

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING AGENDA  
January 16, 2024

**MEETING CALLED TO ORDER**

*If you haven't already done so, please turn off or silence all electronic equipment.*

**Roll Call:** when your name is called, please respond with "present"

Committeemen Duane Young  
Committeewoman Lisa Pezzano  
Deputy Mayor Scott Wilhelm  
Committeemen Robert Thurgarland  
Mayor Dan Bush  
Attorney Matthew Lyons  
Municipal Clerk Melissa Tigar

**FLAG SALUTE**

*"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance."*

**CLERK READS OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 21, 2023** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Township website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**ZOOM INFORMATION:**

Township Committee is inviting you to a scheduled Zoom meeting.

Topic: Township Committee

Time: January 16, 2024 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/7480301411?pwd=dWgzaU91TXhjdFk5eWJmNPcGUxdz09&omn=85378473797>

Meeting ID: 748 030 1411

Passcode: 951148

One tap mobile

+13052241968,7480301411#, \*951148# US

**APPROVAL OF MINUTES OF THE:** January 2, 2024 Re-Organization Meeting

**APPROVAL OF BILLS AS SUBMITTED**

Holland Township

Bill List

16-Jan-24

Check#	Vendor	Description	Payment	Check Total
34994	Affordable Housing	AHPNJ 2024 Membership Dues	\$ 115.00	\$ 115.00
34995	ALLEGRO ENTERPRISES, INC	Water Bottle Services	\$ 39.45	
		January 2024 Delivery - Municipal Bldg	\$ 39.52	
		Water delivery RRCC	\$ 24.67	\$ 103.64
34996	AMAZON CAPITAL SERVICES	Resistance Bands	\$ 155.95	
		DOOR DRAFT STOPPERS ORDER 112-7657403-10	\$ 19.90	
		PRESSURE WASHER ORDER 112-6032148-454741	\$ 32.39	
		Santa Costume Items & Fitness Center Sup	\$ 64.41	
		Business Prime	\$ 179.00	\$ 451.65
34997	AMERICAN CAMP ASSOC	Tri-State Camp Conference February 2024	\$ 589.00	\$ 589.00

