



**Township of Holland**  
IN  
HUNTERDON COUNTY

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**Draft Agenda-Business to the extent known**

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING AGENDA  
February 18, 2014

**MEETING CALLED TO ORDER BY**

*If you haven't already done so, please turn off or silence all electronic equipment*

**FLAG SALUTE**

*"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"*

**CLERK READS OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on **December 19, 2013** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**APPROVAL OF MINUTES OF THE**

- January 24, 2014 Regular Meeting (this meeting was originally scheduled for January 21, but was rescheduled due to bad weather)

**APPROVAL OF MINUTES OF THE**

- February 4, 2014 Regular Meeting

**APPROVAL OF BILLS AS SUBMITTED**

Check#	Vendor	Description	Payment	Total Check
<b>CLEARING ACCOUNT</b>				
14957	ADT SECURITY SERVICES	Holland Township Park Building-prev	396.70	396.70
14958	ALLEGRO ENTERPRISES, INC.	Water	53.25	53.25
14959	ALLIED OIL, LLC	Unleaded Gas to 131 Spring Mills Rd	894.48	894.48
14960	AMERICAN CAMP ASSOCIATION	Tri - State Camp Conference - Pleas	450.00	450.00
14961	AMERIGAS - CLINTON 7510	Municipal Building Propane	1,437.00	
		DELIVERY 1-242014 399.7 GAL	1,200.52	2,637.52
14962	AQUA NEW JERSEY	Service to 910 Milford EG Rd/6" Fir	319.84	
		SEWER LIFT BILLING 1-16-2014	14.99	334.83
14963	BEACON TAILORING & CUSTOM CREATIONS	Shirts (Harris)	23.00	23.00
14964	BINKLEY & HURST, LP	Flail Mower - Oil Pan	1,958.53	1,958.53
14965	CARLA CIELO	HISTORICAL BARN SURVEY PRINTS	250.00	250.00
14966	CARLY SOPKO	Zumba instructor	34.60	34.60

