

Holland Township Planning Board

Minutes of the Regular Meeting

February 10, 2020 (Reorganization)

The meeting was called to order by the Secretary Kozak:

Secretary: “I call to order the February 10, 2020 Reorganization Meeting of the Holland Township Planning Board. Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Planning Board Secretary on December 13, 2019 by:

1. Posting such notice on the bulletin board at the Municipal Building.
2. Published in the December 13, 2019 issue of the Hunterdon County Democrat
3. Faxed to the Express Times for informational purposes only.

Flag Salute

Secretary Kozak asked all to stand for the Pledge of Allegiance

Appointments and Re-appointments

(The appointments and re-appointments were determined at the January 2, 2020 Township Committee Reorganization meeting)

Secretary Kozak stated that the following members signed their Oath of Office before the scheduled meeting.

Dan Bush – Class I Member for a one year term 12/31/20
Scott Wilhelm – Class III Member for a one year term 12/31/20
Dan Rader– Class IV – Member for a four year term 12/31/23
Mike Miller – Class IV – Member for a four year term 12/31/23
Alternate #2 – Member for a two year term 12/31/21

Congratulations to our re-appointed Planning Board members.

We will put the following re-appointment on the next scheduled Planning Board agenda.

Carl Molter – Class II Member for a one year term 12/31/20

The following position is vacant:

- Alternate #2 – Member for a two year term 12/31/21

Nominations:

Secretary Kozak requested nominations for Chairman:

A motion was made by Dan Bush and seconded by Tom Scheibener to nominate Dan Rader as Chairman. Dan Rader accepted the nomination as chairman. All present were in favor. Motion carried. Dan Rader is the 2020 Planning Board Chairman.

Secretary Kozak requested nominations for Vice-Chairman:

A motion was made by Dan Bush and seconded by Ken ?? Duane Young to nominate Michael Keady as Vice-Chairman. Mike Keady accepted the nomination as Vice-Chairman. All present were in favor. Motion carried. Michael Keady is the 2020 Planning Board Vice-Chairman.

Secretary Kozak turned the meeting over to the Chairman:

Appointments:

A motion was made by Dan Bush and seconded by Duane Young to appoint John Gallina, Esq., as the 2020 Planning Board Attorney. All present were in favor. Motion carried.

Chairman Rader read the resolution to be adopted authorizing the award of a contract to the appointed professionals not utilizing the process defined in the third definition under N.J.S.A. 19:4A-20.7. These contracts are awarded without competitive bidding as a “Professional Service” in accordance with 40A:11-5-(1) (a) of the Local Public Contracts Law. This resolution shall be printed once in the Hunterdon County Democrat.

Appointment of the Planning Board Engineer. A motion was made by Dan Bush and seconded by Tom Scheibener to appoint Maser Consulting as the 2020 Planning Board Engineer. All present were in favor. Motion carried.

Appointment of the Planning Board Professional Planner. A motion was made by Dan Bush and seconded by Duane Young to appoint Darlene Green of Maser Consulting as the 2020 Planning Board Professional Planner. All present were in favor. Motion carried.

Appointment of the Planning Board Highlands Council Subcommittee Professional Planner. A motion was made by Dan Bush and seconded by Tom Scheibener to appoint Darlene Green of Maser Consulting as the 2020 Planning Board Highlands Council Subcommittee Professional Planner. All present were in favor. Motion carried.

Appointment of the Planning Board Secretary. A motion was made by Dan Bush and seconded by Tom Scheibener to appoint Maria Elena Jennette Kozak as the 2020 Planning Board Secretary. All present were in favor. Motion carried.

Appointment of the Planning Board Court Reporter. A motion was made by Dan Bush and seconded by Tom Scheibener to appoint Lucille Grozinski as the 2020 Planning Board Court Reporter. All present were in favor. Motion carried.

Appointment of the Hunterdon County Democrat as the Official Newspaper. A motion was made by Dan Bush and seconded by Tom Scheibener. All present were in favor. Motion carried.

