

February 6, 2018

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were: Mayor Daniel Bush, Deputy Mayor Ray Krov, Committeemen, Robert Thurgarland and Scott Wilhelm. Also present was Attorney Richard Cushing. Committeeman Thomas Scheibener was absent.

There being a quorum this meeting was called to order by Mayor Bush at 7:05 p.m. Mr. Bush asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mayor Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 21, 2017** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES

Mr. Krov moved and Mr. Wilhelm seconded the motion to approve the minutes of the January 16, 2018 Regular Meeting and Executive Session

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener				X
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

APPROVAL OF BILLS AS SUBMITTED

Mr. Krov moved and Mr. Thurgarland seconded the motion to approve the bills as submitted:

Check#	Vendor	Description	Payment	Check Total
24177	ABE MATERIALS - EASTON	2018 Cold Patch	\$ 357.50	\$ 357.50
24178	ADT SECURITY SERVICES	Holland Township Bethany Ridge Sec	\$ 158.34	\$ 158.34
24179	ALAN J. TURDO	2018 ODB Leaf Machine Registration	\$ 60.00	\$ 60.00
24180	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 27.50	\$ 27.50
24181	AMAZON.COM, LLC Police	Patrol Vehicle Vacuum	\$ 43.19	\$ 43.19
24182	AMERIGAS - CLINTON 7510	Propane Municipal Building	\$ 821.05	\$ 821.05
24183	AQUA NEW JERSEY	RRCC Pool 121417-011218(8797)	\$ 42.19	
		RRCC 121417-011218(8796)	\$ 268.36	
		910 Milford Warren Glen Rd Seasonal	\$ 16.88	
		910 Lawn Irrigation	\$ 16.88	\$ 344.31
24184	ASSOCIATED MAILING & PRINTING	Envelopes, Dog Licensing, Dumpster	\$ 730.76	
		Envelopes, Dog Licensing, Dumpster	\$ 779.10	
		Envelopes, Dog Licensing, Dumpster	\$ 193.20	\$ 1,703.06
24185	Billows Electric Supply Company	Fluorescent Light Bulbs For RRCC	\$ 153.00	\$ 153.00
24186	PEPSI-COLA	Water for fitness Center	\$ 101.52	\$ 101.52
24187	BRIDGE STREET SERVICE CENTER	1998 Ford L8513 Brake Adjustment	\$ 51.35	\$ 51.35
24188	BRUCES MOWER SERVICE	Oil Mix, Bar Oil	\$ 28.70	\$ 28.70
24189	Cleary Giacobbe Alfieri Jacobs	Dec-17	\$ 810.00	\$ 810.00
24190	CLEMENS UNIFORM	Mats for RRCC	\$ 81.00	
		Mats for Municipal Bldg	\$ 35.25	
		2018 DPW Shop Rags & Bethany Ridge	\$ 21.75	
		Mats for Municipal Bldg	\$ 35.25	\$ 173.25
24191	COOPER ALARM SYSTEMS, INC.	122017 work at RRCC and Police Dept	\$ 95.00	\$ 95.00

