would exceed \$36,000 of a Business Entity Disclosure Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) within the 12 month period prior to the contract award, and that they will not, during the term of their contract make any political contribution so reportable, and also contingent upon receipt of a Political Contribution Disclosure Certification prescribed by N.J.S.A. 19:44A-20.26.

- Goldenberg, Mackler, Sayegh, Mintz, Pfeffer, Bonchi & Gill Attorney at Law, 110 N 6th Vineland, New Jersey 08360 at a fee of \$500 per uncontested tax sale certificate plus expenses.

(B) This contract is awarded without competitive bidding as a “Professional Service” in accordance with 40A:11-5-(1) (a) of the Local Public Contracts Law.

(C) This resolution shall be printed once in the Hunterdon County Democrat.

-RESOLUTION-2 Resolutions for the Statewide Insurance Fund

RESOLUTION

Authorizing the 2013 Fund Year Risk Management Consultant’s Agreement with the Statewide Insurance Fund

THIS AGREEMENT entered into this 1st day of January 2013, among the Statewide Insurance Fund (“FUND”), a joint insurance fund of the State of New Jersey, The Township of Holland (“MEMBER”) and Groendyke Associates (“CONSULTANT”) through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.
 - (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
 - (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
 - (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
 - (h) assist in the claims settlement process, if required, by MEMBER or FUND.
 - (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.

- (j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.
- (k) act in good faith and fair dealing to the FUND.
- (l) perform other duties for the FUND as may be required from time to time by the FUND.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of all lines assessment (excluding any fees, PLIGA, and loss ratio apportionment); and 10% of Selective umbrella assessment (excluding fees, PLIGA and administrative expenses).
- (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
- (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).
- (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.

3. The term of this Agreement shall be from **January 1, 2013** to **January 1, 2014**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.

4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.

5. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

RESOLUTION

Appointing Fund Commissioner

WHEREAS, Township of Holland (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Fund’s Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Holland that Catherine M. Miller, RMC, Municipal Clerk is hereby appointed as the Fund Commissioner for the Local Unit for the year 2013; and

BE IT FURTHER RESOLVED that Linda L. Moser, Deputy Clerk is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2013; and

BE IT FURTHER RESOLVED that the Local Unit’s Fund Commissioner is authorized and directed to execute all such documents as required by the Fund. .

-RESOLUTION- Supporting the application for funding from the Governor’s Council on Alcoholism and Drug Abuse through the County of Hunterdon

RESOLUTION

Supporting the application for funding from the Governor’s Council on Alcoholism and Drug Abuse through the County of Hunterdon

WHEREAS, the Township of Holland, County of Hunterdon, Stat of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and

WHEREAS, the Holland Township Committee, further recognizes that it is incumbent upon not only public officials by upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Holland Township Committee supports the application for funding from the Governor’s Council on Alcoholism and Drug Abuse through the County of Hunterdon.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon, Sate of New Jersey that the following is recognized:

1. The Holland Township Committee does hereby support the submission of an application for the South Hunterdon Municipal Alliance grant for calendar year 2013 in the amount of \$14,700.00.
2. The Holland Township Committee acknowledges the terms and conditions for the Municipal Alliance grant.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC

ADJOURN at _____