



Township of Holland
IN
HUNTERDON COUNTY

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Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
December 2, 2014

MEETING CALLED TO ORDER BY

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on **December 19, 2013** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: November 5, 2014 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

Bills paid November 18, 2014 per Resolution adopted November 5, 2014

Check#	Vendor	Description	Payment	Total Check
18666	ABE MATERIALS - EASTON	Broken Asphalt	147.73	147.73
18667	Alexandria Township	FALL GFOA CONFERENCE	452.60	452.60
18668	ALFONS MAYER	Mileage	13.75	13.75
18669	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	52.25	52.25
18670	AQUA NEW JERSEY	910 RRCC 6" Fire 0929-102814 (8928	321.32	321.32
18671	Aqua Products	Auto Vacuum for Pool	395.09	395.09
18672	ASSURE SHRED	Shredding Costs	450.00	450.00
18673	BARCLAY BRAND FERDON BILL KAPPUS PLUMBING & HEATING,	Fork Truck Service	157.13	157.13
18674	LLC	Library Toilet Repair	115.50	115.50
18675	BMF ENTERPRISES, LLC	PR Halloween Props Haunted Hayride	750.00	750.00
18676	PEPSI-COLA	delivery	121.10	121.10
18677	BOY SCOUT TROOP #187	Road Clean Up	500.00	500.00
18678	BRIDGE STREET SERVICE CENTER	2004 Crown Vic Repairs	927.26	927.26
18679	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental Charge	350.00	350.00
18680	Leonard A. LaGuardia	gymnastics shirts	288.00	
		Embroidery on Staff Shirts	48.00	336.00