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24192	Department of Finance	1st Qtr Assessment Open Space Tax	\$ 52,012.09	\$ 52,012.09
24193	Department of Finance	1st Qtr Assessment Library Tax for	\$ 52,237.72	\$ 52,237.72
24194	Department of Finance	1ST Qtr County Tax for 2018	\$ 522,497.51	\$ 522,497.51
24195	CEUnion	PB/BOA classes	\$ 95.00	
		PB/BOA classes	\$ 95.00	\$ 190.00
24196	Daxko LLC	Up front fee, system configuration,	\$ 5,550.00	\$ 5,550.00
24197	Digital Ally Inc	Body Cameras	\$ 1,215.00	\$ 1,215.00
24198	ECLECTIC ARCHITECTURE, LLC	RR Stage Project	\$ 360.00	\$ 360.00
24199	ELIZABETH C. McKENZIE	BOA Sciarello B14 L70 services 1201	\$ 43.75	\$ 43.75
24200	ELIZABETH TOWN GAS	Meter 14Y735578 Account 9890459292	\$ 234.90	
		Meter 01061655 Account 93404665351	\$ 932.44	\$ 1,167.34
24201	Energ Fitness Wellness Solutions LL	Spin Bike Parts & Repair	\$ 561.62	\$ 561.62
24202	FINCH FUEL OIL CO, INC	2018 #2 Diesel Fuel - Library/DPW	\$ 2,013.23	
		2018 Ultra Low Sulfur Dyed Diesel	\$ 1,795.50	
		Ultra Low Sulfur Dyed Diesel - RRCC	\$ 198.25	
		2018 #2 Fuel Oil	\$ 740.15	\$ 4,747.13
24203	FLEMINGTON SUPPLY CO., INC.	RRCC EOC Flooring - Kitchen/Bathroom	\$ 231.10	\$ 231.10
24204	FOX HILL CONDOMINIUM ASSOC., LLC	Reimbursement for Street Lighting	\$ 684.60	\$ 684.60
24205	GRAINGER	Supplies	\$ 257.17	
		Knee Pads	\$ 57.92	
		Safety Sunglasses, Ear Plugs	\$ 155.36	\$ 470.45
24206	HCPZA	PB/BOA membership dues 2018	\$ 15.00	\$ 15.00
24207	HOLLAND TOWNSHIP	2018 Sewer bill Mar 1 914 Milford W	\$ 281.25	\$ 281.25
24208	HOLLAND TOWNSHIP	2018 Sewer bill due Mar 1 Milford W	\$ 187.50	\$ 187.50
24209	HOLLAND TOWNSHIP	2018 Sewer Bill due Mar 1 910 Milfo	\$ 4,687.51	\$ 4,687.51
24210	HOLLAND TOWNSHIP	2018 Sewer bill Mar 1 61 church rd	\$ 562.50	\$ 562.50
24211	HOLLAND TWP VOLUNTEER FIRE COMPANY	1st qtr 2018	\$ 17,500.00	\$ 17,500.00
24212	Hunterdon County Central Printing	Zoning Map reproduction lower leve	\$ 39.00	\$ 39.00
24213	ILEETA	Membership Dues (Harris)	\$ 125.00	\$ 125.00
24214	INDUSTRIAL COMMUNICATIONS COMPANY	Holland Township Tower Site Lease J	\$ 2,672.28	\$ 2,672.28
24215	J C Ehrlich Co Inc	Monthly Pest Control January 2018	\$ 224.00	\$ 224.00
24216	JERSEY CENTRAL POWER & LIGHT	Dec-17	\$ 5.94	
		Dec-17	\$ 1,152.76	
		Account 100 004 272 595 Street Light	\$ 23.37	
		Account 100 004 272 652 Street Light	\$ 1,362.28	
		Account 100 060 952 585 Street Light	\$ 60.74	
		Account 100 004 555 932 Case Field	\$ 100.73	
		100 070 503 212 Pool Storage Garage	\$ 3.32	\$ 2,709.14
24217	JERSEY CENTRAL POWER & LIGHT	Account 100 105 886 640 914 Milford	\$ 542.28	
		Account 100 077 061 016 Jan 2018	\$ 152.08	
		Account 100 004 555 858 Baseball 51	\$ 193.03	
		Account 100 003 579 271 Library Jan	\$ 125.95	
		Account 100 029 305 644 Jan 2018	\$ 2,888.24	\$ 3,901.58
24218	JBRINKS, LLC	Bricks for Kidz Summer Camp Deposit	\$ 75.00	\$ 75.00
24219	Joseph J Pangaro	Training (Davis)	\$ 375.00	\$ 375.00
24220	KARL'S AUTO GLASS	1/4" Glass For Police File Cabinets	\$ 110.00	\$ 110.00
24221	LDI Color Toolbox	Contract Usage Charge	\$ 350.05	\$ 350.05
24222	Lindsay McDonald	Background Check reimbursement	\$ 40.00	\$ 40.00
24223	LUCILLE A. GROZINSKI	BOA 013118 meeting court reporter	\$ 225.00	\$ 225.00
24224	MASER CONSULTING PA	Agricultural Retention Project HLP0	\$ 617.50	
		RRCC Pavilion 11/30/17 HTL048	\$ 3,356.18	
		Gridley Circle Pump station work th	\$ 120.00	
		HTL001 General December 2017	\$ 900.00	
		Highlands Grant Task 15 Storm water	\$ 65.00	\$ 5,058.68
24225	MASER CONSULTING PA	PB HK B24 L 3 13 Professional service	\$ 70.00	
		PB Pivotal/Etown B9 L20.01 service	\$ 1,343.75	
		Agricultural Retention/Farmland Pre	\$ 801.25	