Announcement of the time, date, and location of monthly meetings. This was approved at a prior scheduled meeting. The schedule is posted on the bulletin board at the municipal building, has been published in the December 13, 2019 edition of the Hunterdon County Democrat and has been sent to the Express Times for information purposes only. A motion was made by Dan Bush and seconded by Tom Scheibener to announce the 2020 time, date, and location of monthly meetings. All present were in favor. Motion carried.

Township of Holland
Planning Board

2020 Meetings

PLEASE TAKE NOTICE that the Planning Board, Township of Holland, County of Hunterdon, New Jersey, will meet to discuss or act upon public business on each of the dates set forth below, at the Municipal Building, 61 Church Road, Milford, NJ. Meetings are open to the public.
Time: If necessary, a Work Session will begin at 7:00 P.M. to discuss the Agenda of the evening.
Public participation during the work session will be prohibited.
The regular meetings begin at 7:30 P.M.
The cut-off time for meetings is 11:00 P.M.

<u>Meeting Dates</u>	<u>Agenda Deadline</u>
January 13, 2020	December 23, 2019
February 10, 2020	January 20, 2020
March 9, 2020	February 17, 2020
April 13, 2020	March 23, 2020
May 11, 2020	April 20, 2020
June 8, 2020	May 18, 2020
July 13, 2020	June 22, 2020
August 10, 2020	July 20, 2020
September 14, 2020	August 24, 2020
October 12, 2020	September 21, 2020
November 9, 2020	October 19, 2020
December 14, 2020	November 23, 2020
January 11, 2021	December 21, 2020

By ordinance the meetings of the Holland Township Planning Board are held the second Monday of the month, with the agenda deadline three weeks prior to the meeting.

Identification of those at the podium

Present: Dan Bush, Dave Grossmueller, Michael Keady, Mike Miller, Dan Rader, Tom Scheibener, Scott Wilhelm, Duane Young, and Maria Elena Jennette Kozak, Secretary.

Absent: Tom Scheibener

Excused Absent: Ken Grisewood and Carl Molter. John Gallina, Esq., Rick Roseberry/Bill Burr, Engineer, Darlene Green, and Court Reporter Lucille Grozinski, CSR (professionals excused per the Chairman as the meeting was only reorg).

Let the record show there is a quorum.

Minutes

A motion was made by Dan Bush and seconded by Michael Miller to dispense with the reading of the minutes of the July 15, 2019 special meeting and the November 11, 2019 meeting and to approve the minutes as recorded. All present were in favor of the motion with the exception of Tom Scheibener and Scott Wilhelm who abstained. Motion carried.

There was no 2019 Attorney report needed.

Old Business:

There was no Old Business scheduled at this time on the agenda.

New Business:

There was no New Business scheduled at this time on the agenda.

Completeness Review:

There is no completeness review to discuss at this time on the agenda.

Resolution

There are no resolutions to discuss at this time on the agenda.

Public Hearings

There are no Public Hearings to discuss at this time on the agenda.

Sub-Committee Status and Updates:

Ongoing work to be discussed – Holland Township Highlands Council Subcommittee –update – Work is moving forward with Highlands conformance. Mike Keady reported that Darlene Green is making progress and that the Master Plan Reexamination Plan should be before the Planning Board for adoption in the near future. The subcommittee will review and the plan then will be submitted to the board for adoption. The Stormwater Management and Mitigation Plan has been approved by the Highlands Council and will also come before the Planning Board for Master Plan element adoption. The Water Use and Conservation Management Plan, prepared by CDM Smith, is another element that will become part of the Master Plan and will need to be adopted by the Planning Board. Planner Green and the subcommittee will then move forward with revisiting the Fair Share Housing Plan which will also come before the Planning Board for adoption as an element of the Master Plan. The Wastewater Management Plan is another document that should become part of the Master Plan but has not been approved by the Highlands Council or the DEP. This project has been bouncing back and forth for years as the DEP has revisited the requirements.

Public Comment

There were no public comments offered at this time.

Executive Session

There was no Executive Session scheduled at this time.

Adjournment

Dan Bush made a motion to adjourn. Motion approved. The meeting ended at 7:40 p.m.

Respectfully submitted,

Maria Elena Jennette Kozak

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Secretary