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34998	ANIMAL CONTROL SOLUTIONS	24 Hour Animal Control Coverage 2024	\$ 1,040.00	\$ 1,040.00
34999	ANJEC	EC 2024 Membership dues	\$ 515.00	\$ 515.00
35000	AQUA NEW JERSEY	4th QRT 2023	\$ 3,842.25	\$ 3,842.25
35001	AQUA NEW JERSEY	Fox Hill 001037164 0748991	\$ 379.92	\$ 379.92
35002	AQUA NEW JERSEY	001037094 0748928 910 Milford Warren	\$ 321.32	\$ 321.32
35003	AT&T MOBILITY	11/27/23 - 12/26/23	\$ 1,132.30	\$ 1,132.30
35004	CARLA CIELO	RESEARCH ON FRAMSTEADS DESIGNATED FOR DE	\$ 1,200.00	\$ 1,200.00
35005	CHRISTINE FRENCHU	Agriculture misc expenses	\$ 1,335.00	\$ 1,335.00
35006	Circus Time Amusements &	Community Pool Day 2024 Deposit	\$ 600.00	\$ 600.00
35007	City Connections LLC	2024 Web Service	\$ 7,500.00	\$ 7,500.00
35008	CLEMENS UNIFORM	Mats for Municipal Building	\$ 41.98	
		TOWELS/MAT	\$ 23.35	
		Mats for RRCC	\$ 95.05	\$ 160.38
35009	COLLIERS ENGINEERING & D	B14 L29 Driveway 2023 003 Eng Stormwater	\$ 43.75	
		B25 L70 01 Driveway 2023 001 Eng Stormwater	\$ 837.50	
		PB Highlands Council Task 1 Housing Elem	\$ 131.25	
		PB Hunterdon County Econ Ordinance	\$ 145.00	\$ 1,157.50
35010	COX PRINTER	Recycling security paper blank for repo	\$ 151.90	\$ 151.90
35011	D.H. PRODUCTIONS	Deposit For Community Day 2024	\$ 450.00	\$ 450.00
35012	Dana Wiatroski	Pickleball Clinics 1/7/2024	\$ 810.00	\$ 810.00
35013	Daxko LLC	Daxko Software January 2024	\$ 756.01	\$ 756.01
35014	Direct Energy Business	129 Spring Mills Rd Account 1294415	\$ 8.75	
		Account 1294539 910 Milford Warren Glen	\$ 2,114.71	
		Electric Service 910 Milford Warren Glen	\$ 208.95	
		Account 1294535 129 Spring Mills Road	\$ 82.61	
		Acct 1294540 Meter G21049495	\$ 8.26	
		Account # 1294537 129 SPRING MILLS ROAD	\$ 43.51	\$ 2,466.79
35015	Dynamic Media	Sirius XM Radio for RRCC Fitness Center	\$ 395.40	\$ 395.40
35016	EASTON BLOCK & SUPPLY	Cold Patch	\$ 258.00	\$ 258.00
35017	EDMUNDS GOVTECH	2024 Annual Support	\$ 451.50	
		2024 Annual Support	\$ 8,872.50	\$ 9,324.00
35018	FOX BROTHERS ALARM SERVI	Monitoring & Daily Testing/Service	\$ 210.00	\$ 210.00
35019	GANN LAW BOOKS	LUB Cox Books 2024	\$ 191.00	\$ 191.00
35020	GoTo Communications Inc	RRCC Telephone Service 1/1/2024-1/31/202	\$ 150.10	\$ 150.10
35021	GRIFFITH-ALLIED TRUCKING	DPW/Police Gas and Diesel	\$ 1,104.24	\$ 1,104.24
35022	Hunterdon County Parks	EC speaker 011024 BEARS 7 pm Ridge	\$ 70.00	\$ 70.00
35023	INDUSTRIAL COMMUNICATION	Holland Township Tower Site Lease Jan to	\$ 3,284.88	\$ 3,284.88
35024	JERSEY CENTRAL POWER & L	MASTER 200 000 020 350	\$ 731.90	
		MASTER 200 000 020 350	\$ 6.43	\$ 738.33
35025	JERSEY CENTRAL POWER & L	100 004 556 468	\$ 348.15	\$ 348.15
35026	Jessica Neglia, Custodia	Set Up Petty Cash	\$ 250.00	\$ 250.00
35027	JOHN P GALLINA, ESQ	LUB Holland Solar B2 L 1 02 Site Plan co	\$ 202.50	\$ 202.50
35028	JVD ROOTER LLC	RRCC Sewer Pipe Unclog	\$ 485.00	\$ 485.00
35029	LDI Connect	10/11/23 - 01/10/24 COPIERS-PD AND CLERK	\$ 332.10	
		Contract Usage Charge 10/22/23 - 11/21/2	\$ 85.97	
		RRCC Copies Replace Ck 34762	\$ 11.61	\$ 429.68
35030	LMR DISPOSAL	Recycle Dumpster January 2024	\$ 65.31	\$ 65.31
35031	LMR DISPOSAL	Recycling Dumpster	\$ 2,850.00	\$ 2,850.00
35032	MILFORD/FRENCHTOWN AUTO	DPW Supplies / Brake Pads F350	\$ 194.16	\$ 194.16
35033	MONINGHOFF APPLIANCE & S	DPW Bathroom Updating Materials/Shop Sup	\$ 204.12	\$ 204.12
35034	NEW JERSEY CONFERENCE OF	2024 Mayor Dues	\$ 395.00	\$ 395.00
35035	NEW JERSEY PLANNING OFFI	Land Use Board membership dues 01/01/24-	\$ 370.00	\$ 370.00
35036	NJ Advance Media	ADS DEC 2023	\$ 1,593.94	\$ 1,593.94
35037	NJLM	2024 League Dues	\$ 655.00	\$ 655.00
35038	ONE CALL CONCEPTS, INC.	Locate Services	\$ 12.87	\$ 12.87