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		Planner Services thru 011418	\$ 67.50	
		PB Pivotal/Etown B9 L20.01 service	\$ 72.50	\$ 2,355.00
24226	EDWARD HORSFALL	Computer Services - December 2017	\$ 450.00	
		Dec-17	\$ 829.98	\$ 1,279.98
24227	MGL PRINTING SOLUTIONS	Sewer Bills	\$ 311.00	\$ 311.00
24228	MICHAEL JOHN WORTHINGTON	Dendrochronological Study 2 Barns	\$ 3,200.00	\$ 3,200.00
24229	MILFORD-HOLLAND RESCUE SQUAD, INC.	2018 1st QUARTER DONATION	\$ 17,350.19	\$ 17,350.19
24230	MONINGHOFF APPLIANCE & SUPPLY CORP.	Bolts & Foam Insulation	\$ 34.95	
		Various Supplies	\$ 174.90	\$ 209.85
24231	Morton Salt, Inc.	2018 Road Salt	\$ 6,843.21	
		2018 Road Salt Order #5101416711	\$ 10,548.82	
		2018 Road Salt Order #5101436592	\$ 6,870.92	\$ 24,262.95
24232	MUNICIPAL SOFTWARE, INC.	2018 Annual Support	\$ 8,253.60	
		2018 Annual Support	\$ 2,898.00	
		2018 Annual Support	\$ 408.00	\$ 11,559.60
24233	NJ Advance Media	HD 2018 exceed budget limits & esta	\$ 75.04	\$ 75.04
24234	DCRP/NJ DIV OF PENSION/BENEFITS	Jan-18	\$ 172.86	\$ 172.86
24235	NJ STATE ASSOC. OF CHIEFS OF POLICE	Training Course (Harris)	\$ 165.00	\$ 165.00
24236	OFFICE DEPOT, INC.	Office Supplies	\$ 53.18	
		Keyboard / Ink Pad	\$ 32.48	\$ 85.66
24237	Old Dominion Brush Co. Inc.	Trailer mounted vacuum debris colle	\$ 2,372.86	
		Trailer mounted vacuum debris colle	\$ 9,372.25	
		Trailer mounted vacuum debris colle	\$ 50,262.14	\$ 62,007.25
24238	Opdyke's Sales & Service	Filters For 2015 & 2017 Trucks	\$ 877.11	\$ 877.11
24239	Pat's Window Cleaning Inc.	Window/Mirror cleaning RRCC	\$ 275.00	\$ 275.00
24240	PENTELEDATA	01/24/18-02/24/18	\$ 199.90	\$ 199.90
24241	PERFORMANCE TIRE COMPANY	Trailer, F350 & Dump Truck Tires	\$ 2,747.96	
		15-14 : New Tires	\$ 759.20	\$ 3,507.16
24242	POWERCO, INC.	2011 Case Backhoe Filters & O-Ring	\$ 453.66	\$ 453.66
24243	Promed Office Cleaners LLC	Police Cleaning - April 2017	\$ 480.00	\$ 480.00
24244	R/H TRUCK PARTS	2010 International Coolant Leak	\$ 546.31	
		2015 International 7400 Inspection	\$ 108.00	
		2015 7400 Federal Inspection	\$ 114.92	\$ 769.23
24245	R/H TRUCK PARTS	2002 Sterling Federal Inspection	\$ 171.63	
		2017 International 7400 Federal Ins	\$ 114.92	
		2017 International 7400 Emissions	\$ 108.00	\$ 394.55
24246	RANDY LIPPINCOTT	2017 Clothing Allowance - Randy Lip	\$ 12.24	\$ 12.24
24247	RARITAN VALLEY DISPOSAL #865	2018 30 Yard Garbage Dumpster	\$ 510.00	\$ 510.00
24248	RUTGERS, THE STATE UNIVERSITY OF NJ	COAH New Brunswick classes Kozak	\$ 371.00	\$ 371.00
24249	SAMR Inc	Ewaste recycling	\$ 1,350.00	\$ 1,350.00
24250	SAMZIE'S UNIFORMS	Gloves (Gutsick)	\$ 54.99	\$ 54.99
24251	SERVICE ELECTRIC CABLE TV, INC.	Internet	\$ 68.44	\$ 68.44
24252	SERVICE ELECTRIC TELEPHONE CO.	Telephone Service RRCC	\$ 158.42	\$ 158.42
24253	SHAMMY SHINE CAR WASH, INC.	Patrol Car Washes	\$ 200.00	\$ 200.00
24254	SIMPLEX GRINNELL, LP	Tech Support	\$ 584.00	
		Repair fire alarm	\$ 311.07	\$ 895.07
24255	SMITH MOTOR COMPANY, INC.	Vehicle Maintenance 15-11	\$ 44.27	\$ 44.27
24256	STAPLES BUSINESS ADVANTAGE	Manila file jackets	\$ 104.63	\$ 104.63
24257	STEM BROTHERS, INC.	2018 Recycling Center Propane	\$ 252.29	
		2018 Recycling Center Propane	\$ 184.79	
		2018 Recycling Center Propane	\$ 91.55	\$ 528.63
24258	STORR TRACTOR COMPANY	Bulb, Tool Box	\$ 106.00	\$ 106.00
24259	Supreme Heating & Air Conditioning	Replace Pump for hot water	\$ 5,347.25	\$ 5,347.25
24260	TCTA OF NEW JERSEY	Membership	\$ 100.00	\$ 100.00
24261	THE LOCK DOCTOR	Repair & Parts for Gymnasium Door	\$ 847.00	\$ 847.00
24262	THERESA VERDI	Cleaning RRCC	\$ 680.00	\$ 680.00
24263	TRANS-BRIDGE, INC.	PR 120818 NYC trip Dec	\$ 200.00	\$ 200.00

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24264	VITAL COMMUNICATIONS, INC.	2018 MO IV Tax Master File	\$ 100.00	\$ 100.00
24265	WB Mason Co Inc.	File Store Boxes	\$ 29.99	
		Toilet Cleaner & Broom	\$ 94.77	\$ 124.76
24266	AQUA NEW JERSEY	9/17-1/29/18	\$ 321.32	\$ 321.32
24267	VERIZON		4435 \$ 265.20	\$ 265.20
24268	VERIZON	1/26/18 billing	\$ 623.28	\$ 623.28
24269	VERIZON		4849 \$ 89.51	\$ 89.51
24270	VERIZON		9188 \$ 85.33	\$ 85.33
24271	VERIZON	1/26/18 billing	\$ 949.60	\$ 949.60
			\$ 830,162.50	\$ 830,162.50

Manuals

2E+06	ITS NEOPOST, INC.	Refill Postage Machine 2/2/18	\$ 500.00	\$ 500.00
2E+06	GUARDIAN	February, 2018 Dental	\$ 2,860.04	\$ 2,860.04

Total Manuals

Grand Total \$ 833,522.54 \$ 833,522.54

RECAP

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 758,690.03
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 11,490.45
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES	\$ 53,978.32
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	\$ 3,214.94
SEWER CAPITAL	BUDGET AND APPROPRIATION RESERVES	\$ 120.00
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES	\$ 1,138.76
ESCROW	ESCROW FUNDS	\$ 1,530.00