18681	CLEMENS UNIFORM	Shop Towels, Mat	21.75	
		Mats for Municipal.. Bldg. 103014	37.50	
		Mats for Municipal.. Bldg.	37.50	96.75
18682	THE OFFICE CONCEPTS GROUP	Finance Office Furniture L shape De	1,248.00	1,248.00
18683	COOPER ELECTRICAL SUPPLY	DPW Complex Electric	643.86	643.86
18684	COUNTY OF HUNTERDON	Health Inspections 3rd qtr-2014 FOO	800.00	800.00
18685	DAVID HEISER'S INC.	Vehicle Calibrations 15-12 & 15-13	100.00	100.00
18686	DAVIS BUSINESS MACHINES, INC.	Monthly Maintenance Fee IR-C33801 0	446.99	446.99
18687	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal - October 2014	285.00	285.00
18688	DRJTBC	EZ Pass	300.00	300.00
18689	EUGENIA FRANZO	Zumba	234.20	234.20
18690	EVA VELEZ	Yoga	605.00	605.00
18691	FOSTER AND CO., INC.	Various Supplies	131.70	131.70
18692	FOSTER AND CO., INC.	Various Supplies	313.74	313.74
18693	GARDEN STATE HIGHWAY PRODUCTS, INC.	gloves	107.40	107.40
18694	GEBHARDT & KIEFER, P.C.	Services 090114 - 093014 Tax Appeal	496.00	496.00
18695	GRAINGER	Fan, Nozzle, Cut Off Wheels, Marker	1,278.23	
		Fan, Nozzle, Cut Off Wheels, Marker	36.95	
		pipe insulation, fitting insulation	425.40	1,740.58
18696	H.J. OPDYKE LUMBER COMPANY, INC.	Planks For Crabapple hill	113.22	113.22
18697	HOLLAND ELECTRIC, INC.	Police - Light Fixture	157.70	157.70
18698	HOLLAND TOWNSHIP FREE PUBLIC LIBRARY	Donation	7,500.00	7,500.00
18699	HOLLAND TWP VOLUNTEER FIRE COMPANY	PR Oktoberfest 101114 Banquet Hall	75.00	75.00
18700	HUNTERDON TECH SUPPORT, LLC	Website Updates	100.00	100.00
18701	J & J DETAILING	Vehicle Detailing 15-11, 15-12, 15-	440.00	440.00
18702	JERSEY CENTRAL POWER & LIGHT	Account 100 004 557 474 Street Light	74.44	74.44
18703	JERSEY CENTRAL POWER & LIGHT	Account 100 004 556 468 Consumption	343.07	343.07
18704	JERSEY CENTRAL POWER & LIGHT		372.00	
			4.08	376.08
18705	LAW OFFICE OF TODD BOLIG, LLC	BOA Bucks County B22 L114 010114 -	1,717.50	
		BOA Beale B27 L11 billings 070114 -	1,695.00	3,412.50
18706	LUCILLE A. GROZINSKI	BOA 102914 meeting court reporter	275.00	
		PB 111114 meeting court reporter	225.00	500.00
18707	Maaco Collision Repair & Auto Paint	Painting of 15-10	815.00	815.00
18708	MAILFINANCE	Lease 0907-120614 Lease #H413011461	360.00	360.00
18709	MARIA ELENA JENNETTE KOZAK	Zoning OPRA request repro	18.78	18.78
18710	MASER CONSULTING PA	Bellis Road FY 2015 NJDOT	287.50	
		Forest View Major Sub (Blumberg) -	435.00	
		PB Etown B2 L9 Billings thru 101914	195.00	917.50
18711	MELANIE WOROB	Zumba	224.80	224.80
18712	MONINGHOFF APPLIANCE & SUPPLY CORP.	supplies	8.31	8.31
18713	NJ E-ZPASS VIOLATIONS P.C.	Toll & Violation	36.50	36.50
18714	NJN PUBLISHING	PB Resolution B6 L1.02 & 1.03	19.94	
		BOA Beale B27 L11 and B18 L14	18.07	38.01
18715	ONE CALL CONCEPTS, INC.	NJ Mark Outs	7.32	7.32
18716	PENTELEDATA	Cable Modem Rental & Support 102414	119.90	119.90
18717	PILATES BY CORRINE, LLC	Pilates	585.20	585.20
18718	POWERCO, INC.	Backhoe Door Latches & Teeth	123.48	123.48
18719	R & L DATACENTERS, INC.	Municipal Payroll	271.76	271.76
18720	RACING NJ	windmill classic timer	500.00	500.00
18721	RARITAN VALLEY DISPOSAL #865	30 Yard Garbage Dumpster	510.00	510.00
18722	RICOH USA Inc	Copies	199.35	199.35
18723	ROAD SAFETY SYSTEMS, LLC	Guiderail - Crabapple Hill Rd	14,634.85	14,634.85
18724	SANDY HOWELL	Parks & Rec Halloween	51.35	51.35
18725	SANICO, INC.	Monthly Billing 1.5 YD RL Cont 1 pu	51.38	
		Monthly Invoice 2 YD FL Cont 1 pu/	78.57	129.95
18726	SARAH PARKER-GIVENS	Yoga	385.00	385.00
18727	SERVICE ELECTRIC TELEPHONE CO.	RRCC charges 0915-101414	149.61	149.61
18728	SHERILYNN MAHONEY	Halloween Toddler Time Party	110.62	110.62

