

# **Township of Holland**

# HUNTERDON COUNTY

61 Church Road

Milford, New Jersey 08848 Phone (908) 995-4847 ext 210 Fax (908) 995-7112

www.hollandtownshipnj.gov

### **Draft Agenda-Business to the extent known**

### HOLLAND TOWNSHIP COMMITTEE REGULAR MEETING AGENDA February 7, 2017

### **MEETING CALLED TO ORDER**

If you haven't already done so, please turn off or silence all electronic equipment

### **FLAG SALUTE**

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

### CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 8, 2016 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

## APPROVAL OF MINUTES OF THE: January 17, 2017 Regular Meeting

# APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor Description		Payment		Check Total	
22457	American Camp Association	ACA Tri StateCamp Conferece	\$	485.00	\$	485.00
22458	US Bank Cust/Pro Cap 4 & Creditors	Municipal Tax Sale Lien Sold	\$	4,689.12		
		Municipal Tax Sale Lien Sold	\$	900.00	\$	5,589.12
22459	US Bank-Cust PC5	Municipal Tax Sale Lien Sold	\$	2,659.81	\$	2,659.81
22460	Verizon	12/26/16-1/25/17	\$	81.71		
		12/26/16-1/25/17	\$	86.19		
		12/26/16-1/25/17	\$	248.44		
		12/26/16-1/25/17	\$	593.86		
	<b>y</b>	12/26/16-1/25/17	\$	906.86	\$	1,917.06
22461	ABE MATERIALS - EASTON	2017 Recycled Asphalt	\$	628.75		
		2017 Recycled Asphalt	\$	195.34	\$	824.09
22462	Affordable Housing Professionals of	AHPNJ 2017 Membership Dues	\$	95.00	\$	95.00
22463	ALAN J. TURDO	2017 Prescription Safety Glasses	\$	300.00	\$	300.00
22464	ALL INDUSTRIAL-SAFETY PRODUCTS, INC	Bibs, Rain Gear, Vests	\$	382.07	\$	382.07
22465	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$	7.75	\$	7.75
22466	Amazon.com RRCC	Amazon Items	\$	181.84	\$	181.84
22467	AMAZON.COM, LLC Police	OEM / Police Equipment	\$	262.27		