14967	Leonard A. LaGuardia	Staff Shirts	48.00	48.00
14968	CERTIFIED CHEMICAL COMPANY	maintenance supplies	261.46	
		Ice Melt	477.30	738.76
14969	CHERRY VALLEY TRACTOR SALES	Flail Bushings	458.42	458.42
14970	CHRISTINE FRENCHU	OCT 1 TO DEC 31, 2013	675.00	675.00
14971	CITY FIRE EQUIPMENT CO.		330.00	330.00
14972	CLEMENS UNIFORM	Shop Rags	16.75	
		Mats	41.98	
		MATS AT MUNICIPAL BUILDING	40.00	98.73
14973	COUNTY OF HUNTERDON	Food Inspections	1,200.00	1,200.00
14974	DAVIDHEISER'S INC.	Vehicle Calibrations	180.00	180.00
14975	DAVIS BUSINESS MACHINES, INC.	Monthly Maintenance Charge for IR C	94.51	
		Monthly Maintenance Model IRC3380I	48.85	143.36
14976	DEER CARCASS REMOVAL SERVICE, LLC	Deer Removal - January 2014	171.00	171.00
14977	EUGENIA FRANZO	Zumba instructor	217.60	217.60
14978	EVA VELEZ	Yoga instructor	440.00	440.00
14979	FINCH FUEL OIL CO, INC	Fuel for the municipal garage 669 gal u	2,213.59	
		Fuel to 131 Spring Mills ULSDDYED W	2,877.52	5,091.11
14980	FOX BROTHERS ALARM SERVICES, INC.	ADD EMPLOYEE	25.00	25.00
14981	GANN LAW BOOKS	Finance Department 2014 NJ Titles 4	160.00	160.00
14982	GEBHARDT & KIEFER, P.C.	Legal Services 100113 to 103113	7,834.63	7,834.63
14983	GENERAL CARBON CORP.	Water Pollution Control Barrels	745.00	745.00
14984	GOOD IMPRESSIONS, INC.	#10 White envelopes-no permit windo	211.22	211.22
14985	GRAINGER	Hammers, Earplugs, Lights	293.50	
		Buildings & Grounds Order	165.57	459.07
14986	HOLLAND TOWNSHIP	2014 Sewer Bill due Mar 1 910 Milford	3,687.50	3,687.50
14987	HOLLAND TOWNSHIP	2014 Sewer bill due Mar 1 Milford W	147.50	147.50
14988	HOLLAND TOWNSHIP	2014 Sewer bill Mar 1 914 Milford W	221.25	221.25
14989	HOLLAND TOWNSHIP	2014 Sewer bill Mar 1 61 church rd	442.50	442.50
	HOLLAND TOWNSHIP COMMUNITY SENIORS	Recycling Center 3 Sat in January 2	135.00	135.00
14991	HUNTERDON COUNTY MUNICIPAL	Dues - C. Miller & L. Moser	25.00	25.00
14992	TREASURER	Membership Renewal - 2014	400.00	400.00
14993	HUNTERDON HUMANE ANIMAL SHELTER INC	Animal Control	2,579.36	2,579.36
14994	HUNTERDON LAND TRUST ALLIANCE	Share of Cost on Silva farmland pre	3,700.00	3,700.00
14995	INDUSTRIAL COMMUNICATIONS COMPANY	Holland Township Tower Site Lease J	2,328.48	
		Radio, Repairs	890.00	3,218.48
14996	INTERNATIONAL SALT COMPANY, LLC	2014 Road Salt	7,230.99	7,230.99
14997	J C CLEANERS	Dry-cleaning - January 2014	287.04	287.04
14998	J & J Truck Equipment	Air Solenoid	60.04	60.04
14999	JERSEY CENTRAL POWER & LIGHT		253.53	253.53
15000	MAILFINANCE	Lease Dec 13 to Mar 14 Postage	360.00	360.00
15001	MASER CONSULTING PA	Township Engineer	5,660.00	
		Township Engineer	195.00	
		Township Engineer	1,961.25	7,816.25
15002	MELANIE WROB	Zumba instructor	123.00	123.00
15003	MGL PRINTING SOLUTIONS	2013 Sewer	345.00	345.00
15004	MID-STATE REGISTRARS ASSOCIATION	Peter - Address needs to be changed	45.00	45.00
15005	MONINGHOFF APPLIANCE & SUPPLY CORP.	Balances owed from Invoices	28.14	28.14
15006	MR. JOHN, INC.	Temp Restroom Holland Township	168.87	168.87
15007	MUNICIPAL CLERKS' ASSOC OF NJ, INC.	Dues - C. Miller & L. Moser	175.00	175.00
15008	MUNICIPAL SOFTWARE, INC.	Software System	408.00	
		Software System	1,449.00	
		Software System	9,725.85	11,582.85
15009	TREASURER, STATE OF NJ		1.01506E+15	1,419.00
15010	NET VENTURES CORP.	Monthly fee	434.00	434.00
15011	NJ DEPT OF HEALTH & SENIOR SERVICES	Month of January, 2014	15.60	15.60
15012	OFFICE DEPOT, INC.	Office Supplies	190.72	190.72
15013	PENTELEDATA	Cable Modem rental and support 0124	119.90	119.90
15014	PERFORMANCE TIRE COMPANY	Tire Removal	326.00	326.00
15015	PILATES BY CORRINE, LLC	Pilates instructor	290.80	290.80

15016	R & L DATACENTERS, INC.	Munic P/R 1231 0115 0131 QTRL W2 an	1,311.08	1,311.08
15017	SAMZIE'S UNIFORMS	Uniforms (Heilig)	379.00	379.00
15018	SANICO, INC.	Milford WGlen	134.05	
		910 Milford W Glen	78.57	212.62
15019	SARAH PARKER-GIVENS	Yoga instructor	330.00	330.00
15020	SERVICE ELECTRIC CABLE TV, INC.	Internet Powered by Pentele Data	59.95	59.95
15021	SERVICE ELECTRIC TELEPHONE CO.	Telephone-RRCC	148.65	148.65
15022	SMITH MOTOR COMPANY, INC.	Wiper Arm	380.16	
		Breaker, Relay, WPR Link	218.96	599.12
15023	STAPLES BUSINESS ADVANTAGE	Supplies	700.90	
		Misc Ink	152.34	853.24
15024	STEM BROTHERS, INC.	Propane to spring mills 71.3 gal	262.31	
		Propane to spring mills 71.3 gal	183.39	445.70
15025	SUSAN M. BABER, CCR	PB court recorder January 13 2014 r	225.00	
		PB court reporter February 10 2014	225.00	
		PB 021014 recording tech diff trans	555.00	1,005.00
15026	THE EXPRESS-TIMES	Advertisement for Bookkeeper Jan 201	674.85	
		TC meeting change due to weather	114.70	789.55
15027	THERESA VERDI	cleaning RRCC	820.00	
		Cleaning RRCC	400.00	1,220.00
15028	VALLEY AUTO SUPPLY	Lights	257.76	
		Filters	319.42	
		Batteries	228.00	805.18
15029	VERIZON WIRELESS	Cell Phones / Air Cards - January 2	38.01	
		Cell Phones / Air Cards - January 2	508.31	546.32
15030	VIKING TERMITE & PEST CONTROL, INC.	ANNUAL POST DEP AND JAN MONTH		
15031	VITAL COMMUNICATIONS, INC.	BETHA	415.09	415.09
15032	WARREN MATERIALS	Revaluation letters print fold stuff	3,663.91	3,663.91
15033	WASTE MANAGEMENT OF NEW JERSEY, INC	Cold Patch	566.40	566.40
15034	WILLIAM FABER	Holland School Reecycling	235.20	235.20
15035	WILSON PRODUCTS	Mileage	75.35	75.35
15036	WOODRUFF ENERGY	Propane, Acetylene	236.18	236.18
		GAS DECEMBER 2013	1,975.12	1,975.12
				<u>87,960.79</u>

