



**Township of Holland**  
IN  
HUNTERDON COUNTY

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**Draft Agenda-Business to the extent known**

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING AGENDA  
Feb 4, 2014

**MEETING CALLED TO ORDER BY**

*If you haven't already done so, please turn off or silence all electronic equipment*

**FLAG SALUTE**

*"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"*

**CLERK READS OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on **December 19, 2013** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**APPROVAL OF MINUTES OF THE:** (Mr. Scheibener should abstain)

- December 3, 2013 Regular Meeting and Executive Session (prepared by Attorney Cushing)
- December 17 Regular Meeting and Executive Session

**APPROVAL OF MINUTES OF THE:**

- January 1, 2014 Regular Meeting

**APPROVAL OF BILLS AS SUBMITTED**

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

**-Authorization for Mayor to sign** contract for the removal of the underground heating oil tank

**-RESOLUTION-**Amending the Revised Employee Handbook (adopted by the Township Committee November 6, 2013)

- Adding additional category under vacation (5 weeks of vacation for employees employed 25 years and over)

- Clarification of calculation of vacation; based on hours worked
- Clarification of eligibility of sick and personal time for salaried part time employees hired prior to January 1, 2014
- Clarification of eligibility of comp time for certain employees

**-RESOLUTION-**Amending the Revised Employee Handbook (adopted by the Township Committee November 6, 2013

- Carry-over of vacation time, time limit to use

**-ORDINANCE 2014-1--Public Hearing/Final Adoption-2014 Salary Ordinance-**

Mayors opens the Public Hearing and asks for comments from the Committee and Public  
**ORDINANCE 2014-1**

**AN ORDINANCE TO DETERMINE AND FIX THE SALARIES AND WAGES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HOLLAND, IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY**

**LIAISON REPORTS**

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**-Scheduling of an extra public meeting-Budget workshop**

**-Approval of the 2014 Summer Camp Rates:**

**2014 Proposed Rates**

Date	Week	Resident Full	Resident Half	Non-Res Full	Non-Res Half
June 24-27	1	\$111	\$80	\$121	\$88
June 30-July 3	2	\$111	\$80	\$121	\$88
July 7-11	3	\$138	\$99	\$151	\$109
July 14-18	4	\$138	\$99	\$151	\$109
July 21-25	5	\$138	\$99	\$151	\$109
July 28-Aug 1	6	\$138	\$99	\$151	\$109
Aug 4-8	7	\$138	\$99	\$151	\$109
Aug 11-15	8	\$138	\$99	\$151	\$109
Aug 18-22	9	\$138	\$99	\$151	\$109

**2013 Rates Per Week**

\$120	\$76.33	\$131.66	\$83.33
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**-RESOLUTION-**Refund of Tax Sale Certificate to outside lienholder-

**RESOLUTION**

Authorizing Refund of Tax Sale Certificate to an Outside Lienholder

**WHEREAS**, at the Municipal Tax Sale held on September 28, 2011, a lien was sold on Block 10 Lot 65, also known as 281 Anderson Rd, for 2010 taxes; and,

**WHEREAS**, Donald Pursell has redeemed Certificate No 2011-04

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that the Chief Financial Officer is directed to issue a check in the amount of \$33,705.19 payable to US Bank Custodian for Pro Capital I, 2 Liberty Place 50 South 16<sup>th</sup> St. Suite 1950 Philadelphia PA 19102 for the amount due on Tax Sale Certificate #2011-04.

**-RESOLUTION-** Authorization to Make Fuel Purchases for the 2014 Calendar Year  
**RESOLUTION**  
Authorization to Make Fuel Purchases for the 2014 Calendar Year

**WHEREAS**, Holland Township needs to award contracts for the purchase of unleaded, heating oil and diesel fuel; and

**WHEREAS**, the Qualified Purchasing Agent has determined that the best prices for the fuel are available through the Morris County Cooperative Pricing Council, of which the Township is a member.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that the Chief Financial Officer is authorized to make the following purchases for the 2014 calendar year:

Diesel Fuel – MCCPC Contract #12  
Finch Fuel Oil Company, Inc.  
Delivery Cost Per Gallon Added to Cost of Diesel Fuel: \$0.0579  
Not to exceed \$40,000.00

Motor Gasoline – MCCPC Contract #1  
Finch Fuel Oil Company, Inc.  
Trucking and Delivery Cost Per Gallon: \$0.0777  
Not to exceed \$30,000.00

#2 Fuel Oil – MCCPC Contract #2  
Finch Fuel Oil Company, Inc.  
Delivery Price Per Gallon: \$0.0991  
Not to exceed \$40,000.00

