



Township of Holland
IN
HUNTERDON COUNTY

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Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
March 18, 2014

MEETING CALLED TO ORDER BY

If you haven't already done so, please turn off or silence all electronic equipment

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on **December 19, 2013** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: March 4, 2014 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-Personnel Handbook-Discussion regarding corrections/updates to the Personnel Policies and Procedures Manual (Clerk Miller)

-RESOLUTION-Appointing Zoning Officer

RESOLUTION

Appointing Zoning Officer Melissa Tigar as Zoning Officer for the Township of Holland for the Remainder of 2014

WHEREAS, in accordance with Township Code §100-117 entitled "Enforcement," there is a need for the appointment of a zoning officer for the Township of Holland ("Township"); and

WHEREAS, Melissa Tigar is the current part-time Zoning Officer for the Township; and

WHEREAS, Ms. Tigar was re-appointed as the part-time Zoning Officer for a period of three months by Resolution dated January 1, 2014; and

WHEREAS, the appointment of Ms. Tigar as the part-time Zoning Officer expires on March 31, 2014; and

WHEREAS, the Township wishes to continue the employment of Ms. Tigar as the part-time Zoning Officer for the remainder of 2014.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that Melissa Tigar is appointed as the Holland Township Zoning Officer through December 31, 2014 and her salary shall be in accordance with the salary ordinance

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Authorization for Mayor to sign letter to Alcoholic Beverage Control Re: Farmer's Sportsman Club- to include pavilion in licensing area

--Approval to attend seminar: Registrar Cathy Miller and Deputy Registrar Linda Moser

Date	Host	Subject	Cost
4/2/2014 8:00am-4:00 pm	Registrar's Association of New Jersey Edison, NJ	Re-certification seminar and business meeting	\$35/each

-Letter of resignation received from Patrolman Joseph Bigg effective March 23, 2014.

-RESOLUTION-Appointing Maria Elena Kozak as Finance Assistant

-RESOLUTION-AMENDMENT #2-Amending the Holland Township Policies and Procedures Manual initiating Mandatory Direct Deposit of Pay Checks

RESOLUTION

Resolution Initiating Mandatory Direct Deposit of Pay Checks
for all Full- Time and Permanent Part-Time Employees Effective July 1, 2014 and
Amending the Holland Township Personnel Policies and Procedures Manual as AMENDMENT #2

WHEREAS, on March 12, 2013, Governor Chris Christie approved P.L. 2013, c.28 (codified at N.J.S.A. 52:14-15a et seq.) which requires direct deposit for all State employee compensation on and after July 1, 2014 and which further allows municipalities to opt for mandatory direct deposit for all employee compensation on or after July 1, 2014; and

WHEREAS, P.L. 2013, c.28 provides that in order for a municipality to utilize this procedure, a resolution or ordinance must be approved by the governing body; and

WHEREAS, pursuant to N.J.S.A. 52:14-15f(b), "On or after July 1, 2014, the governing body of a county or municipality may determine by the adoption of an ordinance or resolution, as appropriate, to provide for the mandatory direct deposit of net pay for all employees of the county or municipality, or of a board, commission, bureau, department or other public agency thereof, in a specific banking institution based on information provided by the employee[;]" and

WHEREAS, the procedure will allow the Township to conveniently deposit net pay funds into a specific banking institution checking, savings or shared account based on the information provided by each employee; and

WHEREAS, this procedure applies to compensation for all Township employees, with the exception of seasonal, part-time employees.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey that in accordance with P.L. 2013, c.28 and N.J.S.A. 52:14-15f commencing July 1, 2014, all employees of Holland Township will be compensated by direct deposit only.

BE IT FURTHER RESOLVED, that seasonal, part-time employees are exempted from this requirement.

BE IT FINALLY RESOLVED, that the Holland Township Personnel Manual shall be amended to reflect this new mandate as AMENDMENT #2.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC

EXECUTIVE SESSION-

ADJOURN at _____

DRAFT AGENDA