Checks issued 2-2-18 830,162.50

Manual Totals 3,360.04

Total 833,522.54

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener				X
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-ORDINANCE 2018-1- Public Hearing/Final Adoption-Establishing a CAP Bank

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt Ordinance 2018-1 on Final Reading

ORDINANCE 2018-1

ORDINANCE TO EXCEED THE CALENDAR YEAR 2018 MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

(N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Holland in the County of Hunterdon finds it advisable and necessary to increase its CY 2018 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5 % increase in the budget for said year, amounting to \$ 155,147.30 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2018 budget year, the final appropriations of the Township of Holland shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$ 155,147.30, and that the CY 2018 municipal budget for the Township of Holland be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Public Hearing Comments from the Public-

Mayor Bush opened the Public Hearing and asked if there were any comments from the public. There being no comments from the public, the hearing was ordered closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener				X
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

-ORDINANCE 2018-2- Public Hearing/Final Adoption-Appropriation for Purchase/Preservation of Land

Mr. Krov moved and Mr. Thurgarland seconded the motion to adopt Ordinance 2018-2 on Final Reading

ORDINANCE 2018-2

AN ORDINANCE THAT APPROPRIATED \$439,876.73 FROM THE RESERVE FOR PURCHASE OF LAND FOR THE PURCHASE/PRESERVATION OF LAND IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$439,876.73

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$439,876.73 is hereby appropriated from the Reserve for Purchase of Land for the Purchase/Preservation of Land in the amount of \$439,876.73

SECTION TWO: The period of usefulness of the Purchase/Preservation of Open Space/Farmland defined by NJSA 4-A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community

Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by NJSA 40A:2-43 will not be increased by the ordinance.

BE IT FURTHER ORDAINED, that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

Public Hearing Comments from the Public-

Mayor Bush opened the Public Hearing and asked if there were any comments from the public. Mr. Harwick asked for clarification on the possible uses of these funds. There being no additional comments from the public, the hearing was ordered closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener				X
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

LIAISON REPORTS

Wilhelm-
-no reports

Thurgarland-
-no cost I.T. assessment will be done in March
-Thanks to Environmental Commission members Henry Gore, Dwight Pederson and Secretary Maria Elena Kozak for producing the 2017 New Jersey Urban and Community Forestry Annual Accomplishment Report that was submitted to the NJDEP on January 30, 2017

Scheibener-
-absent
-Mr. Bush

Krov-Green Team received a \$30,000 grant for Thermal Upgrade to RRCC windows
-working on the 2018 budget

-Bush-
-Handed out a Draft Ordinance for licensing tow trucks for the Committee to review
-Last resident in the Freedom House group home has left and they apparently will be closing
-New leaf vacuum has been received; DPW is doing a great job.

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Discussion- setting date for Work Session on Updated Employee Handbook-Mr. Wilhelm will select possible dates and present then at the February 20, 2018 meeting

-Approval of Raffle Application:

Mr. Krov moved and Mr. Thurgarland seconded the motion to approve Application for Raffle 2018-1 **Milford Lions Club** [Off-premise draw raffle awarding cash-50/50]

(To be held June 10, 2018 12:00 p.m.-4:00 p.m. at Farmers Sportsman’s Club)

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener				X
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

-Approval to attend classes-

Mr. Krov moved and Mr. Thurgarland seconded the motion to approve the following attendance:
Finance Assistant, Victoria Stevens-

Date	Host	Subject	Cost
Mar 23	CEUnion	<u>OPRA 201</u> <i>Exploring the evolution of a statute</i>	\$95

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener				X
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

-Approval to attend classes-

Mr. Krov moved and Mr. Thurgarland seconded the motion to approve the following attendance:
Finance Assistant, Victoria Stevens-

Date	Host	Subject	Cost
April 27	CEUnion	<u>Government Unplugged</u> <i>Restoring the human touch to our tech-challenged government customer services</i>	\$95

Voice/Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm			X	
Robert Thurgarland	X			
Thomas Scheibener				X
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

-Approval to attend conference

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to approve the following attendance:
RRCC Director Jessica Neglia and Summer Camp Supervisor Robin Nugent:

Date	Host	Subject	Cost
3/20-22/2018	American Camp Association	Tri-State Camp Conference	No Conference fee due to a credit from previous cancelation Hotel approx. \$500- for shared room

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener				X
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

-Approval to attend conference: RRCC Director Jessica Neglia

The consensus was action on this item should be moved to the February 20, 2018 meeting for additional information on the conference

Date	Host	Subject	Cost
3/4-3/7/2018	NJRPA NJ Recreation Park Ass	Annual Conference	Conference fee \$450 Hotel \$75/night

-Approval to attend certification class

Mr. Thurgarland moved and Mr. Krov seconded the motion to approve the following attendance:
Buildings and Grounds employee Alex Bellick

Date	Host	Subject	Cost
3/1 & 3/2/2018	Pool Operation Management	CPO (Certified Pool Operator) (certification will be good for 5 years)	\$305

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Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener				
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

-RESOLUTION-Hiring Sam Paolicelli as Part Time Special Police Officer
Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

RESOLUTION

Hiring Sam Paolicelli as Part Time Special Police Officer

WHEREAS, the Township Committee of the Township of Holland and the Holland Township Police Department shall require the services of a Part Time Special Police Officer, as defined in Ordinance §32-5 and N.J.S.A. 40A:14-146.14, effective April 3, 2014; and

WHEREAS, Holland Township Police Chief, John Harris, has reviewed Mr. Sam Paolicelli’s application, qualifications, background check, medical examination, psychological examination, Police Training Commission qualifications and has found them all to be acceptable; and

WHEREAS, Chief Financial Officer, Margaret Pasqua, has determined that there are sufficient funds available in the General Operations Municipal Budget to pay for this employee.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that, effective February 6, 2018 Sam Paolicelli be appointed as Part Time Special Police Officer, in accordance with Ordinance §32-5 and N.J.S.A. 40A:14-146.14, at the salary of \$19.90/hr.