**-RESOLUTION-**Approval of the **updated** Holland Township Volunteer Fire Co. Roster  
**RESOLUTION**  
Approval of the **Updated** 2014 Holland Township Volunteer Fire Company Roster of Members and Officers

**RESOLUTION-**Approval of the 2014 C.E.R.T. Roster:  
**RESOLUTION**  
Approval of the 2014 Community Emergency Response Team (C.E.R.T.) Roster of Members

**-ORDINANCE-2014-2 Introduction/First Reading-CAP Bank**

**ORDINANCE 2014-2**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND  
TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)**

Second reading and public hearing set for March 4, 2014

**WHEREAS**, the Local Government Cap Law, N.J.S.A. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to one-half percent (.5%) unless authorized by ordinance to increase it to three and one-half percent (3.5%) over the previous year's final appropriations, subject to certain exceptions; and

**WHEREAS**, N.J.S.A. 40A:4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the three and one-half (3.5%) percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

**WHEREAS**, the Governing Body of the Township of Holland in the County of Hunterdon finds it advisable and necessary to increase its 2014 budget by up to three and one half percent (3.5%) over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

**WHEREAS**, the Governing Body hereby determines that a three and one half percent (3.5%) increase in the budget for said year, amounting to \$126,263.83 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary.

**WHEREAS**, the Governing Body of the Township of Holland hereby determines that any amount authorized hereinabove that is not appropriated, as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Governing Body of the Township of Holland, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the 2014 budget year, the final appropriations of the Township of Holland shall, in accordance with the ordinance and N.J.S.A. 40A:4-45.14 be increased by 3.5%, amounting to \$147,307.80, and that the 2014 municipal budget for the Township of Holland be approved and adopted in accordance with this ordinance; and

**BE IT FURTHER ORDAINED**;-that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within five (5) days of introduction; and

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within five (5) days after such adoption.

**-DRAFT ORDINANCE-Possible Introduction/First Reading-**Amending requirements for Certified List of Property Owners and Amending the Fee Schedule  
(If adopted tonight, the Public Hearing would be set for March 4, 2014)

**ORDINANCE 2014-3**

**ORDINANCE AMENDING SECTION 100-144 ENTITLED “CERTIFIED LIST OF OWNERS”  
AND SECTION 83-1 ENTITLED “SCHEDULE OF FEES” OF THE GENERAL  
ORDINANCES OF THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, AND  
THE STATE OF NEW JERSEY**

**WHEREAS**, pursuant to N.J.S.A. 40:55D-12(c), the Township of Holland is obligated upon the written request of a land use applicant, to provide to the applicant a list of names and addresses of owners to whom the applicant is required to give notice of such land use application and is permitted to charge a fee for providing such list; and

**WHEREAS**, the Holland Township Committee desires to: (1) amend Section 100-144 entitled “Certified List of Owners” of the Code of the Township of Holland (“Code”) to allow the tax assessor or other designee of the Township Clerk to prepare such certified list of owners; and (2) amend Section 83-1 of the Code to be consistent with the Municipal Land Use Law, N.J.S.A. 40:55D-12(c), in the charging of fees for the production of the certified list of owners.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Township of Holland, the County of Hunterdon, that the Code of the Township of Holland (“Code”) is hereby amended as follows:

**SECTION 1.** Section 100-144 of the Code of the Township of Holland entitled “Certified list of owners” is hereby amended to read as follows:

Upon written request of an applicant, **the Township Clerk, Tax Assessor or the Township Clerk’s designee** shall, within seven business days, make and certify a list from the current tax duplicates of the Township of names and addresses of owners to whom the applicant is required to give notice pursuant to N.J.S.A. 40:55D-12b. A fee, as established in Chapter 83, Fees, shall be paid to the Township for such list.

**SECTION 2.** Section 83-1 of the Code of the Township of Holland entitled “Schedule of Fees” is hereby amended, in part, to read as follows:

Certified List of Owners Requiring Notice	<b>\$0.25 per name or \$10, whichever is greater</b>
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**SECTION 3.** All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

**SECTION 4.** If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

**SECTION 5.** Any related provisions of the Code are amended and supplemented to effectuate said changes.

**SECTION 6.** Portions of the Code not set forth herein shall remain unchanged:

**SECTION 7.** This Ordinance shall take effect upon final passage and publication according to law.

**BUSINESS FROM TOWNSHIP ATTORNEY**

**MEETING OPEN TO PUBLIC**

**ADJOURN** at \_\_\_\_\_

DRAFT AGENDA