18729	STAPLES BUSINESS ADVANTAGE	Misc Office Supplies for Mun.. Bldg. stationary	192.65 39.96	232.61
18730	STEM BROTHERS, INC.	Propane to spring mills 12.6 gal	35.38	35.38
18731	STORR TRACTOR COMPANY	Case Tractor and mower per NJPA	65,199.58	65,199.58
18732	THERESA VERDI	Cleaning RRCC 10/28-11/10	480.00	480.00
18733	Timothy G Hoffman Real Estate Appra	Real estate appraisal/valuation for	2,450.00	2,450.00
18734	VAN CLEEF ENGINEERING ASS., LLC	BOA Miller Bros B6 L 62.04 090114-0 BOA Solartricity B6 L 62 090114-09 BOA Bucks County Emergency Comm.	2,007.00 644.00 1,064.00	3,715.00
18735	VERIZON	PW 082614- 092514 Recycling 102314 - 112214 Sewer 102614 - 112514 DPW 102614-112514 PD 102614-112514 MB 102614 - 112514	35.46 82.89 29.34 228.28 550.19 1,035.02	1,961.18
18736	VERIZON WIRELESS	Cell Phones/Air Cards - October 201 Cell Phones/Air Cards - October 201	525.90 38.01	563.91
18737	VIKING TERMITE & PEST CONTROL, INC.	Monthly Pest Control Spring Mills R Monthly Pest RRCC-Nov Monthly Pest Control RRCC Grandstand Monthly Pest Control RRCC Pool House Monthly Pest Bethany House & 2 Cottages	58.00 96.00 52.00 78.00 124.00	408.00
18738	Voorhees Corner Veterinary Clinic	Animal Control Holland Township Pic Animal Control Holland Township Pic Animal Control Holland Township Pic Animal Control Holland Township Pic	15.00 20.00 120.00 120.00	275.00
18739	WARREN MATERIALS	9.5MM Blacktop	4,287.56	4,287.56
18740	WARREN MATERIALS	9.5MM Blacktop	3,679.41	3,679.41
18741	WE RENT	hedge trimmer	269.00	269.00
18742	WILSON PRODUCTS	Propane, Oxygen	176.11	176.11
				129,660.99
CURRENT FUND				
	BUDGET AND APPROPRIATION RESERVES		52,720.74	
GRANT FUND				
	BUDGET AND APPROPRIATION RESERVES		823.01	
GENERAL CAPITAL FUNDS				
	BUDGET AND APPROPRIATION RESERVES		66,735.08	
SEWER FUND				
	BUDGET AND APPROPRIATION RESERVES		33.42	
SEWER CAPITAL				
	BUDGET AND APPROPRIATION RESERVES		1,278.23	
ANIMAL CONTROL				
	BUDGET AND APPROPRIATION RESERVES		275.00	
ESCROW				
	ESCROW FUNDS		7,795.51	
	TOTAL CHECKS ISSUED			129,660.99

Bills paid December 2, 2014

REMINDER/ANNOUNCEMENT-Mayor Roselle announced

-The Holland Township Volunteer Fire Co will be holding the Annual Tree Lighting on Sunday December 14th. Santa and Mrs. Claus will be traveling around Holland Township neighborhoods starting at 6:00pm. from Monday December 15th-Friday December 19th. Check the Holland Township Volunteer Fire Company's website at www.hollandfire.org for his schedule.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

Reconsideration of 2015 Township Committee Meeting Schedule-the 2015 meeting schedule was approved at the November 5, 2014 meeting. Mr. Vogel has asked the Committee to reconsider the March 17 and November 17 meetings.

2015 Holland Township Committee Meeting Schedule

January 6 (Re-organization) and Jan 20	July 7 and 21
February 3 and 17	August 4 and 18
March 3 and 17	September 1 and 15
April 7 and 21	October 6 and 20
May 5 and 19	November 4 (Wed.) and 17
June 3 (Wed.) and 16	December 1 and 15

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval 2014 Employee Holiday Parties

- Thursday December 18 for the Municipal Building
- Friday December 19 for the Riegel Ridge Community Center

-Approval to install roof de-icing cable on the roof above the Municipal Building front entrance. 2 quotes were received as follows:

Maglio Electric	\$750.00
Holland Electric, Inc.	\$800.00

-Approval to attend seminars:

Date	Host	Subject	Cost
3/8-3/11/2015	New Jersey Recreation & Park Association Bally's, Atlantic City	N.J.R.P.A. Conference & Exhibition	Conference Price: \$400 Hotel: \$65/night 3 nights \$195

-Authorization for CFO to compensate for unused 2014 vacation time as per page 36 of the Employee Hand Book-

- DPW Superintendent Alan Turdo 12 ½ days
- Police Chief John Harris 9 days

-Approval to carry over unused vacation to 2015 as per page 36 of the Employee Hand Book-

- Police Secretary Colleen Pursell-5 days

-Authorization for Clerk Miller to arrange for an AFLAC representative to give a presentation to all full time employees.