BE IT FURTHER RESOLVED, that Sam Paolicelli is appointed for a term of one year, subject to satisfactorily completing all training and subject to the reappointment at the desire of the Township Committee; and

BE IT FURTHER RESOLVED, that nothing herein shall be construed to require reappointment at the end of Sam Paolicelli’s term; and

BE IT FURTHER RESOLVED, that, pursuant to N.J.S.A. 40A:14-146.14, Sam Paolicelli is not a member of the police force of the local unit and is, therefore, not subject to the Agreement Between the Township of Holland and New Jersey Benevolent Association Hunterdon County, NJ Local No. 188 dated January 1, 2015 or any superseding agreement;

BE IT FINALLY RESOLVED, that, pursuant to N.J.S.A. 40A:14-146.14, Sam Paolicelli’s appointment may be revoked without cause or hearing.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener				X
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

Attorney Cushing administered the Oath of Office to Part Time Special Police Officer Sam Paolicelli

-RESOLUTION-Accepting Sustainable Jersey Grant for RRCC Thermal Upgrade of Historic Windows Project

Mr. Krov moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

RESOLUTION

Accepting a \$30,000.00 Sustainable Jersey Grant for the Riegel Ridge Community Center Thermal Upgrade of Historic Windows

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Township of Holland strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, the Township of Holland is participating in the Sustainable Jersey Program; and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants Program;

WHEREAS, on November 8, 2017 the Holland Township Committee adopted a Resolution authorizing submitting of a Sustainable Jersey Grant Application for the Riegel Ridge Community Center Thermal Upgrade of Historic Windows project, and

WHEREAS, Sustainable Jersey has notified the Holland Township Committee that the Township has been awarded a grant in the amount of \$30,000.00 for Riegel Ridge Community Center Thermal Upgrade of Historic Windows project.

NOW THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, accepts with gratitude, the aforementioned \$30,000.00 Sustainable Jersey Grant entitled “Riegel Ridge Community Center Thermal Upgrade of Historic Windows.”

BE IT FURTHER RESOLVED, that the Township Committee authorizes Mayor Bush and Municipal Clerk Miller to sign any forms necessary to obtain this grant.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener				X
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

-RESOLUTION-Required Resolution certifying compliance with Equal Employment Opportunity Commission’s Enforcement Guidance-

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Governing Body Certification of Compliance With The
 United States Equal Employment Opportunity Commission’s
 “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment
 Decisions Under Title VII of the Civil Rights Act of 1964”

WHEREAS, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

WHEREAS, the members of the governing body have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

NOW, THEREFORE BE IT RESOLVED, that the Holland Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs

the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener				X
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

-RESOLUTION- Fireworks for 2018 Community Day-

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

RESOLUTION

Approval of Fireworks Display
at Holland Township 2018 Community Day

WHEREAS, Holland Township Community Day is scheduled on Saturday September 8, 2018 (rain date Sunday September 9, 2018) for the 4th year at Riegel Ridge Community Center; and

WHEREAS, the Holland Township Committee wishes to provide a fireworks show at Holland Township Community Day for the entertainment of the residents and local community; and

WHEREAS, the Township received a proposal from **Celebration Fireworks** to provide a fireworks show at Riegel Ridge Community Center in a total amount of **\$ 8,400.00**; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this expense; and

WHEREAS, the Director of Holland Township Parks and Recreation will obtain the following:

- Confirmation that the Holland Township Volunteer Fire Company will provide coverage for public safety
- A Certificate of Insurance from the above fireworks company naming Holland Township as an additional insured
- That a waiver of liability from the owner of any structure found by the Fire Marshall to be located within the display and fallout zone.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that the Mayor and Municipal Clerk are hereby authorized to endorse a contract with **Celebration Fireworks** in the amount of **\$ 8,400.00** for a fireworks display at Holland Township Community Day.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution will be prepared by the Municipal Clerk and shall be included in the fireworks application submitted by the Director of Parks and Recreation to the State of New Jersey, Department of Community Affairs, Division of Fire Safety, CN 809, Trenton, New Jersey 08625-0809.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener				X
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

Mr. Bush advised that he has contacted JCP&L requesting a donation as they did in 2017.