		OEM / Police Equipment	\$ 93.15	\$	355.42
22468	AMERICAN CAMP ASSOCIATION	ACA Membership Fee	\$ 774.00	\$	774.00
22469	AMERIGAS - CLINTON 7510	Propane Tank for Municipal Rental	\$ 200.00		
		Propane for Municipal Del 011617	\$ 695.16	\$	895.16
22470	AMY R KIRK	Yoga - January	\$ 232.00	\$	232.00
22471	ANJEC	EC 2017 Membership dues	\$ 385.00	\$	385.00
22472	AQUA NEW JERSEY	RRCC Pool 121416 - 011717 (8797)	\$ 35.83		
		910 Milford Warren Glen Rd Season	\$ 14.33		
		910 Lawn Irrigation 121416 - 0117	\$ 14.33		
		RRCC 121416 - 011717 (8796)	\$ 462.93		
		910 milford warren glen rd 6"fire	\$ 321.32	\$	848.74
22473	ATLANTIC SALT, INC.	2017 Road Salt	\$ 3,360.02		
		2017 Road Salt	\$ 8,602.98	\$	11,963.00
22474	PEPSI-COLA	Water for fitness center	\$ 146.34	\$	146.34
22475	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge	\$ 70.00	\$	70.00
22476	CERTIFIED CHEMICAL COMPANY	Bowl Cleaner/soap/ice melt	\$ 468.89	\$	468.89
22477	City Connections LLC	Web Design 2017 Jan - Dec	\$ 4,408.00	\$	4,408.00
22478	Cleary Giacobbe Alfieri Jacobs	2016 Labor Attorney services thru	\$ 360.00	\$	360.00
22479	CLEMENS UNIFORM	Mats for community Center	\$ 85.80		
		Mats for Munic 011917	\$ 35.25		
		Mats for Munic 010517	\$ 35.25		
		DPW Shop Rags & Bethany Ridge Mat	\$ 21.75	\$	178.05
22480	CONNEY SAFETY PRODUCTS	Reflective Winter Gloves	\$ 713.70	\$	713.70
22481	COOPER ALARM SYSTEMS, INC.	DVR assistance with camera	\$ 135.00	\$	135.00
22482	COOPER ELECTRICAL SUPPLY	Firehouse Parking Lot Light Repair	\$ 36.96	\$	36.96
22483	COOPER POWER SYSTEMS	Maintenance Agreement 011517-0114	\$ 945.00	\$	945.00
22484	Department of Finance	1ST Ort County Tax for 2017	\$ 507,532.49	\$ :	507,532.49
22485	Department of Finance	1st Qrt Assessment Open Space Ta	\$ 48,285.29	\$	48,285.29
22486	Department of Finance	1st Qrt Assessment Library Tax fo	\$ 50,888.09	\$	50,888.09
22487	Dashing Valet Dry Cleaning	Dry-cleaning (12/13/16 - 1/24/17)	\$ 234.89	\$	234.89
22488	CEUnion	PB/BOA classes	\$ 267.00	\$	267.00
22489	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal - December 2	\$ 114.00	\$	114.00
22490	DELAWARE VALLEY FAMILY HEALTH CNTR.	Al Turdo - Jan 25 2017 date of se	\$ 150.00	\$	150.00
22491	DUTCH MILL MARKET	Cleaning Supplies	\$ 7.97	\$	7.97
22492	EASTERN CONCRETE MATERIALS	3/4" Clean Stone For RRCC Generator	\$ 587.89	\$	587.89
22493	ECLECTIC ARCHITECTURE, LLC	Riegel Ridge Stage Project 2016-0	\$ 2,000.00	\$	2,000.00
22494	ELIZABETHTOWN GAS	Meter 01061655 Account 9340466535	\$ 626.52		
		Meter 14Y735578 Account 98904592	\$ 141.30	\$	767.82
22495	Energ Fitness Wellness Solutions LL	Belts for treadmills	\$ 920.00		
	<b>/</b>	Replaced drive module	\$ 135.00	\$	1,055.00
22496	ENTEL SYSTEMS, INC.	Annual Maintenance coverage	\$ 668.00	\$	668.00
22497	EUGENIA FRANZO	Zumba January 2017	\$ 163.60	\$	163.60
22498	FERGUSON - LAKEWOOD #501	6 inch plug for little pool	\$ 78.98	\$	78.98
22499	FINCH FUEL OIL CO, INC	Ultra Low Sulfur Diesel, #2 Home	\$ 3,110.89	\$	3,110.89
22500	First Student, Inc. of Delaware	Field Trip Bus Camden Aquarium	\$ 365.00	\$	365.00
22501	FOX BROTHERS ALARM SERVICES, INC.	Alarm System Riegel Ridge - 2017	\$ 165.00	\$	165.00
22502	GEBHARDT & KIEFER, P.C.	Services 110116-113016 general	\$ 1,968.00	\$	1,968.00
22503	GEBHARDT & KIEFER, P.C.	Services 110116-113016 PennEast P	\$ 224.00	\$	224.00