-RESOLUTION-Authorizing sale of surplus property

RESOLUTION

Authorizing the Sale of Surplus Property

WHEREAS, the Township of Holland has determined that the personal property listed below is no longer needed for public use; and

Recycling Center:

Williams Scotsman Collection Booth with heater/air conditioner measuring 6' L x 4' W x 7.5' H

WHEREAS, the Local Unit Technology Pilot Program and Study Act (P.L. 2001, c. 30) authorizes the sale of surplus personal property no longer needed for public use through an online auction service; and

WHEREAS, the Township of Holland intends to utilize the online auction services of GovDeals.com under the terms of State contract #83453.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Holland, County of Hunterdon in the State of New Jersey, authorizes the Chief Financial Officer to sell the surplus personal property pursuant to this resolution.

-RESOLUTION-Request to reserve and bank Open Space funds

RESOLUTION

Requesting the County of Hunterdon reserve and "bank" Holland Township's 2014 funds for future years consideration

WHEREAS, the Hunterdon County Open Space Trust Fund Program requires that municipalities must submit a Governing Body Resolution requesting that its 10% Open Space Funds be reserved and "banked" for future years,

WHEREAS, if a municipality fails to do so, the Hunterdon County Board of Freeholders may reallocate those unused funds for any purposes consistent with County's Open Space, Farmland and Historic Preservation Trust Fund Plan.

THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon, State of New Jersey does hereby request that the County of Hunterdon reserve and "bank" Holland Township's total 2014 balance of funds for year 2015 consideration. Furthermore, the Township plans to use the total balance of these funds on one or several of the properties that have farmland preservation applications pending.

-RESOLUTION-Hiring a Dog Licensing Official

RESOLUTION

Appointing Virginia Colucci as Dog Licensing Official

WHEREAS, the Township Committee of the Township of Holland shall require the services of a Dog Licensing Official; and

WHEREAS, there are sufficient funds available in the Dog Trust Fund to pay for this employee; and

WHEREAS, Virginia Colucci has processed the 2014 Dog Licenses serving as Substitute Secretarial Help in the Finance Office since May 6, 2014.

NOW, THEREFORE, BE RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that Virginia Colucci, will be hired as the Holland Township Dog Licensing Official at the 2014 salary of \$17.50 and as a current employee will be eligible for a salary increase in 2015.

-ORDINANCE 2014-12 -Introduction/First Reading

Second reading and Public Hearing set for December 16, 2014

**ORDINANCE 2014-12
ORDINANCE AUTHORIZING THE ACQUISITION OF CERTAIN INTERESTS
IN REAL PROPERTIES BY NEGOTIATION, PURCHASE, CONDEMNATION
OR EMINENT DOMAIN**

WHEREAS, the Gridley Circle Pumping Station (the "Pumping Station") is needed to push sewage from certain areas of Holland Township (the "Township") uphill to Route 519 where it can flow by gravity to a treatment plant; and

WHEREAS, during severe rain events, the two pumps located in the Pumping Station are unable to handle the volume of sewage and water going through the Pump Station; and

WHEREAS, the inability of the pumps to handle such high levels of flow jeopardizes the health and welfare of the residents of the Township by possibly allowing raw sewage to back up into the sewer lines and homes;

WHEREAS, the repair, replacement, and servicing of pumps is very costly; and

WHEREAS, upon advice of the Township Engineer, the governing body of the Township has determined that the Pump Station should be eliminated and that the wastewater should be carried to a different location by a gravity line;

WHEREAS, such gravity line must be constructed across certain residential properties designated on the Tax Map of the Township of Holland at Block 10, Lots 1.11, 1.12, 18, and 22;

WHEREAS, the Township, therefore, requires temporary construction easements on the above-referenced properties for the purpose of access and construction of an extension of the sanitary sewer to benefit the Township and permanent sanitary sewer easements on the above-referenced properties for the purpose of maintaining, repairing and replacing sanitary sewer structures, which are more particularly described on Schedule A attached hereto; and

WHEREAS, the Township has attempted in good faith to negotiate the purchase of temporary construction easements for the purpose of access and construction of an extension of the sanitary sewer to benefit the Township and permanent sanitary sewer easements on the above-referenced properties for the purpose of maintaining, repairing and replacing sanitary sewer structures; and

WHEREAS, the Township has come to an agreement with the owners of Block 10, Lot 1.11, but has been unable to come to an agreement with the owners of Lots 1.12, 18, and 22 referenced above regarding the purchase of the required temporary construction and permanent easements; and

