

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
April 2, 2024

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

Roll Call: when your name is called, please respond with "present"

Committeeman Duane Young
Committeewoman Lisa Pezzano
Deputy Mayor Scott Wilhelm
Committeeman Robert Thurgarland
Mayor Dan Bush
Attorney Matthew Lyons
Municipal Clerk Melissa Tigar

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 14, 2023** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Township website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

ZOOM INFORMATION:

Township Committee is inviting you to a scheduled Zoom meeting.

Topic: Township Committee

Time: April 2, 2024 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/7480301411?pwd=dWgzaU91TXhjdFk5eWJNZmNPcGUxdz09&omn=82636413160>

Meeting ID: 748 030 1411

Passcode: 951148

One tap mobile

+13052241968, 7480301411#, *951148# US

APPROVAL OF MINUTES OF THE: March 19, 2024 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

Holland Township

Bill List

2-Apr-24

Check#	Vendor	Description	Payment	Check Total
35317	SHOP RITE OF GREENWICH	Refreshments HC BOC Meeting 3/19/24	\$ 221.64	\$ 221.64
35318	AMERICAN RED CROSS	CPR Training for RRCC Staff	\$ 380.00	\$ 380.00
35319	Amerigas-Clinton 7510	Propane for Municipal Building	\$ 522.02	\$ 522.02
35320	AQUA NEW JERSEY	910 Milford Warren Glen Rd Seasonal	\$ 19.12	\$ 19.12
35321	AQUA NEW JERSEY	Lawn Irrigation (9078)	\$ 19.12	\$ 19.12
35322	AQUA NEW JERSEY	RRCC Pool 8797	\$ 51.03	\$ 51.03
35323	AQUA NEW JERSEY	REC CTR (8796)	\$ 204.58	\$ 204.58
35324	Circus Time Amusements & Entertainment	Camp Fest Deposit 2024	\$ 600.00	\$ 600.00
35325	CLEMENS UNIFORM	Mats for RRCC 3/27/2024	\$ 95.05	
		Mats for RRCC 2/28/2024	\$ 95.05	