22504	GENERAL CODE, LLC	Supplement #10	\$ 833.02	\$	833.02
22505	GRAINGER	Nitrile Gloves, Ear Plugs, Safety	\$ 277.76		
		Cotter Pin	\$ 57.56	\$	335.32
22506	H.J. OPDYKE LUMBER COMPANY, INC.	Storage Bins For Police Dept	\$ 567.40	\$	567.40
22507	HOLLAND TOWNSHIP	2017 Sewer bill due Mar 1 Milford	\$ 180.00	\$	180.00
22508	HOLLAND TOWNSHIP	2017 Sewer bill Mar 1 914 Milford	\$ 270.00	\$	270.00
22509	HOLLAND TOWNSHIP	2017 Sewer bill Mar 1 61 church r	\$ 540.00	\$	540.00
22510	J C Ehrlich Co Inc	Monthly Pest Control	\$ 217.00	\$	217.00
22511	JERSEY CENTRAL POWER & LIGHT	Account 100 004 556 468 Consumption	\$ 339.54		
		Account 100 004 557 474 Street Li	\$ 73.21		
			\$ 5.29		
			\$ 1,150.93	$\bigvee$	
		Account 100 004 272 595 Street L	\$ 1,698.80	-\	Č.
		Account 100 004 272 652 Street L	\$ 204.44	\$	3,472.21
22512	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 553 Street L	\$ 166.77		
		Account 100 060 952 585 Street L	\$ 61.03		
		Account 100 070 503 212 Pool	\$ 3.62		
		Account 100 004 555 932 Case Field	\$ 136.40		
		Account 100 105 886 640 914 Milford	\$ 484.49		
		Account 100 003 579 271 Library	\$ 133.31		
		Account 100 004 555 858 Baseball	\$ 209.09		
		Account 100 029 305 644	\$ 2,947.20	\$	4,141.91
22513	JERSEY CENTRAL POWER & LIGHT	Account 100 077 061 016	\$ 125.28	\$	125.28
22514	Jessica Dulin-Soto	Yoga -January	\$ 278.60	\$	278.60
22515	JESSICA NEGLIA	Storage Bins	\$ 92.85		
		CPR/First Aid/AED for staff	\$ 54.00		
		Hotel for Tri-State Camp Conference	\$ 576.70		
		Mileage	\$ 19.44	\$	742.99
22516	JULIANNA R. BENDIX	Yoga - January	\$ 333.60	\$	333.60
22517	KEITH GROOGAN	Karate	\$ 406.25	\$	406.25
22518	MASER CONSULTING PA	PB HK B24 L 3 13 plan review thru	\$ 70.00		
		General Engineer Services thru 01	\$ 70.00		
	A Y Y	Gridley Circle Pump station work	\$ 198.75		
		Bellis Road FY 2015 NJDOT Appl En	\$ 1,495.00		
		Bellis Road FY 2015 NJDOT Appl En	\$ 726.25		
		EC Forestry Grant - DEP Paperwork	\$ 373.75	\$	2,933.75
22519	EDWARD HORSFALL	Computer Services	\$ 50.00		
		Computer Services (11/3/16)	\$ 175.00		
		installation of RRCC Phone System	\$ 1,200.00	\$	1,425.00
22520	MELANIE WOROB	Zumba January 2017	\$ 330.60	\$	330.60
22521	MGL PRINTING SOLUTIONS	NJ Dog License Tags/Vac-Pak	\$ 420.00	\$	420.00
22522	Midwest Motor Supply Co Inc	School Bus Yellow Paint	\$ 122.52	\$	122.52
22523	Milford Catering	PR 2016 Haunted Hayride Pizza	\$ 500.00	\$	500.00
22524	MILFORD WATER DEPARTMENT	Water Hydrant Billing 2017	\$ 440.00	\$	440.00
22525	MONINGHOFF APPLIANCE & SUPPLY CORP.	Flood Lights	\$ 11.49		
		Various Supplies	\$ 66.42	\$	77.91
22526	MUNICIPAL SOFTWARE, INC.	FAS SYSTEM 2015	\$ 1,134.00		
		FAS SYSTEM 2015	\$ 408.00		