-RESOLUTION-Hunting Shire Road-

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Authorizing Mayor and Clerk to execute the agreement entitled
“Service Agreement for the Former Shire Tract”

WHEREAS, the Township Committee of the Township of Holland (the “Committee”) has determined that the control of the deer population and maintenance of certain lands within the Township designated as Block 10, Lot 12 on the Tax Maps of the Township (the “Property”) is a proper and necessary public purpose so as to maintain the character of the land in harmony with the goals and objectives of the Committee; and

WHEREAS, adequate funds and personnel are not available for the Township to accomplish the deer population control and maintenance of the Property, consequently, the Township is entering into this agreement with Farmers Sportsman’s Club, LLC, a New Jersey non-profit corporation for hunting and maintenance of the Property; and

WHEREAS, the Agreement, which is attached hereto, and the services to be provided hereunder and the benefits provided thereby, are significantly below the threshold required for public bidding by N.J.S.A. 40A: 11-3;

WHEREAS, it is in the best interests of the Township to enter into a two (2) year agreement with Farmers Sportsman in the form attached hereto; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, Hunterdon County that Mayor and Clerk are authorized to execute the agreement entitled “Service Agreement for the Former Shire Tract” substantially in the form attached hereto.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener				X
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

-RESOLUTION-Hiring Lindsey McDonald-

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to hire Lindsey McDonald as part time
Toddler Time and Childwatch Staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Toddler Time & Childwatch staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Lindsey McDonald will be hired at Riegel Ridge Community Center as Toddler Time Staff at the 2018 rate of \$16.00 per/hr., and childwatch staff at the rate of \$9.00 per hour effective January 29, 2018 contingent on favorable results of all required background checks

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Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener				X
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

-RESOLUTION-Update #3 2018 Salary Resolution

Mr. Krov moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

UPDATED RESOLUTION
2018 SALARIES AND WAGES
 Update #3

WHEREAS, the Holland Township Committee adopted the 2018 Salary resolution on December 5, 2017, and

WHEREAS, the 2018 Salary Resolution was updated as follows:

- Updated #1 adopted December 19, 2017
- Updated #2 adopted January 15, 2018

WHEREAS, the Township Committee wishes to make additions/corrections (denoted with *) in order to keep the Salary Resolution accurate and complete, and

WHEREAS, the Township Committee has chosen to categorize Township positions into two sections; where the positions in Section I are reviewed annually for salary adjustments while the positions in Section II are reviewed less frequently for salary adjustments;

NOW THEREFORE BE IT RESOLVED, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the following **Updated** 2018 salaries and wages; which fall within the ranges established by Holland Township Ordinance 2015-1, adopted on final reading February 3, 2015, and as amended by Ordinance 2015-10, adopted on final reading November 4, 2015 and Ordinance 2015-11, adopted on final reading December 15, 2015 for the positions listed below; shall be as follows:

<u>Position (Name)</u>	<u>Salary</u>	<u>Notes</u>
Township Committee (Bush)	\$4,000.00	No increase
Township Committee (Krov)	\$4,000.00	No increase
Township Committee (Thurgarland)	\$4,000.00	No increase
Township Committee (Scheibener)	\$4,000.00	No increase
Township Committee (Wilhelm)	\$4,000.00	No increase
Township Clerk (Miller)	\$68,975.00	
Registrar (Miller)	\$5,630.00	
Deputy Township Clerk (Tigar)	\$23,802.00	
Deputy Registrar (Tiger)	\$2,958.00	
Substitute Secretarial Help (Hammerstone)	\$16.50	No increase
Substitute Secretarial Help (Kolonoia)	\$16.50	No increase
Chief Finance Officer (Pasqua)		
Finance Assistant/Bookkeeper (Stevens)	\$20.00	Market adjustment (+3.2%)
Finance Assistant/Bookkeeper (Santos)	\$20.00	Market adjustment (+3.2%)
Qualified Purchasing Agent (Hance)	\$5,520.00	
Substitute Secretarial Help (Kozak)	\$20.57	
Animal Control Secretary (Colucci)	\$18.94	
Tax Collector (Boxwell)	\$21,420.00	
Sewer Rent Collector (Boxwell)	\$4,080.00	

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Licensed Sewer Operator (Aller) \$6,398.00

Tax Assessor (Trivigno) \$39,865.00

Planning Board:

Planning Secretary (Kozak) \$23.59
 PERC Witness, per hour (Davis) \$19.00 No increase
 PERC Witness, per hour (Joyce) \$19.00 No increase

Zoning Board:

Zoning Secretary (Kozak) \$23.59
 Zoning Officer (Creveling) \$8,489.00
 Development Regulations Officer (Creveling) \$4,245.00
 Municipal Housing Liaison (Kozak) \$1,275.00

Police:

Police Chief (Harris) \$113,831.00
 Police Secretary (Pursell) \$45,380.00
 Deputy Police Records Custodian (Pursell) \$1,783.00
 Emergency Management Secretary (Pursell) \$1,583.00

Per PBA Contract:

Sergeant \$3,300.00 Per PBA Contract
 Bent \$99,074.00 Per PBA Contract
 Heilig \$99,074.00 Per PBA Contract
 Hults \$99,074.00 Per PBA Contract
 Gustsick \$99,074.00 Per PBA Contract
 Davis \$57,000.00 Per PBA Contract

Part-Time Officers (Gooley) \$19.90
 *Part-Time Officer (Paolicelli) \$19.90

Public Works:

DPW/Buildings Superintendent (Turdo) \$94,960.00

Per Teamster's Contract (For Information Only):