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		Mats for Municipal Building	\$ 41.98	\$ 232.08
35326	COLLIERS ENGINEERING & DESIGN	Planner Services thru 032224	\$ 158.75	
		PB Highlands Council Task 1 Housing	\$ 1,496.25	
		PB HK B24 L 3 13 review thru 031724	\$ 45.00	\$ 1,700.00
35327	CORIE FEROZAN	Mailbox Damage	\$ 23.98	\$ 23.98
35328	COUNTY OF HUNTERDON	3Q2023 Health Inspections	\$ 800.00	\$ 800.00
35329	CREATIVE MANAGEMENT INC	Diesel-DPW Garage	\$ 1,483.08	\$ 1,483.08
35330	CRYSTAL BEDLEY	Refund Summer Camp	\$ 65.00	\$ 65.00
35331	DANIEL A. SALVATO	REFUND OF 2023 3rd QTR TAXES - 100%	\$ 5,809.06	\$ 5,809.06
35332	DEER CARCASS REMOVAL SERVICE	Deer Carcass Removal	\$ 171.00	\$ 171.00
35333	Duke Farms Foundation	2024 CFMP CEU credit 050424 9 to 1	\$ 100.00	\$ 100.00
35334	ELIZABETH TOWN GAS	Meter 01061655 Account 93404665351	\$ 536.96	
		Meter 14Y735578 Account 9890459292	\$ 51.78	\$ 588.74
35335	Finelli Consulting Engineers	PB Holland Solar Farm B2 L1 02	\$ 1,430.00	\$ 1,430.00
35336	GEBHARDT & KIEFER, P.C.	Tax Appeal FEB 2024	\$ 323.00	\$ 323.00
35337	GEORGE MAZUR	Clothing Allowance per Union Contra	\$ 199.94	\$ 199.94
35338	GRAINGER	Shop Brooms	\$ 57.74	
		Johnson Air Wedge	\$ 23.46	
		Battery Replacement and Emergency S	\$ 206.62	
		Safety Signs for Extinguishers	\$ 26.78	\$ 314.60
35339	H.J. OPDYKE LUMBER COMPANY	Cement for Park Signs	\$ 46.72	
		Fire Inspection Abatement Materials	\$ 165.10	
		Cement for Park Benches / Basin Rep	\$ 122.19	\$ 334.01
35340	Heather Jenkins	Reimburse Travel/Meals for Tri Stat	\$ 180.01	\$ 180.01
35341	Home Depot Credit Services	DPW Heating Unit Repair Parts	\$ 12.07	\$ 12.07
35342	HOOVER TRUCK CENTERS INC	Trk 12 Air Dryer Repair	\$ 518.52	
		Rear End Shift Part TRK 02	\$ 581.61	\$ 1,100.13
35343	J C Ehrlich Co Inc	Commercial Pest Maintenance Service	\$ 300.40	\$ 300.40
35344	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Ligh	\$ 23.92	\$ 23.92
35345	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street Lights	\$ 1,391.21	\$ 1,391.21
35346	JERSEY CENTRAL POWER & LIGHT	Account 100 060 952 585 Street Lights	\$ 61.98	\$ 61.98
35347	JERSEY CENTRAL POWER & LIGHT	MASTER 200 000 020 350	\$ 787.00	
		MASTER 200 000 020 350	\$ 5.26	\$ 792.26
35348	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 932 Case Field	\$ 24.11	\$ 24.11
35349	JERSEY CENTRAL POWER & LIGHT	100 070 503 212 Garage 2/20/24 - 3/	\$ 4.09	\$ 4.09
35350	JERSEY CENTRAL POWER & LIGHT	Account 100 077 061 016 - 1/20/24 -	\$ 138.62	\$ 138.62
35351	JERSEY CENTRAL POWER & LIGHT	Account 100 003 579 271 Library 2/2	\$ 55.84	\$ 55.84
35352	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball 2/	\$ 124.21	\$ 124.21
35353	JESSICA NEGLIA	Reimburse Travel/Meals for Tri Stat	\$ 173.85	\$ 173.85
35354	Jessica Neglia, Custodian of Petty Cash	Rubbermaid Bins	\$ 31.96	\$ 31.96
35355	Johnson Controls Fire Protection	Replace and Retest Audible Fire Ala	\$ 623.57	\$ 623.57
35356	KEN STULL	Mailbox Damage	\$ 28.77	\$ 28.77
35357	KOLLMER EQUIPMENT	Stihl Cut Saw Replacement Parts	\$ 164.67	\$ 164.67
35358	LDI Connect	Contract Invoice	\$ 173.45	\$ 173.45
35359	LIFESAVERS, INC.	5 Year AED Battery Pack	\$ 149.95	\$ 149.95
35360	LISA LORDI	REFUND SUMMER CAMP	\$ 25.00	\$ 25.00
35361	LMR DISPOSAL	Recycling Dumpster	\$ 570.00	\$ 570.00
35362	LMR DISPOSAL	Recycle Dumpster April 2024	\$ 65.31	\$ 65.31
35363	MILFORD/FRENCHTOWN AUTO PARTS	Air Control Valve Replacement- Flee	\$ 202.70	\$ 202.70
35364	NJ Advance Media	PB HK B24 L13 Ext Final P2 P3 site	\$ 19.62	\$ 19.62
35365	NJ STATE ASSOC. OF CHIEFS OF POLICE	Training	\$ 350.00	\$ 350.00
35366	NRG BUSINESS	SERV LOC ID 776745 61 CHURCH ROAD	\$ 596.90	\$ 596.90
35367	PELTON INTERACTIVE INC.	Peloton Commercial Membership	\$ 528.00	\$ 528.00
35368	PenTeleData	3/24/24 - 4/24/24	\$ 196.85	\$ 196.85
35369	SERVICE ELECTRIC CABLE TV	Telephone/Internet/Cable	\$ 212.75	\$ 212.75
35370	SSP ARCHITECTURAL GROUP, INC	SD Design & Feasibility	\$ 1,660.00	\$ 1,660.00