		FAS SYSTEM 2015	\$	10,040.85	\$	11,582.85
22527	TREASURER, STATE OF NJ	2017 BFCE Annual Renew Fire Code	\$	349.50		
		2017 BFCE Annual Renew Fire Code	\$	581.00		
		2017 BFCE Annual Renew Fire Code	\$	834.00		
		2017 BFCE Annual Renew Fire Code	\$	819.50	\$	2,584.00
22528	Nancy Angione	REFUND BUS TRIP	\$	50.00	\$	50.00
22529	NEW JERSEY PLANNING OFFICALS	PB/BOA membership dues 01/01/2017	\$	370.00	\$	370.00
22530	NJ Advance Media	Legal Notices and Ads	\$	89.04		
		TC Ordinance 16-4 final Amend	\$	19.94		
		Advertising	\$	14.34		
		PB Lin/Asian Yummy B22 L29.19 MN	\$	18.08		
		HD 2017 exceed budget limits & es	\$	62.90	\$	204,30
22531	NJAPZA	PB/BOA Membership Dues 01/01/2017	\$	90.00	\$	90.00
22532	NJLM	2017 Membership Dues	\$	593.00	\$	593.00
22533	OFFICE DEPOT, INC.	Office Supplies	\$	126.75	\$	126.75
22534	ONE CALL CONCEPTS, INC.	NJ Mark Outs - January 2017	\$	2.50	\$	2.50
22535	Patrick Carmona	Window/Mirror cleaning RRCC	\$	275.00	\$	275.00
22536	PCM Sale Inc	Camera Monitors (Police)	\$	642.63		
		phone system for RRCC	\$	467.97	\$	1,110.60
22537	PENTELEDATA	Cable Modern Rental & Support 012	\$	199.90	\$	199.90
22538	Philly Trampoline Parks Levittown	Deposit for Summer Camp Field Tri	\$	584.00	\$	584.00
22539	PILATES BY CORRINE, LLC	Pilates - January	\$	666.00	\$	666.00
22540	RARITAN VALLEY DISPOSAL #865	2016 30 Yard Garbage Dumpster	\$	510.00	\$	510.00
22541	RECREATIONAL CONCEPTS DEVELOPMENT C	Summer Camp field trip deposit	\$	100.00	\$	100.00
22542	Saint's Cheer	2016 Road Clean Up - Church Rd	\$	500.00	\$	500.00
22543	SANICO, INC.	Monthly Billing 1.5 YD RL Cont 1	\$	51.38	Ψ	300.00
223 13	Sinted, inc.	Monthly Invoice 2 YD FL Cont 1 p	\$	78.57	\$	129.95
22544	SERVICE ELECTRIC CABLE TV, INC.	Internet Powered by Pentele Data	\$	67.45	\$	67.45
22545	SERVICE ELECTRIC TELEPHONE CO.	Telephone	\$	282.80	\$	282.80
22546	SIRCHIE FINGER PRINT LABORATORIES	Evidence Supplies	\$	164.20	\$	164.20
22547	SPRING MILLS VETERINARY HOSPITAL	010717 Holland Township Free Rabi	\$	526.00	\$	526.00
22548	STAPLES BUSINESS ADVANTAGE	Trash Bags	\$	272.28	Ψ	320.00
22340	STALLES DOSINESS AD VALUADE	Office Supplies	\$	237.48	\$	509.76
22549	STAPLES BUSINESS ADVANTAGE	Office Supplies	\$	212.15	Ψ	309.70
22349	STATELS DUSINESS AD VARTAGE	Scandisk 32g	\$	111.65	\$	323.80
22550	STEM BROTHERS, INC.	2017 Propane For Recycling Center	\$ \$	88.77	φ	323.00
22330	STEM BROTHERS, INC.	2017 Propane For Recycling Center	\$	148.54		
		2017 Recycling Center Propane			¢	357.18
22551	Starkerin Paddings	. 0	\$ \$	119.87	\$ \$	506.40
22551	Stephanie Beddiges	Pilates - January  Maintanana Agreement		506.40	Ф	300.40
22552	Supreme Heating & Air Conditioning	Maintenance Agreement	\$	1,760.00	¢	2,593.00
22552	GUGANAM DARED COD	Boiler room noisy pump	\$	833.00	\$	
22553	SUSAN M. BABER, CCR	PB court recorder January 9 2017	\$	275.00	\$	275.00
22554	Tamatha Isenberg	Yoga - January	\$	338.40	\$	338.40
22555	THERESA VERDI	Cleaning RRCC	\$	720.00	4	1 220 00
2277	TRANS PRINCE IN	Cleaning RRCC	\$	600.00	\$	1,320.00
22556	TRANS-BRIDGE, INC.	PR 120917 NYC trip Dec	\$	100.00	\$	100.00
22557	U.S. MUNICIPAL SUPPLY, INC.	Road Work Ahead & One Lane Road S	\$	1,159.50	\$	1,159.50
22558	ULINE	Two Shelf Wire Shelving	\$	117.35	\$	117.35