ESCROW

5717	Curtis Schick	Escrow Close Out	1,157.34	1,157.34
5718	Darren J. Dally	Escrow Close Out	30.5	30.5
5719	HUNTERDON LAND TRUST ALLIANCE	Escrow Close Out	106.25	106.25
5720	James & Kristin Buxton	Escrow Close Out	236.27	236.27
5721	Kyle & Laura Burke	Escrow Close Out	25.66	25.66
5722	Leo Menard	Escrow Close Out	214	214
5723	Philip H. Synder	Escrow Close Out	834.68	834.68
5724	Robert Kolonia	Escrow Close Out	96.65	96.65
5725	Roger Tosco	Escrow Close Out	501.52	501.52
5726	Ronald King	Escrow Close Out	466.08	466.08
5727	Susan & Joe Giardina	Escrow Close Out	1,686.28	1,686.28
5728	Thomas & Patricia Kotulak	Escrow Close Out	15.9	15.9
				<u>5,371.13</u>

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	71,618.58
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	209.01
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES	9,360.00
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	1,808.99
SEWER CAPITAL	BUDGET AND APPROPRIATION RESERVES	1,961.25
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES	3,002.96
ESCROW	ESCROW FUNDS	5,371.13

TOTAL CHECKS ISSUED

93,331.92

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

**-RESOLUTION-**Amending the Revised Employee Handbook (adopted by the Township Committee November 6, 2013)-This Resolution was tabled at the February 4, 2014 meeting giving Mr. Krov time to make minor adjustments that were discussed at that meeting.

**RESOLUTION**

Amendment #1 to the Holland Township Personnel Policies and Procedures Manual

**LIAISON REPORTS**

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**-Letter of resignation** from Planning Board member Susan Grimshaw effective February 4, 2014.

**-Appointments by the Mayor-** Mayor Roselle announces additional appointments to 2014 Boards and Commissions-

- Suzanne Lagay to an alternate position on the Office of Aging. Term expiring 12/31/2-14
- Moving Duane Young from Planning Board Alternate # 1 to regular member filling the unexpired term of Susan Grimshaw. Term expires 12/31/2014
- Moving Ken Grisewood from Planning Board Alternate # 2 to Alternate #1 filling the unexpired term of Duane Young. Term expiring 12/31/2014

**-RESOLUTION-** the Delaware Valley Municipal Alliance Grant for fiscal year 2014

**RESOLUTION**

Authorization to submit a strategic plan for the Delaware Valley Municipal Alliance Grant for fiscal year 2014

Governor's Council on Alcoholism and Drug Abuse  
Fiscal Grant Cycle July 2014-June 2019

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the township Committee, Township of Holland in the County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Hunterdon.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, in the

County of Hunterdon in the State of New Jersey, that they recognize the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Delaware Valley Municipal Alliance grant for fiscal year 2014 in the amount of:

DEDR	\$20,777
Cash Match	\$ 5,194
In-Kind	\$15,582.75
- 2 The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements

**BUSINESS FROM TOWNSHIP ATTORNEY**

**MEETING OPEN TO PUBLIC**

**ADJOURN** at \_\_\_\_\_

DRAFT AGENDA