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35371	STAPLES BUSINESS ADVANTAGE	Office Supplies	\$ 85.43	\$ 85.43
35372	STAPLES BUSINESS ADVANTAGE	WHITE OUT 2 PACK & FOLDERS	\$ 52.87	\$ 52.87
35373	State Industrial Products	DPW Bathroom Soap	\$ 194.81	\$ 194.81
35374	SWAMPS AUTOWORKS INC	15-10 ENGINE OIL COOLER	\$ 1,128.91	\$ 1,128.91
35375	TAYLOUR HAHN	REFUND SUMMER CAMP	\$ 80.00	\$ 80.00
35376	THERESA VERDI	Cleaning services at Municipal Buil	\$ 600.00	
		Cleaning RRCC 3/4 - 3/15	\$ 440.00	\$ 1,040.00
35377	TREASURER, STATE OF NJ	2024 BFCE Additional Life Hazard Us	\$ 47.04	\$ 47.04
35378	TREASURER, STATE OF NJ	2024 BFCE Additional Life Hazard Us	\$ 93.80	\$ 93.80
35379	TRISTATE TIMING, LLC	Deposit for 5K Timing	\$ 312.50	\$ 312.50
35380	VERIZON	MARCH 2024 BILLING	\$ 254.31	\$ 254.31
35381	WB Mason Co Inc	Paper Towels	\$ 143.45	
		Envelopes	\$ 16.84	
		Gloves, Desk Chair, Toner	\$ 285.93	\$ 446.22
35382	WILSON PRODUCTS	Propane for Recycling Center	\$ 1.47	\$ 1.47
TOTALS:			\$ 29,311.56	\$ 29,311.56
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35315	PRINTER ERROR VOIDED CHECK		\$ (150.10)	\$ (150.10)
35316	GOTO	TELEPHONE RRCC	\$ 150.10	\$ 150.10
1	QUADIENT	ACH FEE	\$ 50.00	\$ 50.00
32724	NJ STATE HEALTH BENEFITS	APRIL 24 HEALTH BENEFITS RETIRED	\$ 3,950.30	\$ 3,950.30
412024	GUARDIAN	APRIL 24 DENTAL INSURANCE	\$ 1,664.22	\$ 1,664.22
3272024	NJ STATE HEALTH BENEFITS	APRIL 24 HEALTH BENEFITS ACTIVE	\$ 37,874.57	\$ 37,874.57
TOTALS:			\$ 43,539.09	\$ 43,539.09
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TOTAL BILL LIST 4/2/2024			\$ 72,850.65	\$ 72,850.65

REMINDER/ANNOUNCEMENT

There will be free seedlings available at the Holland Township Recycling Center on April 13, 2024 from 9:00 am to 12:00 pm.

LIAISON REPORTS

Mr. Bush ~

- \$648.00 was received from the unclaimed property administration
- Authorization to have Temporary Sign Permits valid from January 1, 2024 to December 31, 2024 for the Banners on Township Property advertising the 150th Anniversary Events.
- Temporary Tent for DVAA

Mr. Thurgarland ~

- 802 Milford Warren Glen Road has a JCP&L credit of \$343.72 as of March 22, 2024

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-RESOLUTION - Introduction of the 2024 Budget to be Read by Title
Auditor Jonathan Weiss from BKC, CPA's, PC are in attendance to review the budget.

Introduction of the 2024 Budget

Municipal Budget of the Township of Holland, County of Hunterdon for the Fiscal Year 2024

BE IT RESOLVED, that the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2024;

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BE IT FURTHER RESOLVED, that said Budget be published in the Hunterdon County Democrat in the issue of April 25, 2024

The Governing Body of the Township of Holland does hereby approve the following as the Budget for the year 2024:

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Duane Young						
Lisa Mickey						
Scott Wilhelm, Deputy Mayor						
Robert Thurgarland						
Dan Bush, Mayor						

NOW, THEREFORE, BE IT FINALLY RESOLVED Notice is hereby given that the Budget and Tax Resolution was approved by the Committeepersons of the Township of Holland, County of Hunterdon, on April 2, 2024.

A Hearing on the Budget and Tax Resolution will be held at Holland Township Municipal Building, on May 7, 2024 at 7:00 P.M. at which time and place objections to said Budget and Tax Resolution for the year 2024 may be presented by taxpayers or other invested person.