(Hourly rates change on anniversary date)
 Lippincott (2,080 hours @ \$33.13 per hour, doh 1/1/06) \$68,910.40 Per Teamster's Contract
 Mazur (2,080 hours @ \$33.96 per hour, doh 9/1/96) \$70,636.80 Per Teamster's Contract
 Modica (2,080 hours @ \$33.96 per hour, doh 5/3/03) \$70,636.80 Per Teamster's Contract
 (\$33.13 per hr to 5/2/18, \$33.96 per hr 5/3-12/31/18)
 Colaluce (2,080 hours @ \$25.00 per hour, doh 11/23/15) \$52,000.00 Per Teamster's Contract
 (\$24 per hr to 11/22/18, \$25 per hr 11/23/18-12/31/18)
 Holder (2,080 hours @ \$22.00 per hour, doh 1/2/17) \$45,760.00 Per Teamster's Contract
 Mayer (2,080 hours @ \$22.00 per hour, doh 6/1/17) 45,760.00 Per Teamster's Contract
 (\$20 per hr to 5/31/18, \$22 per hr 6/1-12/31/18)

Part Time Snow Removal:

Croasdale \$25.50 Proposed Steps: start \$24.50; 2nd yr. \$25.50; 3rd yr.\$26.50;
 Scott \$25.50 future increases TBD by TC.
 (Starts with 2017 year)

Part Time Seasonal Employees (Public Works) \$13.00 Rounded: -.01

Buildings and Grounds:

Belick (doh 6/20/17) \$18.36
 Jacobs, George \$12.24

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Cleaning Municipal Bldg., per week (Howarth) \$166.12

Recycling:

Certified Recycling Coordinator (Turdo)	\$500.00	No increase
Patrey (doh 1/1/2006)	\$14.20	
Robbins (doh 2/05/13)	\$10.50	Proposed Steps: \$10 to start;
Vacant		+.50 per year to \$12.50;
		future increases TBD by TC.
		(Starts with 2017 year)

Board Secretaries: Per Meeting Attended

Parks and Recreation Secretary (Kozak)	\$90.00	No increase
Board of Health Secretary (Hammerstone)	\$90.00	No increase
Environmental Commission Secretary (Kozak)	\$90.00	No increase
Historic Preservation Secretary (Kirby-McDonough)	\$90.00	No increase
Agriculture Advisory (Sorge)	\$90.00	No increase

Riegel Ridge Community Center:

Director (Neglia)	\$56,583.00
Member Services Rep. (Mayer, Marie)	\$13.59
Member Services Rep. (Pecchia, Melissa)	\$12.48
Member Services Rep. (Ihling, Dianne)	\$12.48

Pool Supervisor:

Neglia	\$7,578.00
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Front Desk Staff

Aquino	\$9.02	
Burke, Karl	\$8.84	
Cooley, Harry	\$8.84	
Davison, Nicole	\$8.67	
Furmanek, Jennifer	\$8.84	
Hulsman, Mariel	\$8.50	No increase: doh 10/20/17
Kraynanski, John	\$9.61	
LaBar, Audrey	\$8.84	
Levenson, Daniel	\$8.50	No increase: doh 7/18/17
Nugent, Elizabeth	\$8.84	
Rainey, Sybil	\$8.67	
Swearer, Heather	\$9.00	No increase: doh 8/28/17
Viespoli, Caitlin	\$8.50	No increase: doh 7/25/17
Zehnbauer, Nick	\$8.50	No increase: doh 8/21/17
Clare Nugent	\$8.50	No increase

Child Watch:

Nugent, Elizabeth	\$8.84	
Rainey, Sybil	\$8.67	
Clare Nugent	\$8.50	No increase
LaBar, Audrey	\$8.67	
*Swearer, Heather	9.00	
*Lindsey McDonald	9.00	

Toddler Time:

Rainey, Sybil	\$16.32
*Lindsey McDonald	16.00

Group Exercise Instructors:

Cinquemani, Tiffany (per 60 minute class)	\$25.50
Ciotta, Jonathan (per 60 minute class)	\$25.50

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Deckert, Shelli (per 30 minute class)	\$17.40
Deckert, Shelli (per 60 minute class)	\$28.28
Hatch, Gayle (per 30 minute class)	\$17.40
Hatch, Gayle (per 60 minute class)	\$28.28
Plasters, Lisa (per 60 minute class)	\$28.28
Margaret Purcell	\$25.00

Yoga Instructors:

Campbell, Amber (per hour)	\$26.01
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Certified Personal Trainers:

Aquino, Nicholas (per session)	\$31.21
Ciotta, Jonathan (per session)	\$30.60
Hatch, Gayle (per session)	\$33.12
Neglia, Jessica (per session)	\$33.12

Joint Municipal Court:

*Per Joint Court Agreement: ~~TBD~~ 9% for 2018

Holland Twp share: 11% in 2016; 6% in 2017; 9% in 2018

Public Defender (Dunbar)	\$1,224.00
*Prosecutor (Peterson)	\$6,000.00
*Prosecutor (Farsiou)	\$6,120.00
*Judge (Novak), pro-rated	\$0.00
Judge (Shamey), pro-rated	\$30,600.00
*Court Administrator (Lingseh), pro-rated	\$0.00
Court Administrator (Jackie Signorile), pro-rated	\$50,000.00
*Violations Clerk, per hour, pro-rated (Williamson)	\$20.40
Bench Log, per Court session, pro-rated	\$80.00
Security, per Court session, pro-rated	\$120.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener				X
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

-ORDINANCE 2018-3-Discussion/Possible Introduction/First Reading-Temporary Adamic Hill Road Easement