22559 US Bank Custodian	n/BV Trust	B 11 L 10 461,463,465 Lt Yk M	It P	\$	25,100.00		
		B 11 L 10 461,463,465 Lt Yk N	It P	\$	32,590.97	\$	57,690.97
22560 US Bank-Cust PC	5	B 21 L 48 443 Church Rd- 2014	4-01	\$	15,901.09		
		B 21 L 48 443 Church Rd- 2014	4-01	\$	1,000.00	\$	16,901.09
22561 VALLEY AUTO S	SUPPLY	Exhaust Pipe, Clamps, Bulbs		\$	131.96		
		Chain For 1998 (#23) Truck Tar	rp	\$	102.98	\$	234.94
22562 VERIZON WIREI	LESS	Cell Phones/Air Cards - Decem	ber	\$	590.90	\$	590.90
22563 VOIP Supply, LLC		RRCC phones		\$	1,280.89	\$	1,280.89
22564 Walter & Sarah Mo	elvin	tax overpayment B6 L54 39 Bel	llis	\$	438.97	\$	438.97
22565 WILSON PRODU	CTS	Acetylene Torch Repair		\$	91.78	\$	91.78
22566 WOODRUFF ENE	ERGY	NATURAL GAS 1,952.251 UN	NITS	\$	872.14	\$	872.14
				\$	779,105.64	\$	779,105.64
Manual Checks						1	
121317 Its Neopost		Postage		\$	500.00	\$	500.00
20117 Guardian		Dental		\$	2,854.22	\$	2,854.22
20217 NJ State Health Be	enefits Program	Health benefits		\$	27,954.61	\$	27,954.61
				\$ 3	810,414.47	\$ 8	810,414.47
CURRENT FUND	BUDGET AND APPROPRIATION I	RESERVES	' ( )	\$ 74	4,882.96		
GRANT FUN D	BUDGET AND APPROPRIATION I	RESERVES		\$	1,540.27		
OTHER TRUST FUNDS GENERAL CAPITAL	LIABILITIES			\$ 2	7,000.00		
FUNDS	BUDGET AND APPROPRIATION I	RESERVES		\$	2,902.29		
SEWER FUND	BUDGET AND APPROPRIATION I	RESERVES		\$	1,139.29		
SEWER CAPITAL	BUDGET AND APPROPRIATION I	RESERVES		\$	198.75		
ANIMAL CONTROL BUDGET AND APPROPRIATION I		RESERVES		\$	1,354.00		
ESCROW	ESCROW FUNDS				88.08		
Checks issued 02-7-2017						77	9,105.64
Other Payments							
121317 Its Neopost	A A Y		19578	Posta	ge	\$	500.00
20117 Guardian			19566	Denta	ıl	\$	2,854.22
20217 NJ State Hea	lth Benefits Program		19593	Healt	h benefits	\$ 2	7,954.61
		Manual To	tals		-	3	1,308.83
Total	Y				<u>-</u>	81	0,414.47
	The state of the s				-	_	