-RESOLUTION

Special Item of Revenue

WHEREAS, the Township of Holland desires to anticipate as an item of general revenue with prior written consent of the Director of Local Government Services and

THEREFORE, BE IT RESOLVED by the Governing Body of the Township of Holland that the prior written consent of the Director of Local Government Services be requested to include as an item of general revenue in the 2024 Budget under the following caption and amount:

<u>Title</u>	<u>Amount</u>
Recycling Tonnage Grant	\$6,367.33
Body Armor Grant	\$1,075.89
Grandstand Municipal Grant	\$30,000.00
Gymnasium Municipal Grant	\$31,000.00
Home Occupation Ordinance Revision	\$5,582.00
NJ DOT Old River Road 2023	\$175,000.00
NJ DOT Old River Road 2024	\$101,000.00
Local Delaware Wild & Scenic River Management	\$4,871.00
Municipal Relief Aid	\$280,528.52

BE IT FURTHER RESOLVED that TWO certified copies of this Resolution be forwarded to the Office of the Director of Local Government Services

-RESOLUTION

Authorization to Submit 2023 Tonnage Report and Grant Application

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

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WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a Resolution authorizing this municipality to apply for the **2023 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of The Holland Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a Resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that they hereby endorse the submission of the **2023 Recycling Tonnage Grant Application** to the New Jersey Department of Environmental Protection and designates Certified Recycling Coordinator, Corey Colaluce to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the Recycling Tonnage Grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

-Authorization to have Temporary Sign Permits valid from January 1, 2024 to December 31, 2024 for the Banners on Township Property advertising the 150th Anniversary Events.

-Approval for Engineer Roseberry to attend NJWEA conference for Hollands Wastewater Certification Renewal

Date	Host	Subject	Cost
5/6- 5/10	NJ Water Environment Association	Wastewater	\$500.00

-Approval-of Raffle Application:

Application for Raffle 2024-06 **Del Val All Sports Boosters Inc.**- [On-premise draw raffle awarding cash-50/50] To be held 6/3/2024 6:00 p.m. -7:00 p.m. at **Oak Hill Golf Club**

-Approval-of Raffle Application:

Application for Raffle 2024-07 **Holland Township Volunteer Fire Co.** [On-premise draw raffle awarding cash-50/50] To be held 7/13/2024 4:00p.m. -10:00 p.m. at **Holland Township Volunteer Fire Company**

-ORDINANCE 2024 -03 -Introduction/First Reading

Second reading and Public Hearing set for May 7, 2024

AN ORDINANCE APPROPRIATING \$50,000.00 FROM THE RESERVE FOR SERVERS, FOR SERVERS IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$50,000.00

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$50,000 is hereby appropriated from the Reserve for Servers, for the purchase of Servers for the Police Department, Municipal Building and RRCC Building.

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SECTION TWO: The period of usefulness of the equipment defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

-ORDINANCE 2024 -04 -Introduction/First Reading
Second reading and Public Hearing set for May 7, 2024

AN ORDINANCE APPROPRIATING \$10,000.00 FROM THE RESERVE FOR RRCC EQUIPMENT, FOR RRCC EQUIPMENT IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$10,000.00

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$10,000 is hereby appropriated from the Reserve for RRCC Equipment, for the purchase of gym equipment and other equipment for the RRCC.

SECTION TWO: The period of usefulness of the equipment defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

-ORDINANCE 2024 -05 -Introduction/First Reading
Second reading and Public Hearing set for May 7, 2024

AN ORDINANCE APPROPRIATING \$25,000.00 FROM THE RESERVE FOR BUILDINGS IMPROVEMENTS, FOR VARIOUS BUILDING & LAND IMPROVEMENTS FOR TOWNSHIP PROPERTIES IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$25,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

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SECTION ONE: The sum of \$25,000.00 is hereby appropriated from the Reserve for Buildings Improvements for Various Buildings & Land Improvements to various township properties.

SECTION TWO: The period of usefulness of the Building Improvements as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

-ORDINANCE 2024 -06 -Introduction/First Reading
Second reading and Public Hearing set for May 7, 2024

AN ORDINANCE APPROPRIATING \$90,000.00 FROM THE RESERVE FOR POLICE EQUIPMENT, FOR POLICE EQUIPMENT IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$90,000.00

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$90,000 is hereby appropriated from the Reserve for Police Equipment in the General Capital Account, for the purchase of a SUV and other equipment for the Police Department.

SECTION TWO: The period of usefulness of the equipment defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____