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt Ordinance 2018-3 on First Reading and to set the Public Hearing set for March 6, 2018

ORDINANCE 2018-3

AN ORDINANCE ACCEPTING A TEMPORARY CONSTRUCTION EASEMENT AND PERMANENT RIGHT-OF-WAY EASEMENT OVER A PORTION OF BLOCK 13, LOT 3.02

WHEREAS, the Mayor and Committee of the Township of Holland, County of Hunterdon, State of New Jersey, wish to accept a Grant of Temporary Construction Easement and a Grant of Right-of-Way Easement for a portion of Block 13, Lot 3.02, which are attached hereto as an exhibit; and

WHEREAS, N.J.S.A. 40A:12-4 authorizes the municipality to accept such easement; and

WHEREAS, attached hereto is a form of easement that have been reviewed by the Township Engineer and Township Attorney; and

WHEREAS, based upon estimates from the Township Assessor as to the fair market value of the easements, the Township has agreed to pay the property owners the amount of \$2,400 in exchange for the easement dedications; and

WHEREAS, it appears to the Mayor and Council that the public interest would be served by accepting the easements described herein.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee, Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. The Township of Holland hereby accepts the above-referenced easements over a portion of Block 32, Lot 3.02 as more particularly described in the deeds of easement attached hereto.
2. The Township Clerk, Mayor, his designee, Township CFO, and such Township Professionals as are necessary, are hereby authorized and directed to take such actions as are necessary to effectuate the provisions of this Ordinance including but not limited to executing the above-referenced easements in a form substantially similar to that attached hereto and made a part hereof.
3. The Township Clerk shall, within sixty (60) days of the effective date of this Ordinance, file a copy of this Ordinance certified by her under the seal of the municipality, to be a true copy thereof, together with proof of publication thereof, in the office of the Clerk of the County of Hunterdon in accordance with the provisions of N.J.S.A. 40:67-21.
4. At least one (1) week prior to the time fixed for further consideration of this Ordinance for final passage, a copy thereof together with the notice of the introduction thereof and the time and place when and where the Ordinance will be further considered for final passage shall be mailed to every person whose lands may be affected by this Ordinance so far as may be ascertained. Said notices shall be mailed by the Township Clerk in accordance with the provisions of N.J.S.A. 40:49-6.
5. This Ordinance shall take effect immediately after final passage, approval and publication as provided by law.
6. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.
7. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener				X
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

BUSINESS FROM TOWNSHIP ATTORNEY

-worked on Draft Tow Truck Licensing Ordinance-distributed by Mayor Bush for review and future consideration

-Working with County Engineer on the County’s requirement of site easement on the north side of the Riegel Ridge Community Center driveway. Letter has been sent to the home owner.

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

-Ted Hardwick – asked for clarification of RRCC employees conference and the COAH Rehab program

-Dan Gilligan – Non-Profit Organization (Conventions of States) Presentation

EXECUTIVE SESSION

-RESOLUTION-to enter into Executive Session

Mr. Wilhelm moved and Mr. Krov seconded the motion to adopt the following Resolution at 8:01 pm noting **action will be taken** when the Committee returns to Open Session.

RESOLUTION

Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Contract negotiation Attorney Advice on Vogt Property
- PennEast and proposal on Sale of Lot

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener				X
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

The Committee returned to open session at 8:21 p.m.

-RESOLUTION-Cancellation of Rehab Mortgage-

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Authorizing Cancellation of a Mortgage held by the Township of Holland in connection with Block 25, Lot 77 commonly known as 428 Milford – Mount Pleasant Rd., Milford, NJ

WHEREAS, in or about 1992 the Township of Holland ("Township") created the Holland Township Housing Rehabilitation Program ("Program") to fund housing rehabilitation projects for low and moderate households within the Township; and

WHEREAS, the funding for the Program has been, for the most part, from federal and state funding sources; and

WHEREAS, Deborah J Vogt, 428 Milford – Mount Pleasant Rd., Milford, NJ (Block 25, Lot 77) (“Premises”) made application to the Program for funds to make improvements to the Premises necessary to make it comply with the Uniform Construction Code requirements and

WHEREAS, on December 2, 2009 Deborah J Vogt executed a mortgage and note to Holland Township Housing Rehabilitation Program, which contained a face amount of \$41,275 but the amount loaned was reduced to \$29,190.00 (“Mortgage”) when the costs of the improvements were less than anticipated; and

WHEREAS, the Mortgage was recorded on December 2, 2009 in Book 3805 at page 890; and

WHEREAS, Deborah J. Vogt wishes to pay off said mortgage in full because she is conveying the Premises to another.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. Upon receipt of \$29,190.00 the Township authorizes the execution and recording of a Cancellation of Mortgage in the usual form.
2. The Mayor, Clerk and/or Municipal Attorney are authorized to execute such documents and to take such steps as are necessary to carry out such action.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener				X
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

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ADJOURN

Mr. Wilhelm moved and Mr. Krov seconded the motion to adjourn at 8:21pm.

Voice Vote	Ayes	Nays	Abstain	Absent
Scott Wilhelm	X			
Robert Thurgarland	X			
Thomas Scheibener				X
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

Respectfully submitted,

Approved by,

Catherine M. Miller, RMC
Municipal Clerk

Dan Bush, Mayor
Ray Krov, Deputy Mayor