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35039	PenTeleData	12/24/23 - 1/24/24	\$	196.85	\$	196.85
35040	Promed Office Cleaners L	Cleaning RRCC Fitness Center	\$	230.00	\$	230.00
35041	R & L DATACENTERS, INC.	DECEMBER 2023 PAYROLL	\$	754.60	\$	754.60
35042	REGISTRAR'S ASSOC. OF NE	2024 Membership Dues	\$	25.00	\$	25.00
35043	SANICO, INC.	DEC 2023 - Acct #201688	\$	191.16		
		JANUARY 2024 - Acct #201944	\$	116.56		
		JANUARY 2024 Account 101037	\$	114.78	\$	422.50
35044	SERVICE ELECTRIC CABLE T	Internet Service	\$	100.90	\$	100.90
35045	State Industrial Product	Soaps / Cleaners / Shop Supplies	\$	1,338.70	\$	1,338.70
35046	STEM BROTHERS, INC.	Propane for Recycling Center	\$	329.53	\$	329.53
35047	STEPHEN KAPLAN SUPERIOR TOWING AND	FINGERPRINTING - EMPLOYMENT	\$	45.73	\$	45.73
35048	TRAN	TRK 2017 Towed to BCI for Repair	\$	642.00	\$	642.00
35049	Supreme Heating & Air Co	Maintenance Contract 1/1/2024 - 12/31/20	\$	2,400.00		
		Service Call 12/20/2023 & 1/4/2024	\$	350.00	\$	2,750.00
35050	THERESA VERDI	Cleaning services at Municipal Building	\$	350.00		
		Cleaning RRCC 12/18-12/31/2023	\$	240.00	\$	590.00
35051	TOWNSHIP OF RANDOLPH	MCCPC Membership 2024	\$	1,100.00	\$	1,100.00
35052	TREASURER, STATE OF NJ	2024 BFCE Annual Renew Fire Code Fee 61	\$	1,076.50	\$	1,076.50
35053	TREASURER, STATE OF NJ	2024 BFCE Annual Renew Fire Code Fee 131	\$	931.00	\$	931.00
35054	TREASURER, STATE OF NJ	2024 BFCE Annual Renew Fire Code Fee 910	\$	1,006.00	\$	1,006.00
35055	TRIFLEX IT SOLUTIONS, LL	Billable Services	\$	776.25		
		Billable Services	\$	33.75		
		OFFSITE BACKUP BARRACUDA BACKUP SERVICE	\$	399.00		
		Email Protection	\$	154.00		
		Jan-24	\$	1,137.49	\$	2,500.49
35056	VERIZON	DEC 2023 BILLING	\$	63.90		
		DEC 2023 BILLING	\$	1,847.43	\$	1,911.33
35057	WILSON PRODUCTS	Propane for Recycling Center	\$	36.00	\$	36.00
<b>TOTALS:</b>			<b>\$</b>	<b>64,846.47</b>	<b>\$</b>	<b>64,846.47</b>
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10	NJ STATE HEALTH BENEFITS	Retiree Billing	\$	3,950.30	\$	3,950.30
11024	NJ STATE HEALTH BENEFITS	Health Benefits	\$	35,241.56	\$	35,241.56
34762	LDI	Void Check 2023	\$	(97.58)	\$	(97.58)
34991	CUBE CORP	Deposit The Nerds	\$	3,250.00	\$	3,250.00
34992	DELAWARE VALLEY	Tax Payments	\$	838,547.00	\$	838,547.00
34993	HOLLAND TOWNSHIP	Tax Payments	\$	1,759,373.34	\$	1,759,373.34
122024	GUARDIAN	January 2024	\$	3,035.14	\$	3,035.14
<b>TOTALS:</b>			<b>\$</b>	<b>2,643,299.76</b>	<b>\$</b>	<b>2,643,299.76</b>
<hr/>						
<b>TOTAL BILL LIST 1/16/2024</b>			<b>\$</b>	<b>2,708,146.23</b>	<b>\$</b>	<b>2,708,146.23</b>

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

**-ORDINANCE 2024-01 (Amendment)** -Introduction to Amend Ordinance 2024-01  
Second reading and Public Hearing set for February 6, 2024.