### OLD BUSINESS FROM TOWNSHIP COMMITTEE

# LIAISON REPORTS Wilhelm

## Thurgarland

### Scheibener

### Krov

### **Bush-**

Notice from NJDOT-Bellis Road Phase II grant application was received 1/30/2017

### NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval to attend class: Maria Elena Kozak

Date	Host	Subject	Cost
2/10/2017	CEUnion,	Social Media Mayhem:Best Practices	\$ \$89.00
3/10/2017	CEUnion,	Your Digital Shield	\$ \$89.00
4/7/2017	CEUnion,	Strengthening Your Ethical Compass	\$ 89.00

**-Approval-of Raffle Application**: (To be held 12:00 pm-4:00 p.m. at Farmers Sportsman's Club) Application for Raffle 2017-3 **Milford Lions Club** [Off-premise draw raffle awarding cash-50/50]

### -Mayor announces the following changes to the Holland Township Planning Board:

- Move Alternate #1 Ken Grisewood to Class IV member to fill an unexpired vacant term expiring 12/31/2020
- Move Alternate #2 Casey Bickhardt to Alternate #1 term expires 12/31/2018

**-Accepting the resignation** of Environmental Commission member Henry Gore effective January 20, 2017

**-RESOLUTION**-Award of contract for cleaning Police Department

-RESOLUTION-hiring Nicole Davison

### RESOLUTION

Authorization to hire Nicole Davison as part time Front desk at Riegel Ridge Community Center

-RESOLUTION-hiring Tina Meixsell

### RESOLUTION

Authorization to hire Tina Meixsell as part time Toddler Time Staff at Riegel Ridge Community Center

- -TWO RESOLUTIONS- Redemption of Tax Sale Certificate to an Outside Lienholder
- **-RESOLUTION** Authorizing Cancellation 2014 of Taxes
- **-RESOLUTION** Authorizing Refund 2014 of Taxes

### RESOLUTION

Authorizing Refund 2014 of Taxes

**-RESOLUTION-**Darlene Green-Highlands Planner

RESOLUTION
PROFESSIONAL SERVICES

Authorizing the Award of a Contract for Certain Township Professionals Not Utilizing the Process Defined in the Third Definition Under N.J.S.A. 19:4A-20.7

WHEREAS, there exists a need for a Highlands Planner, in the Township of Holland, County of Hunterdon, in the year 2017 and

WHEREAS, the Chief Financial Officer of the Township has certified that sufficient funds are available to pay the costs of professional services contracts for these purposes; and

WHEREAS, said Chief Financial Officer has certified that the contracts (recited below) with Darlene A. Green, P.P, AICP of Maser Consulting, would exceed \$36,000 in value, and such parties have furnished to the Township [or will furnish prior to the effectiveness of an award of a contract to them] a Business Entity Disclosure Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) and that they will not, during the term of their contract make any political contribution so reportable; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires a resolution authorizing the award of contracts for Professional Services without competitive bidding must be advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, New Jersey in a meeting assembled as follows:

(A) That the Mayor and Clerk of the Township of Holland are hereby authorized and directed to execute contracts with following, all being for a one year period ending January 1, 2018, contingent upon receipt from each of the following where the contract would exceed \$36,000 of a Business Entity Disclosure Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) within the 12 month period prior to the contract award, and that they will not, during the term of their contract make any political contribution so reportable, and also contingent upon receipt of a Political Contribution Disclosure Certification prescribed by N.J.S.A. 19:44A-20.26.

Darlene A. Green, P.P., AICP of Maser Consulting, Clinton, NJ as Highlands Council Planner.

- (B) This contract is awarded without competitive bidding as a "Professional Service" in accordance with 40A:11-5-(1) (a) of the Local Public Contracts Law.
- (C) This resolution shall be printed once in the Hunterdon County Democrat.

BUSINESS FR	OM TOWNSHIP AT	<u>TORNEY</u>	
A CERTIFIC OF			
MEETINGOR	PEN TO PUBLIC-(spear	akers will be limited	l to 3 minutes)

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