WHEREAS, by adoption of this Ordinance the Township authorizes the taking of temporary construction and permanent easements on a portion of each identified privately owned property by condemnation/eminent domain so that the Township and other entities or agents acting on behalf of the Township shall have access onto, over, and through said privately owned real property for the purpose of taking any and all actions necessary for completing said extension of the sanitary sewer; and

WHEREAS, the Mayor and Committee of the Township further find that a public use and purpose would be served for the benefit of the Township by acquiring certain property interests in the aforesaid properties; and

WHEREAS, the Mayor and Committee are authorized by the New Jersey State Constitution, N.J.S.A. 40A:12-5(a), N.J.S.A. 20:3-1 *et seq.*, and/or any other provision of applicable law to proceed with acquiring certain property interests by condemnation/eminent domain as long as just compensation is paid for the same.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Committee of the Township of Holland, the County of Hunterdon, as follows:

SECTION 1. The above recitals are incorporated into this section of the Ordinance as if specifically set forth at length herein.

SECTION 2. The Mayor and Committee of the Township of Holland specially authorize studies and proceedings to be commenced in order to evaluate the advisability of exercising the power of Eminent Domain in order to acquire easements on, Block 10, Lots 1.12, 18 and 22 in the Township of Holland, for an amount initially to be determined by way of appraisal and ultimately by voluntary agreement or determination made pursuant to the Eminent Domain Act.

SECTION 3. It is the intent of this Ordinance to allow but not require the exercise of Eminent Domain to acquire the aforesaid properties.

SECTION 4. The Mayor and Committee of the Township of Holland, if advisable, specially authorize any and all necessary and appropriate actions by Township officials including the Mayor, Township Clerk, Township Engineer, Township Attorney, in conjunction with the New Jersey Department of Environmental Protection and/or any other appropriate State or Federal entity, for the taking and obtaining of certain property interests in the properties as set forth herein through negotiation, purchase, or condemnation/eminent domain, including, but not limited to, the hiring of any experts, engaging the services of land surveyors, title insurance companies, appraisers, and any other professional whose services are necessary or appropriate to implement the purposes of this Ordinance, the making of any offer by the Township to the property owner(s) in the full amount of the appraised value of the property interest that the Township seeks to acquire in said property, and to negotiate in good faith with the record owner(s) of the property for its voluntary acquisition in accordance with N.J.S.A. 20:3-6, and in the event that the negotiations for the voluntary acquisition of the property interest are unsuccessful for any reason to commence a condemnation action by the filing of a Verified Complaint and Declaration of Taking, depositing the estimated just compensation with the Clerk of the Superior Court, filing a Lis Pendens, and taking any and all other actions of any administrative or other nature necessary to complete the process contemplated by this Ordinance.

SECTION 5. The portions of properties for which a taking of property interests is authorized by negotiation, purchase, or condemnation/eminent domain pursuant to this Ordinance are located in the Township and listed on the Township tax map, the legal descriptions of which are attached as Schedule A to this Ordinance and specifically incorporated into this Ordinance by reference. The property interests to be acquired are temporary construction easements and irrevocable, perpetual, permanent easements in the properties identified herein.

SECTION 6. All appropriate officials of the Township, including, but not limited, to the Mayor, Township Clerk, Township Engineer, Township Attorney, and any and all experts or others acting on behalf of the Township are authorized by this Ordinance to sign any and all documentation and take any and all action necessary to effectuate the purposes and intention of this Ordinance.

SECTION 7. If a determination is made by a majority vote of the Township Committee of the Township of Holland that the purchase of an easement is more appropriate than the obtaining said property interest through condemnation/eminent domain, then all appropriate officials of the Township, including, but not limited to, the Mayor, Township Clerk, Township Engineer, Township Attorney, and Special Condemnation Attorney are authorized by this Ordinance to sign any and all documentation to effectuate the purchase of the property interests by the Township.

SECTION 8. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 9. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 10. This Ordinance shall take effect upon final passage and publication according to law.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

EXECUTIVE SESSION

ADJOURN at _____