**ORDINANCE TO EXCEED THE CALENDAR YEAR 2024 MUNICIPAL BUDGET  
APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (NJSA 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

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**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Governing body of the Township of Holland in the County of Hunterdon finds it advisable and necessary to increase its CY 2024 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Governing body hereby determines that a 3.5% increase in the budget for said year, amounting to \$49,236.56 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Governing body hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Governing body of Township of Holland, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2024 budget year, the final appropriations of the Township of Holland shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$172,327.98, and that the CY 2024 municipal budget for the Township of Holland be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**LIAISON REPORTS**

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**Approval** for Mayor to sign Historic Preservation Grant Agreement for \$50,000 towards restoration of the Riegel Ridge Community Center Grandstands.

**Approval** for Mayor to sign the 2024 Community Tree Recovery Application for the Township to receive 250 tree seedlings to giveaway.

**Approval** for Environmental Commission to purchase additional seedlings if available not to exceed \$500.00 from the Environmental Commission Budget.

**Accepting** the emailed letter of Resignation from Land Use Board, Environmental Commission and Stormwater Committee member Jerry Bowers effective January 4, 2024. Term expires 12/31/2026

**Reappointment**-Mayor announces his reappointments of Ryan Preston to Land Use Board Class IV member filling the unexpired term of Jerry Bowers. Term expiring 12/31/2026.

**Reappointment**-Mayor announces his reappointments of Joseph Cinquemani to Land Use Board Alternate #1 member filling the unexpired term of Ryan Preston. Term expiring 12/31/2025.

**Reappointment**-Mayor announces his reappointments of Kelly O'Such to Land Use Board Alternate # 2 filling the unexpired term of Joseph Cinquemani. Term expiring 12/31/2025.

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**Reappointment**-Mayor announces his reappointments of Peter Kanakaris to Land Use Board Alternate #3 filling the unexpired term of Kelly O'Such. Term expiring 12/31/2024 for Committee approval.

**Appointment by Mayor**-Mayor announces his appointment of Laurie Hance to Parks and Recreation Committee. Term expiring 12/31/2025

**Appointment by Mayor**-Mayor announces his appointment of William Hance to Parks and Recreation Committee. Term expiring 12/31/2025

**Appointment by Mayor**-Mayor announces his appointment of Laura McConnell to Parks and Recreation Committee. Term expiring 12/31/2025.

**Authorization for the Mayor to sign** (Two) Substantial Jersey Green Team Grants Funded by the PSE&G Foundation for \$20,000.00 and \$2,000.00

**RESOLUTION** - Resolution of Support from Local Governing Body Authorizing the Sustainable Jersey® Grant funded by PSEG

**Resolution of Support from Local Governing Body Authorizing the Sustainable Jersey® Grant funded by PSEG**

**WHEREAS**, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

**WHEREAS**, Township of Holland strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

**WHEREAS**, Township of Holland is participating in the Sustainable Jersey Program; and

**WHEREAS**, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants funded by PSEG;

**THEREFORE**, the Township of Holland's Governing Body of Township of Holland has determined that Township of Holland should apply for the aforementioned Grant.

**THEREFORE, BE IT RESOLVED**, that Township of Holland's Governing Body of the Township of Holland, State of New Jersey, authorizes the submission of the aforementioned Sustainable Jersey Grant funded by PSEG.

**RESOLUTION –**

**WHEREAS**, the Municipal Budget for the year 2023 was approved on April 4, 2023 and adopted on April 19, 2023, and

**WHEREAS**, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the fiscal year, and reserve appropriation transfers to be made during the first three months of the following fiscal year.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland that the Chief Financial Officer is hereby authorized to make the following budget transfers:

<u>APPROPRIATION</u>	<u>FROM AMOUNT</u>	<u>TO AMOUNT</u>
Emergency Management SW	\$698.08	
Emergency Management OE	\$800.00	
Public Works SW	\$3,600.00	
Police SW		\$698.08
Police OE		\$800.00
RRCC SW		\$3,600.00

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**BE IT FURTHER RESOLVED** that a Certified Copy of this Resolution be provided by the Municipal Clerk to the Chief Financial Officer.

**BUSINESS FROM TOWNSHIP ATTORNEY**

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

**ADJOURN** at \_\_\_\_\_

DRAFT